



# ***GREEN LAKE COUNTY***

*571 County Road A, Green Lake, WI 54941*

---

**September 2, 2020**

**The following documents are included in the packet for the Ag/Extension Education & Fair Committee (In Person and Zoom) Meeting on Tuesday, September 8, 2020:**

- 1) Cover Sheet
- 2) Agenda
- 3) Draft minutes from the August 13, 2020 meeting
- 4) County Library Reports
- 5) Fair Coordinator Report
- 6) UW-Extension Reports for: Adam Hady, Area 14 Extension Director, Katie Gellings (Health & Well-Being Extension Educator), Ben Jenkins (Agriculture Educator), Morgan Martinez (4-H Program Coordinator), and Laura McCulley (Food Wise Coordinator).



# GREEN LAKE COUNTY

## AGRICULTURE, EXTENSION EDUCATION & FAIR

Office: 920-294-4032  
FAX: 920-294-4176

### *Agriculture, Extension Education & Fair Committee Meeting Notice*

*Date: Tuesday, September 8, 2020 Time: 9:00 a.m.*

*Green Lake County Government Center, County Board Room or via Zoom  
571 County Road A, Green Lake, WI*

#### AGENDA

#### **Committee Members**

*Ken Bates  
Bob Dolgner  
Patti Garro, Chair  
Keith Hess  
Katie Mehn, Vice Chair  
Brian Floeter, alt.*

*Kathy Ninneman,  
Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 8/11/20
5. County Library Services Report - submitted monthly report
6. Approval to put Kathy Ninneman as a co-signer on Fair Checking Account
7. Fair Coordinator Report – submitted report
8. UW-Extension Staff Reports – submitted monthly report
  - Adam Hady, Area Extension Director
  - Katie Gellings, Health & Well-Being Educator
  - Ben Jenkins, Agriculture Educator
  - Morgan Martinez, 4-H Program Coordinator
  - Laura McCulley, Food Wise Coordinator
9. UW-Extension updates
10. Approval of Educator Out of County Days – Discussion/Approval
11. Committee Discussion
  - Future Meeting Dates: October 13, 2020
  - Future Agenda items for action & discussion
12. Adjourn

Due to the COVID-19 pandemic, some may not be comfortable meeting in public and may join via Zoom. Remote access can be obtained through the following link:

**Join Zoom Meeting:** <https://zoom.us/j/99993141490>

**Meeting ID:** 999 9314 1490

**To join by phone:** 1-312-626-6799

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Kathy Ninneman

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or Audio assistance, should contact the Extension Office, 294-4032, not later than 3 days before date of the meeting.**



The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chairperson Pattio Garro, at 9:00 a.m., on Tuesday, August 11, 2020 in the County Board Room of the Green Lake County Government Center in Green Lake, WI and via Zoom. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Ken Bates (via Zoom) Absent: Bob Dolgner  
Patti Garro  
Keith Hess  
Katie Mehn

Staff Present: Adam Hady (via Zoom) Absent: Ben Jenkins  
Katie Gellings (via Zoom)  
Morgan Martinez (via Zoom)  
Laura McCulley (via Zoom)  
Kathy Ninneman

Also Present: Cathy Schmit, County Administrator; Nicole Geschke, Human Resource Coordinator; Harley Reabe, County Board Chairman; Clairelyn Sommersmith, Assistant Director, Winnefox Library System; Chris Kalupa, Berlin Library Director; Christina Lyon, Caestecker Library Director, Green Lake; Nicole Overbeck, Markesan Library Director; Tony Daley (Zoom), Berlin Journal Newspapers.

**MINUTES**

***Motion/second (Hess/Mehn)*** to approve the July 14, 2020 minutes with no additions or corrections. All ayes. Motion carried.

**COUNTY LIBRARY SERVICES REPORT**

The submitted monthly reports are in the committee packet. Nicole Overbeck gave a verbal report.

**2021 LIBRARY FUNDING REQUEST AND BUDGET**

Administrator Schmit shared the 2021 Library Services Budget. It will be forwarded on to County Administrator, Cathy Schmit.

**2021 FAIR BUDGET**

Administrator Schmit presented the 2021 Fair Budget to the committee. It will be forwarded on to County Administrator, Cathy Schmit.

**RESOLUTION CR20-1211: RELATING TO ELIMINATING THE FAIR COORDINATOR (75%) POSITION AND THE UWEX PROGRAM SPECIALIST FT POSITION WHILE CREATING A SINGLE FT COUNTY FAIR AND UWEX OFFICE COORDINATOR POSITION**

Administrator Schmit explained the resolution to the Committee. Nicole Geschke handed out the Job Description.

***Motion/second (Hess/Mehn)*** to approve the resolution. All ayes. Motion carried.

**UW-EXTENSION STAFF REPORTS**

Written monthly reports on file for Adam Hady (Area Extension Director), Katie Gellings (Health & Well-Being Educator), Ben Jenkins (Agriculture Educator), Morgan Martinez (4-H Program Coordinator) and Laura McCulley (Food Wise Coordinator). Verbal reports were given by those present.

**2021 UW-EXTENSION BUDGET**

Hady presented the 2021 UW-Extension Budget to the committee. It will be forwarded on to the County Administrator, Cathy Schmit.

**APPROVAL OF EDUCATOR OUT OF COUNTY DAYS**

*Motion/second (Hess/Mehn)* to approve out of county days. All ayes. Motion carried.

**COMMITTEE DISCUSSION**

None.

**FUTURE AGENDA ITEMS**

- If anyone has an agenda item, please contact Garro or Ninneman.
- Next regular meeting date: September 8, 2020 in the County Board Room/Zoom at 9:00 a.m.

**ADJOURNMENT**

*Motion/second (Hess/Mehn)* to adjourn at 9:45 a.m.

*Respectfully submitted,  
Kathy Ninneman, Committee Secretary*

DRAFT

## September 2020 Green Lake County Library Reports

**Berlin** – With the end of summer (when did that happen?), we will begin our winter Saturday hours of 9am to 5pm beginning Saturday, September 12. We continue to offer full services to patrons with some restrictions. Luckily, we have not had to restrict too much due to patrons respecting our visiting guidelines. Most patrons are very appreciative of the services the library has to offer and are willing to follow the rules to have access to books, movies computers and other things in our library.

We have re-opened our meeting room to small group gatherings due to the requests we have been getting from organizations such as Christine Ann and various Green Lake County departments. Many are moving to face-to-face meetings to make handling situations easier. We are happy to help their need.

With school starting, our library has reached out to local teachers to offer assistance in gathering material for classrooms and homeschool parents. We know there are some who are not yet comfortable getting out in public places, so we are offering other ways of getting books in the kid's hands. We have also added delivery service within the city limits.

The Berlin Library has been offering Crafts-to-Go for adults and kids, in place of our in-library programs. They have all been very popular and are picked up quickly.

The Friends of the Berlin Library Book Sale will take place on September 17-19 in the mezzanine of the Berlin Library. The hours will be Thursday 5-7 pm, Friday 10 am-5 pm, and Saturday 9 am-12 pm. Come browse and buy from a huge selection of used books, DVDs, and other media. The best part? YOU pick the price. All sales will be goodwill donations. All proceeds support the library, which is especially important during this time. Face coverings are required to browse.

Join us Friday September 18 at 8 pm for our first ever outdoor movie! We will be showing the PG-rated family-friendly feature *Sing* in front of the old entrance of the Carnegie Library. Bring your own chairs and blankets and join us for popcorn and a show! Space is limited, please call the library at 920-361-5420 to register.

**Green Lake** – Back to school means saying goodbye to our summer residents and hello to a new rhythm of students and their needs. To comply with new school guidelines, we are going to attempt to modify our usual story times at school into a new and fun digital format for students to enjoy. This year continues to be full of changes, and with the kids going back to school along with the addition of a new staff member we are increasing our hours to include Saturdays starting September 12 from 9 am -1 pm. The library will be closed for Labor Day on Monday, September 7th. If you haven't seen the library lately, I encourage you to take a stroll by the library and read our new storyboards (pictured).

One of the best back-to-school items you can have is a library card and it just so happens that September is Library Card Sign-Up Month. Public libraries work with schoolteachers and librarians to provide curriculum support as well as pleasure reading materials for students. Databases provided through BadgerLink bring thousands of grade-appropriate articles to students. Libby, hoopla, and Mango Languages fill in even more entertainment and educational niches. Homeschooling families find all sorts of great educational books and movies at their local libraries. All that's needed to access these items is a free library card.

There were four book sales in August to work out all the new processes and safety measures to keep volunteers and shoppers safe. And there will be more sales to come! Although the Friends have decided to cancel the big Harvest Fest book sale, there will be another sale on Saturday, September 12 from 9 am to noon. Check out the library's Facebook page or [greenlakelibrary.org](http://greenlakelibrary.org) for more details.

We are also getting back to creating Activity Packs. We currently have another 8 weeks of crafts and activities planned! This fall will be a beautiful time to enjoy creating, learning, and hunting for some fun. We have a few packs out now to keep up with demand but will really get back into the weekly packs after Labor Day.

Our long-range planning committee has started to gather ideas for the next five years of library services, upgrades, hopes, and dreams. We would welcome any ideas you might have or those of community members. I'm available during regular business hours and also welcome emailed ideas at [director@greenlakelibrary.org](mailto:director@greenlakelibrary.org).

**Kingston** – Census workers sat out in front of the library last week, during the heat and storms, catching people walking by to help them fill out the form if they hadn't done so already. One library customer said when she came in the library, "If I had known how simple it was I would have done it right away."

Last month our display was for the collection of school supplies for the Markesan School District. Two large boxes of supplies were donated. This coming month the display will be for new books. The nights are getting longer, stop in and check out a good read.

**Markesan** – At the Markesan library we've witnessed the changes over the years that have made traditional literacy and digital literacy more and more important. With school starting back up and the special circumstances of COVID impacting our community, we wanted to provide a fun, interactive way to keep students reading and to encourage patrons of all ages to take advantage of our online resources. Therefore, along with 1,000 Books Before Kindergarten, we are working on a 100 Books Before College challenge and a Digital Doorways challenge using Beanstack. Again, Beanstack *was brought to us by the Wisconsin Department of Public Instruction and is made possible in part by the Institute of Museum and Library Services grant LS-00-19-0050-19*. It's a program where patrons earn badges for completing specific activities or logging time spent reading. Libraries can add to the fun by providing small prizes for reaching certain benchmarks or by entering participants into raffles. In all of Markesan's Beanstack challenges we will be offering small prizes and incentives including free books.

We are also going to have a Haunted Wisconsin program on Monday, September 26<sup>th</sup> with Chad Lewis. Chad Lewis has authored several books and usually draws a very nice crowd with great discussion. He is offering his program virtually, so we are going to try it through Facebook and Zoom. We are hopefully, that people will attend.

We are also offering make and take crafts again and book/craft kits for the kids. Right now, we are going to readdress when to start Storytime again at the next library board meeting. The consensus at the last board meeting was to wait and see what is working and what isn't in the school system first so when we do launch we can do so with confidence.

I also plan to attend the October Green Lake township meeting with Christina from Green Lake Library. We plan to present to the local board about all the services we have to offer people and to encourage library patronage.

Thank you for your continued support and please feel free to let me know if you have any library related questions, suggestions, or concerns.

**Princeton** – We have a new library board member, appointed by the Green Lake County Board, Crystal Marschall. She has already been a great help to us!

Our outdoor events are doing well, and we will continue to hold as many as is feasible with the weather. We were happy to support our local businesses and Chamber of Commerce by selling wine tickets for the Sip N Shop in Princeton this month. We also hosted live music for people on the street.

Building improvements/fixes continue—my office light was fixed, a rooftop control panel on the heating system swapped out, and our contractor is working on a quote to get a water spigot re-installed in the back yard.

There are going to be a lot of library cards expiring in September. Patrons will be required to show photo ID, and if the ID does not have the current address, proof of current address in the form of recently mailed documents. This is a yearly occurrence and gives us a chance to check that we have everyone's current information on file. We need to be able to send notices when a book has come in for people, or if one is very overdue. We also want to prevent identity theft.

We had a small incident this month where one patron wearing a mask angrily confronted another patron who was not wearing a mask, swearing and making accusations. So far this has been our only incident along those lines.

We are in the middle of the budget process for the City of Princeton. It's not yet known how badly the city will feel budget cuts from the county and state. The \$3,400 drop in library funding from the county will hurt us, but we know it could be worse.



**Green Lake County Fair Office**  
Kathy Ninneman, Fair Coordinator  
571 County Road A, Green Lake, WI 54941  
fair@co.green-lake.wi.us  
920-294-4031

---

Tuesday, September 1, 2020

TO: Green Lake County Agriculture, Extension, Education & Fair Committee

August 19, 2020 was my first official day as the Fair and Office Coordinator. While I have only been in my new role for a little over a week, I am working to organize and prioritize each task.

#### **Fair and other related tasks:**

- I participated in the IAFE (International Association of Fairs and Expos) Zoom chat regarding Fair Cancellations.
- Communicated with A & P Enterprise Shows. They will be mailing a contract after Labor Day and are looking forward to seeing us in 2021.
- Green Lake County Fair dates for 2021: August 5-8.
- Received a couple phone calls from vendors – will be following up with them once I begin the Schedule of Events.
- Worked with IT Department to update Facebook changes.
- Fair Promotions Committee: working with GL Chamber Director, Lisa Beck and having a food booth as a fundraiser at Harvest Fest.

#### **Compeer Financial Grant Funds Project – Electrical Update in the Sheep/Swine Barn**

I am in communication with Cathy, Harley and Morgan regarding the progress of this project, as it needs to be completed before the end of the year.

#### **In Office Hours**

I have been back in the office on Tuesdays and Thursdays. Please stop by if you ever wish to talk in person.

*The mission of the Green Lake County Fair is to provide positive youth development and leadership skills, along with promoting family and community involvement through education and tradition.*

# Adam Hady

Area Extension Director

*Serving the counties of Adams, Green Lake, Juneau, Marquette and Waushara*

**Email:** adam.hady@wisc.edu

**Telephone:** 608-403-1015

---

August 2020

## Area Extension Director Update

In August, Extension continued with its telecommuting policies. I have been working with educators to get approvals for very limited in person educational events for under 10 people and partner meetings that cannot be done virtually. As Area Extension Director, I continued to have check in meetings every other week with 13 educators in the Area. I also have moved to an Area 14 meeting every other week that includes all educators and support staff.

In August I completed midpoint reviews of all the academic staff in the Area. I also have completed and forwarded on 3 of the 5 county budgets. I am also working with the state to get the county contracts drafted.

Staffing notes for the area: Sue Allen, Human Relationship Development Educator from Marquette County, retired on August 10<sup>th</sup>.

Sincerely,



Adam A. Hady  
Area 14 Extension Director



**Extension**

UNIVERSITY OF WISCONSIN-MADISON  
GREEN LAKE COUNTY

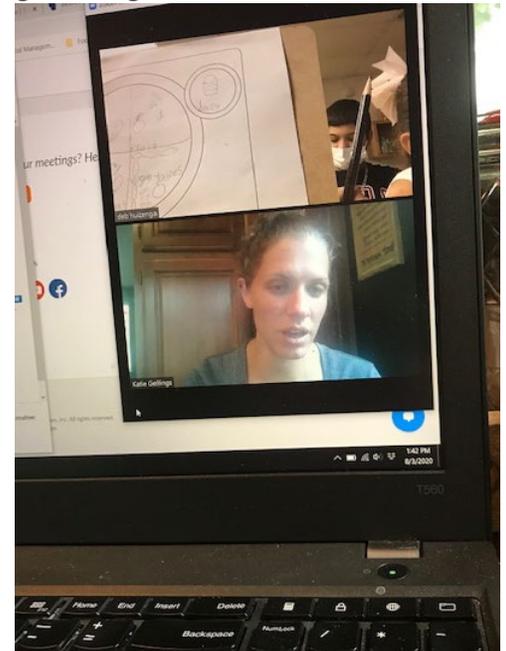
Katie Gellings  
Green Lake County  
Health & Well-Being Extension Educator  
August 2020

This report briefly describes the work that was completed within the Health & Well-Being Institute in August of 2020. During the reporting period, the educator made 59 direct educational and professional contacts.

**Educational Programming, Networking and Outreach in the Local Community**

*United Migrant Opportunity Services (UMOS) Child Care Center – Summer Programming*

For the past five summers, I have been providing programming for the UMOS child care centers in Green Lake County. During the month of August I provided four lessons to the youth at the UMOS Child Care Site via Zoom. Two of the lessons focused on nutrition and two focused on financial education. The first nutrition lesson we talked about MyPlate and read a story about Gregory who is a terrible eater. The youth participants drew pictures of their favorite foods in the correct food group and while they showed me their MyPlate pictures we discussed it in detail. During the second nutrition lesson we talked about trying new foods even if we might think we don't like them. We read a story and reviewed the MyPlate food groups. The participants got to try blueberries and green peppers, which most didn't think they would like and they ended up liking it! Then with the teacher's help the students made smoothies. The first financial lesson talked about saving money, and how even a little bit of savings will add up over time. We discussed safe places to keep money and the students got to decorate a plastic pouch to keep their savings money in. For the second lesson, we discussed needs and wants, and how sometimes we have to make choices with where our money has to be spent. It was definitely a challenge to program with this audience over the Zoom platform but I was glad to continue to meet the need and grow the partnership again this summer.



*Green Lake County Food Pantry, Meals on Wheels, Senior Meal Site – Food Resources and Social Isolation Resource Guide*

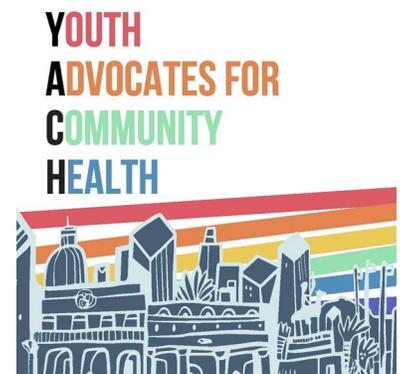
I have been working with Kathy Mulhern to distribute some resources that I have developed for the food pantry clients, as well as, those who utilize Meals on Wheels and Senior Meal Site services. I will continue to provide educational information on healthy food resource management, social isolation connections in Green Lake County, and stress management throughout the year.

**Networking within Extension and Professional Development Opportunities**

I made 18 contacts within the UW Extension system during the month of August. I continue to have a number of professional meetings scheduled with colleagues and mentors to continue to network and learn from my fellow Extension educators.

*Healthy Schools Policy, Systems, and Environment (PSE) Workgroup*

I am part of a healthy schools workgroup that focuses on implementing PSE work within school systems. I specifically am looking at implementing Youth Advocates for Community Health (YACH) within at least one Green Lake County school and/or the Boys and Girls Club in either Berlin or Green Lake. YACH is a program for high school students to gain hands-on experiences improving health at the local level. A small group of youth will work as a team to identify strategies and develop plans to address a community health issue they care about.



*Stress & Coping Workgroup*

I am also part of a workgroup that is working on the creation of a wellness program that helps participants overcome

barriers to achieving wellness. Wellness encompasses many different areas in life and looks different for each individual. Increasing physical activity or building healthier eating habits or practicing daily meditation or gaining financial security are all examples of wellness. There are various barriers that one encounters while trying to reach a high level of wellness, and our workgroup is developing a program that sets participants up for success by breaking down the barriers. I am looking forward to implementing the completed program in Green Lake County.

*Aging Mastery Program (AMP) Training and Implementation*

If older adults spend just a bit of time each day taking better care of themselves, it will lead to higher levels of physical and emotional well-being, increased civic engagement and stronger social connectedness. This would strengthen our communities in many ways. AMP is a 10-week evidence-based program that is designed to help seniors get the skills and tools needed to achieve measurable improvements in managing health, remaining economically secure, and contributing actively to society. I was recently trained at no cost to teach AMP in Green Lake County with the requirement to teach at least twice (virtual requirement) before December of 2021. It generally costs about \$60 for each participant to take the course but under the grant funding period participants will be able to take the class free of charge. I am working with the ADRC Coordinator and ADRC Unit Manager to set up a plan to offer AMP in the next few months.

<b>Aging Master Program (AMP) Core Curriculum</b>
<ul style="list-style-type: none"> <li>• Navigating Longer Lives</li> <li>• Exercise and You</li> <li>• Sleep</li> <li>• Healthy Eating and Hydration</li> <li>• Financial Fitness</li> <li>• Medication Management</li> <li>• Advance Planning</li> <li>• Healthy Relationships</li> <li>• Falls Prevention</li> <li>• Community Engagement</li> </ul>

**Newspaper Articles**

“Healthy Eating on a Budget” Berlin Journal Newspapers. August 3, 2020. By Katie Gellings, Health & Well-Being Educator

“20 Quick Ways to Reduce Stress” Berlin Journal Newspapers. August 31, 2020. By Katie Gellings, Health & Well-Being Educator

**Out of County Days**

- 0 Out of county days for August
- 0 Out of county days planned for September

\* Travel expenses are covered by Extension



**Extension**

UNIVERSITY OF WISCONSIN-MADISON  
GREEN LAKE COUNTY

**Ben Jenkins**  
**Green Lake County**  
**Agricultural Educator**  
**August 2020**

*This report briefly describes the work that was completed within the Agricultural Program in June of 2020. During the reporting period, the educator made 87 direct educational and professional contacts plus other*

*unknown contacts through relevant social media postings.*

## **Educational Programming, Networking and Outreach in the Local Community**

### *Farm Visits*

Early on in the pandemic UW-Madison put a hold on in person visits. This moratorium made my job as an Agriculture educator a little more difficult as a large part of my job is getting out onto farms to consult with farmers and landowners directly. In order to still be effective in the community I have done what everything that I can to make sure that the citizens of Green Lake County know that even if I'm not onsite at the county building or able to come to them directly I am still available to answer calls, emails, and video chat if available. In July I learned how to navigate the approval process and I now plan to start working down the list of farms that have a standing request for a visit by the Agriculture Educator. In August there was some more clarification on how to handle these on farm visit requests. I have been able to get approval directly from my AED to visit a farm if it is related directly to growing a crop. Everything else still has to be approved by UW Madison.

### *General County Outreach*

I have made sure that the citizens of Green Lake County know that even if I'm not onsite at the county building or able to come to them directly I am still available to answer calls, emails, and video chat if available. I have done that through keeping in touch with the local syndicate via a Focus Article. I have also become more active in posting materials and resources that the citizens of Green Lake County will find helpful on our Green Lake County UW-Extension Facebook Page. My post pertaining to where local foods could be sources had a reach of over 1245 views! In August I answered calls and emails in regard to FSA programs, grazing, soil testing, soil regeneration, soil fertility, weed pressure, ornamental pruning, plant diseases, insect id, wild flower id, and chapter 12.

### *Grain Bin Meeting*

On August 11<sup>th</sup> I along with Joe Zimbric of Fond du Lac County put together a webinar designed to educate participants on post-harvest handling and storage of grain. The program was requested by stakeholders Green Lake and surrounding counties. Topics covered were construction and maintenance, efficiencies in handling, and safety. The webinar was recorded and will be up for public viewing once it has been edited and closed captioned. This

webinar was offered as a replacement to the in-person workshop that was to be held in the county back in April.

**GRAIN BINS**  
**Construction - Maintenance - Safety**

**WEBINAR**  
**Tuesday, August 11, 2020**  
**9:00 AM**

**9 am Introduction**

- Ben Jenkins, Extension Green Lake County Educator

**9:10 am Considerations of Setting Up Bins. Site, Selection, Prep & Use**

- Marcus Scharine, The Scharine Group

**9:40 am Managing Dry Grain & Improving Efficiencies in Drying Grain**

- Scott Sanford, UW-Madison Agricultural Extension Engineer

**10:30 am Grain Bin Safety**

- Cheryl Skjolaas, UW-Madison Center Agricultural Safety & Health

**11 am FSA Grain Bin Loan Program**

- Jacob Vandenberg, Farm Services Agency

**11:30 am Adjourn**

Register by August 7th; <https://forms.gle/La6mvFHYToze3kSt9>

  
Extension  
UNIVERSITY OF WISCONSIN-MADISON

## Networking within UW Extension and Professional Development Opportunities

### *Agriculture Institute ZOOM Meetings*

I attend the ZOOM meetings put on by the Agriculture Institute of the UW-Madison Division of Extension to keep up with the ever-changing agricultural landscape due to COVID-19. This is where I get updated on new fact sheets, new information, state and national news that may potentially affect our county stakeholders.

### *UW-Madison Division of Extension ZOOM Meetings*

Once a week I tune in to the weekly update brought to all of Extension by Dean Karl Martin. Dean Martin keeps us up to date on the decisions being made in Madison and how it will look on a practical county level once implemented. The latest decision being the furlough for Academic Staff and Faculty.

### *Programming Area ZOOM Meetings*

I've been meeting via ZOOM with colleagues in Farm Management and Crops/Soils to develop more web content to make our information easier to use and find. We have also been planning and developing programming for the upcoming academic year. I participated in my first webinar on video production early on in the month of July I intend to continue participating in any learning opportunities offered by the UW as it pertains to use of Webinars and Video Production.

### **Out of County Days**

- 0 Out of county days for August
- 0 Out of county days planned for September

\*Denotes that it was paid for by UWEX





**Extension**

UNIVERSITY OF WISCONSIN-MADISON  
GREEN LAKE COUNTY



Morgan Martinez  
Green Lake County  
4-H Program Coordinator  
August 2020

This report briefly describes the work that was completed within the 4-H Program in August 2020. During the reporting period, the program coordinator made 87 direct educational and professional contacts.

### **Program Highlights**

#### ***Green Lake County 4-H Leaders' Association***

I supported the Association in holding their meeting via Zoom on August 6, 2020. During this meeting county-wide groups provided programming updates for their project areas, the Association discussed 4-H Charter Renewal documents, 2020-2021 scholarship application timeline, 4-H graduation recognition, and National 4-H Week Promotion.

#### ***4-H Charter Help Night***

On August 6, 2020 I hosted a 4-H Charter Help Night for club leaders and group executive board members to join me in learning about updates to the 4-H Charter Renewal process, answer specific questions they may have, and to assist them in completing this packet. The 4-H Charter is a legal document that indicates a 4-H Club or Group is organized in accordance with the policies and objectives of the Wisconsin 4-H program. It authorizes the club or group to use the 4-H Name and Emblem for educational purposes in accordance with laws and regulations established by Congress and the U.S. Department of Agriculture.

#### ***4-H Volunteer in Preparation Training***

On August 7, 2020 I hosted Volunteer in Preparation Training via Zoom for one new 4-H volunteers! The primary purpose of Volunteer in Preparation Training is to ensure the safety and well-being of all participants. The Wisconsin 4-H Youth Development Youth Protection program process includes:

- Completion of the Volunteer Application Form
- Online Mandatory Reporter Training for Volunteers
- Participation in a volunteer orientation session
- Background records check for arrest and conviction records

Green Lake County welcomed Jennifer Decker as a new Green Lake County 4-H Volunteer.



#### ***United Migrant Opportunity Services (UMOS) Lesson***



On August 4, 2020 and August 12 I taught STEM lessons to young people at UMOS Childcare Center via Zoom. In the first lesson participants got to use their engineering skills to make and build a kite of their own. Participants tested out their kite designs and learned how lift and air pressure work together to make things fly! In the second lesson participants explored simple machines, force, and motion to create a cotton ball catapult.

## 4-H Record Book Q&A Sessions



4-H members annually are encouraged to complete a 4-H Record Book to reflect on the past 4-H year and all that has been learned and to look ahead to the new 4-H year on what they would like to further explore! On August 18<sup>th</sup> I hosted two 4-H Record Book Q&A Sessions where 4-H members were invited to join me to learn how to complete 4-H Record Books, where to access the 4-H Record Book Forms, and provide help with any questions they may have.

## WI 4-H Program- August 7, 2020 Update

The complete document of 4-h FAQs related to COVID-19 can be viewed at <https://4h.extension.wisc.edu/4-h-faqs-related-to-covid-19/>

- Virtual and distance programs continue to be preferred method.
- Volunteers can work with county 4-H educator to complete a program planning guide to request to hold in-person programs with groups of 10 or fewer.
- More than one group (each under 10 individuals) may meet in outdoor or multi-room locations where the groups can remain separated and physically distant where total numbers do not exceed 50 individuals.
  - Groups may use separate spaces in the same venue such as a school, library or community center where groups remain in different rooms and physically distant throughout the event.
  - Groups may use several areas within a park or other large outdoor space.
- All in-person programs must follow a safety checklist. Some criteria include:
  - Indoor gatherings are limited to 2 hours.
  - 6 feet minimum distancing between participants is required at all times.
  - Physical distancing is not required between members of the same household, however each member is counted in the maximum group size.
  - Hand sanitizing equipment (soap and water is preferred, or hand sanitizer with at least 60% alcohol, tissues, and no-touch trash cans) must be readily available and frequently used.
  - Face masks or coverings are required even when speaking.

## Networking within Extension and Professional Development Opportunities Telecommuting due to COVID-19

I am continuing to follow Wisconsin Department of Health Services, UW-Madison, and federal guidelines and work remotely due to the COVID-19 virus outbreak. I continue to connect, learn and share with Extension colleagues via Zoom. Some of the meetings I participated in during the month of August while telecommuting:

- WI 4-H Program Zoom on 8/13
- WI 4-H Program Quality Committee on 8/5, 8/18, 8/21, 8/26, 8/27
- Green Lake County Extension Staff meeting on 8/14
- 4-H Colleague Connect (Thursday Weekly)
- Area 14 Connect (Thursday bi-weekly)
- Southwest Region 4-H Colleague Connect (Tuesday weekly)
- Dean's COVID-19 Exchange (Wednesday bi-weekly)

## Out of County Days

- 0 Out of county day for August
- 0 Out of county day planned for September

\* Travel expenses are covered by Extension



**Extension**  
UNIVERSITY OF WISCONSIN-MADISON

**Marquette/Waushara/Green Lake County  
FoodWise Coordinator Laura McCulley Report**

**August 2020**

**Programming**

*No in-person programming due to COVID-19*

- StrongBodies Virtual Classes M, W, F
  - 8/3, 8/5, 8/10, 8/12, 8/14, 8/17, 8/19, 8/21, 8/24, 8/26, 8/28, 8/31

**Collaborative Work**

- FoodWise Harvest of the Month Committee
  - Monthly Meeting, 8/13
- Healthy Schools PSE Work Team
  - Weekly Meetings - 8/10, 8/19, TBD
- Check-ins with Julie Roseberry
  - Weekly Meetings - 8/3, 8/10, 8/17, 8/24

**Training and Professional Development:**

- FoodWise Online Training (ongoing)
- Purchasing Card Training (8/13)

**Partnership Building:**

- Working to connect with local schools, afterschool, and Head Start
  - Organizing programming for FY21 (Begins in October)
- Connected with Zina Soltis from Family Health/LaClinica about potential programming and partnerships in Waushara County

Took 1 vacation day (8/6), and 8 furlough hours (8/7)

An EEO/AA employer, UW Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX and Americans with Disabilities Act (ADA) requirements and Section 504 of the Rehabilitation Act requirements.