



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 08/12/2020

Amended* Post Date: 08/14/2020

The following documents are included in the packet for the Special Finance Committee on August 18, 2020:

- 1) ***Amended Agenda**
- 2) Resolution Relating to Eliminating the Fair Coordinator (75%) Position and the UWEX Program Specialist FT Position While Creating a Single FT County Fair and UWEX Office Coordinator Position



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Finance Committee Meeting Notice

***Date: August 18, 2020 Time: *5:00PM
The Green Lake County Government Center, County Board Room
571 County Road A, Green Lake WI***

Amended AGENDA**

Committee Members

*Harley Reabe, Chair
**Brian Floeter, Vice-
Chair
**Don Lenz
**David Abendroth
Dennis Mulder
Elizabeth Otto, Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Resolution
 - Relating to Labor Agreement with Green Lake County Law Enforcement Association, WPPA Enforcement Employee Relations Division
 - *Relating to Eliminating the Fair Coordinator (75%) Position and the UWEX Program Specialist FT Position While Creating a Single FT County Fair and UWEX Office Coordinator Position
5. *Motion to reconsider decision to deny bid from the Village of Marquette for county owned in rem property
6. Committee Discussion
7. Future Meeting Dates: Regular Meeting 08/26/2020
8. Future Agenda items for action & discussion:
9. Adjourn

Join Zoom Meeting

<https://zoom.us/j/98795646874?pwd=SjU2ZnNWYzh0QnhuNXI4eG56ZXpEZz09>

Meeting ID: 987 9564 6874

Passcode: 986181

Dial by your location

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Germantown)

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely,
Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

RESOLUTION NUMBER -2020

Relating to Eliminating the Fair Coordinator (75%) Position and the UWEX Program Specialist FT Position While Creating a Single FT County Fair and UWEX Office Coordinator Position

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 18th day of August 2020, does resolve as follows:

- 1 **WHEREAS**, the Green Lake County Administrator received the resignation of the
- 2 current Green Lake County Fair Coordinator which was effective July 3, 2020, and
- 3 **WHEREAS**, with the Fair Coordinator Position vacancy, a study of the current needs of
- 4 the UW Extension Office revealed that a streamlined and coordinated effort from Green
- 5 Lake County in association with the University of Wisconsin Extension in the planning
- 6 and execution of the annual Green Lake County Fair would best serve County
- 7 stakeholders, and
- 8 Majority vote is needed to pass.

Approved by Personnel Disapproved by Personnel
 Approved by Finance Disapproved by Finance

Roll Call on Resolution No. -2020

Submitted by Agriculture/Extension Education & Fair Committee:

Ayes , Nays , Absent , Abstain

Patti Garro, Chair

Passed and Adopted/Rejected this 18th day of August 2020.

Katie Mehn

County Board Chairman

Ken Bates

ATTEST: County Clerk
Approve as to Form:

Keith Hess

Corporation Counsel

Bob Dolgner

9 **WHEREAS**, the Fair Coordinator position vacancy creates an opportunity to modify the
10 operational team model in a manner that will be more conducive to effective team
11 coordination, cost efficiency, and improved staff morale.

12 **WHEREAS**, the County Administrator and Human Resources Coordinator have
13 confirmed that the current employee who holds the UWEX Program Specialist position
14 will accept the additional duties that were performed by the Fair Coordinator if the two
15 positions are eliminated and consolidated.

16 **NOW THEREFORE BE IT RESOLVED** that the Green Lake County Board of
17 Supervisors does hereby approve modification to the UWEX staffing team model by
18 eliminating one (1) Fair Coordinator (75%) position and one (1) UWEX Program
19 Specialist FT position and establishing a single FT County Fair and UWEX Office
20 Coordinator position creating a department that is more efficient, cost effective and
21 conducive to smooth departmental operations and strengthened employee morale. The
22 job description is attached hereto.

23 **BE IT FURTHER RESOLVED** that the new County Fair and UWEX Office Coordinator
24 position is created effective August 19, 2020. The position shall be placed in pay group
25 13. The salary and fringe benefits for the remainder of 2020 will be covered by the
26 salary and fringe benefits in the budget for the vacant Fair Coordinator position, and any
27 budgetary shortfall will require a budget adjustment or line item transfer.

28 **BE IT FURTHER RESOLVED** that the County Administrator shall place the County Fair
29 and UWEX Office Coordinator position into the 2021 County Budget as shown in the
30 fiscal note in this Resolution.

31 **BE IT FURTHER RESOLVED** that the newly created County Fair and UWEX Office
32 Coordinator position will be filled by the current UWEX Program Specialist.

33 **(See next page for Fiscal Note)**

34 **FISCAL NOTE:**

35 Potential projected savings with this restructuring scenario:

**GREEN LAKE COUNTY
PERSONNEL COSTS
2021 BUDGET**

DEPARTMENT: FAIR / UWEX

*round off all totals to the nearest dollar

JOB TITLE	EMPLOYEE NAME	RATE	HOURS	ANNUAL SALARY	OT	RETIREMENT	SOCIAL SECURITY	HEALTH	LIFE	TOTAL FRINGE BEN.	TOTAL
FAIR COORDINATOR	VACANT	22.80	1560	\$ 35,568		\$ 2,384	\$ 2,721	\$ -	\$ 203	\$ 5,308	\$ 40,876
PROGRAM SPECIALIST	KATHY NINNEMAN	23.05	2080	\$ 47,944		\$ 3,213	\$ 3,668	\$ 20,216	\$ 270	\$ 27,367	\$ 75,311
2021 MERIT				\$ 1,670		\$ 112	\$ 128			\$ 240	\$ 1,910
2021 TOTAL:				\$ 85,182	\$ -	\$ 5,709	\$ 6,517	\$ 20,216	\$ 473	\$ 32,915	\$ 151,011
PROPOSED:											
FAIR AND UWEX OFFICE COORDINATOR:											
	KATHY NINNEMAN	24.77	2080	\$ 51,522		\$ 3,452	\$ 3,942	\$ 20,216	\$ 270	\$ 27,880	\$ 79,402
2021 MERIT				\$ 1,030		\$ 70	\$ 79			\$ 149	\$ 1,179
2021 PROPOSED TOTAL:				\$ 52,552	\$ -	\$ 3,522	\$ 4,021	\$ 20,216	\$ 270	\$ 28,029	\$ 80,581
Grand Total Restructuring Savings:				\$ 32,630	\$ -	\$ 2,187	\$ 2,496	\$ -	\$ 203	\$ 4,886	\$ 70,430