

GREEN LAKE COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES

HEALTH & HUMAN SERVICES

571 County Road A

Green Lake WI 54941

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FOX RIVER INDUSTRIES

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Post Date: 8/13/20

The following documents are included in the packet for the Department of Health & Human Services Board held on Monday, August 10, 2020

- August 10, 2020 DHHS meeting agenda 5:30 p.m.
- June 8, 2020 Draft Minutes
- Administrative Report – July 2020
- Aging Report July 2020
- Behavioral Health Report – July 2020
- Fox River Industries July 2020
- Environmental Health Report July 2020
- Health Report – July 2020
- DHHS Expenditure/Revenue Comparison



**GREEN LAKE COUNTY
DEPARTMENT OF HEALTH & HUMAN
SERVICES**

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Health & Human Services Committee Meeting Notice

**Date: August 10, 2020 Time 5:30 PM
Green Lake County Government Center
571 County Rd A, COUNTY BOARD Room #0902 Green Lake WI**

AGENDA

| | |
|---|--|
| <p>Committee Members</p> <p><i>Joe Gonyo, Chairman</i></p> <p><i>Harley Reabe, Vice Chair</i></p> <p><i>Brian Floeter</i></p> <p><i>Joanne Guden</i></p> <p><i>Nancy Hoffman</i></p> <p><i>Christine Schapfel</i></p> <p><i>Richard Trochinski</i></p> <p><i>Joy Waterbury</i></p> <p><i>Charlie Wielgosh</i></p> <p><i>Karen Davis, Secretary</i></p> | <ol style="list-style-type: none"> 1. Call to Order 2. Certification of Open Meeting Law 3. Pledge of Allegiance 4. Minutes 6/8/20 5. DHHS Response to COVID-19 6. Veteran's Service Office Report 7. Advisory Committee Reports <ul style="list-style-type: none"> - ADVOCAP/Headstart Report (Gonyo) 8. Unit Reports <ul style="list-style-type: none"> - Behavioral Health - Children & Family Services - Fox River Industries - Health/Environmental Health 9. Personnel Updates <ul style="list-style-type: none"> - New Worker – Children & Family Services Unit – Intensive In-Home Therapist position 10. Budget <ul style="list-style-type: none"> - 2020 - 2021 Budget Planning 11. Committee Discussion <ul style="list-style-type: none"> - Future DHHS Meeting Date (September 14, 2020 at 5:00 p.m.) - Future Agenda items for action & discussion 12. Adjourn <p>Due to the COVID-19 pandemic, this meeting will be conducted and available through in person attendance (6 ft. social distancing required) or audio/visual communication. Remote access can be obtained through the following link:</p> <p>Green Lake County HHS Admin is inviting you to a scheduled Zoom meeting.</p> <p>Join Zoom Meeting https://zoom.us/j/96082884200?pwd=cGcyRVJGdXZmeVJFaUNnKzY1ZWp0Zz09</p> <p>Meeting ID: 960 8288 4200 Passcode: 738842</p> <p>One tap mobile +13126266799,,96082884200# US (Chicago) +19294362866,,96082884200# US (New York)</p> <p>Dial by your location +1 312 626 6799 US (Chicago) +1 929 436 2866 US (New York) +1 301 715 8592 US (Germantown) +1 346 248 7799 US (Houston) +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma)</p> <p>Meeting ID: 960 8288 4200 Find your local number: https://zoom.us/u/adeHeGOfzi</p> |
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Kindly arrange to be present, if unable to do so, please notify our office.
 Sincerely, Karen Davis,
 Administrative Assistant

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON MONDAY, JUNE 8, 2020 AT 5:00 P.M.

PRESENT VIA ZOOM: Joe Gonyo, Chairman
Richard Trochinski, Member
Nancy Hoffman, Member (5:15 p.m.)
Charlie Wielgosh, Member
Sue Wendt, Alternate

PRESENT: Harley Reabe, Vice Chairman
Joanne Guden, Member
Brian Floeter, Member
Christine Schapfel, Member

EXCUSED: Joy Waterbury, Member

OTHERS PRESENT: Jason Jerome, Director
Karen Davis, Administrative Assistant
Dawn Klockow, Corporation Counsel (via zoom)
Jon Vandeyacht, Veteran's Service Officer

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:00 p.m. by Jerome.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Election of Chair: Jerome opened nominations for Chairman of the Health and Human Services Board. Reabe made a motion to nominate Joe Gonyo as Chairman. Jerome questioned three times if there were any other nominations. Hearing none, Reabe made a motion to close the nominations and make unanimous vote for Joe Gonyo for Chairman. Floeter-second. All ayes. Motion carried.

Gonyo opened nominations for Vice Chairman of the Health and Human Services Board. Gonyo made a motion to nominate Harley Reabe for Vice Chairman. Gonyo questioned three times if there were any other nominations. Hearing none, Floeter made a motion to close the nominations and make a unanimous vote for Harley Reabe as Vice Chair. Schapfel-second. All ayes. Motion carried. Gonyo declared Reabe the Vice Chair of the Health & Human Services Board.

Action on Minutes: Motion/second (Trochinski/Guden) to approve the minutes of the 3/9/20 Health & Human Services Board meeting as presented. All ayes. Motion carried.

Committee Appointment(s): Davis read the Committee appointments that were submitted to the County Board Chair for approval at May 2020 County Board meeting. (See attached reviewed by Committee members and on file.)

DHHS Response to COVID-19: Jerome updated Committee members regarding general changes that have taken place at the Department of Health & Human Services (DHHS). Jerome reported that numerous staff are working remotely. Jerome reported that several waivers are being passed through State to allow for continuation of billing, etc. Jerome updated Committee members that there are no walk ins allowed at this time. Only necessary in-house appointments for Behavioral Health Unit are being allowed at the present time. Jerome reported that all services that DHHS has provided have continued to be provided through the COVID-19 pandemic. It is noted, that the way they have been provided has been altered. Discussion followed.

Veteran's Services Report: Vandeyacht reported regarding Veteran's Services activities. Vandeyacht reported that the Veteran's health care system changed to emergency only and so transportation needs have been almost non-existent.

Advisory Committee Reports: Advocap/Headstart Report: Gonyo reported that he has attended a couple of phone meetings for policy decisions. Gonyo reported that Advocap is working remotely also at the present time. Reabe reported that Ken Bates has accepted the other position to represent the County for Advocap.

Unit Reports:

The Administrative May report was reviewed and placed on file.

The Aging May report was reviewed and placed on file.

The Behavioral Health Unit May report was reviewed and placed on file.

The Children & Family Services May report was reviewed and placed on file.

The Economic Support May report was reviewed and placed on file.

Nancy Hoffman joined meeting around 5:15 p.m.

Governor Evers Economic Support Specialist and Case Managers Week: Jerome reported to Committee members regarding Governor Ever's Proclamation for Economic Support Specialist and Case Manager's week April 27 - May 1, 2020.

The Child Support May report was reviewed and placed on file.

The Fox River Industries (FRI) Unit January report was reviewed and placed on file. Jerome reported that some FRI staff were furloughed during the COVID pandemic. Jerome reported that since the Stay at Home order has been lifted staff and consumers have been coming back in tiers. Jerome reported that some FRI staff were working with maintenance staff and did maintenance landscaping during this time.

Jerome reported that several FRI staff are helping with the health checks at entrances to the government center.

The Health Unit/Environmental Health May reports were reviewed and placed on file.

Discussion followed.

Personnel Update(s): New Worker - Economic Support Unit: Jerome updated Committee members that a new Economic Support Worker was hired and began employment/training. Guden suggested that new employees come to Committee meetings to the board gets to know.

Jerome updated Committee members that Stephanie Simon, Intensive In-Home Therapist, has resigned. Jerome reported that management will be requested that this position is filled.

Policies: Comprehensive Community Services (CCS) DHS 36 Policy and Procedures Revised: Jerome updated Committee members that the CCS policies were updated to meet DHS 36 statute requirements. Discussion followed. Motion/second (Schapfel/Gonyo) to approve the Comprehensive Community Services (CCS) DHS 36 Policy and Procedures. All ayes. Motion carried.

Home/Office Visit Safety Recommendation: Jerome reported that the Home/Office Visit Safety Recommendation document was established to ensure that workers remained as safe as possible when out going to homes and in the community to work with families. Discussion followed. Jerome explained process for re-entering the home for home/office visit safety recommendations.

Budget: 2020: Jerome reported that when reviewing the 2020 budget to date, that at this time, DHHS is only 2-3 % less for revenues not including the ADRC revenues. Jerome reported that expenditures remains about the same. Discussion followed regarding concerns at Fox River Industries (FRI). Jerome reported that when reviewing FRI revenues/expenditures, revenues at Fox River Industries are way down due to big decrease in production. The expenditures are lower also due to furloughs. Jerome will keep Committee members updated.

2021 budget planning: Jerome reported that preliminary 2021 budget preparations have begun within DHHS. Jerome reported that the budget Hearing will be held on August 10, 2020. Jerome explained to Committee members that by statute DHHS is required to have a public hearing for input regarding the proposed budget.

Committee Discussion: None.

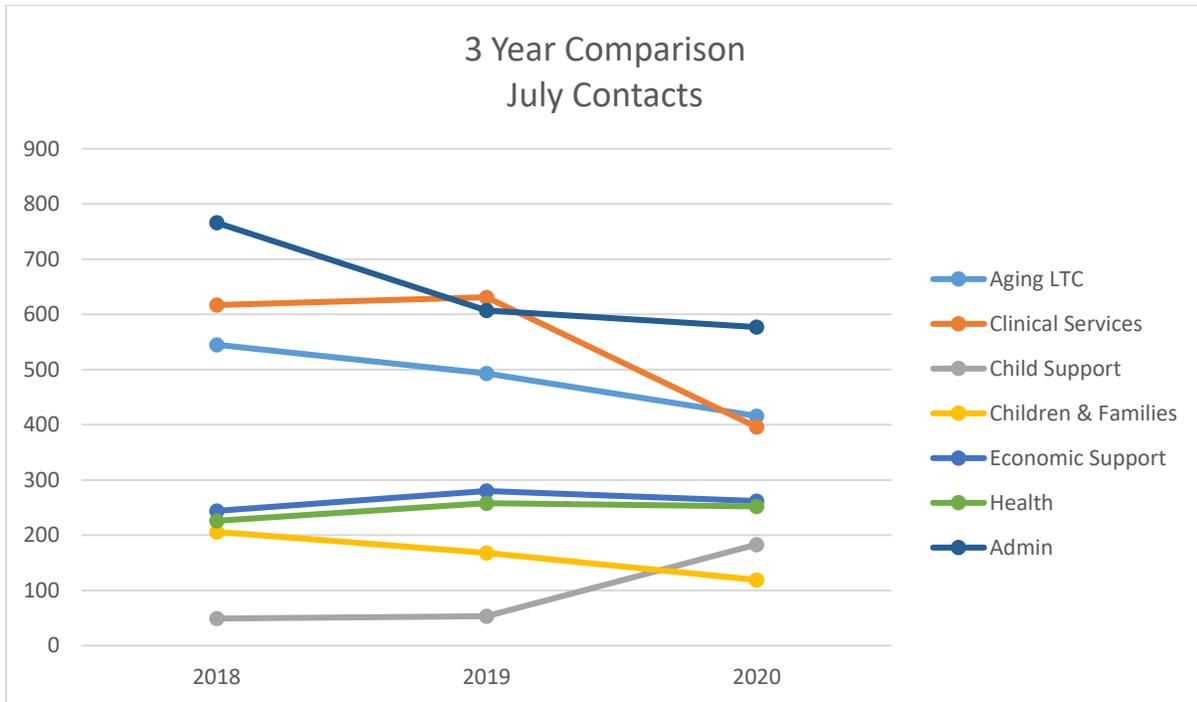
Future Meeting Date: The next Health & Human Services Board budget hearing meeting will be Monday, July 13, 2020 **at 5:00 p.m. at the Green Lake County Government Center.**

Future Agenda Items For Action and Discussion: None.

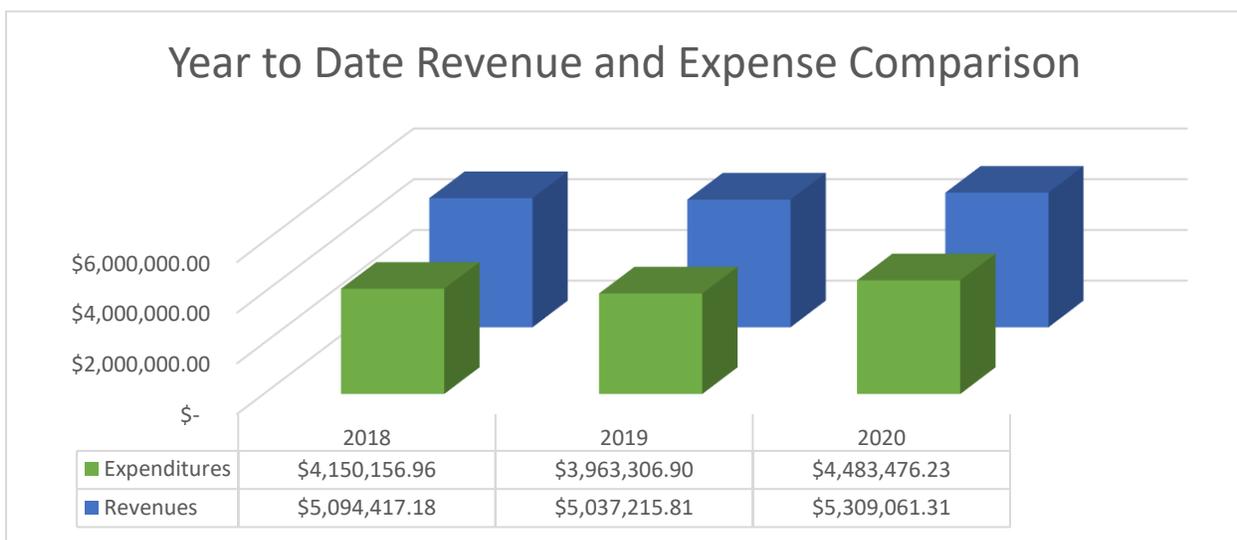
Adjournment: Gonyo adjourned the meeting at 5:47 p.m.

Admin –July 2020

As the Covid-19 Pandemic and the office being open “limited” our contacts have been impacted but numbers are increasing from previous months. Contact have decreased 22% from June last year. The numbers are reflected in the graph below.



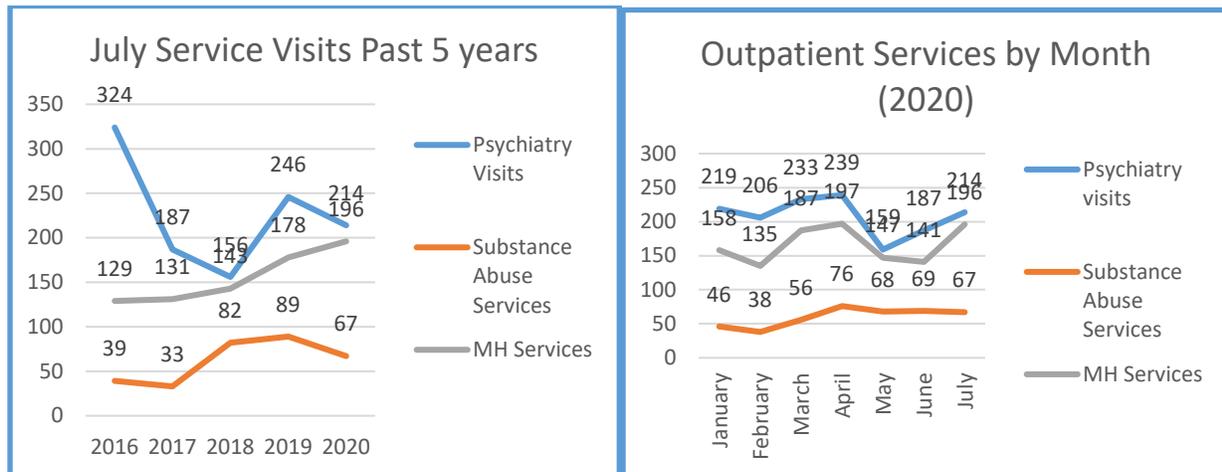
Despite the drop in contacts the Admin Unit has continued to modifying the work flow to accommodate all the changes happening with COVID-19 Pandemic. The changes have greatly impacted the Admin Units workload, increasing paperwork, mailings, rescheduling, and webinars to keep up with the changes. Staff is keeping up very well and our revenues have reflected that. Below is a comparison graph of Year-to-Date expenditures and revenues for the past three years.



Behavioral Health Unit—July 2020

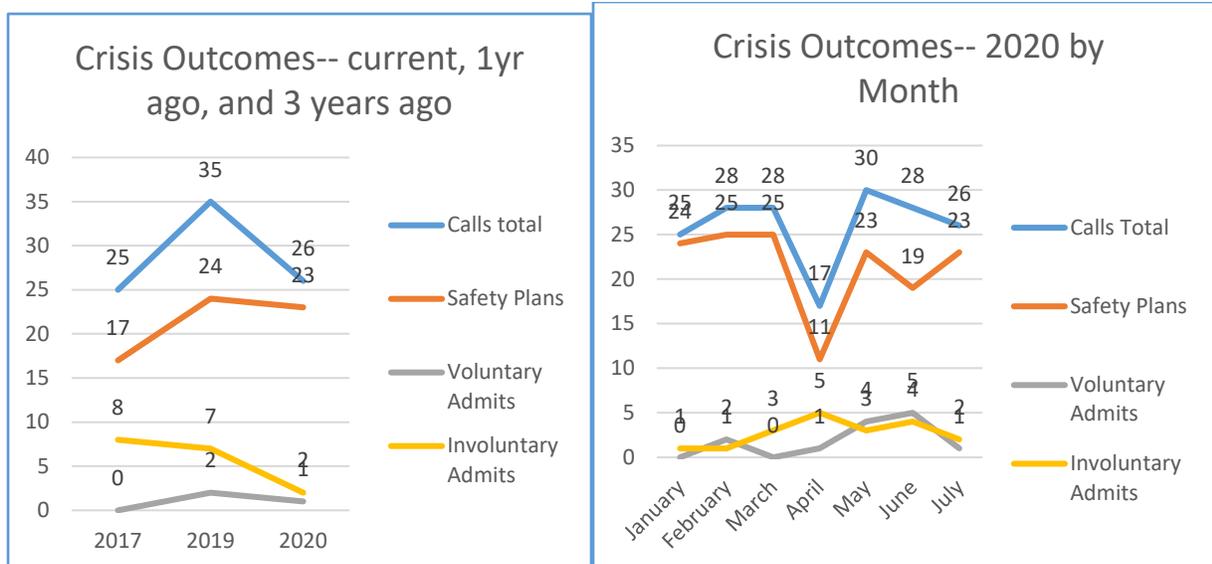
Behavioral Health and “Bouncing Back”: Last month, I started my report with a message detailing some of the unique challenges impacting mental health and substance abuse services during the COVID-19 era and expressing appreciation for staff and for the support of the board. Currently, most of our programs are operating in a combination of telehealth and in-person services and what is the safest way to meet a client’s need may change with each appointment of the work-day. We believe that the partnerships that exist in our community will help us, as well as our clients to be resilient and continue to adapt and evolve as circumstances change. I want to again express my recognition for the amount of work that the clinical team as well as the administrative support staff within DHHS put in to ensure our services run safely and effectively. As we move into August, we anticipate a new need for creative ways to serve our families with school-aged children as they navigate the return to school.

Outpatient Mental Health & Substance Abuse Programs- *The majority of Behavioral Health clients are served via our outpatient clinic. The outpatient clinic serves clients’ mental health and substance use disorder (AODA) needs.*



July 2020 Note: During July 2020, the clinic continued most services utilizing telehealth. Telehealth has enabled clinicians to maintain full caseloads with little change in total service encounters since the onset of COVID19 (with the exception of group services for substance use disorders not occurring). For many clients, telehealth offers a more flexible treatment option that reduces other barriers to service. For others, it may be inaccessible or cumbersome. We have therefore worked to increase staff accessibility to telehealth technologies while also increasing our capacity for face-to-face office visits. State DHS and Medicaid have advised that a permanent rule change to allow increased telehealth capacity after the end of the public health emergency is in the works.

Crisis Services- *Crisis services are available 24/7 including weekends/ holidays for psychiatric and substance use disorder emergencies.* The charts below show both seasonal crisis trends historically and for 2020 so far. In the current environment, safety planning is much more difficult. For the first time since the onset of COVID19, we experienced a decrease in hospitalizations while maintaining an average number of total calls.



Wrap-Around Services- Behavioral Health Unit provides three tiers of wrap-around services, allowing us to match individuals with a program that meets the level of need based on their unique situation. **Staff in these programs have been exceptionally flexible and have needed to think outside the box to find ways to continue services to consumers during this time.**

1. Targeted Case Management (TCM)— Less intensive case management for clients. **This program expanded to include adult clients in summer 2018. It presently serves 8 individuals.**
2. Comprehensive Community Support Program (CCS)—Recovery-focused support for clients who may benefit from an intensive level of services for a shorter period of time. **This program serves individuals across the lifespan and presently serves 47 individuals.**
3. Community Support Program (CSP)- Intensive community-based support for individuals with chronic mental illness. This support is intended to be long-term and to support clients to maintain psychiatric stability in the community and to reduce hospitalizations. **This program presently serves 10 adults. Many of these individuals rely heavily on support from the program to assist with basic needs.**

Treatment Court- Treatment Court is an evidence-based alternative-to-incarceration program that combines high levels of accountability and community-based supervision with intensive substance use treatment. The program accepted its first participant in November 2017 and is designed to take 14-18 months to complete. **In July 2020, the program has 5 participants across its 5 phases. Participants attend court and other services utilizing telehealth. Lack of support meetings, supervision meetings, and changes to daily structure have resulted in increased relapse potential. No treatment court clients are in residential care. Two are incarcerated and facing potential program termination.**

Children’s Long Term Support Waiver (CLTS)—Medicaid waiver program provides funding for families of children with long-term disabilities (developmental, physical, and/or severe emotional disturbance) to access services such as respite care and service coordination which are otherwise not covered by Medicaid insurance. **In 2018, Wisconsin announced the dissolution of the waitlist which required Green Lake County to increase program capacity from 8 children to 16 and to continue to expand as new referrals come in. The program now serves 28 youth and continues to accept new referrals.**

Residential Clients- In July 2020, one youth remains inpatient at Winnebago Mental Health Institute since 10/15/19. This youth has a case management team actively involved to support discharge planning with intention to discharge in the near future. One other adult was at Winnebago Mental Health Institute for an extended period during July. This individual was in a short-term intensive program that treats both co-occurring mental health and substance use disorders while in a secure, locked setting. He was discharged in early July following his successful completion of program requirements.

Additional Notes:

- During July 2020, DHS issued guidance for BH programs to request variances to administrative rules. These variances essentially allow programs to continue operating with similar modifications to those that were made by the initial Emergency Order that ended on 5/11/2020. Green Lake County submitted variance requests in mid-July.
- During July, planning meetings began with our electronic health record vendor (Netsmart) to begin implementation of e-prescribing. We anticipate that this will go live on August 31st 2020. Initially, the transition will take up to 3 months to get all clients entered into the new program, however once all clients are in the system we anticipate that this will streamline the work of our prescribers and our psychiatric nurse.

Fox River Industries Support Employment Report July 2020

July Supported Employment (SE) is basically down to existing job supports (no new job developments) until COVID is under control.

Changes since May

- Received notice that one full time consumer who receives SE, Prevoc, has retired as of June.
- Return dates for Supported Employment Consumers:
May – 4
June - 24
July – 2
- Ten under facility lock down yet
- Two day service clients and two prevoc clients not invited back as of yet due to transportation, lack of resources, or health concerns.
- One consumer on medical leave since October 2019 (kidney transplant) is on hold to return until resources are available.
- One prevoc/ds client has chosen to delay return due to covid concerns
- Non funded prevoc consumer adjusted schedule to two days versus three.
- 4 full time day service clients have resumed
- No other day service outings occurring.

Environmental Health
Green Lake County
July 2020

Animal Bites/Exposures: Investigations – 6 (5 dog/human, 1 bat/human)
Reported Animal Bites/Scratches – 5
Animal Quarantines for Animal v. Human Exposures –
Animal Quarantines for Animal v. Animal Exposures – 0
Quarantine Violations and Enforcement Actions Taken –
Animals Exhibiting Positive Signs of Rabies During Quarantine –
Animals Exhibiting Negative Signs of Rabies During Quarantine –
Enforcement Taken for Violations of Vaccination Requirements -
Animals Sacrificed for Exhibiting Symptoms of Rabies or Being Rabies
Suspects- 1 (bat, negative)

Allison is on vacation August 3-7, 2020 . Per Allison, “I have several dog bites that I’m waiting for vet verification for (these bites occurred toward the end of July) so the section above is not complete.

Well Water: 2 test kits distributed.

Lead: A new lead investigation for a lead poisoned child in Markesan will take place on 8.14.2020.

Sewage: A call regarding greywater disposal was referred to Green Lake County Land Use and Zoning. Health Department will assist if needed.

Solid Waste: None.

Radon: 1 kit distributed

Housing: A house investigation with K. Dorsch took place at an apartment in Berlin on 7.24.2020. This investigation was in response to a complaint regarding the living conditions of the tenants. Abatement orders were issued and information regarding ADRC services were provided. Ongoing.

An apartment inspection with L.Kemnitz, City of Berlin, took place on 07.29.2020. This inspection was in response to a complaint regarding the conditions of the home. Upon investigation, it was determined that orders from the county would not be issued.

Abatement orders were issued and a placard was affixed to a house in Marquette where an alleged meth operation was occurring. Ongoing.

Vector: None.

Asbestos: None.

Food/Water Illness: None.

Abandoned Bldgs: None.

Other: An interview with the Ripon Commonwealth Press regarding swimmer's itch in Norwegian Bay took place on 7.2.2020

Agent: 22 inspections completed.

2 days of vacation used on 7.10.2020 and 7.17.2020.

Received an email from the DNR on 7.6.2020 regarding a blue/green algae bloom on Little Green Lake. Permanent signage regarding blue/green algae information is posted at Soldiers and Sailor's Park to inform the public of the dangers of swimming in blue/green algae. J.Jermone confirmed that signage is still in public view.

Complaints regarding swimmer's itch in Norwegian Bay occurred during the 4th of July weekend. Callers were informed to fill out information with the Green Lake Association. Information regarding swimmer's itch was posted on social media accounts and in the newspaper.

Received a complaint regarding an Amish bakery on 7.8.2020. Upon investigation, it was determined that this bakery is located in Columbia County. Information was provided to the Columbia County Health Department and DATCP licensing.

Completed the summary section of the Wisconsin Tracking Program Mini Grant (water nitrate testing).

There were several complaints regarding lack of social distancing and mask use by employees of local restaurants and retail food establishments this month. Employers were contacted when complaints were made and strongly encouraged to follow the Green Lake County recommendations and guidance.

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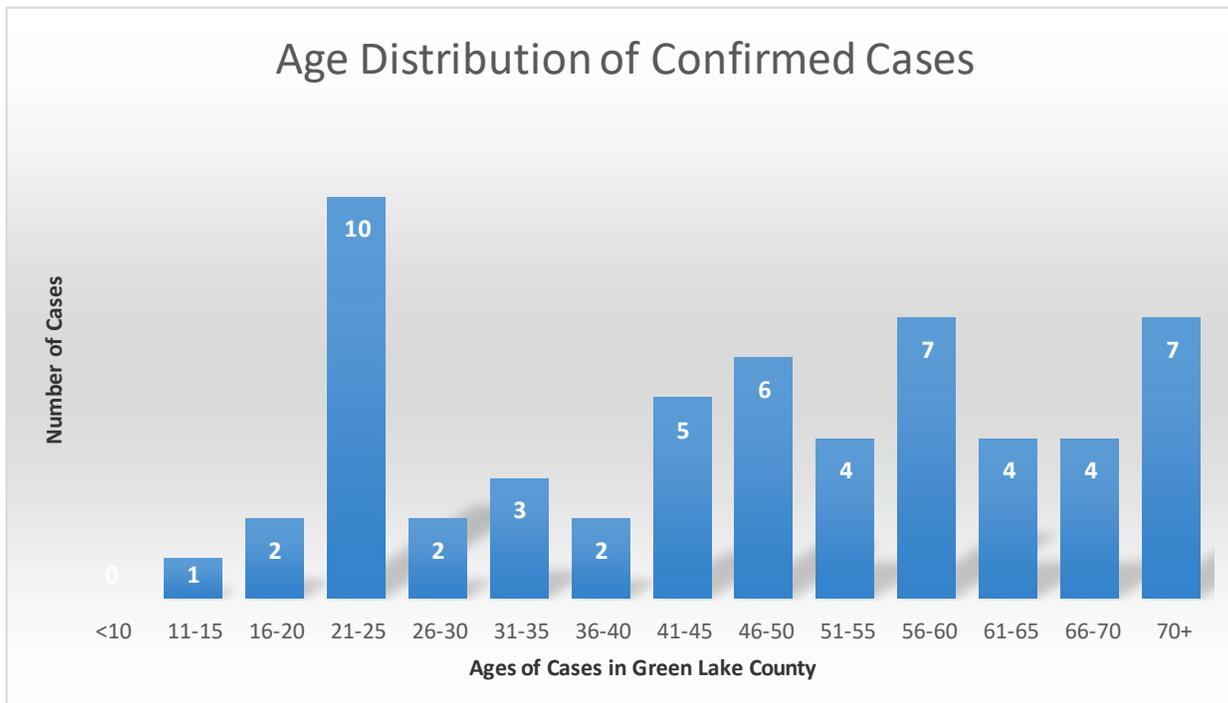
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July 2020 Monthly, Report to the Health & Human Services Board



The majority of our time continues to be for COVID 19 response. As of August 10th, we have added a PHN Allison Davey for full-time COVID response using grant funding. We have also had to increase all staff hours to meet the need of our response. Julia McCarroll returned from maternity leave today (8/10/20) and that will be very helpful. She is not returning full-time yet, but for 20 hours per week. The biggest need has been to assist the schools with planning to return, taking calls regarding event planning and also with contact tracing and confirmed case follow-up. So far since the pandemic began, we have 57 positive cases, 21 probable cases, 33 suspect that we are awaiting results and 2539 negative tests in our county. Based on school districts, we have had 27 in the Berlin School District, 4 in the Green Lake District, 3 in the Princeton School District and 23 in the Markesan School District.

We did hold a National Guard testing mission for the 3 counties of Green Lake, Marquette and Waushara and had 258 individuals come through for testing. There were nine positive test results from that event.

**Respectfully Submitted,
Kathryn S. Munsey, RN
Green Lake County Health Officer**

DHHS Expenditure/Revenue Comparison

| | <u>Expenditures</u> | <u>Jul-20</u> | <u>Revenues</u> |
|--------------------------------|---------------------|----------------|-----------------|
| Admin | | | |
| Total Budget: | \$ 776,693.85 | | \$ 798,462.00 |
| YTD Expenses | \$ 426,536.23 | YTD Revenues | \$ 787,810.40 |
| % YTD Expenses | 55% | % YTD Revenues | 99% |
| % Should Be: | 58% | % Should Be: | 58% |
| Health | | | |
| Total Budget: | \$ 564,028.00 | | \$ 584,206.00 |
| YTD Expenses | \$ 377,308.40 | YTD Revenues | \$ 487,144.61 |
| % YTD Expenses | 67% | % YTD Revenues | 83% |
| % Should Be: | 58% | % Should Be: | 58% |
| Children & Families | | | |
| Total Budget: | \$ 1,561,253.00 | | \$ 1,627,590.00 |
| YTD Expenses | \$ 682,598.85 | YTD Revenues | \$ 896,475.12 |
| % YTD Expenses | 44% | % YTD Revenues | 55% |
| % Should Be: | 58% | % Should Be: | 58% |
| Economic Support | | | |
| Total Budget: | \$ 413,826.00 | | \$ 469,137.00 |
| YTD Expenses | \$ 255,767.01 | YTD Revenues | \$ 195,375.11 |
| % YTD Expenses | 62% | % YTD Revenues | 42% |
| % Should Be: | 58% | % Should Be: | 58% |
| FRI | | | |
| Total Budget: | \$ 1,333,912.00 | | \$ 1,450,789.00 |
| YTD Expenses | \$ 657,726.92 | YTD Revenues | \$ 724,059.00 |
| % YTD Expenses | 49% | % YTD Revenues | 50% |
| % Should Be: | 58% | % Should Be: | 58% |
| Behavioral Health | | | |
| Total Budget: | \$ 1,888,198.00 | | \$ 1,906,029.00 |
| YTD Expenses | \$ 983,712.21 | YTD Revenues | \$ 904,376.08 |
| % YTD Expenses | 52% | % YTD Revenues | 47% |
| % Should Be: | 58% | % Should Be: | 58% |
| Child Support | | | |
| Total Budget: | \$ 234,122.00 | | \$ 244,642.00 |
| YTD Expenses | \$ 88,806.50 | YTD Revenues | \$ 124,629.52 |
| % YTD Expenses | 38% | % YTD Revenues | 51% |
| % Should Be: | 58% | % Should Be: | 58% |
| Aging | | | |
| Total Budget: | \$ 1,305,042.00 | | \$ 1,414,555.00 |
| YTD Expenses | \$ 1,011,020.11 | YTD Revenues | \$ 1,189,191.47 |
| % YTD Expenses | 77% | % YTD Revenues | 84% |
| % Should Be: | 58% | % Should Be: | 58% |
| Total DHHS | | | |
| Total Budget: | \$ 8,077,074.85 | | \$ 8,495,410.00 |
| YTD Expenses | \$ 4,483,476.23 | YTD Revenues | \$ 5,309,061.31 |
| % YTD Expenses | 56% | % YTD Revenues | 62% |
| % Should Be: | 58% | % Should Be: | 58% |

\$ 825,585.08