



# **GREEN LAKE COUNTY**

*571 County Road A, Green Lake, WI 54941*

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**Original Post Date: 09/16/2021**

**Amended\* Post Date: 9/20/21**

**The following documents are included in the packet for the Finance Committee on September 22, 2021:**

- 1) \*Amended Agenda
- 2) Minutes from 08/25/2021
- 3) Resolution Approving a Boat Washing Station at Dodge Memorial Park Boat Launch
- 4) Resolution Relating to Cooperation Agreement for CDBG Program
- 5) Resolution Authorizing the Issuance and Sale of \$6,050,000 General Obligation Refunding Bonds
- 6) Treasurer's Report
- 7) Budget Adjustment – EMS
- 8) \*\*Budget Adjustment – County Clerk



# GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto  
County Clerk

Office: 920-294-4005  
FAX: 920-294-4009

## Finance Committee Meeting Notice

**Date: September 22, 2021 Time: 3:00 PM**  
**The Green Lake County Government Center, County Board Room**  
**571 County Road A, Green Lake WI**

### Amended\*\* AGENDA

#### Committee Members

Harley Reabe, Chair  
Brian Floeter, Vice-  
Chair  
Don Lenz  
David Abendroth  
Dennis Mulder

Elizabeth Otto,  
Secretary

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 08/25/21
5. Appearances:
  - Justin Fischer- Baird Financial
  - \*Anna Cisar- Boat Washing Station Update
6. Resolutions
  - Resolution Approving a Boat Washing Station at Dodge Memorial Park Boat Launch
  - Resolution Relating to Cooperation Agreement for CDBG Program
  - Resolution Authorizing the Issuance and Sale of \$6,050,000 General Obligation Refunding Bonds
7. Treasurer's Monthly Report
  - Tax Collection Update
  - August Financial Reports
  - Sales Tax Update
8. Open and Take Action on In-Rem Bids
9. In-Rem Update
10. Discussion/Action on proposed use of ARPA Funds
11. \*\*Budget Adjustment
  - \*\*EMS (1)
  - \*\*County Clerk (1)
12. Budget Review of Revenue and Expenditures
13. Supervisor/Lay People Monthly Claims
14. \*\*Consider Motion to Convene into Closed Session per:
  - \*\*The committee may meet in closed session under Wis. Stat. s. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved. This matter concerns the Notice of Claim/Injury of Harry Wait.
15. \*\*Reconvene into Open Session to take action, if appropriate, on matters discussed in closed session.
16. Committee Discussion
  - Future Meeting Dates: Regular Meeting 10/27/2021
  - Future Agenda items for action & discussion
17. Adjourn

Due to the COVID-19 pandemic, this meeting will be conducted and available through in person attendance (6 ft. social distancing and face masks required) or audio/visual communication. Remote access can be obtained through the following link:

Topic: Finance Meeting  
Time: Sep 22, 2021 03:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/83176878174?pwd=QUhMd1A2OWRUbGNLSnINT0NBTVJGQT09>

Meeting ID: 831 7687 8174

Passcode: 783925

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.**

**FINANCE COMMITTEE**  
**August 25, 2021**

The meeting of the Finance Committee was called to order by Chair Harley Reabe on Wednesday, August 25, 2021 at 3:00 PM, in the County Board Room and via Zoom format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present (in person):     Dave Abendroth  
                              Brian Floeter  
                              Don Lenz  
                              Dennis Mulder (Zoom)  
                              Harley Reabe

Other County Employees Present: Amanda Toney, Treasurer; Kayla Yonke, HHS Business Manager (Zoom); Liz Otto, County Clerk; Ed Tetzlaff, Financial Manager (Zoom); Jason Jerome, HHS Director; Cathy Schmit, County Administrator; Dawn Klockow, Corporation Counsel (Zoom); Gene Thom, Supervisor #19; Sheriff Mark Podoll, Chief Deputy Matt Vandekolk

**MINUTES**

*Motion/second (Lenz/Abendroth)* to approve the minutes of the July 28, 2021 meeting with no additions or corrections. Motion carried with no negative vote.

**RESOLUTIONS**

- **Resolution Approving a Boat Washing Station at Dodge Memorial Park Boat Launch**

*Motion/second (Lenz/Floeter)* to approve the resolution and send to County Board for final approval. Corporation Counsel Dawn Klockow stated that the county portion of funding will be provided by boat launch fees. *Motion/second (Abendroth/Lenz)* to allow Richard Martens, Green Lake Association secretary, to speak. Motion carried with no negative vote. Martens gave an outline of the boaters that will be asked to use the station and also talked about the problems in Madison area lakes with infestation of spiny water fleas. He urged approval of the resolution. Klockow reminded the committee that their portion of approval is based on the fiscal portion of the resolution. Discussion held. *Motion/second (Floeter/Mulder)* to send the resolution back to the Parks Committee to review the well process to insure fiscal responsibility. Motion carried with no negative vote.

**DISCUSSION AND POSSIBLE ACTION ON COUNTY PAID PROPERTY TAXES FOR BROWNFIELD PARCELS**

Corporation Counsel Dawn Klockow and Treasurer Amanda Toney explained that currently there are 2 brownfield parcels that the county has been paying the property taxes on since 2006 per approval from the Finance Committee in that year. Klockow stated this should be stopped and the current owners should be responsible for the taxes. *Motion/second (Floeter/Abendroth)* to locate the current owners and send tax bills to them effective immediately. Motion carried with no negative vote.

**TREASURER'S MONTHLY REPORT**

- **Tax Collection Update**  
Treasurer Amanda Toney stated that there is approximately \$1.3 million left to collect of the 2020 taxes.
- **June Financial Reports**  
Treasurer Amanda Toney updated her report to state that the Highway Department loan in June was paid off in July.
- **Sales Tax Update**  
Treasurer Amanda Toney reported the county will receive just under \$200,000 in August for sales tax.

**OPEN AND TAKE ACTION ON IN-REM BIDS** - none

**IN REM UPDATE**

Treasurer Amanda Toney stated that 3 owners have paid off parcels currently in the in rem process in the last week.

**DISCUSSION/ACTION ON PROPOSED USES OF ARPA FUNDS**

County Administrator Cathy Schmit stated she has no received no additional requests for ARPA funds in the last month. The first reporting deadline is August 31, 2021. *Motion/second (Floeter/Abendroth)* to allow Toney Daley, Berlin Journal reporter, to speak. Motion carried with no negative vote. Daley asked about additional funding for infrastructure. Schmit stated there is no additional funding that she is aware of at this time.

**BUDGET ADJUSTMENTS**

- Parks – additional snowmobile maintenance grant funding received for 7.5 additional miles in the Green Lake County trail system.

*Motion/second (Abendroth/Lenz)* to approve the budget adjustment as presented and forward to County Board. Motion carried with no negative vote.

**BUDGET REVIEW OF REVENUES AND EXPENDITURES**

July revenues and expenditures discussed and reviewed.

**SUPERVISOR'S/LAY PEOPLE MONTHLY CLAIMS**

Supervisor's claims: \$3,300.32

Lay Person's claims: \$1,553.76

*Motion/second (Mulder/Lenz)* to approve supervisor and lay people claims. Motion carried with no negative vote.

**COMMITTEE DISCUSSION**

- **Future meeting dates: Regular meeting – September 22, 2021 at 3:00 PM**
- **Future agenda items for action & discussion:**

**ADJOURNMENT**

Chair Reabe adjourned the meeting at 3:45 PM.

Submitted by,

Liz Otto  
County Clerk

**RESOLUTION NUMBER -2021**

**Resolution Approving a Boat Washing Station at Dodge Memorial Park Boat Launch**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 17th day of August 2021, does resolve as follows:

- 1 **WHEREAS**, Green Lake is Wisconsin’s deepest, natural, inland lake with a two-story
- 2 fishery; and
- 3 Majority vote is needed to pass.

Roll Call on Resolution No. -2021

Submitted by Parks Commission  
Committee

Ayes , Nays , Absent , Abstain

Passed and Adopted/Rejected this xx day  
of D[MONTH], 2021.

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William Boutwell, Chair

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Curt Talma

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County Board Chairman

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Charlie Wielgosh

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ATTEST: County Clerk  
Approve as to Form:

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Todd Morris

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Corporation Counsel

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Jerry Specht

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Vonn Roberts

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Michael Shattuck

4 **WHEREAS**, A Lake Management Planning team made up of the Green Lake  
5 Association, Green Lake Sanitary District, Green Lake and Fond du Lac County Land  
6 Conservation Departments, Wisconsin Department of Natural Resources biologist, the  
7 USGS and the Cities of Green Lake and Ripon have all taken an active role in  
8 managing and protecting the health of Big Green Lake; and

9 **WHEREAS**, invasive aquatic species and preventing new invasive species in Big Green  
10 Lake is a priority because invasive aquatic species impact the health of our lakes; and

11 **WHEREAS**, installing a boat wash station will assist in preventing the spread of aquatic  
12 invasive species by providing another tool to boaters to remove aquatic invasive  
13 species from their boats, trailers and other boating equipment.

14 **NOW THEREFORE BE IT RESOLVED**, that the Green Lake County Board of  
15 Supervisors support the installation of a boat wash station at Dodge Memorial park.

16 **BE IT FURTHER RESOLVED**, that the County Administrator and County  
17 Conservationist shall work with the partners listed in the attached Memorandum of  
18 Understanding to implement the installation of a boat wash station at Dodge Memorial  
19 park.

20 **BE IT FURTHER RESOLVED**, that the County Administrator may execute the attached  
21 Memorandum of Understanding after Corporation Counsel approval.

22 **BE IT FURTHER RESOLVED**, that boat launch fees may be used to fund the County's  
23 portion of the cost of the boat wash station as set forth in the Memorandum of  
24 Understanding.

25 **FISCAL NOTE:**

26 Table 1. Boat Wash Station Funding Source Breakdown. (From Memorandum of Understanding)

Organization	Upfront Cost + Year 1	Annual O&M*, Years 2-3	Max. Annual O&M, Years 4+ <i>(Pending Program Evaluation)</i>
WDNR Grant	\$13,527	\$6,559 / yr	\$0 / yr
Green Lake Association	\$10,000	\$2,100 / yr	\$3,000 / yr
Green Lake Sanitary District	\$10,000	\$2,100 / yr	\$3,000 / yr

Green Lake County Boat Launch Fee Request	\$11,500	\$0 / yr	\$5,000 / yr §
Green Lake Land Conservation Department^	\$2,000	\$0 / yr	\$0 / yr

27 § 10% of collected boat launch fees, not to exceed \$5,000

28 \*O&M stands for operation & maintenance

29 ^ Land Conservation Department funds come not from County tax dollars but State allocated dollars meant to be

30 used for Green Lake County's lakes and rivers.

GREEN LAKE BOAT WASH STATION MEMORANDUM OF UNDERSTANDING  
July 21, 2021

*Golden Sands Resource Conservation & Development Council, Inc.*  
*Green Lake Association*  
*Green Lake County, Wisconsin*  
*Green Lake Sanitary District*

THIS MEMORANDUM OF UNDERSTANDING (MOU) is hereby entered into among the  
above parties.

I. Introduction:

This Memorandum of Understanding (MOU) has been created to define the duties and responsibilities of the involved parties to implement and maintain a boat washing station on Big Green Lake. The threat of new aquatic invasive species (AIS) entering Big Green Lake defines the need for proactive prevention strategies.

The organizations leading this prevention strategy are Golden Sands Resource & Conservation Development Council (RC&D), Inc., Green Lake Association, Green Lake County via its Land Conservation Department, and Green Lake Sanitary District—also known as the Boat Wash Planning Team (BWPT). Working together, these organizations have designed a plan for a boat wash station at Dodge Memorial Park, a County-owned boat landing. This boat wash station will provide tools and staff at the boat landing to execute the State-mandated law of draining all water and manual removal of plants, animals, and mud in order to stop the spread of invasive species.

II. Purpose:

The purpose of this Green Lake Boat Wash Station MOU is to define each party's responsibilities regarding the maintenance and operation of the boat wash station on Big Green Lake.

III. Scope:

The Green Lake Boat Wash Station includes a non-heated, electric, pressure wash unit that will be housed on an enclosed trailer at Dodge Memorial Park (DMP) during the boating season. The boat wash station will prioritize washing boats that have been used on other lakes. The wash area will be blacktopped and sloped toward the center so that the wash water will be collected in a coffin inlet and exit into an underground filter diaphragm. The entire wash station will be sloped away from the lake so that all water, whether it is infiltrated into the ground or exits to the ditch along County Highway K, will not enter Big Green Lake by direct surface runoff.

Signage and other educational materials will be put-up around DMP to inform boaters on the proper use and purpose of the wash station. Signage and other educational materials will be provided and installed by Green Lake Association, Green Lake Sanitary District and/or RC&D.



The wash station will be staffed for the initial three years of the project; throughout that period the BWPT will assess the station's staffing needs. Having this wash station staffed will help focus the boat washing efforts to boats and equipment that are coming in from other lakes. Following the initial three years, BWPT will decide whether to continue staffing the station. If BWPT discontinues staffing, the wash station will transition to public use.

#### IV. Definitions:

*Definitions for technical and operational aspects. Include any acronyms or community-specific terms.*

BWPT: Boat Wash Planning Team refers to the organizations leading this prevention strategy — RC&D, Green Lake Association, Green Lake Land Conservation Department, and Green Lake Sanitary District

#### V. Policy:

A. The boat wash station will be used by trained staff who will be covered under an insurance policy purchased by RC&D. If a boat user is adamant about using the boat wash station themselves, a waiver, found in Appendix A, will need to be signed by the user before using the wash station and trained staff will be present and supervising the boat wash user.

B. If trained staff are not onsite, the wash portion of the boat wash station will be locked and unavailable for use.

C. The operating procedure for the boat wash station was adapted from Minnesota's Decontamination Handbook. All staff will follow the operating procedure found in Appendix B.

#### VI. Terms of Collaboration:

By signing this MOU, each party agrees to roles and responsibilities defined below:

##### A. Grant Funding

A Wisconsin DNR Surface Water grant will be written to pursue grant funds for the first three years of this project. The following project items are grant eligible expenses: a portable pressure washer unit (30% of cost<sup>1</sup>), staffing, signage, and educational outreach and support. Permanent structures—such as the infiltration system, cement pad, well for water supply, and electricity—are not grant eligible, nor is maintenance or the remaining 70% of the pressure washer unit, and will need to be funded by the parties. Green Lake Association, Green Lake Sanitary District and/or RC&D will write apply for WDNR Surface Water Grant to pursue funds for the first three years of the boat wash station project. If RC&D is to write grants, they will be written as a contracted service.

##### B. Funding

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<sup>1</sup> Grant funded equipment costs that exceed \$5,000 must be depreciated over the life of the grant.

During the first three grant-funded years, non-eligible grant items (the infiltration system, cement pad, well, electricity, maintenance, and remaining 70% of pressure washer unit) will be funded by the Green Lake Sanitary District and Green Lake Association, assuming total project costs do not exceed \$16,000 per entity. Green Lake County will also fund this project, not to exceed \$13,500, by using money collected from the boat launch fee or State dollars meant to be used for Green Lake County’s lakes and rivers – not County tax dollars. See the funding breakdown below in Table 1.

Table 1. Boat Wash Station Funding Source Breakdown.

Organization	Upfront Cost + Year 1	Annual O&M*, Years 2-3	Max. Annual O&M, Years 4+ (Pending Program Evaluation)
WDNR Grant	\$13,527	\$6,559 / yr	\$0 / yr
Green Lake Association	\$10,000	\$2,100 / yr	\$3,000 / yr
Green Lake Sanitary District	\$10,000	\$2,100 / yr	\$3,000 / yr
Green Lake County Boat Launch Fee Request	\$11,500	\$0 / yr	\$5,000 / yr §
Green Lake Land Conservation Department^	\$2,000	\$0 / yr	\$0 / yr

§ 10% of collected boat launch fees, not to exceed \$5,000

\*O&M stands for operation & maintenance

^ Land Conservation Department funds come not from County tax dollars but State allocated dollars meant to be used for Green Lake County’s lakes and rivers.

After year three, following the life of the grant, staffing costs and maintenance will be additional items that will need to be funded. These expenses are outlined in the five-year plan found in Appendix C and will be funded by the Green Lake Sanitary District and Green Lake Association, not to exceed \$3,000 per year each, and by Green Lake County via the boat launch revenue, not to exceed \$5,000 per year. These funds will be kept in a restricted fund account held and operated by Green Lake Association. This plan shall be reviewed prior to the expiration of the five year-plan and adjusted as necessary in writing and agreement by all the parties.

C. Unexpected Expenses

If any unexpected expenses arise the Green Lake Association and Green Lake Sanitary District will discuss and come to terms with how those expenses will be paid between themselves.

D. Staffing

1. The boat washing inspector position will be staffed for the first three years by RC&D. After program review following the first three years, staffing needs will be discussed and addressed.

2. A contract between RC&D and the Green Lake Association will be drawn up so that RC&D will be responsible for all payroll and HR-related services. RC&D will also take on additional insurance to cover this program. RC&D agrees that the individuals providing the services under this MOU are not employees or agents of Green Lake County. It is hereby further acknowledged by all parties that the County shall not be liable in any way for Worker's Compensation, Unemployment Insurance, FICA or for any other employment benefits. If Worker's Compensation is required by law, RC&D shall provide the same. RC&D will invoice the Green Lakes Association, as the holder of the grant funds, to cover costs incurred to employ the boat wash station staff including time required to hire said staff.

3. The WI DNR Surface Water Grant will cover the staffing costs for the first three years of the program. If, after review of the program, staff are still needed to run the boat wash program the staff funding is budgeted in the annual operation and maintenance costs for Years 4 and beyond.

4. As local partners, Green Lake Association and Green Lake Sanitary District will help advertise the staffing position and assist in the hiring process.

5. All staff using the pressurized boat wash station will be trained on how to properly use the equipment by the Green Lake Land Conservation Department annually. All staff will follow the Boat Washing Manual protocol adapted from Minnesota DNR, attached in Appendix B.

E. Maintenance

1. Maintenance expenses, both planned and unplanned have been budgeted for. The Green Lake Association, Green Lake County using boat launch fees, and Green Lake Sanitary District have agreed to an annual dollar value to go into a restricted fund account to pay for these maintenance expenses as needed (see the funding breakout above in Table 1).

2. Maintenance will be conducted by a third party organization (e.g., Hydroclean Equipment) to run a minimum of three maintenance checks per season: de-winterize in May, mid-season check around July, and winterization in September/October. Additional maintenance checks may be necessary depending on level of use. The Green Lake Land Conservation Department will be responsible for communicating and coordinating maintenance. Maintenance checks and other expenses will be paid by the Green Lake Association from the restricted fund.

3. Spring set-up and fall take-down will be conducted by the Green Lake Land Conservation Department. Any equipment will be housed at the Green Lake County Fairgrounds over winter. When equipment is not in use during the boating season, the equipment will be locked inside the enclosed trailer.

F. Liability:

1. RC&D, as the staffing agent, will take on an insurance policy to cover our boat wash staff from injury, and insurance to cover property damage to boats, trailers and vehicles subject to the terms and limits within the policy.

G. Oversight:

1. Planning and research behind the boat wash station design will be led by RC&D and supported by the Green Lake Association, the Green Lake County Land Conservation Department, and the Green Lake Sanitary District.

H. Amendments or Termination:

Any amendments or terminations to this MOU shall be in writing and signed by all parties.

I. Miscellaneous

1. This MOU will be governed by the laws of the State of Wisconsin and venue shall be in the Green Lake County Circuit Court.
2. The parties agree to abide by all applicable state, federal and local laws or ordinances.
3. Severability. Any enforceable portions of this agreement shall be enforced even though other portions of the MOU may be deemed unenforceable.
4. Statutory Protections. It is agreed by the parties that nothing in this MOU, including but not limited to indemnification and hold harmless clauses, shall in any way constitute a waiver on the part of the County of any immunity, liability limitation or other protection available to the County under any applicable statute or other law. To the extent that any provision of this MOU is found by any court of competent jurisdiction to conflict with any such legal protection, then whichever protections, either legal or contractual, provide a greater benefit to the County shall apply unless the County elects otherwise.
5. No Partnership or Joint Venture. This Agreement shall not in any way be deemed to create a partnership or joint venture between the parties to the Agreement.
6. Multiple Originals. This MOU may be executed in multiple originals, each of which together shall constitute a single agreement.

J. Indemnification.

RC&D agrees to protect, indemnify, defend and hold harmless Green Lake County, its boards, commissions, officers, agents, employees and representatives from and against any and all liability, including claims, causes of actions, damages, demands, costs, expenses, losses and damage to any property or bodily injury to any person including death, as a result of any act or omission of RC&D, its officers, members, employees, agents, representatives, directors in connection with the terms of this MOU. In case any action or proceeding is brought against Green Lake County by reason of any such claim or cause of action, RC&D upon notice from Green Lake County shall defend Green Lake County and be responsible for payment of attorney fees and costs.



**RESOLUTION NUMBER -2021**

**Resolution relating to Cooperation Agreement for CDBG Program**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 19th day of October 2021, does resolve as follows:

- 1 **WHEREAS**, Green Lake County has an identified a need and interest in remaining a
- 2 member of the Central Wisconsin Housing Region, which includes the counties of
- 3 Adams, Green Lake, Juneau, Marathon, Marquette, Portage, Waupaca, Waushara, and
- 4 Wood, to provide decent housing, and
- 5 **WHEREAS**, Green Lake County and the Central Wisconsin Housing Region desire to
- 6 and are required to, enter into a written cooperative agreement with each other to
- 7 participate in such CDBG program, and
- 8 Fiscal note is not applicable.
- 9 Majority vote is needed to pass.

Roll Call on Resolution No. -2021

Submitted by Finance Committee

Ayes , Nays , Absent , Abstain

\_\_\_\_\_  
Harley Reabe, Chair

Passed and Adopted/Rejected this 19th day of October 2021.

\_\_\_\_\_  
Brian Floeter

\_\_\_\_\_  
County Board Chairman

\_\_\_\_\_  
Don Lenz

\_\_\_\_\_  
ATTEST: County Clerk  
Approve as to Form:

\_\_\_\_\_  
David Abendroth

\_\_\_\_\_  
Corporation Counsel

\_\_\_\_\_  
Dennis Mulder

10 **WHEREAS**, the member counties entered into a contract on July 1, 2013, which has an  
11 auto-renewal clause for an automatic two year renewal, subject to any county wishing to  
12 exit the Central Housing Region; and

13 **WHEREAS**, the current contract expired on June 30, 2021, and the Board should ratify  
14 the auto-renewal.

15 **NOW THEREFORE BE IT RESOLVED** the Board of Supervisors of Green Lake County  
16 ratifies the two-year extension of the Community Development Block Grant Housing  
17 Contract for the Central Housing Region of Wisconsin, beginning on July 1, 2021 and  
18 ending June 30, 2023.

19 **BE IT FURTHER RESOLVED** nothing contained in this agreement shall deprive any  
20 municipality of any power or zoning, development control or other lawful authority, which  
21 it presently possesses.

22 **FISCAL NOTE:** no fiscal impact

**RESOLUTION NUMBER -2021**

**Resolution Providing for the Sale of Approximately \$6,050,000 General Obligation Refunding Bonds**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 19th day of October 2021, does resolve as follows:

- 1 **WHEREAS**, Green Lake County, Wisconsin (the "County") is presently in need of
- 2 approximately \$6,050,000 for the public purpose of refunding certain outstanding
- 3 obligations of the County, including interest on them, specifically, the General Obligation
- 4 Refunding Bonds, Series 2013A, dated April 9, 2013 (the "Refunding"); and
- 5 **WHEREAS**, the County Board of Supervisors deems it to be necessary, desirable and
- 6 in the best interest of the County to borrow said funds through the issuance of general
- 7 obligation bonds pursuant to Section 67.04, Wis. Stats.
- 8 Majority vote is needed to pass.

Roll Call on Resolution No. -2021

Submitted by Finance Committee

Ayes 19, Nays 0, Absent 0, Abstain 0

Passed and Adopted/Rejected this 19th day of October, 2021.

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Harley Reabe, Chair

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Brian Floeter

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County Board Chairman

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Don Lenz

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ATTEST: County Clerk  
Approve as to Form:

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David Abendroth

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Corporation Counsel

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Dennis Mulder



9 **NOW, THEREFORE, BE IT RESOLVED** by the County Board of Supervisors of the  
10 County that:

11 Section 1. Issuance of the Bonds. The County shall issue its General Obligation  
12 Refunding Bonds in an amount of approximately \$6,050,000 (the "Bonds") for the public  
13 purpose of paying the cost of the Refunding.

14 Section 2. Sale of the Bonds. The County Board of Supervisors hereby authorizes and  
15 directs the officers of the County to take all actions necessary to provide for the sale of  
16 the Bonds, which Robert W. Baird & Co. Incorporated ("Baird") acting as placement  
17 agent with respect to the Bonds. At a subsequent meeting, the County Board of  
18 Supervisors shall take further action to approve the details of the Bonds and authorize  
19 the sale of the Bonds.

20 Section 3. Notice of Sale. The County Clerk (in consultation with Robert W. Baird &  
21 Co. Incorporated ("Baird")) be and hereby is directed to cause notice of the sale of the  
22 Bonds to be disseminated in such manner and at such times as the County Clerk may  
23 determine and to cause copies of a complete Official Notice of Sale and other pertinent  
24 data to be forwarded to interested bidders as the County Clerk may determine.

25 Section 4. Official Statement. The County Clerk (in consultation with Baird) shall cause  
26 an Official Statement to be prepared and distributed. The appropriate County officials  
27 shall determine when the Official Statement is final for purposes of Securities and  
28 Exchange Commission Rule 15c2 12 and shall certify said Official Statement, such  
29 certification to constitute full authorization of such Official Statement under this  
30 resolution.

31 **FISCAL NOTE:**



# GREEN LAKE COUNTY

## OFFICE OF THE COUNTY TREASURER

Amanda R. Toney  
Treasurer and Real Property Lister

Office: 920-294-4018  
FAX: 920-294-4009

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September 15, 2021

Memo to Finance Committee:

The August sales tax deposit was \$199,478.15. At this point in the year, we are ahead in sales tax dollars by 18.90% compared to this time last year.

### TAX COLLECTION UPDATE:

As of 8-31-21: We have \$469,541.93 left to collect, which is 1.09% of the total 2020 Real Estate taxes.  
As of 8-30-20: We had \$551,885.49 left to collect, which was 1.31% of the total 2019 Real Estate taxes.

On the first business day of September, we issued a certificate number to every parcel with delinquent 2020 taxes. This year we mailed out 373 letters. The number of letters mailed this year is lower when compared to last year's number by 64 letters. This "issuance" starts the redemption period until Green Lake County could take the property.

### IN-REM UPDATE

Below is a synopsis on the current parcels in the In-Rem process

	Owners	Parcels
2014	1	1
2015	1	1
2016	1	1
2017	14	16

Finalized the 2020 Audit in the beginning of September and was able to reconcile with their records.

Per the August credit card statement, we have a balance of 2,226,951 credit card points. The county has earned an additional 35,285 points this statement. This calculates to \$22,269.51.

Respectfully submitted,

Amanda R Toney

**GREEN LAKE COUNTY TREASURER'S REPORT**

**AUGUST 2021**

CASH BALANCE: 07-31-2021 7,932,572.87

**RECEIPTS:**

General:	1,474,536.36
Redemption Tax - Principle:	17,964.67
Redemption Tax - Interest	5,434.71
Redemption Tax - Penalty	2,688.72
Postponed & Delinquent Tax - Principle:	1,234,041.62
Postponed & Delinquent Tax - Interest:	9,280.22
Postponed & Delinquent Tax - Penalty	4,668.83
Sales Tax Deposit from State	199,478.15
Transfer for General Maintenance Checks	1,200,000.00
Wire from Bank of Oklahoma (Bond Purchase)	2,695,762.29

**TOTAL RECEIPTS:** 6,843,855.57 14,776,428.44

**DISBURSEMENTS:**

General Maintenance:	1,286,605.86
Direct Deposit Payroll	578,983.10
DHHS Deposit to LGIP	442,750.43
Payroll deductions and taxes	461,414.25
Sales Tax Money Transfer to LGIP	191,059.31
Bank fees (Security Token & RDC)	58.00
Real Estate Transfer Fees	42,605.94
Transfer to Flex/HRA account	7,870.60
Boat Launch PNP Fees	1,719.00
Voided Checks from a Previous Month	-100.00
August Settlement	8,056,064.38
Bond Refinance	2,777,591.67
Transfer to ERGO Bank	500,000.00

**TOTAL DISBURSEMENTS:** 14,346,622.54

**TREASURER'S CASH BALANCE:** 08/31/21 429,805.90

**BANK RECONCILIATION**

Green Lake Horicon Bank - Checking:	690195	320,505.81
Green Lake Horicon Bank - Money Market:	690224	<u>428,341.13</u>
<b>TOTAL</b>		<b>748,846.94</b>

Less Outstanding Checks 320,487.98

Deposit in Transit 100.00  
 Off NSF Check -1,546.94

Available Bank Balance 429,805.90

CASH BALANCE	<span style="border: 1px solid black; padding: 2px;">429,805.90</span>
TREASURER'S CASH	<span style="border: 1px solid black; padding: 2px;">429,805.90</span>
DIFFERENCE	<span style="border: 1px solid black; padding: 2px;">0.00</span>

<b>2021 HIGHWAY ROAD REPAIR LOAN</b>			<b><u>TOTAL</u></b>
<u>DATE</u>			600,000.00
06/24/21	New Loan		
07/23/21	Principal Payment	600,000.00	
07/23/21	Interest Payment	1,048.77	
			<span style="border: 1px solid black; padding: 2px;"><b>\$0.00</b></span>

**GREEN LAKE COUNTY TREASURER'S REPORT**

**AUGUST 2021**

**RECONCILIATION OF RECEIPTS & DEPOSITS**

Cash in Office	July 31, 2021	0.00
Total Receipts	AUGUST 2021	<u>0.00</u>
<b>SUB TOTAL</b>		<b>0.00</b>
Less Deposits for Month:		<u>0.00</u>
Cash in Office	8/31/2021	0.00

**PROOF OF OUTSTANDING CHECKS**

Outstanding Checks	July 31, 2021	295,459.50
Total Disbursements	AUGUST 2021	14,346,622.54
	<b>SUB TOTAL</b>	<b><u>14,642,082.04</u></b>
Less Checks Cashd by Bank		2,165,601.39
DHHS Deposit to LGIP		442,750.43
Payroll deductions and taxes		178,879.28
Sales Tax transfer to LGIP		191,059.31
Bank fees (Security Token & RDC)		58.00
Transfer to Flex/HRA account		7,870.60
Boat Launch PNP Fees		1,719.00
August Settlement		8,056,064.38
Bond Refinance		2,777,591.67
Transfer to ERGO Bank		500,000.00
<b>Outstanding Checks</b>	<b>8/31/2021</b>	<b>320,487.98</b>

**2021 INTEREST REVENUE**

*(PROJECTED BUDGET: \$207,982.00)*

1/31/21 Money Markets	January Interest	\$10,996.60
1/31/21 Certificate of Deposits	January Interest	\$40,000.00
2/28/21 Money Markets	February Interest	\$9,572.16
2/28/21 Certificate of Deposits	February Interest	\$0.00
3/31/21 Money Markets	March Interest	\$9,755.02
3/31/21 Certificate of Deposits	March Interest	\$0.00
4/30/21 Money Markets	April Interest	\$9,402.37
4/30/21 Certificate of Deposits	April Interest	\$0.00
5/31/21 Money Markets	May Interest	\$9,729.95
5/31/21 Certificate of Deposits	May Interest	\$0.00
6/30/21 Money Markets	June Interest	\$8,856.75
6/30/21 Certificate of Deposits	June Interest	\$0.00
7/31/21 Money Markets	July Interest	\$8,303.30
7/31/21 Certificate of Deposits	July Interest	\$0.00
8/31/21 Money Markets	August Interest	\$7,739.63
8/31/21 Certificate of Deposits	August Interest	\$0.00

**TOTAL**      **\$114,355.78**

**HORICON BANK ACCOUNTS**

**Balance as of 08/31/21**

Flex/HRA Checking Account #2395	\$3,967.34
Flex/HRA Money Market Account #2366	\$119,230.32
Gelhar Escrow Account #8674	\$34,847.77

**GREEN LAKE COUNTY TREASURER'S REPORT**

**INVESTMENTS AUGUST 2021**

**LOCAL GOVERNMENT INVESTMENT POOL**

#824000

Date		Account #01
07/31/21	Balance L.G.I.P.	1,374,146.51
08/05/21	HFC Comm Aids	417,539.00
08/05/21	DCF Spare Pmt	6,412.28
08/06/21	DCF Spare Pmt	12,518.77
08/13/21	DCF Spare Pmt	6,280.38
08/20/21	Transfer for General Maintenance Checks	-500,000.00
08/26/21	Transfer for General Maintenance Checks	-200,000.00
08/31/21	Interest	60.66
08/31/21	Balance L.G.I.P.	<b>\$1,116,957.60</b>

**Date Started INSTITUTIONS**

Date Started	INSTITUTIONS		PRINCIPLE	YIELD RATE	DUE DATE
04/20/11	Farmers & Merchants Bank**	Money Market	310818	3,700,600.68	0.50%
02/13/20	ERGO Bank**	Money Market	70002620	3,281,753.76	1.00%
03/01/20	Fortifi Bank** (ICS)	Money Market	4204930	5,079,982.13	0.50%
11/03/20	Charles Schwab (Dana Investments)	Short-Term Bonds	3458-9437	1,971,928.96	1.00%
05/21/21	ERGO Bank**(ARPA Funds)	Money Market	70002833	1,841,337.60	1.00%
11/01/15	Horicon Retirement	Money Market	1424497	22.67	0.50%
08/05/13	Ripon Horicon Bank	Money Market	831744	5,227.68	0.15%
	<b>TOTAL</b>			<b>\$15,880,853.48</b>	

\*\* Collateralized Investment

**SALES TAX**

	2021 PRINCIPLE	2021 INTEREST	TOTAL SALES TAX	Retailer Collection Period
<b>BALANCE 12/31/20</b>			2,584,830.46	
01/31/21	140,318.27	1,360.25	141,678.52	October, 2020
02/28/21	129,049.30	968.22	130,017.52	November, 2020
03/31/21	133,920.39	263.34	134,183.73	December, 2020
04/30/21	100,966.39	242.41	101,208.80	January, 2021
05/31/21	127,433.63	241.58	127,675.21	February, 2021
06/30/21	151,450.22	262.52	151,712.74	March, 2021
07/31/21	190,264.84	254.62	190,519.46	April, 2021
08/31/21	191,059.31	205.89	191,265.20	May, 2021
			0.00	
			0.00	
			0.00	
			0.00	
<b>TOTAL COLLECTED IN 2021</b>	<b>1,164,462.35</b>	<b>3,798.83</b>	<b>\$3,753,091.64</b>	
<b>TOTAL 2021 LOAN PAYMENTS</b>			<b>860,613.75</b>	
<b>TOTAL PAID TOWARDS UPGRADES</b>			<b>230,594.25</b>	
<b>BALANCE OF SALES TAX FUNDS</b>			<b>\$2,661,883.64</b>	

**SALES TAX INVESTMENTS**

Institution	CD/MM #	Term	Principle Invested	Int. Rate	Due Date
8/31/2021 LGIP Sales Tax Account #09			997,147.94	0.05%	
ERGO Bank (Money Market)	70002743		642,815.81	0.48%	
Farmers & Merchants Bank (CD)	721791	11 months	510,311.72	0.65%	9/29/2021
Fortifi Bank (Money Market)	83488621		511,608.17	0.50%	
<b>Total Funds Held in Trust</b>			<b>\$2,661,883.64</b>		

**2021 LOAN PAYMENT HISTORY**

PAYMENT DATE	LOAN PAYMENT AMOUNT	TOTAL
02/25/21	\$860,613.75	860,613.75
		<b>\$860,613.75</b>

Total Paid on Loan in 2021

**2021 SECURITY UPGRADES**

PAYMENT DATE	PAYMENT HISTORY	TOTAL
01/14/21	Kioware	737.01
01/29/21	IMEG	14,912.94
02/05/21	Capital Data	1,570.58
02/24/21	Systems Technologies	71,250.00
02/24/21	IMEG	13,781.40
02/24/21	IMEG	4,862.75
03/25/21	Wal-Mart	781.00
04/29/21	CDW	61.90
05/28/21	Systems Technologies	65,708.76
05/28/21	IMEG	1,500.00
05/28/21	Amazon	92.49
07/06/21	Capital Data	52,355.42
07/08/21	Stiegler Company Inc.	2,980.00
		<b>\$230,594.25</b>

Total Paid Towards Upgrades

**AUGUST 2021**

**EFFECTIVE INTEREST RATES - OVERALL**

<b><u>INSTITUTION</u></b>	<b><u>AMOUNT</u></b>	<b><u>ACCOUNT NUMBER</u></b>	<b><u>RATE</u></b>
L.G.I.P.	2,119,595.25		0.05%
Farmers & Merchants Bank**	3,700,600.68	310818	0.50%
ERGO Bank**	3,281,753.76	70002620	1.00%
Fortifi Bank** (ICS)	5,079,982.13	4204930	0.50%
Charles Schwab (Dana Investments)	1,971,928.96	3458-9437	1.00%
ERGO Bank**(ARPA Funds)	1,841,337.60	70002833	1.00%
Horicon Retirement	22.67	1424497	0.50%
Ripon Horicon Bank	5,227.68	831744	0.15%
Horicon Bank	<u>428,341.13</u>	690224	<u>0.05%</u>
	18,428,789.86	Average APY	0.53%
<b><u>TOTAL INVESTED</u></b>	<b><u>17,995,198.38</u></b>	Average Investment APY	<b><u>0.61%</u></b>

<b><u>MONTHLY</u></b>	<b><u>AVERAGE</u></b>
January 2021	0.67%
February 2021	0.67%
March 2021	0.67%
April 2021	0.67%
May 2021	0.71%
June 2021	0.53%
July 2021	0.53%
August 2021	0.53%
September 2021	
October 2021	
November 2021	
December 2021	

Date	Institution	Account #	Amount
1/31/2021	MM Horicon	1000002366	6.02
1/31/2021	MM LGIP	Account #1	63.11
1/31/2021	MM Farmers & Merchants	310818	532.92
1/31/2021	MM ERGO Bank	2620	1,117.81
1/31/2021	MM Fortifi Bank	4204930	7,303.01
1/31/2021	MM Charles Schwab	3458-9437	1,858.58
1/31/2021	MM Horicon Retirement	1424497	0.25
1/31/2021	MM Ripon Horicon Bank	831744	0.22
1/31/2021	MM Horicon	690224	90.19
1/31/2021	MM Horicon	690195	24.49
<b>TOTAL MONEY MARKET INTEREST</b>			<b>\$10,996.60</b>
1/4/2021	CD Farmers & Merchants	704462	40,000.00
<b>TOTAL CERTIFICATE OF DEPOSIT INTEREST</b>			<b>\$40,000.00</b>

Date	Institution	Account #	Amount
7/31/2021	MM Horicon	1000002366	5.31
7/31/2021	MM LGIP	Account #1	49.62
7/31/2021	MM Farmers & Merchants	310818	1,226.15
7/31/2021	MM ERGO Bank	2620	2,433.34
7/31/2021	MM Fortifi Bank	4204930	2,151.51
7/31/2021	MM Charles Schwab	3458-9437	2,330.54
7/31/2021	MM Horicon Retirement	1424497	0.16
7/31/2021	MM Ripon Horicon Bank	831744	0.22
7/31/2021	MM Horicon	690224	93.50
7/31/2021	MM Horicon	690195	12.95
<b>TOTAL MONEY MARKET INTEREST</b>			<b>\$8,303.30</b>

Date	Institution	Account #	Amount
2/28/2021	MM Horicon	1000002366	5.31
2/28/2021	MM LGIP	Account #1	58.77
2/28/2021	MM Farmers & Merchants	310818	625.34
2/28/2021	MM ERGO Bank	2620	1,363.39
2/28/2021	MM Fortifi Bank	4204930	4,628.76
2/28/2021	MM Charles Schwab	3458-9437	2,716.59
2/28/2021	MM Horicon Retirement	1424497	0.15
2/28/2021	MM Ripon Horicon Bank	831744	0.20
2/28/2021	MM Horicon	690224	156.61
2/28/2021	MM Horicon	690195	17.04
<b>TOTAL MONEY MARKET INTEREST</b>			<b>\$9,572.16</b>

Date	Institution	Account #	Amount
8/31/2021	MM Horicon	1000002366	5.20
8/31/2021	MM LGIP	Account #1	60.66
8/31/2021	MM Farmers & Merchants	310818	1,099.71
8/31/2021	MM ERGO Bank	2620	1,949.91
8/31/2021	MM Fortifi Bank	4204930	2,152.38
8/31/2021	MM Charles Schwab	3458-9437	2,184.58
8/31/2021	MM Horicon Retirement	1424497	0.25
8/31/2021	MM Ripon Horicon Bank	831744	0.22
8/31/2021	MM Horicon	690224	268.89
8/31/2021	MM Horicon	690195	17.83
<b>TOTAL MONEY MARKET INTEREST</b>			<b>\$7,739.63</b>

Date	Institution	Account #	Amount
3/31/2021	MM Horicon	1000002366	5.73
3/31/2021	MM LGIP	Account #1	55.04
3/31/2021	MM Farmers & Merchants	310818	1,425.06
3/31/2021	MM ERGO Bank	2620	3,409.88
3/31/2021	MM Fortifi Bank	4204930	2,147.88
3/31/2021	MM Charles Schwab	3458-9437	2,605.94
3/31/2021	MM Horicon Retirement	1424497	0.16
3/31/2021	MM Ripon Horicon Bank	831744	0.23
3/31/2021	MM Horicon	690224	86.62
3/31/2021	MM Horicon	690195	18.48
<b>TOTAL MONEY MARKET INTEREST</b>			<b>\$9,755.02</b>

Date	Institution	Account #	Amount
4/30/2021	MM Horicon	1000002366	5.42
4/30/2021	MM LGIP	Account #1	54.39
4/30/2021	MM Farmers & Merchants	310818	1,379.50
4/30/2021	MM ERGO Bank	2620	3,302.69
4/30/2021	MM Fortifi Bank	4204930	2,079.51
4/30/2021	MM Charles Schwab	3458-9437	2,517.69
4/30/2021	MM Horicon Retirement	1424497	0.15
4/30/2021	MM Ripon Horicon Bank	831744	0.21
4/30/2021	MM Horicon	690224	47.64
4/30/2021	MM Horicon	690195	15.17
<b>TOTAL MONEY MARKET INTEREST</b>			<b>\$9,402.37</b>

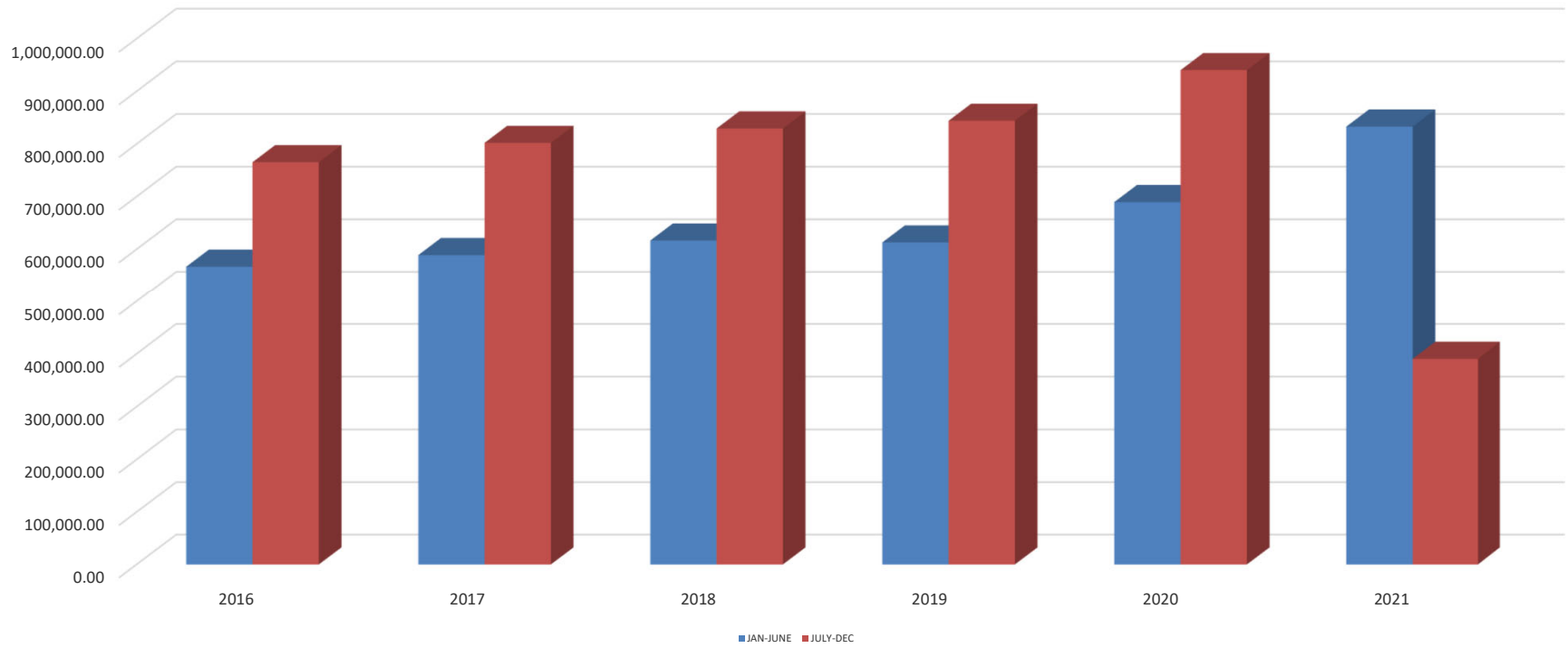
Date	Institution	Account #	Amount
5/31/2021	MM Horicon	1000002366	5.33
5/31/2021	MM LGIP	Account #1	70.74
5/31/2021	MM Farmers & Merchants	310818	1,296.44
5/31/2021	MM ERGO Bank	2620	3,168.99
5/31/2021	MM Fortifi Bank	4204930	2,149.62
5/31/2021	MM Charles Schwab	3458-9437	3,005.67
5/31/2021	MM Horicon Retirement	1424497	0.51
5/31/2021	MM Ripon Horicon Bank	831744	0.22
5/31/2021	MM Horicon	690224	14.93
5/31/2021	MM Horicon	690195	17.50
<b>TOTAL MONEY MARKET INTEREST</b>			<b>\$9,729.95</b>

Date	Institution	Account #	Amount
6/30/2021	MM Horicon	1000002366	5.24
6/30/2021	MM LGIP	Account #1	49.90
6/30/2021	MM Farmers & Merchants	310818	1,236.44
6/30/2021	MM ERGO Bank	2620	2,691.52
6/30/2021	MM Fortifi Bank	4204930	2,081.25
6/30/2021	MM Charles Schwab	3458-9437	2,762.50
6/30/2021	MM Horicon Retirement	1424497	0.16
6/30/2021	MM Ripon Horicon Bank	831744	0.22
6/30/2021	MM Horicon	690224	9.02
6/30/2021	MM Horicon	690195	20.50
<b>TOTAL MONEY MARKET INTEREST</b>			<b>\$8,856.75</b>





SALES TAX Q1/2 VS Q3/4



# GREEN LAKE COUNTY

## Notice of Budgetary Adjustment

### Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 3, 2021  
 Department: Emergency Medical Services  
 Amount: \$0.00  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Advance funds from Contingency Fund to establish Emergency Medical Services Fund for current year.  
Need to hire consultants/legal counsel for RFP solicitation and contract negotiation and drafting.  
EMS Fund (215) to reimburse Contingency Fund (101) in 2022.

**Revenue Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

**Expenditure Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
21-215-26-55210-209-000	EMS - Contracted Services	\$ -	\$ 20,000.00	\$ 20,000.00
21-101-00-58000-000-000	Contingency	\$ 355,644.45	\$ (20,000.00)	\$ 335,644.45
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Department Head Approval: Catherine J. Schmit 09/03/2021  
 Date Approved by Committee of Jurisdiction: [Signature] 9/8/21  
*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: \_\_\_\_\_  
 Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# GREEN LAKE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 20, 2021  
 Department: County Clerk  
 Amount: \$3,000.00  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Transfer money to cover expense for health insurance experience underwriting in order to explore alternative health insurance options.

**Revenue Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

**Expenditure Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
21-100-04-51930-519-000	Insurance Claims-Deduct	\$ 10,000.00	\$ 3,000.00	\$ 13,000.00
21-101-23-51820-999-000	Non-lapsing Salary/Fringe	\$ 589,947.74	\$ (3,000.00)	\$ 586,947.74
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: \_\_\_\_\_

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_