

# GREEN LAKE COUNTY

## *BOARD PROCEEDINGS*

### *REGULAR MEETING*

*August 17, 2021*

The Green Lake County Board of Supervisors met in regular session, Tuesday, August 17, 2021 at 6:00 PM via remote access and in person access for the regular meeting of the Board.

The Board was called to order by Chair Harley Reabe. Roll call taken –Present (remotely via Zoom) – 2, Present (in person) – 14, Absent – 3 (Bob Dolgner-District 1, Patti Garro-District 8, Katie Mehn-District 16)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Charles Buss	2
Curt Talma	3
David Abendroth	4
Ken Bates	5
Brian Floeter	6
Charlie Wielgosh	7
Bill Boutwell	9
Sue Wendt	10
Harley Reabe	11
Robert Schweder	12
Don Lenz	13
Dennis Mulder	14
Joe Gonyo	16
Keith Hess	17
Richard Trochinski	18
Gene Thom	19

## **READING OF THE CALL**

The Green Lake County Board of Supervisors will convene via virtual communication and in person at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 17th day of August, 2021 at 6:00 PM for the regular meeting of the Board. Monthly business to be transacted includes:

CALL TO ORDER  
ROLL CALL  
READING OF THE CALL  
PLEDGE OF ALLEGIANCE

MINUTES OF 07/20/21

ANNOUNCEMENTS

PUBLIC COMMENT (3 minute limit)

APPEARANCES

- Monthly update from County Administrator Cathy Schmit

RESOLUTIONS

- Resolution 17-2021 Related to Creating a Food Pantry/Aging/FRI Services Worker Position to be Shared between the aging Unit and FRI in Health & Human Services
- Resolution 18-2021 Resolution to Create an Additional Clinical Therapist Position in the Health & Human Services Behavioral Health Unit
- Resolution 19-2021 Related to Upgrading and Reclassifying One Clinical Therapist Position in the Health & Human Services Behavioral Health unit to a Lead Therapist/Program Manager Position
- Resolution 20-2021 Related to Creating a BHU Receptionist/Data Entry Specialist Position in the Health & Human Services Administrative Unit
- Resolution 21-2021 Resolution Upgrading and Reclassifying One Child & Family Services Case Manager Position in the Health & Human Services Children & Families Unit to a Children & Families Unit Lead Worker Position
- Resolution 22-2021 Resolution to Reclassify One Public Health Nurse/Health Educator Position in the Health & Human Services Public Health Unit to a Deputy Public Health Officer Position
- Resolution 23-2021 Resolution to Reclassify One Economic Support Worker Position in the Health & Human Services Economic Support Unit to an Economic Support Lead Worker Position
- Resolution 24-2021 Resolution to Reclassify the Part Time Public Health Nurse/Public Health Educator Position in the Health & Human Services Public Health Unit to a Full Time Public Health Nurse/Public Health Educator Position
- Resolution 25-2021 Resolution Relating to Consortium Agreement for the Chief Elected Officials of the Fox Valley Workforce Development Area for 2021-2022
- Resolution 26-2021 Resolution Implementing a Countywide Ambulance Service
- Resolution 27-2021 Relating to Reclassification of GIS Specialist

ORDINANCES

- Ordinance 18-2021 Amending Ordinance No. 11-2021 Green Lake County Board of Supervisors Electronic Meetings Ordinance
- Ordinance 19-2021 Amending Ordinance No. 19-2019 (Chapter 121) Use of County Facilities
- Ordinance 20-2021 Rezone in the Town of Berlin: Owner – Richard & Harriet Brotske
- Ordinance 21-2021 Rezone in the Town of Brooklyn: Owner – Alan J. & Frances Joan Kennedy Family Trust, Applicant – John Kennedy
- Ordinance 22-2021 Rezone in the Town of Brooklyn: Owner – Ellen Wildes
- Ordinance 23-2021 Amending the Personnel Policy and Procedure Manual to Allow for Sick Time to be Taken in One-quarter (1/4) Hour Increments
- Ordinance 24-2021 Amending the Personnel Policies and Procedures Manual to Comply with Fair Labor Standards Act Safe Harbor Language Requirement and to Add a Telecommuting Policy

DISCUSSION AND POSSIBLE ACTION ON PER DIEMS AND CHAIR SALARY FOR THE 2022-2024 TERM

BUDGET ADJUSTMENTS

- Sheriff's Office (3)
- IT

COMMITTEE APPOINTMENTS

CONSIDER MOTION TO CONVENE INTO CLOSED SESSION PER:

- WI State Statute 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral advice concerning strategy to be adopted by the body with respect to litigation in which it is involved. This matter relates to the Notice of Claim of Victoria L. Tripp

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

DEPARTMENTS TO REPORT ON September 21, 2021

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 13<sup>th</sup> day of August, 2021.

Elizabeth A. Otto  
Green Lake County Clerk

## PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

## MINUTES OF 07/20/21 MEETING

2. *Motion/second (Lenz/Trochinski)* to approve the minutes of the July 20, 2021 County Board meeting with no additions or corrections. Motion carried with no negative vote.

## ANNOUNCEMENTS

3. The next meeting of the County Board will take place on September 21, 2021 at 6:00 PM.

## PUBLIC COMMENT

4. Matt Vandekolk, Green Lake County Chief Deputy, spoke in support of Ordinance 24-2021 on the agenda.
5. Mary Neubauer, City of Princeton Administrator, spoke in favor of Resolution 26-2021 on the agenda. She also asked that the Board consider manning an ambulance station in the City of Princeton.
6. Paul Gunderson, County Conservationist, spoke in support of Ordinance 24-2021 on the agenda.
7. Matt Kirkman, Planning and Zoning Director, spoke in support of Ordinance 24-2021 on the agenda.
8. Dick Martens, secretary of the Green Lake Association, spoke in favor of reinstating a Soil Conservationist position in the Land Conservation department.

## APPEARANCES

9. County Administrator Cathy Schmit thanked the AdHoc Ambulance Committee for their work in drafting Resolution 26-2021. Schmit also stated that the ARPA funds have been deposited, the Coroner position has not been filled, and she gave an update on the 2022 budget process. Equalized value statistics have been received from the Department of Revenue. The City of Berlin has closed a TIF district and the county has received \$33,694 from that closure. Schmit also gave an update on current COVID cases.

## RESOLUTIONS

10. **Motion/second (Schweder/Lenz)** to vote on Resolutions 17-2021 through 24-2021 as one unit. Motion carried with no negative vote.
11. Resolution 17-2021 Related to Creating a Food Pantry/Aging/FRI Services Worker Position to be Shared between the Aging Unit and FRI in Health & Human Services.  
 Resolution 18-2021 Resolution to Create an Additional Clinical Therapist Position in the Health & Human Services Behavioral Health Unit  
 Resolution 19-2021 Related to Upgrading and Reclassifying One Clinical Therapist Position in the Health & Human Services Behavioral Health unit to a Lead Therapist/Program Manager Position  
 Resolution 20-2021 Related to Creating a BHU Receptionist/Data Entry Specialist Position in the Health & Human Services Administrative Unit  
 Resolution 21-2021 Resolution Upgrading and Reclassifying One Child & Family Services Case Manager Position in the Health & Human Services Children & Families Unit to a Children & Families Unit Lead Worker Position  
 Resolution 22-2021 Resolution to Reclassify One Public Health Nurse/Health Educator Position in the Health & Human Services Public Health Unit to a Deputy Public Health Officer Position  
 Resolution 23-2021 Resolution to Reclassify One Economic Support Worker Position in the Health & Human Services Economic Support Unit to an Economic Support Lead Worker Position  
 Resolution 24-2021 Resolution to Reclassify the Part Time Public Health Nurse/Public Health Educator Position in the Health & Human Services Public Health Unit to a Full Time Public Health Nurse/Public Health Educator Position  
**Motion/second (Thom/Abendroth)** to adopt Resolution 17-2021 through Resolution 24-2021.  
**Motion/second (Schweder/Abendroth)** to allow Jason Jerome, HHS Director, to speak. Motion carried with no negative vote. No questions or discussion followed. Roll call vote on motion to adopt Resolution 17-2021 through Resolution 24-2021 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Dolgner, Garro, Mehn). Resolution 17-2021 through Resolution 24-2021 passed as adopted.
12. Resolution 25-2021 Resolution Relating to Consortium Agreement for the Chief Elected Officials of the Fox Valley Workforce Development Area for 2021-2022. **Motion/second (Buss/Hess)** to adopt Resolution 25-2021. No discussion. Roll call vote on motion to adopt Resolution 25-2021 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Dolgner, Garro, Mehn). Resolution 25-2021 passed as adopted.
13. Resolution 26-2021 Resolution Implementing a Countywide Ambulance Service. **Motion/second (Hess/Mulder)** to adopt Resolution 26-2021. Supervisor Floeter interjected a point of order stating that the words “with a 2/3 majority” should be inserted on Line 93 at the end of the sentence per an approved motion made at the Administrative Committee meeting on August 3, 2021. Chair Reabe stated this is duly noted. Discussion held. Roll call vote on motion to adopt Resolution 26-2021 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Dolgner, Garro, Mehn). Resolution 26-2021 passed as adopted.
14. Resolution 27-2021 Relating to Reclassification of GIS Specialist. **Motion/second (Wendt/Buss)** to adopt Resolution 27-2021. Planning & Zoning Director Matt Kirkman explained the request for reclassification. Roll call vote on motion to adopt Resolution 27-2021 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Dolgner, Garro, Mehn). Resolution 27-2021 passed as adopted.

ORDINANCES
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15. Ordinance 18-2021 Amending Ordinance No. 11-2021 Green Lake County Board of Supervisors Electronic Meetings Ordinance. **Motion/second (Mulder/Buss)** to enact Ordinance 18-2021. No discussion. Roll vote on motion to enact Ordinance 18-2021 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Dolgner, Garro, Mehn). Ordinance 18-2021 passed as enacted.
16. Ordinance 19-2021 Amending Ordinance No. 19-2019 (Chapter 121) Use of County Facilities. **Motion/second (Lenz/Abendroth)** to enact Ordinance 19-2021. No discussion. Roll vote on motion to enact Ordinance 19-2021 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Dolgner, Garro, Mehn). Ordinance 19-2021 passed as enacted.
17. Ordinance 20-2021 Rezone in the Town of Berlin: Owner – Richard & Harriet Brotske. **Motion/second (Buss/Abendroth)** to enact Ordinance 20-2021. No discussion. Roll vote on motion to enact Ordinance 20-2021 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Dolgner, Garro, Mehn). Ordinance 20-2021 passed as enacted.
18. Ordinance 21-2021 Rezone in the Town of Brooklyn: Owner – Alan J. & Frances Joan Kennedy Familys Trust, Applicant – John Kennedy. **Motion/second (Lenz/Mulder)** to enact Ordinance 21-2021. No discussion. Roll vote on motion to enact Ordinance 21-2021 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Dolgner, Garro, Mehn). Ordinance 21-2021 passed as enacted.
19. Ordinance 22-2021 Rezone in the Town of Brooklyn: Owner – Ellen Wildes. **Motion/second (Buss/Abendroth)** to enact Ordinance 22-2021. No discussion. Roll vote on motion to enact Ordinance 22-2021 – Ayes – 15, Nays – 0, Abstain – 1 (Lenz), Absent – 3 (Dolgner, Garro, Mehn). Ordinance 22-2021 passed as enacted.
20. Ordinance 23-2021 Amending the Personnel Policy and Procedure Manual to Allow for Sick Time to be Taken in One-quarter (1/4) Hour Increments. **Motion/second (Schweder/Wendt)** to enact Ordinance 23-2021. Discussion held. Roll vote on motion to enact Ordinance 23-2021 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Dolgner, Garro, Mehn). Ordinance 23-2021 passed as enacted.
21. Ordinance 24-2021 Amending the Personnel Policies and Procedures to Comply with Fair Labor Standards Act Safe Harbor Language Requirement and to Add a Telecommuting Policy. **Motion/second (Wendt/Bates)** to enact Ordinance 24-2021. **Motion/second (Thom/Abendroth)** to amend Line 43 and remove the words “partially exempt”. Discussion held. Roll call vote on motion to amend – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Dolgner, Garro, Mehn). Roll vote on motion to enact Ordinance 24-2021 as amended – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Dolgner, Garro, Mehn). Ordinance 24-2021 passed as enacted.

**DISCUSSION AND POSSIBLE ACTION ON PER DIEMS AND CHAIR SALARY FOR THE 2022-2024 TERM**

22. Chair Reabe informed the committee of the current per diem rates and Chair salary. No action taken.

**BUDGET ADJUSTMENTS**

23. Sheriff's Office

- Adjust revenue and expense in the amount of \$13,543.00 for Security Desk upgrades due to an unanticipated grant award.
- Correction to Sheriff's Office carryover accounts in the amount of \$98,783.00
- Transfer funds from Capital Outlay to Crime Prevention in the amount of \$12,840.42 to purchase new conference room furniture to convert the current fitness center.

**Motion/second (Thom/Trochinski)** to approve the budget adjustments as presented. Roll call vote on motion to approve – Ayes - 16, Nays - 0, Abstain - 0, Absent – 3 (Dolgner, Garro, Mehn).

24. IT

- Transfer funds from Contingency to IT in the amount of \$31,860.00 for new case management software.

**Motion/second (Mulder/Schweder)** to approve the budget adjustment as presented. Roll call vote on motion to approve – Ayes - 16, Nays - 0, Abstain - 0, Absent – 3 (Dolgner, Garro, Mehn).

## COMMITTEE APPOINTMENTS

25. Chair Reabe appointed the following to the Redistricting Committee with the Board's approval: Supervisor #19 Gene Thom, Supervisor #12 Bob Schweder, Supervisor #14 Dennis Mulder, Supervisor #5 Ken Bates, County Board Chair Harley Reabe, County Clerk Liz Otto, and GIS Specialist Gerald Stanuch.

**Motion/second (Thom/Lenz)** to approve the appointments as presented. Motion carried with no negative vote.

26. Chair Reabe appointed the following to the County Emergency Management Services (EMS) Committee with the Board's approval: Alan Hoffman (Town of Kingston), Mike Wuest (Town of Brooklyn), Charlie Wielgosh (City of Princeton), Dave Abendroth (City of Markesan), Joel Strahota (Southern Green Lake County Ambulance Service), Evan Vandenglangenburg (Berlin EMS), Joe Gonyo (Judicial Law/Emergency Management Committee). **Motion/second (Floeter/Buss)** to approve the appointments as presented. Motion carried with no negative vote.

## CLOSED SESSION

27. **Motion/second (Mulder/Wendt)** to convene into Closed Session per Wis. Stat. §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved. This matter relates to the Notice of Claim of Victoria L. Tripp. Roll call vote – Ayes - 15, Nays – 1 (Gonyo), Abstain - 0, Absent – 3 (Dolgner, Garro, Mehn).

28. **Motion/second (Thom/Trochinski)** to reconvene into Open Session to take action, if appropriate, on matters discussed in closed session. Roll call vote – Ayes - 16, Nays - 0, Abstain - 0, Absent – 3 (Dolgner, Garro, Mehn).

DEPARTMENTS TO REPORT ON September 21, 2021

29. Chair Reabe stated that Matt Vandekolk will give an update from the Highway Traffic Safety Commission

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

30. None

ADJOURN

31. Chairman Reabe adjourned the meeting at 7:31 PM.

Respectfully Submitted,

*Elizabeth A. Otto*

Elizabeth Otto

County Clerk