



# ***GREEN LAKE COUNTY***

***571 County Road A, Green Lake, WI 54941***

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**July 7, 2020**

**The following documents are included in the packet for the Ag/Extension Education & Fair Committee (In Person and Zoom) Meeting on Tuesday, July 14, 2020:**

- 1) Cover Sheet
- 2) Agenda
- 3) Draft minutes from the June 9, 2020 meeting
- 4) 2021 Green Lake County Library Funding Request
- 5) County Library Reports
- 6) Fair Coordinator Farewell Letter
- 7) Green Lake County Livestock Scramble Facebook screenshot
- 8) UW-Extension Reports for: Adam Hady, Area 14 Extension Director, Katie Gellings (Health & Well-Being Extension Educator), Ben Jenkins (Agriculture Educator), and Morgan Martinez (4-H Program Coordinator).



# GREEN LAKE COUNTY

## AGRICULTURE, EXTENSION EDUCATION & FAIR

Office: 920-294-4032  
FAX: 920-294-4176

### Agriculture, Extension Education & Fair Committee Meeting Notice

Date: Tuesday, July 14, 2020 Time: 9:00 a.m.

Green Lake County Government Center, Training Room or via Zoom  
571 County Road A, Green Lake, WI

#### AGENDA

##### Committee Members

Ken Bates  
Bob Dolgner  
Patti Garro, Chair  
Keith Hess  
Katie Mehn, Vice Chair  
Brian Floeter, alt.

Kathy Ninneman,  
Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 6/9/20
5. County Library Services Report - submitted monthly report
6. 2021 Library Funding Request
7. Fair Coordinator Resignation
8. Fair Coordinator Farewell Letter
9. Green Lake County Livestock Scramble – concern on differentiating from GLC Fair and 4-H
10. UW-Extension Educators' Reports – submitted monthly report
  - Katie Gellings, Health & Well-Being Educator
  - Ben Jenkins, Agriculture Educator
  - Morgan Martinez, 4-H Program Coordinator
11. Area Extension Director Report on Educators' Activities since 6/9/20
12. Approval of Educator Out of County Days – Discussion/Approval
13. Committee Discussion
  - Future Meeting Dates: August 11, 2020
  - Future Agenda items for action & discussion
14. Adjourn

Due to the COVID-19 pandemic, some may not be comfortable meeting in public and may join via Zoom. Remote access can be obtained through the following link:

Join Zoom Meeting: <https://zoom.us/j/93927318816?pwd=aElzd28xYkd5U21rczF4OWxNV2hCQT09>

Meeting ID: 939 2731 8816

To join by phone: 1-312-626-6799

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Kathy Ninneman

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or Audio assistance, should contact the Extension Office, 294-4032, not later than 3 days before date of the meeting.



**Extension**

UNIVERSITY OF WISCONSIN-MADISON  
GREEN LAKE COUNTY

**AGRICULTURE/EXTENSION EDUCATION  
& FAIR COMMITTEE**  
**June 9, 2020**



The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chairperson Pattio Garro, at 9:00 a.m., on Tuesday, June 9, 2020 in the County Board Room of the Green Lake County Government Center in Green Lake, WI and via Zoom. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Ken Bates (via Zoom)

Bob Dolgner

Patti Garro

Keith Hess

Katie Mehn (via Zoom)

Staff Present: Adam Hady (via Zoom)

Katie Gellings (via Zoom)

Ben Jenkins (via Zoom)

Lindsey Machkovich

Morgan Martinez (via Zoom)

Kathy Ninneman

Also Present: Harley Reabe, County Board Chairman; Cathy Schmit, County Administrator; Chris Kalupa, Berlin Public Library Director; Chad Holdorf, Green Lake County Sheriff's Dept., Kathy Munsey, Green Lake County Public Health Officer; Jason Jerome, Director of Green Lake County Health & Human Services; Green Lake County 4-H adult volunteers and/or parents: J.P. Bednarek, Connie Bobek, Gina Fleegal, Tammy Goettl, Wade & Kelsey Lenz, Brenda Oft, Chumly Mace, Mitch Newton, Dean & Amy Slark, Emily Strahota; Green Lake County 4-H youth member: Sadie Goettl,

**MINUTES**

***Motion/second (Hess/Bates)*** to approve the May 12, 2020 minutes with no additions or corrections.

All ayes. Motion carried.

**APPEARANCES – VOLUNTEER COMMITTEE PROPOSAL FOR EXHIBITOR ONLY FAIR**

Brenda Oft, Green Lake County 4-H Leaders' Association member, presented a Green Lake County Alternative Fair Proposal on behalf of a volunteer committee that drafted it.

**DISCUSSION AND POSSIBLE ACTION ON EXHIBITOR ONLY FAIR PROPOSAL**

***Motion by (Garro/Hess)*** to table the Exhibitor Only Fair indefinitely. Roll call on motion - Ayes: 4; Nays: 1. Motion carried.

**COUNTY LIBRARY SERVICES REPORT**

The submitted monthly reports are in the committee packet. Overbeck gave a verbal report as well to the Committee. Reabe announced that Vicky Bernhagen is a new member on the Markesan Library Board.

**APPOINT WINNEFOX LIBRARY SYSTEM REPRESENTATIVE**

***Motion by (Garro/Hess)*** to nominate Bates as a Winnefox Library System Representative. Motion carried, all ayes.

## **FAIR COORDINATOR REPORT**

- Machkovich attends weekly meetings for the WI Association of Fairs COVID-19.
- As of date 44 total fairs in the state have been cancelled.
- The Fair and 4-H partnership was explained along with UW-Extension guidelines to date

## **EDUCATORS' SUMMARY OF MONTHLY REPORTS & RELEVANT TRAININGS, MEETINGS & PROGRAMS**

Written monthly report on file for Gellings, Jenkins and Martinez. Gellings, Jenkins and Martinez gave verbal reports.

## **AREA EXTENSION DIRECTOR REPORT**

Hady is busy keeping up with the COVID-19 guidelines and working on coming back to the office. Weekly Area Zoom. Check-in with Educators. July 1 FoodWIse Coordinator, Laura McCauley, will be starting for Waushara-Green Lake-Marquette counties.

## **APPROVAL OF EDUCATOR OUT OF COUNTY DAYS**

None.

## **COMMITTEE DISCUSSION**

None.

## **FUTURE AGENDA ITEMS**

- If anyone has an agenda item, please contact Garro or Ninneman.
- Next regular meeting date: July 14, 2020 in the Training Room/Zoom at 9:00 a.m.

## **ADJOURNMENT**

*Motion/second (Hess/Dolgner)* to adjourn at 9:47 a.m.

*Respectfully submitted,  
Kathy Ninneman, Committee Secretary*

## July 2020 Green Lake County Library Reports

**Berlin** – Summer Reading Program is off to a great start at the Berlin Library. We currently have over 200 readers signed up and earning their way to a chance to win prizes in their age category. Thanks to local businesses, we have some great prizes that have been donated to inspire reading this summer. We are really focusing on encouraging literacy with the students, due to the difficult end to their school year. Our children's librarian has been putting together book kits-to-go with activities included. They have been very popular.

Another program encourages patrons to get active. This is the Middle Earth Walking Challenge. By tracking reading and miles walking, participants can earn more chances to win Summer Reading prizes.

Last month we hosted two free virtual programs for adult, Hans Christian Andersen and His Tales and Mysterious Creatures of Wisconsin. Both programs were very well attended. Due to the inability to host in library programs, we will be looking to add a few more to offer free to our patrons.

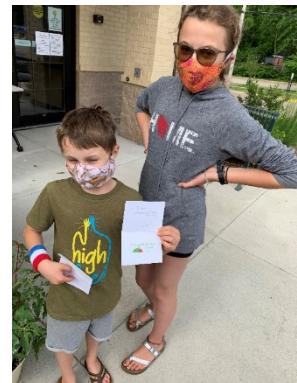
The Berlin Library and Berlin Park and Rec Department are collaborating to bring a few kids activity programs. The first is Saturday, July 11 which is a Family Fun Day including chalk art, coloring for our local healthcare heroes and a water balloon toss. Everyone is excited to see at least a few programs this summer, seeing as that most others have been cancelled. The next event is going to be Yoga in the Park in August.

The Berlin Library is slowly bringing more services and programs to the library in a safe manner. Our staff will continue to monitor the health situation in our area and are being diligent in making our library a healthy environment for patrons and staff.

**Green Lake** – Have you joined our summer reading program yet? If you have, you are one of 44 local readers that have joined in the fun at [greenlakelibrary.beanstack.org](https://greenlakelibrary.beanstack.org). In the past two weeks, kids have logged 3,493 minutes read! Adults have the kids beat in minutes read at 7,505. That's a total of 10,998 minutes or 183 hours! We have been also been giving out around 50 activity packs a week to kids and adults—some of them bouncing with excitement to see what their new pack has in store. It's been a very different summer from the one we previously imagined, but so far, the staff and I are thoroughly enjoying with the excitement and connection to our community members.

Another cause for excitement has been the library being open to the public again. It's been almost a month now, and our planning and policies have prepared the staff and visitors for maximized services and safe interactions. Many vital tasks are being completed by our patrons: job hunting, tutoring, small business loans, unemployment applications, and social worker visits. Many patrons are also relieved to be able to browse for books and DVDs again. Even when we can only see half of a patron's face these days, we can also tell that there are many hidden smiles. You can be sure that we are smiling under our masks as well.

We also have a few building updates: after many conversations and tests on the sump pump systems, we have contracted with Stahl Plumbing for a new dual sump pump and battery backup system for our hardest working sump pump. We want to keep that lovely lower level dry and in working order! We also passed our annual Ahern Fire Alarm system check with no trouble and had all our fire extinguishers checked and replaced where needed. Our gardens are being diligently and devotedly cared for by our wonderful volunteers. The blooms and fragrance are a joy to be near. Norm has been taking care of our veggie demonstration garden and it's starting to produce yummy treats and conversation alike. Norm will also be attending a workshop in early July contracted through Peace Lutheran School on janitorial safety and building maintenance in the Covid-19 era.



Some of our summer readers--  
Emmet was one of our Week #1  
winners!



Starting them young—Toby the  
library baby is now 15 months old  
and loves to snuggle up to study  
his books.

**Kingston** – “You Can’t Stop Summer Fun” is the theme we are using for our summer reading program this year. We will be holding programs on Wednesday mornings at 10am starting July 8<sup>th</sup>, and Thursday afternoons at 4pm starting July 9<sup>th</sup>. Due to the COVID-19 virus we do ask that you register if you are planning on attending. Our programs revolve around summer fun, camping, thunder storms, and hide and seek to name a few. Each week we have a story and a project that goes along with it. We also have a new display set up with books on lots of summer fun activities from the usual, like swimming, fishing, and playing tic tac toe and other outdoor games. To the unique, like painting animals on rocks, hair braiding, edible science, and 108 ways to transform a t-shirt. If you’re looking for a fun way to entertain your children this coming month, come to a program, or stop in and check out some fun summer activity books.

We have an abundance of wonderful, gently used books right now, especially children's, both chapter books and picture books. For the month of July you can take home as many books as you can fit in a brown paper bag for just \$2.00. Need a book for the beach? Going on a trip? Stop in and get a bag full today.

Are you downsizing? Had a rummage sale and have leftover things that are too nice to throw away? You can donate them to the library for our “Rummage for Reading” table. Your unwanted items will be gone, and the library uses the proceeds from sales to purchase new books. New items are added each week.

**Markesan** – With safety guidelines in place the Markesan Public Library has been seeing more and more people returning to the library. The annual Silent Garden & Auction Art fundraiser raised \$550 dollars. Summer Reading has launched with 45 children and 26 teen/adults signed up so far with 5,247 minutes read! Programs that have been offered include the virtual Badger Talk “Dinosaurs: stories in stone” with professor David Lovelace, a “Where the Sidewalk Ends” scavenger hunt, an ABC fantastical creatures scavenger hunt, and a June Dairy Days promotion from the Green Lake County Dairy Promoters (folks at the little red barn) where families received a \$3 coupon towards milk or ice cream and a milk shake recipe when checking out a farm related book. We've also seen 15 sign up for our 1,000 books before Kindergarten program.

Activities coming up in July include: Giant Bubbles in the library courtyard (weather permitting), pop bottle fireflies with Kim Zills, “Meme Your Library” contest, Water Balloon Olympics in the library courtyard, and YouTube Animal Antics outdoor minimovies. We are seeing a healthy rebound in people returning to the library and taking advantage of our services.

**Princeton – Staff:** We have a new staff member, and she is almost fully trained, giving us some more breathing room. Please say “welcome!” to Luci if you see her.

**How Has Opening Been Going?** OK. We had a brief shut down for sanitization that was well-received by the public. There was not an active case of the virus at our library. However, someone at the library had been in contact with someone ELSE who had the virus. We are working hard to strike a balance between staying safe and providing much-needed services.

We continue to average about 60 visits every weekday. Everyone is still very respectful of our pandemic restrictions. We have had some people asking about them, and we will discuss whether to make any changes at the next board meeting. Specifically, Christine Ann Domestic Abuse Services would like to be able to use a meeting room to meet with clients. Many people are asking about whether fall programs will be possible. Months ago, we received a grant to hire a dance instructor for fall dance classes, and we hope we can still do this, but we may not make a decision until closer to the date.

**Programs:** 43 kids signed up for our Summer Reading Program, and three have finished already. People have said they appreciate the take-home crafts for kids more than the online demonstrations. We have an upcoming Bubble Bonanza at Princeton's City Park and a chalk art contest. We are considering doing an outdoor movie night and an outdoor story time.

**Building:** We are still putting the finishing touches on our new building. Outdoor and indoor library signs, new bookshelves, and end cap display shelves were installed. We will still face overcrowding on our bookshelves in the near future as our collection grows but these things help a lot. Our front door lock was repaired again, cracked drywall was repaired and then repainted, and we have some erosion/drainage issues that need to be fixed. An office light switch still needs to be replaced. Fortunately, these things are under warranty. There are still a lot of "old library" items that need to be repaired/replaced, and we hope to be able to hire a handyman to do them.

**Finances:** We are about halfway back to normal for fines and fax/copy income. I have been working with our Chief of Police to recover over \$200 worth of dvds that a patron did not return. The Chief just told me that the patron has been ordered to pay restitution by the court, and we are pleased with that outcome. In the future, we may look into collecting driver's license numbers, which would enable us to use the Tax Return Intercept Program and avoid court cases.

To: Green Lake County Agriculture, Extension Education & Fair Committee  
From: Claireellyn Sommersmith, Assistant Director, Winnefox Library System  
Date: 9 June 2020  
Re: 2021 library funding request

Winnefox Library System, on behalf of the public libraries in Green Lake County, contracts with the county to reimburse those libraries for services to county residents who do not live in the Cities of Berlin, Green Lake, Markesan, Princeton, the Village of Kingston, or the Town of Brooklyn: areas that have not established a municipal library.

With a goal of providing high-quality library service to all county residents, the contract and funding formula is founded on these principles:

1. Libraries should be adequately reimbursed for providing services to county residents living outside the library-establishing municipalities
2. Library support should be fairly distributed among county residents

Under the terms of the 2017 - 2021 agreement between Green Lake County and Winnefox Library System the directors of the public libraries in Green Lake County are directed to submit a reimbursement request formulated according to the following methodology:

- a) Using the latest Annual Reports filed with the Wisconsin Department of Public Instruction (DPI), the public libraries in Green Lake County shall determine what percentage of the previous year's total circulation is to residents of Green Lake County residing outside of the municipalities which maintain libraries (county rural residents).

Of the 235,988 items checked out by the libraries in 2019, 53,109 or 22.5% were checked out by rural residents.

- b) The percentage of circulation to county rural residents shall be multiplied by the total operational expenditures of the libraries for the prior year. This figure shall constitute the libraries' request for reimbursement for services to Green Lake County rural residents.

The combined 2019 operational expenditures for the five county libraries was \$947,817. This is multiplied by 22.5% to give us \$213,259 as the amount of library resources spent serving rural residents.

This funding request uses statistics from the *preceding* year to request funding for the *next* year. Funding received in 2021 will reimburse libraries for service provided in 2019.

- c) Funding for Winnefox Cooperative Technical Services (WCTS) is then added to this figure to determine the total request.

WCTS is funded by Green Lake, Marquette, & Waushara Counties. Each county's funding is determined by a per-capita amount. For 2021 we are requesting \$63,305, or \$3.29 per person living in the county.

On behalf of the libraries in Green Lake County and using the formula specified in the Green Lake County Library Service Plan Winnefox Library System is submitting a 2020 library reimbursement and WCTS funding request of **\$276,564**.

This request does *not* include billing from libraries outside of Green Lake County. Libraries have until the end of June to submit those bills.

## Calculating the 2021 County Funding Request

Library	Total 2019 Circulation Including Overdrive ebooks	2019 Total Circulation to Rural Residents	Rural Circulation as Percentage of Total	2019 Expenditures for Operations	Library Resources spent serving Rural Residents
Berlin	104,286	12,779		358,169	
Green Lake	53,308	9,556		242,040	
Kingston	18,104	10,550		72,351	
Markesan	26,234	10,160		144,616	
Princeton	34,056	10,064		130,641	
<b>Total</b>	<b>235,988</b>	<b>53,109</b>	<b>22.50%</b>	<b>947,817</b>	<b>213,259</b>

## DISTRIBUTION OF THE 2021 COUNTY FUNDING

\$213,259 Reimbursement to individual libraries for service provided to county residents living outside municipalities with libraries:

Library	2021 Request	2020 Funding	Difference 20-21
Berlin	41,675	42,419	(744) -1.75%
Green Lake	41,227	39,938	1,289 3.23%
Kingston	40,043	41,474	(1,431) -3.45%
Markesan	53,825	63,824	(9,999) -15.67%
Princeton	36,489	39,852	(3,363) -8.44%
<b>Total</b>	<b>213,259</b>	<b>227,507</b>	<b>(14,248)</b> <b>-6.26%</b>

\$63,305 Winnefox Cooperative Technical Services (WCTS)

**\$276,564 Total County funding for Green Lake County Libraries, 2021**

**Required minimum Funding: 70%**

Library	70%	Difference between 70% & req.
Berlin	30,682	10,993
Green Lake	30,369	10,858
Kingston	29,540	10,503
Markesan	39,187	14,638
Princeton	27,052	9,437
<b>Total</b>	<b>156,830</b>	<b>56,429</b>

## Use of County Libraries by County Rural Residents in 2019

Library	Circulation of Physical Items to Rural Residents	Circulation of Overdrive eBooks and Audiobooks to Rural Residents	2019 Total Circulation to Rural Residents
Berlin	10,828	1,951	12,779
Green Lake	6,886	2,670	9,556
Kingston	9,597	953	10,550
Markesan	9,398	762	10,160
Princeton	8,479	1,585	10,064
<b>Total</b>	<b>45,188</b>	<b>7,921</b>	<b>53,109</b>

## 2019 Municipal & County Support

Library	2019 Municipal Appropriation	2019 County Appropriation
Berlin	247,355	43,002
Green Lake	197,270	35,598
Kingston	8,500	46,137
Markesan	65,200	58,266
Princeton	69,290	43,354
	<b>587,615</b>	<b>226,357</b>

## Total Funding 2020 and 2021 (est.)

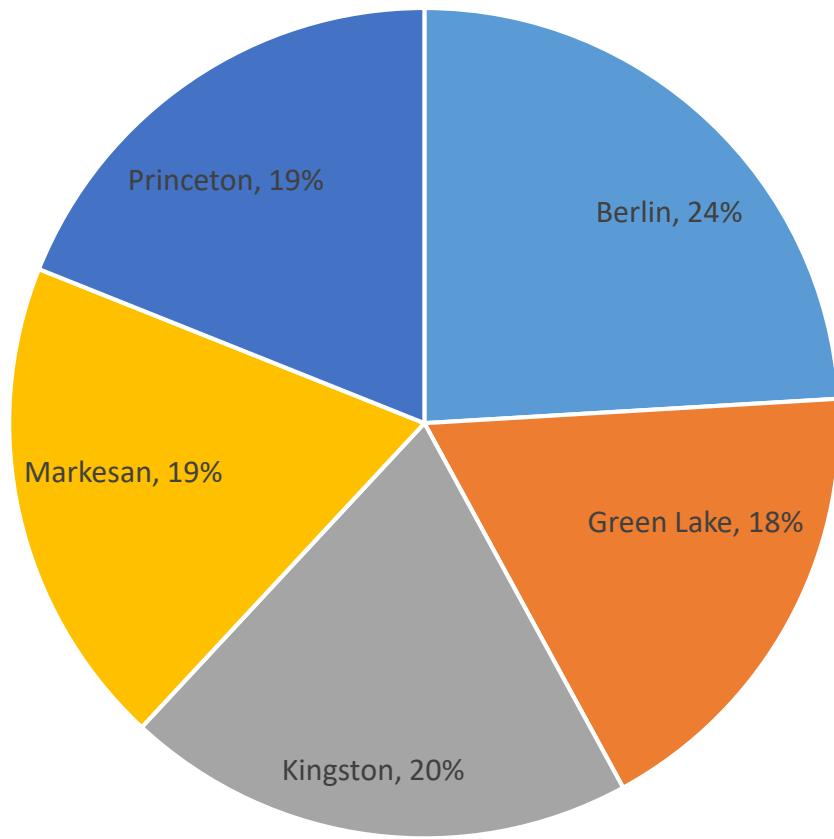
	2021	2020	Change	
Library Funding	213,259	227,506	(14,247)	-6.3%
WCTS	63,305	61,721	1,584	2.57%
Act 420	40,000	40,133	(133)	-0.3%
<b>Total Library Funding</b>	<b>316,564</b>	<b>329,360</b>	<b>(12,796)</b>	<b>-3.9%</b>

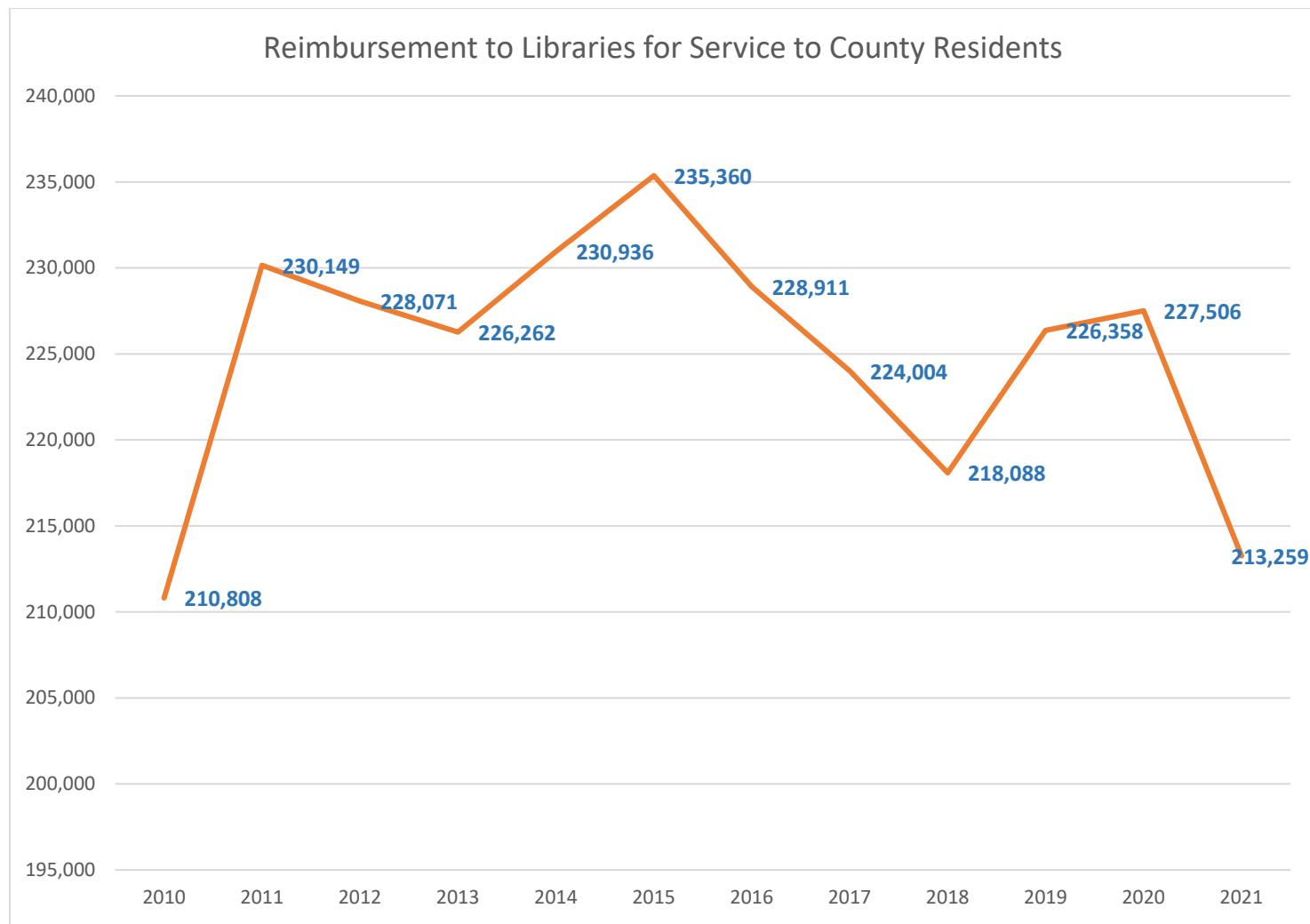
## Historical Funding for County Libraries

Year	Reimbursement to Libraries for Service to County Residents	WCTS	Library Funding <i>not</i> <i>Including</i> payments to Libraries in Other Counties	Change from previous year
2010	210,808	59,219	270,027	7,000 2.70%
2011	230,149	58,987	289,136	19,109 7.10%
2012	228,071	52,390	280,461	-8,675 -3.00%
2013	226,262	52,390	278,652	-1,809 -0.60%
2014	230,936	53,115	284,051	5,399 1.90%
2015	235,360	53,842	289,202	5,151 1.80%
2016	228,911	55,431	284,342	-4,860 -1.68%
2017	224,004	56,947	280,951	-3,391 -1.19%
2018	218,088	58,578	276,666	-4,285 -1.53%
2019	226,358	60,344	286,702	10,036 3.63%
2020	227,506	61,721	289,227	2,525 0.88%
2021	213,259	63,305	276,564	-12,663 -4.38%

Year	Reimbursements to Libraries in Adjacent Counties	Change from previous year
2010	29,860	7,000 2.70%
2011	33,316	19,109 7.10%
2012	34,218	-8,675 -3.00%
2013	35,290	-1,809 -0.60%
2014	34,046	5,399 1.90%
2015	32,964	5,151 1.80%
2016	30,839	-2,125 -6.45%
2017	30,466	-373 -1.21%
2018	32,349	1,883 6.18%
2019	36,089	3,740 11.56%
2020	40,133	4,044 11.21%
2021 (est)	40,000	-133 -0.33%

Green Lake County: Rural Circulation Use  
2019







Green Lake County Fair Office  
571 County Road A, Green Lake, WI 54941  
[fair@co.green-lake.wi.us](mailto:fair@co.green-lake.wi.us)  
920-294-4033

Thursday, July 2, 2020

Dear Green Lake County Ag/Extension, Education & Fair Committee,

On June 17, 2020 I resigned as Fair Coordinator with my last day being Friday, July 3, 2020. It was with a heavy heart I left my position with Green Lake County as I am grateful for the time I was able to serve our county in this role.

I'd like to extend my thanks to County Administrator Schmit, County Board Chairman Reabe, and the members of the Ag/Extension, Education and Fair Committee. I am thankful for your guidance and constant support and feel privileged to have worked under such fine leaders. I'd also like to express my gratitude toward Kathy Ninneman. Without her extensive Fair knowledge and enthusiasm I would not have been able to fulfill the duties of this position.

I have left notes and feedback with Administrator Schmit and Kathy Ninneman and am willing to help the new Fair Coordinator however I am able.

Lastly, I hope the 2021 "best little fair around" flourishes and allows the fairgoers in our county to celebrate past traditions and make new memories.

Wishing you the best, and once again, thank you!

Stay well,

Lindsey L. Machkovich, Former Green Lake County Fair Coordinator

*The mission of the Green Lake County Fair is to provide positive youth development and leadership skills, along with promoting family and community involvement through education and tradition.*

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facebook.com/Green-Lake-County-Livestock-Scramble-107757554307645 | WisBar | Wisconsin Statutes Ta... | Administrative Code | Westlaw Sign-On | CCAP | Circuit court forms | timeanddate.com | Wisconsin Court Syst... | Green Lake County... | Employee Service Por... | timeanddate.com | Other bookmarks

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 **Green Lake County Livestock Scramble**  
Agriculture 

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**About** 

1 Youth livestock show organized to give youth enrolled in Beef, Swine, and Lamb livestock projects in Green Lake County the opportunity to exhibit their animals.

159 people like this  164 people follow this    

**Photos** 

**PINNED POST**

 **Green Lake County Livestock Scramble**   
June 25 at 5:34 AM   
Entries for the scramble are now open until July 10. Please note that each species is to be signed up for through a different link found on the event page. Feel free to message with any questions. We can't wait to see you and your livestock on August 9!!   
 6  Comment  Share  
 

**OTHER POSTS**

 **Green Lake County Livestock Scramble**   
July 3 at 2:40 PM   
Thank you Washkovic Inc for your donation to support the wonderful         

A screenshot of a Facebook page for "Green Lake County Livestock Scramble". The page features a large circular logo at the top with two cows and the text "GREEN LAKE COUNTY LIVESTOCK SCRAMBLE". Below the logo is a smaller circular profile picture of a cow. The main heading "Green Lake County Livestock Scramble" is displayed in bold black text. A blue "Send Message" button is located to the right. The page has tabs for Home, Reviews, Photos, About (which is selected), and More. Below the tabs is a post from the page itself. The post includes an info icon, the text "Youth livestock show organized to give youth enrolled in Beef, Swine, and Lamb livestock projects in Green Lake County the opportunity to exhibit their animals.", and several interaction metrics: 159 people like this, 164 people follow this, and a reply option stating "Typically replies within a few hours". It also includes an email address (gclivestockscramble@gmail.com) and a price range note. The post is categorized under Agriculture.

# Adam Hady

Area Extension Director

*Serving the counties of Adams, Green Lake, Juneau, Marquette and Waushara*

Email: [adam.hady@wisc.edu](mailto:adam.hady@wisc.edu)

Telephone: 608-403-1015



Extension

UNIVERSITY OF WISCONSIN-MADISON

June 2020

## Area Extension Director Update

In June, Extension continued with its telecommuting policies. As Area Extension Director I continued to have check in meetings every other week with 13 educators in the Area. I also have moved to an Area 14 meeting every other week that includes all educators and support staff. In the off weeks of the full Area meetings I am now having office conferences with each office as Extension has moved into phase one of the returning to workplace. As part of this, work is being done to develop a plan for each office and set protocols for a staged return to the office.

I have spent some time with a few 4-H educators this month on the how and what Extension's Role is due to the cancellation of County Fairs. Working with the State 4-H program, Educators and local volunteers on what this means moving forward. I have also been asked to serve on the Volunteer Management Systems Advisory Committee. This committee serves to look at ways to address volunteer concerns and develop tools to help educators manage volunteers. That committee started meeting this past month.

In addition to the Extension meetings, I continue to be able to join county department head meetings via remote options when I can, and most counties are starting to outline the 2021 budget process.

Sincerely,

A handwritten signature in black ink, appearing to read "Adam A. Hady".

Adam A. Hady



Katie Gellings  
Green Lake County  
Health & Well-Being Extension Educator  
June 2020

This report briefly describes the work that was completed within the Health & Well-Being Institute in June of 2020. During the reporting period, the educator made 36 direct educational and professional contacts.

## Educational Programming, Networking and Outreach in the Local Community

### *Green Lake County Money Smart Week Committee*

In late June, I held a Zoom meeting for the Green Lake County Money Smart Week Committee to discuss possible programs or offerings we can share with the community as resources and education especially during this stressful time. For many people this is a financially straining time. The national Money Smart Week organization just announced that the April 2021 event will be held in a hybrid format with most of the programs online. Our committee discussed this and will most likely follow suite. We have a follow-up meeting scheduled in August.

### *Green Lake County Salvation Army, Financial Literacy Workshops via Phone*

I conducted 3 financial literacy workshops via phone in June. The workshop topics were on budgeting, credit and debt, and banking. These workshops were conducted over the phone as the family I “met” with doesn’t have internet access. The referral for the family came from the Salvation Army voucher writer for Green Lake County. In order for the family to receive any other assistance from the Salvation Army they needed to have completed all 3 of the classes plus a follow-up budgeting class.

## Networking within Extension and Professional Development Opportunities

I made 48 contacts within the UW Extension system during the month of June. I continue to have a number of professional meetings scheduled with colleagues and mentors to continue to network and learn from my fellow Extension educators.

### *UW Mindful Money Minute Financial Education Videos*

A series of videos exploring financial resources and learning opportunities, from the University of Wisconsin-Madison Division of Extension, has been developed and shared via social media platforms. During this stressful time, many families are finding themselves in financial hardships. The videos are being recorded and posted weekly by a team of educators, and they cover various topics related to financial management. I recorded my video in June on the topic of tracking your spending. I covered how to track your spending and the importance of it. I have been sharing these videos via the Green Lake County UW Extension Office Facebook page as well as the Green Lake County Money Smart Week Facebook page. If you’d like to view any of the UW Mindful Money Minute videos, please search “UW Mindful Money Moment” on Facebook. Currently there are 17 videos available for viewing.



### *Aging Mastery Program (AMP) Training via Zoom*

In late June, I attended a Zoom training to become an Aging Mastery Program (AMP) master trainer. AMP is a fun and engaging education and behavior change incentive program for the aging population. The AMP core curriculum covers 10 topics. The classroom experience is a mix of didactic and interactive learning with an emphasis on peer-to-peer interaction. When they graduate from AMP, participants have set goals for positive actions in many aspects of their lives such as exercise, nutrition, finances, advance care planning, community engagement, and healthy relationships. There are also nine elective AMP classes that can be offered as a follow-on to the 10-class core program for AMP graduates. These classes address topics such as patient/physician communication, memory, home safety, malnutrition, and bucket lists. There is an option to teach this class via Zoom which is something that I will be considering in the near future. In order to become trained I agreed to teach the class at least twice in Green Lake County.

### *Encouraging Financial Conversations Professional Development*

I have been attending weekly financial education professional development via Zoom since early June and will continue through early July. The topics covered include financial coaching, goal setting, maximizing income, spending, borrowing, saving and protecting. The materials and information covered in the training will be utilized directly with individuals and families I meet with regarding finances.

### **Newspaper Articles**

“Mindful Moments: Sleep” Berlin Journal Newspapers. June 1, 2020. By Katie Gellings, Health & Well-Being Educator

“Time to Check Your Credit Report” Berlin Journal Newspapers. June 8, 2020. By Katie Gellings, Health & Well-Being Educator

“Mindful Moments: Healthy Eating” Berlin Journal Newspapers. June 22, 2020. By Katie Gellings, Health & Well-Being Educator

### **Out of County Days**

- 0     Out of county days for June
- 0     Out of county days planned for July

\* Travel expenses are covered by Extension



## Extension

UNIVERSITY OF WISCONSIN-MADISON  
GREEN LAKE COUNTY

Ben Jenkins  
Green Lake County  
Agricultural Educator  
June 2020

*This report briefly describes the work that was completed within the Agricultural Program in June of 2020. During the reporting period, the educator made 89 direct educational and professional contacts plus other unknown contacts through relevant social media postings.*

### Educational Programming, Networking and Outreach in the Local Community

#### Farm Visits

UW-Madison put a hold on in person visits for the time being. This moratorium has made my job as an Agriculture educator a little more difficult as a large part of my job is getting out onto farms to consult with farmers and landowners directly. In order to still be effective in the community I have done what everything that I can to make sure that the citizens of Green Lake County know that even if I'm not onsite at the county building or able to come to them directly I am still available to answer calls, emails, and video chat if available. I am compiling a list of farms that have asked for an in person visit as soon as I get clearance to do so. In June the list continued to grow. I will be back on farms just as soon as I get through the approval process.

#### General County Outreach

I have made sure that the citizens of Green Lake County know that even if I'm not onsite at the county building or able to come to them directly I am still available to answer calls, emails, and video chat if available. I have done that through keeping in touch with the local syndicate via a Focus Article and by weekly updates with Tony Daley. I have also become more active in posting materials and resources that the citizens of Green Lake County will find helpful on our Green Lake County UW-Extension Facebook Page. My post pertaining to where local foods could be sources had a reach of over 1245 views! I used my time in June to plan out how I would continue offer outreach in new ways. In June I started collaboration efforts to offer webinars that pertain to issues of stakeholders in Green Lake County. In June I answered calls and emails in regards to FSA programs, COVID relief, grazing, soil testing, farm building retrofits, new farm building construction, soil regeneration, soil fertility, herbicide application, orchard planning, and plant diseases.

**Special Edition**  
**Badger Crop**  
**Connect**

Extension  
UNIVERSITY OF WISCONSIN-MADISON

June 24, 9:00 - 10:00 AM  
Register by 12:00 PM on June 23  
<https://go.wisc.edu/n91761>

**Coffee, Corn, and Fungicides**  
(CCA CEU's applied for)

Corn Disease Assessments and Growing Season Projections  
Fungicide Applications for Corn Grain and Silage  
Damon Smith, UW-Madison Extension Crop Pathologist

## **Networking within UW Extension and Professional Development Opportunities**

### *Agriculture Institute ZOOM Meetings*

Each week I attend a ZOOM meeting put on by the Agriculture Institute of the UW-Madison Division of Extension to keep up with the ever-changing agricultural landscape due to COVID-19. This is where I get updated on new fact sheets, new information, state and national news that may potentially affect our county stakeholders.

### *UW-Madison Division of Extension ZOOM Meetings*

Once a week I tune in to the weekly update brought to all of Extension by Dean Karl Martin. Dean Martin keeps us up to date on the decisions being made in Madison and how it will look on a practical county level once implemented. The latest decision being the furlough for Academic Staff and Faculty.

### *Programming Area ZOOM Meetings*

I've been meeting via ZOOM with colleagues in Farm Management and Crops/Soils to develop more web content to make our information easier to find. We have also been planning and developing programming for the upcoming academic year. In June I made it known to colleagues and program managers that I would like to receive professional development in video production and hosting webinars. I intend to add this to my plan of work for the 2020/21 academic year.

### **Out of County Days**

- 0      Out of county days for May
- 0      Out of county days planned for June

\*Denotes that it was paid for by UWEX





# Extension

UNIVERSITY OF WISCONSIN-MADISON  
GREEN LAKE COUNTY



Morgan Martinez  
Green Lake County  
4-H Program Coordinator  
June 2020

This report briefly describes the work that was completed within the 4-H Program in June 2020. During the reporting period, the program coordinator made 83 direct educational and professional contacts.

## Program Highlights

### Green Lake County 4-H Leaders' Association

I supported the Association in holding their meeting via Zoom on June 11, 2020, as no face-to-face 4-H events may be held. During this meeting county-wide groups provided important programming updates for their project areas, the Association created their annual budget, and the process for requesting in-person program exemptions was discussed. I provided the Association important program updates from Wisconsin 4-H and how these impact Green Lake County 4-H.

### Green Lake County Livestock Council

On June 8, 2020 I met with the Livestock Council Board of Directors via Zoom to organize agenda and meeting items for the quarterly Livestock Council meeting. I worked in collaboration with the Council President to hold the June 16, 2020 Livestock Council meeting via Zoom. At this meeting agenda items included online livestock learning resources, tabling of officer elections, and providing an update on the electrical update at the Fairgrounds.

### Green Lake County 4-H Dog Project



On June 16, 2020 the 4-H Dog Project held their annual meeting via Zoom. During this meeting the President and the 4-H Program Coordinator shared guidance on updates from WI 4-H and how this impacts 4-H dog obedience training, discussed ideas to provide virtual learning and belonging opportunities for youth, created annual budget, and identify project needs.

### 4-H Friday Clover Connection

I have continued providing a weekly one-page newsletter distributed on Fridays to Green Lake County 4-H members, families, and volunteers. These newsletters relay important 4-H program updates as well as provides 4-H members with project exploration ideas and activities in which they can grow and learn at home. Clover Connection is e-mailed out to families and posted on Green Lake County 4-H Facebook.



### June 4-H Photography Challenge



Throughout the month of June I hosted weekly photography challenges to encourage 4-H'ers to have fun, strengthen their photography skills, and explore the world around them. Throughout the month of June there were twenty-five submissions participating in the four different weekly challenges. A random winner was selected each week to receive 4-H swag.

## **Wisconsin 4-H and COVID-19 Response**

**WI 4-H Program Guidelines (Update as of 6/2/2020)-** The complete guidelines can be viewed at

<https://4h.extension.wisc.edu/2020/05/15/wisconsin-4-h-and-covid-19-response/>

- June
  - During the month of June, the preferred method of program delivery is “virtual/online”
  - In June, WI 4-H is allowing some in-person but “No-contact” programs.
- When ready – and no sooner than July 1, 4-H programs may begin for Small Groups with an approved plan
  - We are currently planning to move to “small-group” meetings and activities of 10 or fewer people that allow social distancing. Before we can move to this phase, both staff and volunteers must be trained on safety procedures. Plans will need to be created using the Extension template and shared with the 4-H Program Educator who will seek organizational approval.

**4-H FAQs Related to COVID-19 (Update as of 6/22/2020)-** The complete document can be viewed at

<https://4h.extension.wisc.edu/4-h-faqs-related-to-covid-19/>

Key takeaways from this document:

- The preferred method of program delivery is “virtual/online.” Most planning efforts should focus on these types of programs for the remainder of the summer.
- In person, physically distant youth programming led by staff or volunteers (this includes continuing our current “no contact/individual” programming. This will apply to groups of 10 or fewer initially, and will increase to larger groups when health guidance permits. Volunteers should work with your 4-H or PYD Educator to develop plans and seek organizational approval. WI 4-H is planning to begin this in July, however will depend on organizational readiness and public health guidelines.
- Multiple “small groups” of 10 or fewer people may meet in a large location where groups can remain separated and physically distant.
- 4-H Program Educators and 4-H Volunteers can promote a partner activity if the program/project or activity is with an established partner organization.
- 4-H Program Educators and 4-H Volunteers should not promote non-partner activities. This includes not listing the event/activity in a county 4-H newsletter, social media or emailing information about the event/activity using any 4-H email list.

## **Networking within Extension and Professional Development Opportunities**

### **Telecommuting due to COVID-19**

I am continuing to follow Wisconsin Department of Health Services, UW-Madison, and federal guidelines and work remotely due to the COVID-19 virus outbreak. I continue to connect, learn and share with Extension colleagues via Zoom. Some of the meetings I participated in during the month of June while telecommuting:

- WI 4-H Program Zoom on 6/11, 6/24
- WI 4-H Program Quality Committee on 6/3, 6/10
- Green Lake County Extension Staff meeting on 6/17
- 4-H Colleague Connect (Thursday weekly)
- Extension, Fair, Livestock Zoom on 6/2, 6/11, 6/22, 6/29
- WI 4-H Charter Chat on 6/23, 6/25
- Area 14 Connect (Thursday bi-weekly)
- Southwest Region 4-H Colleague Connect (Tuesday weekly)
- Dean’s COVID-19 Exchange (Wednesday weekly)

### **Out of County Days**

- 0 Out of county day for June
- 0 Out of county day planned for July

\* Travel expenses are covered by Extension