**GREEN LAKE COUNTY**

**LAND USE PLANNING AND ZONING**

**COMMITTEE MEETING MINUTES**

**Thursday, May 6, 2021**

**CALL TO ORDER**

Planning & Zoning Chair Curt Talma called the meeting of the Land Use Planning and Zoning Committee to order at 4:30 p.m. in the Green Lake County Government Center, County Board Room #0902, Green Lake, WI. The requirements of the open meeting law were certified as being met. Public access was available via remote programming as well as in person.

Present: **Don Lenz, Harley Reabe, Curt Talma, Bill Boutwell, Chuck Buss**

Also Present: **Matt Kirkman,** Land Use Planning and Zoning Director

 **Liz Otto,** County Clerk

 **Dawn Klockow,** Corporation Counsel (Zoom)

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**APPROVAL OF MINUTES**

***Motion/second (Lenz/Buss)*** to approve the minutes of the April 1, 2021 meeting with no additions or corrections. Motion carried with no negative vote.

**DEPARTMENT ACTIVITY REPORTS**

1. **Financial reports**

Director Matt Kirkman reviewed the revenues and expenses through March.

1. **Permits**

Director Matt Kirkman updated the committee on all permit applications received in March. He also gave an overview of land use permits issued to the towns within Green Lake County.

1. **Violations**

Director Matt Kirkman reported on the land use and POWTS violations currently on file. Discussion held with Corporation Counsel Dawn Klockow on the citation process.

**STAFF UPDATE – LAND USE COORDINATOR**

Director Matt Kirkman stated the Land Use Coordinator position has been filled and the new person will start employment on May 17, 2021. Discussion held regarding possible intern position.

**PRIVATE GREENHOUSES IN R-1, SINGLE FAMILY RESIDENCE DISTRICT**

Director Matt Kirkman led the discussion regarding a possible amendment to the zoning ordinance in regard to greenhouses allowed in R-1, single family residential districts. Kirkman provided a PowerPoint of various greenhouse styles, both used and abandoned. He stated that his department has received 3 requests for this in the last 17 years.

***Motion/second (Boutwell/Reabe)*** to postpone indefinitely. Motion carried with no negative vote.

**FUTURE COMMITTEE ACTIVITIES**

1. **Future agenda items –** 5 conditional use permit requests in June. Boutwell stated he will be unavailable for the July 1 meeting.
2. **Next meeting date – June 3, 2021**

**ADJOURN**

Chair Talma adjourned the meeting at 5:03 PM.

**Respectfully submitted,**

**Liz Otto**

**County Clerk**