

**PERSONNEL COMMITTEE MEETING**  
**July 22, 2021**

The meeting of the Personnel Committee was called to order by Chair Bob Schweder at 3:30 PM on Thursday, July 22, 2021 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The meeting was held both in person and via Zoom. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Ken Bates (Zoom)  
Bob Schweder  
Curt Talma (Zoom)  
Sue Wendt  
Charlie Wielgosh

Other County Employees Present: Liz Otto, County Clerk; Cathy Schmit, County Administrator (Zoom); Dawn Klockow, Corporation Counsel (Zoom); Harley Reabe, County Board Chair; Nicole Geschke, HR Coordinator (Zoom); Jason Jerome, HHS Director; Kayla Yonke, HHS Financial Manager; Sue Sleezer, C&F Unit Manager; Shelby Jenson, ESU Unit Manager; Nichol Wienkes, BHU Unit Manager

**RESOLUTIONS**

- **Resolution Related to Creating a Food Pantry/Aging/FRI Service Worker Position**
- **Resolution Related to Creating an Additional Clinical Therapist Position**
- **Resolution Related to Upgrading and Reclassifying one Clinical Therapist Position**
- **Resolution Related to Creating a BHU Reception/Data Entry Specialist Position**
- **Resolution Related to Upgrading and Reclassifying one C&F Services Case Manager Position**
- **Resolution Related to Upgrading and Reclassifying one Public Health Nurse/Health Educator Position**
- **Resolution Related to Upgrading and Reclassifying one Economic Support Worker Position**
- **Resolution Related to Reclassifying the Part Time Public Health Nurse/Public Health Educator Position**

Jason Jerome, HHS Director, summarized the need for all positions due to an increase in demand, 5 year assessment plan, and/or administrative restructure. Lead positions will not be advertised – existing positions will be upgraded to the next level on the wage scale. The fiscal note involves minimal to no increase in tax levy due to increase revenue through billable services. Discussion held. Jerome stated that all positions will be reevaluated on an annual basis to determine if the need or funding has decreased. If so, the positions will be adjusted or eliminated.

*Motion/second (Wendt/Wielgosh)* to approve all of the resolutions and forward to Finance and County Board for final approval. Motion carried with no negative vote.

**COMMITTEE DISCUSSION**

**Future meeting date: Regular meeting** – Next meeting date set for August 12, 2021 at 3:30 PM

**Future agenda items:**

**ADJOURNMENT**

Chair Schweder adjourned the meeting at 3:40 PM.

Submitted by,

Liz Otto  
County Clerk