

FINANCE COMMITTEE

March 24, 2021

The meeting of the Finance Committee was called to order by Chair Harley Reabe on Wednesday, March 24, 2021 at 4:00 PM, in the County Board Room and via Zoom format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present (in person): Dave Abendroth
 Brian Floeter
 Don Lenz
 Dennis Mulder (Zoom)
 Harley Reabe

Other County Employees Present: Amanda Toney, Treasurer; Kayla Yonke, HHS Business Manager; Liz Otto, County Clerk; Dawn Klockow, Corporation Counsel (Zoom); Ed Tetzlaff, Financial Manager (Zoom); Jason Jerome, HHS Director; Cathy Schmit, County Administrator (Zoom); Sheriff Mark Podoll; Matt Vandekolk, Chief Deputy

MINUTES

Motion/second (Abendroth/Lenz) to approve the minutes of the February 24, 2021 meeting with no additions or corrections. Motion carried with no negative vote.

TREASURER'S MONTHLY REPORT

- **Tax Collection Update**

Treasurer Amanda Toney stated that her office is "on track" for tax collection for the year.

- **February Financial Reports**

Treasurer Amanda Toney stated that the February settlement is complete.

- **Sales Tax Update**

Treasurer Amanda Toney stated that the sales tax collections were 7% above last year for February.

OPEN AND TAKE ACTION ON IN-REM BIDS

Chair Reabe opened the bids received for the following properties:

N5157 Lueck Lane, Town of Princeton – 3 bids received (\$17,641.47 minimum bid required)

- DAMAK LLC - \$1,000.00
- Jeremy Herwig - \$21,050.00
- Brad & Christine Roehl - \$30,105.00

Motion/second (Abendroth/Mulder) to accept the bid of \$31,105.00 from Brad and Christine Roehl. Supervisor Floeter noted that the bid for \$21,050.00 was from the adjoining property owners. Motion carried with no negative vote.

Parcel #016-00926-0301, Town of Kingston – 2 bids received (\$330.83 minimum bid required)

- DAMAK LLC - \$100.00
- Yavonne Utke - \$351.00

Motion/second (Floeter/Lenz) to accept the bid of \$351.00 from Yvonne Utke. Motion carried with no negative vote.

Parcel #154-00162-0000/154-00162-0100, Village of Marquette – 3 bids received (\$5,181.59 minimum bid required)

- DAMAK LLC - \$1,000.00
- Mel Bruenig - \$7,151.00
- Gerald Krueger - \$8,000.00

Motion/second (Abendroth/Floeter) to accept the bid of \$8,000.00 from Gerald Krueger. Motion carried with no negative vote.

Parcel #271-00637-0000, City of Princeton – 1 bid received (\$2,332.71 minimum bid)

- DAMAK LLC - \$1,000.00

Motion/second (Lenz/Abendroth) to reject the bid of \$1,000.00 due to minimum bid restrictions. Motion carried with no negative vote.

Parcel #016-01803-0000, Town of Princeton – 1 bid received (\$5,349.60 minimum bid)

- DAMAK LLC - \$1,000.00

Motion/second (Mulder/Abendroth) to reject the bid of \$1,000.00 due to minimum bid restrictions. Motion carried with no negative vote.

459 River Road, City of Princeton – 1 bid received (\$14,181.42 minimum bid)

- DAMAK LLC - \$1,000.00

Motion/second (Lenz/Floeter) to reject the bid of \$1,000.00 due to minimum bid restrictions. Motion carried with no negative vote.

614 W. Water St., City of Princeton – 1 bid received (\$14,285.43 minimum bid)

- DAMAK LLC - \$18,500.00

Motion/second (Lenz/Abendroth) to accept the bid of \$18,500.00 from DAMACK LLC. Motion carried with no negative vote.

118 N. Johnson St., City of Berlin – 2 bids received (\$19,183.69 minimum bid)

- Melissa Stark - \$21,100.00
- DAMAK LLC - \$19,185.00

Motion/second (Mulder/Abendroth) to accept the bid of \$21,100.00 from Melissa Stark. Motion carried with no negative vote.

IN REM UPDATE

Treasurer Amanda Toney stated that there are currently 52 parcels. Title searches are in process.

RESOLUTIONS

- **Resolution Relating to Eliminating the Administrative Assistant to the Sheriff position and creating a Third Front Office Clerk position and Eliminating a Detective position and creating a Detective Sergeant position in the Green Lake County Sheriff's Office**

Sheriff Mark Podoll explained that the savings in the fiscal note would be continuous.

Motion/second (Mulder/Lenz) to approve the resolution and send to County Board for final approval. Motion carried with no negative vote.

- **Relating to Eliminating the HHS Account Clerk Specialist position and Creating an Electronic Health Record Administrator/Financial Assistant position**

HHS Administrator Jason Jerome explained the resolution. Discussion held.

Motion/second (Abendroth/Lenz) to approve the resolution and send to County Board for final approval. Motion carried with no negative vote.

- **Resolution Relating to Authorizing the Termination of the Tri-County Regional Economic Development Corporation (TREDC)**

Motion/second (Abendroth/Lenz) to approve the resolution and send to County Board for final approval. Motion carried with no negative vote.

BUDGET REVIEW OF REVENUES AND EXPENDITURES

February revenues and expenditures discussed and reviewed along with final reports for 2020.

SUPERVISOR’S/LAY PEOPLE MONTHLY CLAIMS

Supervisor’s claims: \$4,744.13

Lay Person’s claims: \$390.34

Motion/second (Floeter/Mulder) to approve supervisor and lay people claims. Motion carried with no negative vote.

CLOSED SESSION

- **Consider motion to convene into Closed Session per Wis. §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral advice concerning strategy to be adopted by the body with respect to litigation in which it is involved. This matter is in regard to the in rem tax foreclosure case 20GF16 and property formerly owned by Susan Wollitz.**

Motion/second (Floeter/Mulder) to convene into closed session. Roll call vote – Ayes - 5, Nays - 0, Absent - 0, Abstain - 0. Motion carried.

County Clerk Liz Otto excused herself from Closed Session.

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second (Floeter/Mulder) to reconvene into open session at 4:53 PM. Roll call vote – Ayes - 5, Nays - 0, Absent - 0, Abstain - 0. Motion carried.

Motion/second (Floeter/Lenz) to follow Corporation Counsel’s recommendation and forward the matter discussed in Closed Session to County Board. Motion carried with no negative vote.

COMMITTEE DISCUSSION

- **Future meeting dates: Regular meeting – April 28, 2021 at 4:00 PM**
- **Future agenda items for action & discussion:**

ADJOURNMENT

Chair Reabe adjourned the meeting at 4:56 PM.

Submitted by,

Liz Otto
County Clerk