

PERSONNEL COMMITTEE MEETING
November 5, 2020

The meeting of the Personnel Committee was called to order by Chair Bob Schweder at 3:30 PM on Thursday, November 5, 2020 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The meeting was held both in person and via Zoom due to the COVID-19 pandemic. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Ken Bates (Zoom)
Bob Schweder
Curt Talma
Sue Wendt
Charlie Wielgosh

Other County Employees Present: Liz Otto, County Clerk; Cathy Schmit, County Administrator (Zoom); Dawn Klockow, Corporation Counsel (Zoom) – 3:40; Jason Jerome, HHS Director; Nicole Geschke, HR Coordinator

MINUTES

Motion/second (Wendt/Wielgosh) to approve the minutes of the October 8, 2020 meeting with no additions or corrections. Motion carried with no negative vote.

CORRESPONDENCE

County Clerk Liz Otto read an email from HHS staff thanking the Personnel Committee and County Board for the additional Thanksgiving holiday this year.

RESOLUTIONS

- **Relating to Eliminating the HHS Administrative Assistant, the HHS Financial Manager and the Billing Specialist Positions and Creating a Financial/Business Manager and Billing Specialist/Administrative Unit Coordinator Positions (HHS)**

HHS Director Jason Jerome explained the need for the changes outlined in the resolution. Discussion held on the possibility of a tiered wage structure based on job performance at 6 months of service. Jerome will advise the entire County Board of the different pay ranges – one at 80% and one at 90%.

Motion/second (Wendt/Talma) to approve the resolution and forward to County Board. Motion carried with no negative vote.

- **Resolution to Increase Pay Grade of Representative Payee Specialist on the County Wage Plan**

HHS Director Jason Jerome explained the need for the changes in the resolution. Fox River Industries Manager Ed Schuh also provided input on the job duties.

Motion/second (Wielgosh/Talma) to approve the resolution and forward to County Board. Motion carried with no negative vote.

COMMITTEE DISCUSSION

Future meeting date: Regular meeting – Next meeting date set for December 10, 2020 at 3:30 PM

Future agenda items:

ADJOURNMENT

Chair Schweder adjourned the meeting at 4:08 PM.

Submitted by,

Liz Otto
County Clerk