



# **GREEN LAKE COUNTY**

571 County Road A, Green Lake, WI 54941

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**Original Post Date: 06/04/20**

**Amended\* Post Date:**

**The following documents are included in the packet for the  
Judicial Law Committee on June 10, 2020:**

- 1) Agenda
- 2) Minutes from 02/12/20
- 3) Correspondence (2)
- 4) Ordinance Amending Chapter 238, Storage Fees and Creating Vehicle Impoundment and Abandonment Ordinance
- 5) Resolution Relating to a Policy to Prohibit the Use of Excessive Force and the barring of Entrances/exits for Non-violent Civil Rights Demonstrations
- 6) Department Related Reports
- 7) Annual Reports
- 8) Monthly Sheriff Reports
- 9) Lexipol - Firearms



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

## Judicial/Law Enforcement and Emergency Management Committee

### Meeting Notice

**Date: June 10, 2020 Time: 10:30 AM**  
**Green Lake County Government Center,**  
**County Board Room, 571 County Rd A, Green Lake WI**

### AGENDA

#### **Committee Members**

*Joe Gonyo, Chair*  
*Sue Wendt*  
*Keith Hess*  
*Don Lenz*  
*Ken Bates*

*Lori Evans, Secretary*

- Call to Order
- Certification of Open Meeting Law
- Pledge of Allegiance
- Minutes: 02/12/2020
- Election of a Vice-Chairman
- Correspondence
  - Training on Active Shooter by Det. Holdorf
  - Thank you to Det. Holdorf and Det. Ward for training
- Ordinance
  - Amending Chapter 238 Storage Fees and Creating Vehicle Impoundment and Abandonment Ordinance
- Resolution
  - Relating to a Policy to Prohibit the Use of Excessive Force and the barring of Entrances/exits for Non-violent Civil Rights Demonstrations
- Department Related Reports
  - Clerk of Courts
  - Circuit Court/Register in Probate
  - District Attorney
  - Coroner
  - Emergency Management
  - Sheriff's Office
- Annual Reports
- Monthly Sheriff Reports
- Expense & Revenue Monthly Reports
- Lexipol Policies and Procedures
  - 312 - Firearms
- Future Meeting Dates:
  - Regular Meeting July 15, 2020, at 10:30AM
- Future Agenda items for action & discussion:
- Adjourn

Due to the COVID-19 pandemic, this meeting will be conducted and available through in person attendance (6 ft. social distancing required) or audio/visual communication. Remote access can be obtained through the following link:

Join Zoom Meeting

<https://zoom.us/j/96672650389?pwd=K3ZqUEp2eklNVzNwcTlnY3E5ZCtpQT09>

Meeting ID: 966 7265 0389

Password: 601936

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 966 7265 0389

Find your local number: <https://zoom.us/u/axoPG2omG>

Kindly arrange to be present, if unable to do so or if there are any changes, please notify Samantha at 4005.

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.**



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

JANUARY 15, 2020

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Larry Jenkins at 10:30 a.m. on February 12, 2020 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Larry Jenkins - Chairman  
Keith Hess  
Kathy Morris  
Peter Wallace

Absent: Sue Wendt-Vice-Chairman

Others Present:

Dawn Klockow – Corporation Counsel  
Lori Evans, Admin. Ass't to Sheriff  
Gary Podoll – Emergency Management  
Harley Reabe – County Board Chairman  
John Willett– Coroner  
Casandra Ewerdt – Register in Probate and Judicial Assistant  
Chief Deputy Matt Vande Kolk  
Amy Thoma – Clerk of Circuit Court

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

## MINUTES

**Motion/Second (Wallace/Hess)** to approve the minutes of the January 15, 2020 meeting as presented. No negative votes. Motion carried.

## PUBLIC COMMENTS

None

## CORRESPONDENCE

Thank you to Detective Chad Holdorf from the Green Lake School District, Green Lake County HHS and Terrace Shores Church for his presentations to them on self-defense.

## CREDIT CARD AUTHORIZATION FOR DEPUTY TAYLOR WALLACE

The Judge presented a Credit Card Authorization request for newly hired Register in Probate and Judicial Assistant Casandra Ewerdt with a limit of \$1,000.

**Motion/Second (Hess/Morris)** to approve the Credit Card Authorization Request for Ms. Ewerdt. No negative votes. Motion carried. The request will be forwarded on to Finance for approval.

## SET CASH DEPOSIT AMOUNTS ON ORDINANCE VIOLATIONS

Corporation Counsel Dawn Klockow discussed the memo and Ordinance Fee Schedule regarding Law Enforcement that was included in the packet. Lori Evans distributed an updated Ordinance Fee Schedule.

**Motion/Second (Hess/Wallace)** to approve the base fees for the ordinances listed on the February 11, 2020 Ordinance Fee Schedule. No negative votes. Motion carried.

## **DEPARTMENT RELATED REPORTS**

Written reports were included in the packet from the Sheriff, Judge Slate and Emergency Management. They were reviewed and filed.

The following added additional information regarding what happened in their offices since the last meeting.

Amy Thoma – Clerk of Circuit Court

Gary Podoll – Emergency Government

John Willet – Coroner

Chief Deputy Matt Vande Kolk

Sheriff Podoll is at Executive National Sheriff's Conference in Washington D.C.

## **ANNUAL REPORTS**

The 2019 Annual Report for the Circuit Court/Family Court Commissioner/Register in Probate was reviewed and should be forwarded on to the County Board.

## **MONTHLY SHERIFF REPORTS**

The January 2020 monthly Sheriff's reports were reviewed and filed.

## **EXPENSE AND REVENUE MONTHLY REPORTS**

The January 2020 monthly expense and revenue reports were discussed and filed.

## **BUDGET ADJUSTMENTS**

None

## **LEXIPOL**

Policies and procedures are created by the Sheriff and given to the Committee for input and review. No motions are required to approve them. The Chief Deputy presented the following Lexipol policies:

344 – Public Alerts

336 - Victim and Witness Assistance

**FUTURE MEETING DATE AND AGENDA ITEMS**

The next regular meeting is set for March 19, 2020 at 10:30 a.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

**ADJOURN**

Meeting adjourned at 11:05 a.m.

Respectfully submitted,

Lori Evans, Administrative Assistant, Green Lake County Sheriff's Office.

DRAFT

**Radloff, Sara**

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**Subject:** FW: training-Thank you

**From:** Petit, Sarah <[spetit@co.green-lake.wi.us](mailto:spetit@co.green-lake.wi.us)>  
**Sent:** Thursday, March 5, 2020 11:25 AM  
**To:** Podoll, Mark <[mpodoll@co.green-lake.wi.us](mailto:mpodoll@co.green-lake.wi.us)>  
**Subject:** training-Thank you

Hello Sheriff Podoll,

Recently, I attended two safety trainings that Detective Holdorf presented and today I attended the Drug Trends meeting presented by Detective Ward. I wanted to take a minute to share my appreciation for these trainings. All 3 trainings were excellent- very organized, well prepared & educational. They are truly passionate about their careers and do an outstanding job! Many thanks to everyone!

Thank you,  
Sarah

Sarah Petit  
Data Entry Specialist/Insurance Verification Representative  
Green Lake County Department of Health & Human Services  
571 County Road A  
Green Lake, WI 54941  
Phone: 920.294.4070 | Fax: 920.294.4139

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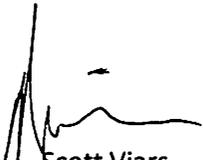
February 9, 2020

Sheriff Podoll,

On Saturday, February 8, 2020, Detective Chad Holdorf came to our church (River Shores – Berlin) and gave an active shooter presentation. Detective Holdorf was personable, knowledgeable and professional.

The information that he passed on was very useful and informative. We have tremendous respect for law enforcement and would like to thank you for providing this service to our community.

Sincerely,



Scott Viars



Dan McCarthy

River Shores security team members

**ORDINANCE NO. -2020**

**Amending Chapter 238. Storage Fees and Creating Vehicle Impoundment and Abandonment Ordinance.**

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 16th day of June 2020, does ordain as follows:

1 **NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY**  
2 **OF GREEN LAKE DOES ORDAIN AS FOLLOWS:**

3 Section 1. Green Lake County Ordinance No. 851-06, adopted on February 21, 2006, and  
4 as amended from time-to-time is hereby amended as follows:

Roll Call on Ordinance No. -2020

Submitted by Judicial Law and  
Emergency Management  
Committee:

Ayes , Nays , Absent , Abstain

Passed and Enacted/Rejected this 16th  
day of June, 2020.

\_\_\_\_\_  
Joe Gonyo, Chair

\_\_\_\_\_  
Ken Bates

\_\_\_\_\_  
County Board Chairman

\_\_\_\_\_  
Keith Hess

\_\_\_\_\_  
ATTEST: County Clerk  
Approve as to Form:

\_\_\_\_\_  
Don Lenz

\_\_\_\_\_  
Corporation Counsel

\_\_\_\_\_  
Sue Wendt

5 Create Article I. Storage Fees

6 §238-1. Authority

7 This chapter is adopted in consonance with §810.10, Wis. Stats.

8 §238-2 Findings.

9 Green Lake County has a very limited amount of space to store items seized due to civil  
10 process seizures or items no longer needed for investigative purposes.

11 §238-3. Method of determining daily charges and payment requirements.

12 A. A storage area is determined as any portion thereof of one layer of a nine-foot-by-  
13 eighteen-foot area.

14 B. Fees are as follows:

15 (1) Per day per locked outside storage area: \$15.

16 (2) Per day per locked inside storage area: \$25.

17 (3) If a unit takes up more area than one storage area, it will be assessed charges  
18 on whatever area it sues on a per-area, per-day basis.

19 (4) Fees will be assessed from the date the person or company is notified the  
20 item(s) are in storage through the day the items are removed from storage.

21 C. Towing. If towing is required to move the item to storage, the cost of that towing  
22 must be paid to the towing vendor or reimbursed to the Green Lake County  
23 Sheriff's Office before the item will be released.

24 D. Payment is required in full for towing and all storage costs prior to the release of  
25 any items.

26 E. Failure to remove the item(s) within seven days of the mailing of a written request  
27 for removal from the Sheriff will result in the discarding or sale of the property and  
28 collection steps being taken for any amounts due the Sheriff's Office for towing and  
29 storage of the property after any proceeds or costs from the sale are realized.

30 Section 2. Chapter 238, Article II, Vehicle impoundment and abandonment is hereby  
31 created.

32 Article II, Vehicle Impoundment and Abandonment

33 §238-20. Definitions.

34 "Owner" means a person who holds the legal title of a vehicle, except that if legal title is

35 held by a secured party with the immediate right of possession of the vehicle vested in the  
36 debtor, the debtor is the owner for purposes of this ordinance. Owner also includes a  
37 Lessee in a consumer lease for a vehicle (See Wis. Stat §429.10(17)).

38 “Lienholder” means a Lessor (as defined in Wis. Stat. §429.104(18)), or a creditor or party  
39 that holds a legally enforceable right to a vehicle.

40 §238-21. Authority. This ordinance is enacted pursuant to the authority found in Wis. Stat.  
41 §66.0139 and §342.40 (3).

42 §238-22 Release of Vehicle. Whenever the Sheriff determines that any motor vehicle,  
43 trailer, semitrailer or mobile home (collectively hereinafter "vehicle") which had been  
44 impounded by the County for purposes of evidence or other law enforcement purpose can  
45 be reclaimed or is abandoned pursuant to Wis. Stat. § 342.40(1m), and the vehicle has  
46 remained unclaimed for a period of 30 days, the owner and any lienholder of record shall  
47 be given written notice by certified mail containing the following information:

48 A. The make, model and serial number of the vehicle, and the place where the vehicle  
49 is being held.

50 B. The amount of the towing charge, if any, and that it must be paid before the vehicle  
51 is released.

52 C. The vehicle must be reclaimed within ten (10) days of receipt of notice.

53 D. Failure of the owner or lienholders to reclaim the vehicle within ten (10) days shall  
54 be deemed a waiver of all right, title and interest in the vehicle and a consent to the  
55 sale of the vehicle and the vehicle shall be deemed abandoned.

56 §238-23 Sale of Vehicle.

57 A. The vehicle may be disposed of by sealed bid or auction sale. Notice of sale shall  
58 be given as a Class 1 notice in the official County newspaper and posted in the  
59 Government Center. If deemed inadequate by the Sheriff or his/her designee, all  
60 bids may be rejected. If all bids are rejected or no bids are received, the County  
61 may either readvertise the sale, adjourn the sale to a definite date, sell the vehicle  
62 at a private sale, junk the vehicle, or donate to a nonprofit organization. If the Sheriff  
63 or his/her designee determines that the costs of disposing of the vehicle would  
64 exceed the value of the vehicle, the vehicle can be junked, sold without notice, or  
65 donated to a nonprofit organization.

66 1. If disposal of the vehicle is not sold at public sale, the Sheriff shall maintain an  
67 inventory of the vehicles, a record of the date and method of disposal, including  
68 any consideration for the property, if any, and the name and address taking  
69 possession of the property.

70 2. The inventory shall be kept for two years from the date the property was  
71 disposed.

72 B. Upon sale of the vehicle, the County shall supply the purchaser with a completed  
73 form designed by the Wisconsin Department of Transportation enabling the  
74 purchaser to obtain a regular certificate of title for the vehicle.

75 C. The purchaser shall have ten (10) days to remove the vehicle, but shall pay a \$10  
76 per day storage fee after the 2nd business day subsequent to the sale.

77 D. If the purchaser fails to remove the vehicle ten days after the sale, the purchaser  
78 shall forfeit all interest in the vehicle and the vehicle shall be deemed abandoned  
79 and may be sold again or donated to a nonprofit organization.

80 E. Proceeds from any sale shall be paid into the County treasury.

81 §238-24 Notice to State. Within five (5) days after the sale or disposal of vehicle, the  
82 County shall advise the Wisconsin Department of Transportation of the sale or disposition  
83 on a form supplied by the department.

84 §238-25 Enforcement. The costs of disposal not recovered by the sale of the vehicle may  
85 be recovered in a civil action by the County against the owner. The owner of a stolen  
86 vehicle is not responsible for the costs of impounding and disposing of the vehicle.

87 §238-26 Amendments. Any future amendments, revisions, or modifications of Wis. Stat.  
88 §§66.0139 and 342.40(3) are intended to be made part of this ordinance as such  
89 amendments, revisions, or modifications are made to those statutes.

90 Section 3. This ordinance shall become effective upon passage and publication.

91 Section 4. The repeal and recreation of any section herein shall not have any effect on  
92 existing litigation and shall not operate as an abatement of any action or proceeding then  
93 pending or by virtue of the repealed sections.

94 Section 5. All ordinances and parts of ordinances in conflict herewith are hereby  
95 repealed.

**RESOLUTION NUMBER -2020**

**Resolution relating to a Policy to Prohibit the Use of Excessive Force and the barring of Entrances/exits for Non-violent Civil Rights Demonstrations**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 16th day of June 2020, does resolve as follows:

- 1 **WHEREAS**, Section 104 (L)(1) of Title I of the Housing and Community Development
- 2 Act of 1974 as amended (42 U.S.C. 69 §5304) prohibits the State from expending or
- 3 obligating any Community Development Block Grant funds to any unit of general local
- 4 government that does not have or adopt a policy prohibiting the use of excessive force
- 5 by local law enforcement agencies within its jurisdiction against any individuals engaged
- 6 in nonviolent civil rights demonstrations; and a policy of enforcing State and local laws
- 7 against physically barring entrance to or exit from a facility or location which is the
- 8 subject of such nonviolent civil rights demonstration within its jurisdiction;
- 9 Fiscal note: no fiscal impact
- 10 Majority vote is needed to pass.

Roll Call on Resolution No. -2020

Submitted by Judicial/Law  
Enforcement & Emergency  
Management Committee

Ayes , Nays , Absent , Abstain

\_\_\_\_\_  
Joe Gonyo, Chair

Passed and Adopted/Rejected this 16th  
day of June, 2020.

\_\_\_\_\_  
Ken Bates

\_\_\_\_\_  
County Board Chairman

\_\_\_\_\_  
Sue Wendt

\_\_\_\_\_  
ATTEST: County Clerk  
Approve as to Form:

\_\_\_\_\_  
Don Lenz

\_\_\_\_\_  
Corporation Counsel

\_\_\_\_\_  
Keith Hess

11 **WHEREAS**, it is in the interest of the County of Green Lake County to pursue  
12 Community Development Block Grant Funds and to adopt policy that complies with  
13 Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as  
14 amended (42 USC 69 §5304);

15 **NOW THEREFORE BE IT RESOLVED**, by the Green Lake County Board of  
16 Supervisors that It is POLICY of the County to prohibit the use of excessive force by law  
17 enforcement agencies within the County's jurisdiction against any individuals engaged  
18 in nonviolent civil rights demonstrations.

19 **BE IT FURTHER RESOLVED** it is POLICY of the County to enforce applicable State  
20 and local laws against physically barring entrance to or exit from a facility or location  
21 which is the subject of such nonviolent civil rights demonstration within the County's  
22 jurisdiction.

23 **BE IT FURTHER RESOLVED** the officials and employees of the County shall assist in  
24 the orderly prevention of all excessive force within the County OF Green Lake County  
25 by implementing the authority and enforcement procedures set forth in Title I of the  
26 Housing and Community Development Act of 1974.

27 **BE IT FURTHER RESOLVED** the Green Lake County Board of Supervisors directs the  
28 Green Lake County Sheriff to implement this Resolution by amending applicable Green  
29 Lake Sheriff Department procedures.



# Green Lake County Circuit Court

571 County Road A, Green Lake, WI 54941 (920) 294-4044

**MARK T. SLATE**

*Circuit Court Judge*

February 24, 2020

Honorable Larry Jenkins  
Jud/Law Committee  
571 County Road A  
Green Lake, WI 54941

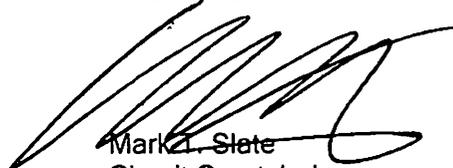
RE: Department Update

Dear Committee Members:

Throughout the past month our office has engaged in a law day with area 5<sup>th</sup> grade students (with students attending from Markesan, Green Lake, Princeton, Ripon, as well as several private schools). We also had a Drug Court graduation. That being stated, I am pleased to report that our office is doing well.

Should you have any questions please do not hesitate to contact me.

Very truly yours,



Mark T. Slate  
Circuit Court Judge

MTS/cje



**GREEN LAKE COUNTY**  
**OFFICE OF EMERGENCY MANAGEMENT**

Gary V. Podoll  
Director

Office: 920-361-5416  
FAX: 920-361-5405

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**DATE:** March 4, 2020

**TO:** Green Lake County Judicial/Law Enforcement and Emergency Management Committee

**FROM:** Gary V. Podoll, Emergency Management Director

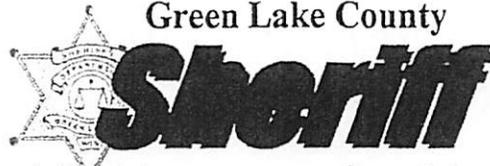
**SUBJECT:** Monthly Report

1. I have sent out Facility Plans for updating their Hazardous Material Response Plans.
2. I was part of training on February 19<sup>th</sup> and 26<sup>th</sup> in regards to the State of Wisconsin Emergency Management staff, with a live video feed to the State Emergency Operations Center from our Emergency Operations Center (EOC), in regards to the operation of the Green Lake County Emergency Operations Center.
3. I am working on updating the Green Lake County Emergency Response Plan.

Please, if you have any questions you can contact me at 920-290-2275.

Sincerely,

Gary V. Podoll  
Emergency Management Director  
Green Lake County



571 County Road A Green Lake, WI 54941-0586  
Ph. 920-294-4000 · Fax. 920-294-3850

March 6, 2020

To Judicial and Law Enforcement Committee Members,  
Re: Green Lake County Sheriff's Office events since the February meeting:

- Human Trafficking case preliminary hearings took place the end of February, the case is progressing, and the workload pertaining to this case is reduced.
- The Sheriff's department record management system, Spillman was updated with significant problems. Thank you to the District Attorney's Office and his staff in working around the E-referral problem. Markesan, Princeton, Green Lake, and Berlin Police Departments were also affected and their patience and adaptability is appreciated.
- The administrative staff are busy preparing for the IBR change. Over 10,000 lines of data are in the process of review and verification.
- Property Damage crashes were 13 this year as opposed to 31 in February 2019, and injury crashes were also down from 6 to 3. OWI arrests were up slightly from 10 in February 2019 to 11 in February 2020.

See you at the meeting,

*Mark A. Podoll, Sheriff*

**Sheriff Mark A. Podoll**



571 County Road A · Green Lake, WI 54941-0586  
Ph. 920-294-4000 · Fax. 920-294-3850

June 2, 2020

To Judicial and Law Enforcement Committee Members,  
Re: Green Lake County Sheriff's Office events since the March meeting:

- The administrative staff are busy preparing for the IBR change and working on verifying all the State Statutes for the changeover.
- Human Trafficking case investigation is continuing with extensive work done by Clerk Radloff and Detective Cody and excellent collaboration and teamwork with the D.A's Office Attorney LaSpisa and Mitzi Putzke.
- COVID related procedures remain intact.
- Training efforts have transitioned to virtual settings with video of EVOC and Vehicle Contacts training videos, firearms training occurred with COVID precautions.
- The administrative staff have significantly reduced the back-log of reports to be done.
- Communications Sergeant Pulice has advised us of her retirement effective July 2<sup>nd</sup>.
- Jail Administrator Leahy quickly adapted procedures and bed usage to accommodate new inmates and quarantine procedures upon their arrival.
- Jail staff have been cleaning extensively and has been complimented by visiting professionals like Dr. Luchetta, "the GLC jail is doing a good job maintaining precautions and social distancing! I've been doing work with several jails and hospitals and have encountered varying levels of compliance with disinfecting and social distancing requirements. I just completed an evaluation with XX, and was impressed with the efforts on the part of the jail to protect the health and safety of their detainees as well as professional visitors."

See you at the meeting,

*Mark A. Podoll, Sheriff*

**Sheriff Mark A. Podoll**



# *Green Lake County Clerk of Circuit Court*

571 County Road A, Green Lake, WI 54941 920-294-4142

**AMY S. THOMA**  
*Clerk of Circuit Court*

## **2019 ANNUAL REPORT - CLERK OF CIRCUIT COURT**

TO: The Honorable Chairman and Board of Supervisors for Green Lake County.

Please accept this letter as the annual report for the Clerk of Circuit Court's Office.

### **STAFF**

Clerk of Circuit Court - Amy S. Thoma  
Chief Deputy Court Records Clerk - Cindy Werch  
Deputy Court Records Clerk - Joy Schwark  
Deputy Court Records Clerk - Brandi Schreiber  
Deputy Court Records Clerk (part-time) - Allison Kavanaugh

The office of Clerk of Circuit Court is the custodian of record. Record keeping for the courts is governed by state statute and Wisconsin Supreme Court rule. These require that clerks maintain records of all documents filed with the courts, keep a record of court proceedings and collect various fees, fines and forfeitures ordered by the court or specified by statute. A sampling of the responsibilities, but not inclusive, include:

File circuit court cases and provide proper case maintenance of said cases through the Wisconsin Consolidated Courts Automation Program (CCAP). This includes preparation of court notices and distribution; review files as to the status of each case; preparation of court orders/judgments at the direction of the Circuit Court Judge; receipt filing fees, fines/forfeitures, court costs, and various surcharges.

Clerk hearings - swear in all witnesses called to testify; follow through on any court orders/directives given by the Circuit Court Judge; mark all exhibits offered and received into evidence and maintain said exhibits through the appropriate appeal time period.

Jury - annual change in juror lists; summons jurors; prepare vouchers for payment of jurors, bailiffs, and misc. expenses; submit an annual jury analysis pursuant to Wisconsin Supreme Court Rule 73.01.

Miscellaneous responsibilities - file various tax warrants, liens, and satisfactions; monitor for collection reimbursements for Guardians ad Litem and Court Appointed Counsel, prepare monthly disbursements to the county and municipalities, prepare quarterly interpreter and juvenile reimbursement report, and prepare an annual report of costs to the Supreme Court of Wisconsin.

### JURY TRIALS

There were nine jury trials in 2019 in which all were one-day trials. Of these trials, three settled the morning of the trial.

The charges for these trials consisted of: OWI 1st (four trials); OWI 3<sup>rd</sup>; OWI 4<sup>th</sup>; theft; and possession of cocaine, THC and drug paraphernalia.

The costs associated with these trials were approximately \$9,800.00.

### COLLECTION OF UNPAID DEBT

Our office began our contractual service with State Debt Collection (SDC) in March of 2017. Any debt over \$50.00, and at least 90 days old, can be submitted to SDC.

SDC has collected approximately \$80,000.00 in unpaid debt in 2019. Since contracting with SDC in March of 2017 and through 2019, just over \$160,000.00 has been collected.

### PAYMENT PLAN FEE

Effective July 1, 2018 our office began to collect a \$15.00 payment plan fee for defendant's who are unable to pay their fine/forfeiture in pay in full by the due date. This is additional revenue to the County and in 2019, \$2,665.00 was collected.

### CASE COMPARISON & FINANCIAL INFORMATION

I have attached a 10-year case filing comparison.

I have also attached financial information for 2019 which outlines costs and fees our office receives, expenditures, payment received by the State of Wisconsin, payments collected for, and submitted to the State of Wisconsin, and to county municipalities.

My staff and I look forward to continuing to provide excellent customer service to the public, as well as our internal Green Lake County Departments and outside agencies.

Respectfully submitted,



Amy S. Thoma  
Clerk of Circuit Court

## CASE FILING COMPARISON

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Criminal Misdemeanor	232	234	287	218	252	281	332	369	308	289
Criminal Felony	141	98	138	121	144	130	151	185	205	161
Crimnal Traffic	114	95	95	96	121	119	113	129	124	127
Traffic	1547	2103	1485	1640	1788	1902	1932	1576	1582	1290
Forfeiture	280	202	215	191	140	143	146	95	147	129
Juvenile Ordinance	47	14	13	10	1	7	4	6	6	6
Civil	286	237	184	160	138	124	187	159	125	142
Small Claims	392	376	394	405	382	357	338	354	416	403
Complex Forfeiture		1	10	14	5	2	6	4	5	4
Family	106	104	105	122	114	96	102	101	101	78
Paternity	32	32	42	37	65	18	33	45	29	13

## 2019 FINANCIAL INFORMATION

### COSTS AND FEES RECEIVED

Circuit Court Filing Fees	\$ 22,241.77
Mailing Fees	\$ 596.00
Other Clerk Fees	\$ 4,177.91
Copy Fees	\$ 3,976.00
Interest on Judgments	\$ 4,996.45
Municipal Service Fee	\$ 175.00
Search Fees	\$ 115.00
Transmittal Fees	\$ 90.00
Non-Sufficient Funds Fees	\$ 40.00
Witness Fees	\$ 405.81
FCC Mediation Fees	\$ 1,890.00
Child Support Fee	\$ 280.00
Jury Fees	\$ 1,224.00
Driver Improvement Surcharge	\$ 20,243.93
Forfeitures - State	\$ 16,918.12
Forfeitures/Fines - State	\$ 2,039.64
Forfeitures - County	\$ 50,370.52
Jail Surcharge	\$ 10,732.62
Ignition Interlock Surcharge	\$ 2,753.45
Costs for Extradition	\$ -
District Attorney Assessment	\$ 2,378.48
Mediation Fee Reimbursement	\$ 181.54
Court Apptd Atty Reimbursement	\$ 13,848.90
GAL Reimbursement	\$ 43,139.99
Interpreter Reimbursement	\$ 3,035.19
Bail Forfeiture	\$ 1,000.00
Blood Test Cost Reimbursement	\$ 2,675.10
Payment Plan Fee	\$ 2,665.00
<b>TOTAL</b>	<b>\$ 212,190.42</b>

### Fines, Costs & Fees collected

and paid to the State of Wisconsin \$ 479,365.47

### Forfeitures collected and paid to:

City of Berlin	\$ 1,590.74
City of Markesan	\$ 482.30
City of Princeton	\$ 281.08

### EXPENDITURE VOUCHERS ISSUED

Guardian ad Litem	\$ 52,578.03
Court Appointed Counsel	\$ 42,372.95
Bailiffs	\$ 1,176.00
Dues	\$ 125.00
Interpreters	\$ 2,733.36
Jury Expense	\$ 8,575.70
Law Library	\$ 1,718.17
Psychological Evaluations	\$ 11,975.57
Office Supplies	\$ 1,107.57
Registration/Conferences	\$ 249.00
Transcripts	\$ 803.00
Print Management	\$ 161.42
Mileage	\$ -
Witness Expense	\$ 661.00
<b>TOTAL</b>	<b>\$ 124,236.77</b>

### GRANTS/PAYMENTS RECEIVED FROM THE STATE

Guardian ad Litem	\$ 12,706.00
Interpreter	\$ 3,035.00
Court Support Payment	\$ 17,424.00
<b>TOTAL</b>	<b>\$ 33,165.00</b>



# Green Lake County Circuit Court

571 County Road A, Green Lake, WI 54941 (920) 294-4044

**MARK T. SLATE**  
*Circuit Court Judge*

## CIRCUIT COURT | FAMILY COURT COMMISSIONER | REGISTER IN PROBATE 2019 ANNUAL REPORT

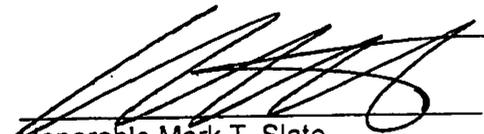
The Circuit Court is the trial court of general jurisdiction in Wisconsin. It has original jurisdiction in both civil and criminal matters unless exclusive jurisdiction is given to another court. It also reviews State agency decisions and hears appeals from municipal courts. Jury trials are conducted only in circuit court.

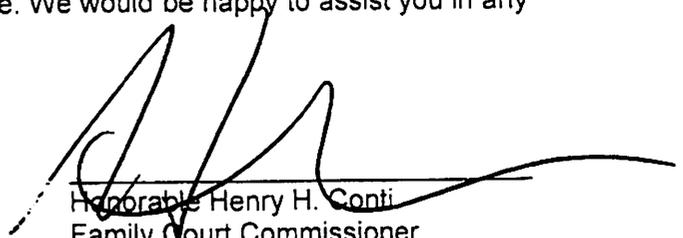
Attached to this report is a list of the cases that have been handled by the Register in Probate and Juvenile Clerk. Case filings fluctuate from year to year and it is hard to see any consistent trend over the years.

There have been a few changes with regards to the court system in 2019. The Former Register in Probate left her position. Casandra Ewerdt was hired and has been on the job for a few months now. She is still learning all of the duties of the position, but has picked upon those duties very well.

The Family Court Commissioner covers many hearings in family law cases, such as divorces and also hears restraining orders, mediation for family law and small claims cases, and covers emergency hearings when the Judge is not available.

Should you have any questions or concerns please do not hesitate to contact me, the Family Court Commissioner, or the Register in Probate. We would be happy to assist you in any way we can.

  
Honorable Mark T. Slate  
Circuit Court Judge

  
Honorable Henry H. Conti  
Family Court Commissioner

  
Casandra J. Ewerdt  
Register in Probate  
Juvenile Clerk

## Register in Probate's Annual Report 2019

Below are the case numbers for 2018 and 2019 that the Register in Probate oversees.

<i>Case Type</i>	<b>2018</b>	<b>2019</b>
Probate	17	15
Informal	35	50
Mental Commitments	53	53
Termination of Parental Rights	5	6
Adoptions	6	5
Juvenile Children in Need of Protection and Services	21	25
Juvenile Delinquents	19	25
Guardianships	7	4
Juvenile Guardianships	2	3

The Register in Probate continues the process of getting all Court records scanned and entered electronically. To date the Register in Probate converted most case types to electronic files.

The case load for 2019 was slightly higher than in 2018, with 15 more informal probates being started in 2019.

# Green Lake Coroners Office Annual Report 2019

Wednesday, February 26, 2020 2:02 PM

Deaths for Green Lake County	204
Death investigated	180
Autopsies	4

There has been a decline in deaths in 2019 see graph on second page

## Age range for deaths

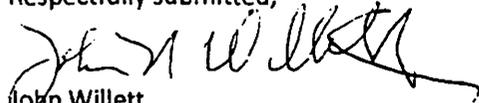
0-20	3
21-30	2
31-40	1
41-50	2
51-60	5
61-70	16
71-80	42
81-90	129
91-101	0

Below are the revenues collected by this department. The revenue is up  
Because for sake of simplification, we have been signing all death certificates  
Where practical.

Death Certificate Revenue	\$7,000.00
Cremation permits	\$17,481.68

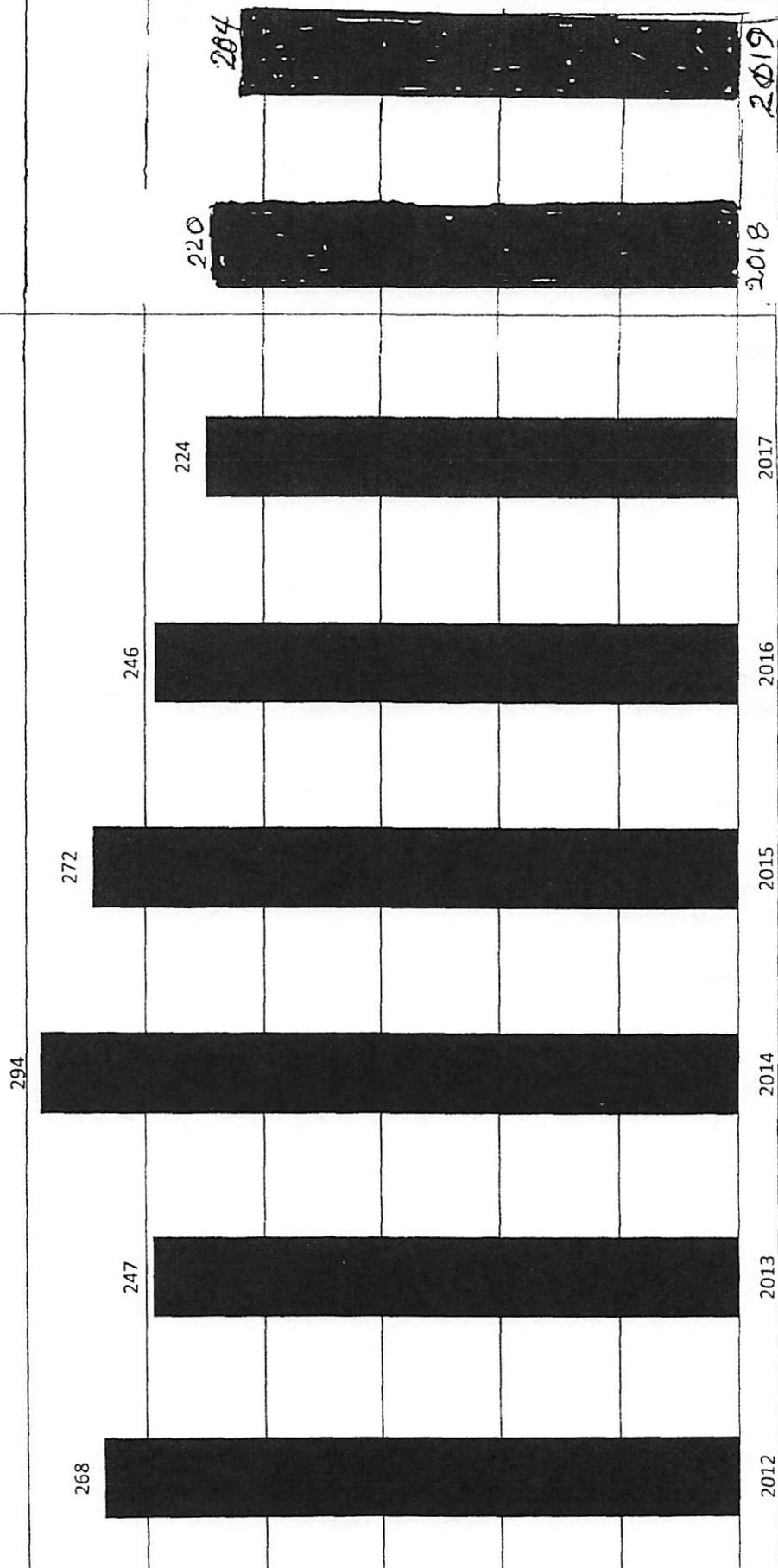
Thanks very much for your support and help in helping me get acclimated to  
The Job. Your kindness is appreciated

Respectfully submitted,



John Willett  
Coroner

# Green Lake County Deaths





# GREEN LAKE COUNTY

## OFFICE OF EMERGENCY MANAGEMENT

Gary V. Podoll  
Director

Office: 920-361-5416  
FAX: 920-361-5405

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### 2019 EMERGENCY MANAGEMENT ANNUAL REPORT

Director received from the Federal Emergency Management Agency, the Emergency Management Planning Grant (EMPG) for director salary of \$24,051.72.

Director received an \$8,575.10 Emergency Planning & Community Right to know Act (EPCRA) Hazardous Material Grant.

Director received a \$16,240.28 Hazardous Mitigation Plan Grant for updating the Green Lake County Hazardous Mitigation Plan.

Director received a \$7,475.13 Hazmat Response Equipment Grant for Hazmat Equipment for the Type II Team.

Director is implementing WI-CAMS (Credentialing), with most of Green Lake County responders already in the system is now working on government officials. Director updated hazardous material plans for 10 facilities in the county, recorded updates of 36 reporting facilities and 12 Planning facilities.

Director has completed all state and federal requirements and has completed the planning calendar for next year.

Director has sent out checks to a number of Towns, Village of Kingston, City of Princeton and County Highway Department from the state for FEMA monies regarding for the 2018 flooding and tornadoes. Director is also working with the City of Princeton on their siren project.

Director setup and attended National Weather Service (NWS) Tornado Spotters class on April 22, 2019 at the Berlin Fire Station. Director attend the WEMA Conference and Wisconsin Emergency Management all County meeting.

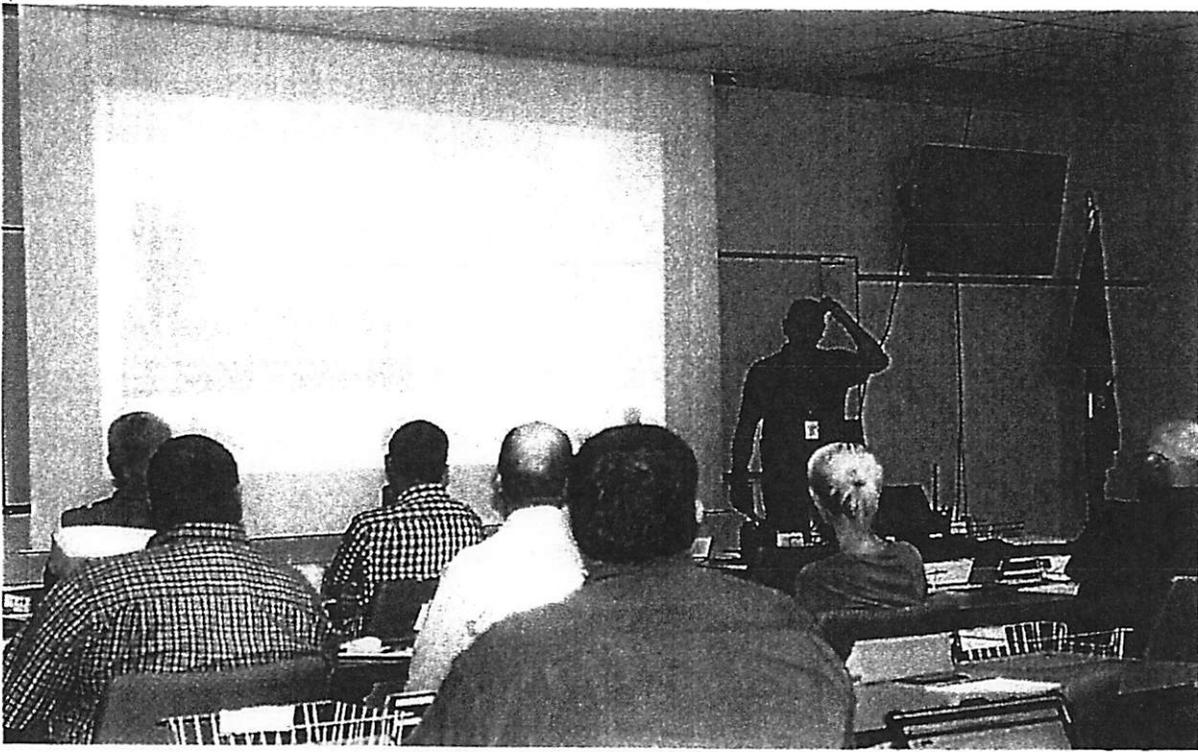
Director held Local Emergency Planning Committee (LEPC) meetings to go over hazardous material updates required by EPCRA and grants, which was completed and approved, by the state. Director is working with LEPC on local hazardous material issues, which pertain to Green Lake County. Director and LEPC have been working on county disaster exercise planning and also working with the public health on public health planning and exercises conducted with state throughout the year.

Director and Sheriff attended the 2019 Governor's Conference on Homeland Security and Emergency Management held on March 21-22, 2019 in Wisconsin Dells and attended a number of breakout sessions relating to disaster preparedness and Communications, it was a great conference.

A Full Scale Exercise was conducted on August 14, 2019, which involved a Tornado and Hazardous Materials Incident in the City of Berlin and surrounding area. It also involved the City of Berlin Officials relocating to the County Emergency Operations Center (EOC), with use of the Sheriff's Office Drone producing live feeds back to the EOC. There were over 200 people that participated in the disaster exercise.

Director updated the Green Lake County Emergency Response Plan with Emergency Support functions. Director updated Green Lake County Strategic Plan.

Director was notified of 47 Severe Weather statements, 4 Severe Thunderstorm Warnings and a number of Flood Warnings that affected Green Lake County. Director was notified of a number of small Hazardous Materials spills, through the state reporting system, which occurred in Green Lake County.



Director participated in a Full Scale Exercise on August 14, 2019, held in the County Emergency Operations Center (EOC), which involved Green Lake County, City of Berlin and State Responders and Officials. It was well received over 200 people participated.



August 14, 2019 Full Scale Exercise with Sheriff's Office Drone giving live video back to Green Lake County EOC.



August 14, 2019 Full Scale Exercise of Berlin School's evacuation and then transported to the Reunification Center, which was setup and functional.



August 14, 2019 Full Scale Exercise City of Berlin Polling Place Relocated from Armory to another site.

Director is on call 24 hours a day 7 days a week.

*Gary V. Podoll*

Gary V. Podoll, Director  
Green Lake County Emergency Management

**GREEN LAKE COUNTY JAIL MONTHLY STATISTICS**

MONTH/ YEAR	ADP	HUBER	HUBER/EMP INCOME	FEMALE DOWN	LOCK	MEALS	EMP	GL INMATES TRANSFERRED	Brown Co. SAFEKEEPERS	Days Billed for Brown Co Safekeepers	Calumet Co Days Safekeepers	Billed for Calumet Safekeepers
Jan-20	75	7	\$3,560.00	18	50	6316	4	1.2	43	\$ 4,859.00	300	\$ 12,900.00
Feb-20	81	8	\$6,861.42	16	55	6366	4	2	0	\$ -	339	\$ 14,577.00
Mar-20	82	0	\$7,400.53	16	52	6730	6	3	0	\$ -	475	\$ 20,425.00
Apr-20	68	0	\$6,858.15	11	43	4978	8	3	0	\$ -	406	\$ 17,458.00
May-20	64	0	\$5,001.00	11	41	4896	8	3	0	\$ -	399	\$ 17,157.00
Jun-20												
Jul-20												
Aug-20												
Sep-20												
Oct-20												
Nov-20												
Dec-20												
Totals												
Average	74	3	\$5,936.22	14	48	5857	6	2	43	\$ 4,859.00	1919	\$ 82,517.00

ADP- Average daily population

Huber- Sentenced inmate, work release + Sent/Huber from other county

Huber Income- Amount paid by Huber and CAM inmates for the month

Female- Average number of females held that month

Lockdown- Number of inmates held that month that are not working Huber's

Meals- Number of meals + bag lunches served that month

EMP- Number of inmates on electronic monitoring

GL Inmates Transferred- Inmate serving in other county + Sent/Huber serv. out of county

Safekeepers - Holding for another county

Safekeeper days - the number of cumulative days that month for all Safekeepers for that county



Green Lake County

**Sheriff**

571 County Road A ·

Green Lake, WI 54941-0586

Ph. 920-294-4000 · Fax. 920-294-3850

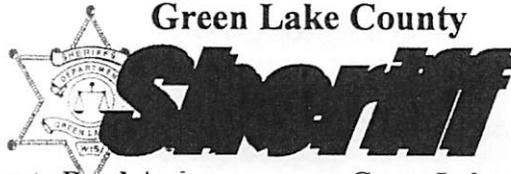
**Sheriff's Office Judicial/Law Enforcement Committee  
Report for the Month of February 2020  
Correctional Facility**

Average Daily Population in the Jail for this month	81
-----------------------------------------------------	----

**Inmates in custody for (some inmates have more than one charge)**

Charge	Number of Charges
Sex Offense	23
Probation/Parole	19
Drug related	10
Warrants	9
ES Sanction Hold	6
Assault	5
DUI	5
Obstructing	5
Disorderly Conduct	4
Resisting/Interfering w/Police	3
Traffic Offense	2
Theft	1

**Sheriff Mark A. Podoll**



571 County Road A Green Lake, WI 54941-0586  
Ph. 920-294-4000 · Fax. 920-294-3850

**Sheriff's Office Judicial/Law Enforcement Committee  
Report for the Month of March 2020  
Correctional Facility**

Average Daily Population in the Jail for this month	82
-----------------------------------------------------	----

**Inmates in custody for (some inmates have more than one charge)**

Charge	Number of Charges
Sex Offense	24
Probation/Parole	16
Warrants	9
Drug related	6
Obstructing	4
Assault	3
Disorderly Conduct	3
DUI	3
Resisting/Interfering w/Police	3
Theft	3
Traffic Offense	3
ES Sanction Hold	2
Child Abuse or Neglect	1
Violate Court Order	1

**Sheriff Mark A. Podoll**



Green Lake County

571 County Road A

Green Lake, WI 54941-0586

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**Sheriff's Office Judicial/Law Enforcement Committee  
Report for the Month of April 2020  
Correctional Facility**

Average Daily Population in the Jail for this month	68
-----------------------------------------------------	----

**Inmates in custody for (some inmates have more than one charge)**

Charge	Number of Charges
Sex Offense	23
Probation/Parole	13
Assault	5
Drug related	5
Warrants	5
Disorderly Conduct	3
DUI	3
Resisting/Interfering w/Police	3
Theft	3
Child Abuse or Neglect	1
Obstructing	1
Traffic Offense	1
Trespass of Real Property	1
Violate Court Order	1

**Sheriff Mark A. Podoll**



Green Lake County

571 County Road A

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**Sheriff's Office Judicial/Law Enforcement Committee  
Report for the Month of May 2020  
Correctional Facility**

Average Daily Population in the Jail for this month	64
-----------------------------------------------------	----

**Inmates in custody for (some inmates have more than one charge)**

Charge	Number of Charges
Sex Offense	23
Probation/Parole	16
Assault	6
Drug related	5
Warrants	5
Disorderly Conduct	4
DUI	4
Resisting/Interfering w/Police	4
Obstructing	2
Theft	2
Trespass of Real Property	2
Child Abuse or Neglect	1
ES Sanction Hold	1
Traffic Offense	1
Violate Court Order	1

**Sheriff Mark A. Podoll**

GREEN LAKE COUNTY SHERIFF'S OFFICE SQUAD CAR MILEAGE 2020

Officer	Badge No.	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Hoerig	41	41,367	45,984	49,030	51,235	53,700							
Kuklinski	43	147,700	149,650	152,520	154,760	157,700							
Colhouer	45	35,125	37,187	39,293	41,200	43,678							
Hanson	46	32,060	33,652	34,519	36,207	38,234							
Ward	47	35,548	37,037	37,894	46,454	47,094							
Wallace	48	35,121	37,352	40,295	43,223	45,729							
Young	49	9,704	12,450	13,873	16,329	18,212							
Cody	51	31,351	33,120	34,047	35,999	37,448							
Holdorf	52	22,740	23,015	23,846	27,478	29,875							
Kiener	53	66,194	67,691	67,943	68,777	69,436							
Manning	54	35,025	36,000	36,655	37,550	38,900							
Schroeder	56	10,375	12,089	13,235	16,112	19,002							
Majeskie	57	11,987	14,390	16,278	18,650	21,056							
Weiner	58	158,012	159,339	160,136	163,280	164,126							
Podoll	60	38,043	39,874	40,658	41,828	43,178							
Preuss	61	40,842	44,542	48,583	53,415	56,583							
Vande Kolk	62	61,588	61,938	62,826	64,562	65,538							
Prachel	64					1,257							
Dodge Trans Van	96	107,423	108,580	109,519	109,671	109,958							
CTU Ford Transit	20	2,190	2,190	2,212	2,239	2,239							
Chevy Impala	9060	158,936	158,937	159,219	159,245	159,672							
Spare Squad	1161	212,985	213,164	213,164	213,164	213,164							
Spare Ford Taurus	15	187,518	187,524	187,524	187,524	187,542							

**Accidents and Complaints for Patrol**

2020	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Wallace	Weiner	Young	Total	Avg/Officer
Jan	23	3	26	3	22	22	24	22	23	13	8	21	25	235	18
Feb	21	15	28	0	13	18	9	33	26	17	14	15	15	224	17
March	19	8	24	7	17	16	15	10	20	13	15	18	13	195	15
April	15	10	18	10	8	15	12	23	14	10	12	16	17	180	14
May	19	24	19	5	29	19	22	28	10	25	24	10	12	246	19
June														0	0
July														0	0
Aug														0	0
Sept														0	0
Oct														0	0
Nov														0	0
Dec														0	0
Total	97	60	115	25	89	90	82	116	93	78	73	80	82	1080	83
Avg/Month	19	12	23	5	18	18	16	23	19	16	15	16	16	216	17

**Paper Service for Patrol**

2020	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Wallace	Weiner	Young	Total	Avg/Officer
Jan	16	0	9	0	10	4	3	1	10	1	0	6	7	67	5
Feb	2	16	0	1	6	12	5	8	18	6	3	2	16	95	7
March	1	0	1	1	1	0	0	0	3	1	3	2	2	15	1
April	1	2	2	0	1	0	1	0	1	1	1	2	2	14	1
May	4	0	0	0	2	0	1	0	1	0	1	0	0	9	1
June														0	0
July														0	0
Aug														0	0
Sept														0	0
Oct														0	0
Nov														0	0
Dec														0	0
Total	24	18	12	2	20	16	10	9	33	9	8	12	27	200	15
Avg/Month	5	4	2	0	4	3	2	2	7	2	2	2	5	40	3

**Citations for Patrol**

2020	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Wallace	Weiner	Young	Total	Avg/Officer
Jan	4	0	14	0	7	24	2	18	15	8	1	22	8	123	9
Feb	2	2	4	0	4	18	1	11	10	1	6	7	5	71	5
March	2	2	8	0	5	7	8	12	8	6	4	8	1	71	5
April	4	3	3	1	2	10	8	20	0	3	7	4	1	66	5
May	3	8	8	0	9	15	13	7	2	3	5	1	3	77	6
June														0	0
July														0	0
Aug														0	0
Sept														0	0
Oct														0	0
Nov														0	0
Dec														0	0
Total	15	15	37	1	27	74	32	68	35	21	23	42	18	408	31
Avg/Month	3	3	7	0	5	15	6	14	7	4	5	8	4	82	6

**Warnings for Patrol**

2020	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Wallace	Weiner	Young	Total	Avg/Officer
Jan	3	0	26	0	6	36	1	10	19	6	2	28	12	149	11
Feb	6	5	10	0	8	27	3	15	14	8	6	9	14	125	10
March	3	3	7	0	10	7	8	8	10	6	19	9	2	92	8
April	1	0	2	0	1	3	2	0	1	0	1	2	1	14	1
May	1	4	7	0	12	19	3	7	1	4	12	2	2	74	6
June														0	0
July														0	0
Aug														0	0
Sept														0	0
Oct														0	0
Nov														0	0
Dec														0	0
Total	14	12	52	0	37	92	17	40	45	24	40	50	31	454	36
Avg/Month	3	2	10	0	7	18	3	8	9	5	8	10	6	91	7

**Year to Date Totals - Accidents, Complaints, Paper Service, Citations and Warnings for Patrol**

2020	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Wallace	Weiner	Young	Total	Avg/Officer
Total Annual Contacts	150	105	216	28	173	272	141	233	206	132	144	184	158	2142	166
Avg. per Month	30	21	43	6	35	54	28	47	41	26	29	37	32	428	33

**BOAT LAUNCH/MUNICIPAL ORDINANCE CITATIONS**

2020	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Wallace	Weiner	Young	Total	Avg/Officer
Jan														0	0
Feb														0	0
March														0	0
April														0	0
May										5				5	0
June														0	0
July														0	0
Aug														0	0
Sept														0	0
Oct														0	0
Nov														0	0
Dec														0	0
Total	0	0	0	0	0	0	0	0	0	5	0	0	0	5	0
Avg/Month	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0

**Accidents and Complaints for Detectives**

2020	Cody	Holdorf	Ward	Cohl	Roky	Tess
Jan	1	1	0	3	5	2
Feb	0	1	2	5	3	2
March	3	0	2	8	3	1
April	3	1	1	2	2	0
May	2	1	2	11	8	0
June						
July						
Aug						
Sept						
Oct						
Nov						
Dec						
Total	9	4	7	29	21	5
Average	2	1	1	6	4	1

**Arrests for Detectives**

2020	Cody	Holdorf	Ward	Cohl	Roky	Tess
Jan	2	0	0	0	1	0
Feb	0	0	0	1	1	0
March	0	1	0	3	0	0
April	0	0	3	0	1	0
May	2	0	4	6	3	0
June						
July						
Aug						
Sept						
Oct						
Nov						
Dec						
Total	4	1	7	10	6	0
Average	1	0	1	2	1	0



571 County Road A Green Lake, WI 54941-0586  
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**Sheriff's Office Judicial/Law Enforcement Committee  
 Report for the Month of February 2020**

Deputy contacts for this month	516
--------------------------------	-----

Types of Contacts this month	Number of Contacts
Medical Emergency	26
Traffic Misc.	23
Citizen Assist	18
911 Follow up	17
Adult Transport	17
Agency Assistance, Mutual Aid	14
Traffic Accident w/Damage	13
Car/Deer Accident	9
Animal Problem	8
K9 Assist	8
Lockout	8
Welfare Check	8
Controlled Substance Problem	6
OWI Alcohol	6
Vandalism	6
Wanted Person	6
Drugged Driving	5
Information Report	4
Records Check	4
Computer Crime	3
Juvenile Problem	3
Traffic Accident w/Injuries	3
Suspicious	3
Agency Assist Person Charged	2
Computer Agency Assist	2
Disturbance	2
Fire	2

Sheriff Mark A. Podoll



571 County Road A Green Lake, WI 54941-0586  
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Types of Contacts this month continued

House Check	2
K9 Person Charged	2
K9 Presentation	2
Property Damage, Non Vandalism	2
Snowmobile Complaint	2
Theft	2
Threatening	2
Traffic Hazard	2
Traffic Violation	2
Alarm	1
Dead Body	1
Deliver Message	1
Drugs-Agency Assist	1
Emergency Detention Involuntary	1
Found Property	1
Miscellaneous	1
Odor Complaint	1
Sex Assault	1
Time System Entry	1

Sheriff Mark A. Podoll



571 County Road A Green Lake, WI 54941-0586  
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**Sheriff's Office Judicial/Law Enforcement Committee  
 Report for the Month of March 2020**

Deputy contacts for this month	373
--------------------------------	-----

Types of Contacts this month	Number of Contacts
Agency Assist, Mutual Aid	21
Citizen Assist	16
Medical Emergency	15
911 Follow up	14
Adult Transport	14
Animal Problem	10
Traffic Misc.	10
Welfare Check	10
Fire	8
K9 Assist	8
Suspicious Person/Circumstance	8
Controlled Substance Problem	6
Car/Deer Accident	5
Records Check	5
Agency Assist Person Charged	4
Alarm	4
OWI Alcohol	4
Traffic Accident w/Damage	4
Dead Body	3
Fraud	3
Information Report	3
K9 Person Charged	3
Lockout	3
Drugged Driving	3
Trespassing	3
Harassment	2
Juvenile Problem	2

**Sheriff Mark A. Podoll**



571 County Road A Green Lake, WI 54941-0586  
 Ph. 920-294-4000 · Fax. 920-294-3850

Types of Contacts this month continued

Noise Complaint	2
Traffic Violation	2
Assault	1
Burglary	1
Cancel Call	1
Child Abuse or Neglect	1
Computer Agency Assist	1
Combined Tactical Unit	1
Custodial Interference	1
Disorderly Conduct	1
Distubrance	1
Domestic Situation	1
Unmanned Aircraft System	1
Emergency Detention Involuntary	1
Escort	1
Family Fight	1
Found Property	1
House Check	1
Jail Incident	1
K9 Presentation	1
Traffic Accident w/ Injuries	1
Scam	1
Sex Assault	1
Theft	1
Theft Automobile	1
Threatening	1
Time System Entry	1
Traffic Patrol Requested	1
Traffic Hazard	1
Vandalism	1
Wanted Person	1
Weapon Offense	1



571 County Road A · Green Lake, WI 54941-0586  
 Ph. 920-294-4000 · Fax. 920-294-3850

**Sheriff's Office Judicial/Law Enforcement Committee  
 Report for the Month of April 2020**

Deputy contacts for this month	274
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Types of Contacts this month	Number of Contacts
Agency Assist, Mutual Aid	23
Citizen Assist	16
911 Follow up	15
Medical Emergency	13
Animal Problem	11
Information Report	9
Alarm	8
Welfare Check	8
Records Check	7
Fire	7
Suspicious Person/Circumstance	5
Noise Complaint	5
Car/Deer Accident	4
OWI Alcohol	4
Traffic Accident w/Damage	4
Theft	4
K-9 Assist	3
Traffic Patrol Requested	3
Traffic Violation	3
Trespassing	3
Vandalism	3
Adult Transport	2
Agency Assist Person Charged	2
Dead Body	2
Disturbance	2
Controlled Substance Problem	2
Illegal Burning	2

**Sheriff Mark A. Podoll**



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Types of Contacts this month continued

Investigation Death	2
Juvenile Problem	2
Lockout	2
Lost Property	2
Time System Entry	2
Adandoned Vehicle	1
Animal Noise	1
ATV Complaint	1
Citizen Dispute	1
Computer Forensics	1
Combined Tactical Unit	1
Deliver Message	1
Domestic Situation	1
Unmanned Aircraft Problem	1
Emergency Detention Involuntary	1
Found Property	1
Fraud	1
Ice Rescue	1
Jail Incident	1
K-9 Person Charged	1
Litter/Pollution/Public Health	1
Odor Complaint	1
Traffic Accident w/ Injuries	1
Scam	1
Threatening	1
Traffic Hazard	1
Traffic Misc	1
Temporary Restraining Order	1
Wanted Person	1

Sheriff Mark A. Podoll



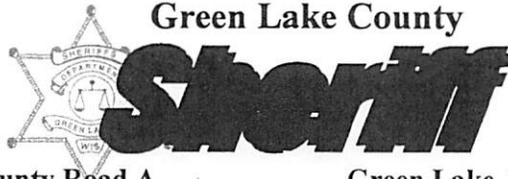
571 County Road A Green Lake, WI 54941-0586  
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**Sheriff's Office Judicial/Law Enforcement Committee  
 Report for the Month of May 2020**

<b>Deputy contacts for this month</b>	411
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Types of Contacts this month	Number of Contacts
911 Follow up	49
Agency Assistance, Mutual Aid	25
Suspicious Person/Circumstance	16
Citizen Assist	11
Controlled Substance Problem	11
Medical Emergency	11
Animal Problem	10
K9 Assist	10
Information Report	9
K9 Person Charged	9
Traffic Accident w/Damage	9
Alam	8
Theft	6
Welfare Check	6
Disturbance	5
Fire	5
Records Check	5
Traffic Patrol Requested	5
Traffic Violation	5
Agency Assist Person Charged	4
Car/Deer Accident	4
OWI Alcohol	4
Traffic Accident w/Injuries	4
Computer Forensics	3
Dead Body	3
Fraud	3
Harassment	3

**Sheriff Mark A. Podoll**



571 County Road A

Green Lake, WI 54941-0586

Ph. 920-294-4000 · Fax. 920-294-3850

Types of Contacts this month continued

Noise Complaint	3
Adult Transport	2
Citizen Dispute	2
Found Property	2
Juvenile Problem	2
Lockout	2
Theft - Automobile	2
Traffic Misc	2
Trespassing	2
Alcohol Offense	1
Animal Problem	1
Assault	1
Bail Jumping	1
Boat Complaint	1
Burglary	1
Computer Agency Assist	1
Computer Crime	1
Disorderly Conduct	1
Emergency Detention Involuntary	1
Fireworks	1
House Check	1
Investigation Death	1
Jail Incident	1
Miscellaneous	1
Offical Misconduct	1
Sex Assault	1
Threatening	1
Time System Entry	1
Vandalism	1

Sheriff Mark A. Podoll

## Firearms

### 312.1 PURPOSE AND SCOPE

Best Practice MODIFIED

This policy provides guidelines for issuing firearms, the safe and legal carrying of firearms, firearms maintenance, and firearms training.

This policy does not apply to issues related to the use of firearms that are addressed in the Use of Force or Officer-Involved Shootings and Deaths policies.

This policy only applies to those members who are authorized to carry firearms.

### 312.2 POLICY

Best Practice MODIFIED

The Green Lake County Sheriff's Office will equip its members with firearms to address the risks posed to the public and office members by violent and sometimes well-armed persons. The office will ensure firearms are appropriate and in good working order and that relevant training is provided as resources allow.

### 312.3 AUTHORIZED FIREARMS, AMMUNITION AND OTHER WEAPONS

Best Practice MODIFIED

Members shall only use firearms that are issued or approved by the Office and have been thoroughly inspected by the Firearms Instructor. Except in an emergency or as directed by a supervisor, no firearm shall be carried by a member who has not qualified with that firearm at an authorized office range.

All other weapons not provided by the Office, including, but not limited to, chemical or electronic weapons, impact weapons, or any weapon prohibited or restricted by law or that is not covered elsewhere by office policy, may not be carried by members in the performance of their official duties without the express written authorization of the member's Division Administrator.

#### 312.3.1 HANDGUNS

Best Practice MODIFIED

The authorized office-issued handgun is the Glock, Models 17, 19, 22, 23, and 45. The Glock Model G43X is issued as a secondary weapon or for use as off-duty carry.

#### 312.3.2 SHOTGUNS

Best Practice MODIFIED

The authorized office shotgun is the Remington model 870 12 gauge.

#### 312.3.3 PATROL RIFLES

Best Practice MODIFIED

The authorized office-issued patrol rifle is an AR15 platform rifle in .223 caliber

# Green Lake County Sheriff's Office

## Green Lake County SO Policy Manual

### Firearms

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Members may deploy the patrol rifle in any circumstance where the member can articulate a reasonable expectation that the rifle may be needed. Examples of some general guidelines for deploying the patrol rifle may include, but are not limited to:

- (a) Situations where the member reasonably anticipates an armed encounter.
- (b) When a member is faced with a situation that may require accurate and effective fire at long range.
- (c) Situations where a member reasonably expects the need to meet or exceed a suspect's firepower.
- (d) When a member reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage.
- (e) When a member reasonably believes that a suspect may be wearing body armor.
- (f) When authorized or requested by a supervisor.
- (g) When needed to euthanize an animal.

When not deployed, the patrol rifle shall be properly secured consistent with office training in the patrol vehicle.

Additional rifles utilized by the Green Lake County Sheriff's Office are the Remington Model 700 in .308 caliber and the Barrett Model M107A1.

#### 312.3.4 PERSONALLY OWNED DUTY FIREARMS

**Discretionary** **MODIFIED**

Personally owned firearms may not be carried on duty.

#### 312.3.5 AUTHORIZED SECONDARY HANDGUN

**Discretionary** **MODIFIED**

Members desiring to carry office owned secondary handguns are subject to the following restrictions:

- (a) The handgun will be provided by the Sheriff's Office.
- (b) Only one secondary handgun may be carried at a time.
- (c) The Sheriff's Office will purchase the handgun and ammunition.
- (d) The handgun shall be carried concealed at all times and in such a manner as to prevent unintentional cocking, discharge or loss of physical control.
- (e) The handgun shall be inspected by the Firearms Instructor prior to being carried and thereafter shall be subject to inspection whenever it is deemed necessary.
- (f) Ammunition will be provided by the firearms instructors.
- (g) Prior to carrying the secondary handgun, members shall qualify under range supervision and thereafter shall qualify in accordance with the office qualification schedule. Members must demonstrate proficiency and safe handling, and that the handgun functions properly.

# Green Lake County Sheriff's Office

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### Firearms

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- (h) The Firearms Instructor will maintain a list of the issued secondary handguns..

#### 312.3.6 AUTHORIZED OFF-DUTY FIREARMS

State **MODIFIED**

The carrying of firearms by members while off-duty is permitted and encouraged by the Sheriff but may be rescinded should circumstances dictate (e.g., administrative leave). Members who choose to carry a firearm while off-duty, based on their authority as peace officers, will be required to meet the following guidelines (Wis. Stat. § 941.23):

- (a) The firearm carried will be that issued by the department.
- (b) The firearm shall be carried concealed at all times and in such a manner as to prevent unintentional cocking, discharge or loss of physical control.
- (c) The firearm shall be subject to periodic inspection by the Firearms Instructor.
- (d) Prior to carrying any off-duty firearm, the member shall demonstrate to the Firearms Instructor that he/she is proficient in handling and firing the firearm and that it will be carried in a safe manner.
- (e) The member will successfully qualify with the firearm prior to it being carried.
- (f) Members who wish to carry privately owned firearms may do so only under authority of a concealed carry permit.
- (g) Members shall only carry office-authorized ammunition.
- (h) When armed, deputies shall carry their badges and Green Lake identification cards under circumstances requiring possession of such identification. Deputies are encouraged, but not required to carry a spare magazine, communications device, and wrist restraints.

#### 312.3.7 AMMUNITION

Best Practice **MODIFIED**

Members shall carry only office-authorized ammunition. Members shall be issued fresh duty ammunition in the specified quantity for all office-issued firearms during the member's firearms qualification. Replacements for unserviceable or depleted ammunition issued by the Office shall be dispensed by the Firearms Instructor when needed, in accordance with established policy.

#### 312.4 EQUIPMENT

Best Practice

Firearms carried on- or off-duty shall be maintained in a clean, serviceable condition. Maintenance and repair of authorized personally owned firearms are the responsibility of the individual member.

##### 312.4.1 REPAIRS OR MODIFICATIONS

Best Practice **MODIFIED**

Each member shall be responsible for promptly reporting any damage or malfunction of an assigned firearm to a supervisor or the Firearms Instructor.

# Green Lake County Sheriff's Office

Green Lake County SO Policy Manual

## Firearms

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Firearms that are the property of the Office may be repaired or modified only by a person who is office-approved and certified as an armorer or gunsmith in the repair of the specific firearm. Such modification or repair must be authorized in advance by the Firearms Instructor.

### 312.4.2 HOLSTERS

**Best Practice** **MODIFIED**

Only office-approved holsters shall be used and worn by members for all handguns at all times. Members shall periodically inspect their holsters to make sure they are serviceable and provide the proper security and retention of the handgun.

### 312.4.3 TACTICAL LIGHTS

**Best Practice** **MODIFIED**

Tactical lights may only be installed on a firearm carried on or off-duty after they have been examined and approved by the Firearms Instructor. Once the approved tactical lights have been properly installed on any firearm, the member shall qualify with the firearm to ensure proper functionality and sighting of the firearm prior to carrying it.

### 312.4.4 OPTICS OR LASER SIGHTS

**Best Practice** **MODIFIED**

Optics or laser sights may only be installed on a firearm carried on or off-duty after they have been examined and approved by the Firearms Instructor. Any approved sight shall only be installed in strict accordance with manufacturer specifications. Once approved sights have been properly installed on any firearm, the member shall qualify with the firearm to ensure proper functionality and sighting of the firearm prior to carrying it.

Except in an approved training situation, a member may only sight in on a target when the member would otherwise be justified in pointing a firearm at the target.

## 312.5 SAFE HANDLING, INSPECTION AND STORAGE

**Best Practice** **MODIFIED**

Members shall maintain the highest level of safety when handling firearms and shall consider the following:

- (a) Members shall not unnecessarily display or handle any firearm.
- (b) Members shall be governed by all rules and regulations pertaining to the use of the range and shall obey all orders issued by the Firearms Instructor. Members shall not dry fire or practice quick draws except as instructed by the Firearms Instructor or other firearms training staff.
- (c) Members shall not clean, repair, load or unload a firearm anywhere in the Office, except the range room..
- (d) Shotguns or rifles removed from vehicles or the equipment storage room shall be loaded and unloaded in the parking lot and outside of the vehicle.
- (e) Members shall not place or store any firearm or other weapon on office premises except where the place of storage is locked. No one shall carry firearms into the jail

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section or any part thereof when securing or processing an arrestee, but shall place all firearms in a secured location. Members providing access to the jail section to persons from outside agencies are responsible for ensuring firearms are not brought into the jail section.

- (f) Any firearm authorized by the Office to be carried on or off-duty that is determined by a member to be malfunctioning or in need of service or repair shall not be carried. It shall be promptly presented to the Office or a Firearms Instructor approved by the Office for inspection and repair. Any firearm deemed in need of repair or service by the Firearms Instructor will be immediately removed from service. If the firearm is the member's primary duty firearm, a replacement firearm will be issued to the member until the duty firearm is serviceable.

#### 312.5.1 INSPECTION AND CLEANING

**Best Practice** **MODIFIED**

All firearms shall be inspected and cleaned as directed by the firearms instructor on a regular and frequent basis. The member issued the firearm is responsible for the maintenance of the firearm.

Office

#### 312.5.2 STORAGE AT HOME

**State**

Members shall ensure that all firearms and ammunition are locked and secured while in their homes, vehicles or any other area under their control, and in a manner that will keep them inaccessible to children and others who should not have access. Members shall not permit office-issued firearms to be handled by anyone not authorized by the Office to do so. Members should be aware that negligent storage of a firearm could result in civil and criminal liability (Wis. Stat. § 948.55).

#### 312.5.3 ALCOHOL AND DRUGS

**State** **MODIFIED**

Firearms shall not be carried by any member, either on- or off-duty, who has consumed an amount of any alcoholic beverage, taken any drugs or medication, or has taken any combination thereof that would tend to adversely affect the member's senses or judgment (Wis. Stat. § 941.20(1)(b); Wis. Stat. § 941.20(1)(bm)).

#### 312.6 FIREARMS TRAINING AND QUALIFICATIONS

**Best Practice** **MODIFIED**

All members who carry a firearm while on-duty are required to successfully complete training at least annually with their duty firearms and shall meet or exceed the standards set by the Wisconsin Law Enforcement Standards Board (Wis. Stat. § 165.85). Members will qualify with off-duty and secondary firearms once a year. Training and qualifications must be on an approved range course.

At least annually, all members carrying a firearm should receive practical training designed to simulate field situations including low-light shooting.

# Green Lake County Sheriff's Office

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### Firearms

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#### 312.6.1 NON-CERTIFICATION OR NON-QUALIFICATION

##### **Best Practice**

If any member fails to meet minimum standards for firearms training or qualification for any reason, including injury, illness, duty status or scheduling conflict, that member shall submit a memorandum to his/her immediate supervisor prior to the end of the required training or qualification period.

Those who fail to meet minimum standards or qualify on their first shooting attempt shall be provided remedial training and will be subject to the following requirements:

- (a) Additional range assignments may be scheduled to assist the member in demonstrating consistent firearm proficiency.
- (b) Members shall be given credit for a range training or qualification when obtaining a qualifying score or meeting standards after remedial training.
- (c) No range credit will be given for the following:
  1. Unauthorized range make-up
  2. Failure to meet minimum standards or qualify after remedial training

Members who repeatedly fail to meet minimum standards will be removed from field assignment and may be subject to disciplinary action.

#### 312.7 FIREARM DISCHARGE

##### **Best Practice**

Except during training or recreational use, any member who discharges a firearm intentionally or unintentionally, on- or off-duty, shall make a verbal report to his/her supervisor as soon as circumstances permit. If the discharge results in injury or death to another person, additional statements and reports shall be made in accordance with the Officer-Involved Shootings and Deaths Policy. If a firearm was discharged as a use of force, the involved member shall adhere to the additional reporting requirements set forth in the Use of Force Policy.

In all other cases, written reports shall be made as follows:

- (a) If on-duty at the time of the incident, the member shall file a written report with his/her Division Administrator or provide a recorded statement to investigators prior to the end of shift, unless otherwise directed.
- (b) If off-duty at the time of the incident, a written report shall be submitted or a recorded statement provided no later than the end of the next regularly scheduled shift, unless otherwise directed by a supervisor.

#### 312.7.1 DESTRUCTION OF ANIMALS

##### **Best Practice**

Members are authorized to use firearms to stop an animal in circumstances where the animal reasonably appears to pose an imminent threat to human safety and alternative methods are not reasonably available or would likely be ineffective.

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In circumstances where there is sufficient advance notice that a potentially dangerous animal may be encountered, office members should develop reasonable contingency plans for dealing with the animal (e.g., fire extinguisher, TASER device, oleoresin capsicum (OC) spray, animal control officer). Nothing in this policy shall prohibit any member from shooting a dangerous animal if circumstances reasonably dictate that a contingency plan has failed or becomes impractical.

### 312.7.2 INJURED ANIMALS

**Best Practice** **MODIFIED**

A member may euthanize an animal that is so badly injured that human compassion requires its removal from further suffering and where other dispositions are impractical.

### 312.7.3 WARNING AND OTHER SHOTS

**Best Practice**

Generally, warning shots or shots fired for the purpose of summoning aid are discouraged and may not be discharged unless the member reasonably believes that they appear necessary, effective and reasonably safe.

## 312.8 FIREARMS INSTRUCTOR DUTIES

**Best Practice** **MODIFIED**

The range will be under the exclusive control of the Firearms Instructor. All members attending will follow the directions of the Firearms Instructor. The Firearms Instructor will maintain a roster of all members attending the range and will submit the roster to the Training Sergeant or Administrator after each range date. Failure of any member to sign in and out with the Firearms Instructor may result in non-participation or non-qualification.

The range shall remain operational and accessible to office members during hours established by the Office.

The Firearms Instructor has the responsibility of making periodic inspection, at least once a year, of all duty firearms carried by members of this office to verify proper operation. The Firearms Instructor has the authority to deem any office-issued firearm unfit for service.

The Firearms Instructor has the responsibility for ensuring each member meets the minimum requirements during training shoots and, on at least a yearly basis, can demonstrate proficiency in the care, cleaning and safety of all firearms the member is authorized to carry. The Firearms Instructor shall ensure that the handgun qualification standards set by the Wisconsin Law Enforcement Standards Board are either met or exceeded by each deputy (Wis. Stat. § 165.85).

The Firearms Instructor shall complete and submit to the Training Sergeant or Administrator documentation of the training courses provided. Documentation shall include the qualifications of each instructor who provides the training, a description of the training provided and, on a form that has been approved by the Office, a list of each member who completes the training. The Firearms Instructor should keep accurate records of all training shoots, qualifications, repairs, maintenance, or other records as directed by the Training Sergeant or Administrator.

# Green Lake County Sheriff's Office

## Green Lake County SO Policy Manual

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#### 312.9 FLYING WHILE ARMED

**Federal** **MODIFIED**

The Transportation Security Administration (TSA) has imposed rules governing law enforcement officers flying armed on commercial aircraft. The following requirements apply to deputies who intend to be armed while flying on a commercial air carrier or flights where screening is conducted (49 CFR 1544.219):

- (a) Deputies wishing to fly while armed must be flying in an official capacity, not for vacation or pleasure, and must have a need to have the firearm accessible, as determined by the Office based on the law and published TSA rules.
- (b) Deputies must carry their Green Lake County Sheriff's Office identification card, bearing the deputy's name, a full-face photograph, identification number, the deputy's signature and/or the signature of the Sheriff or the official seal of the Office and must present this identification to airline officials when requested. The deputy should also carry the standard photo identification needed for passenger screening by airline and TSA officials (e.g., driver license, passport).
- (c) The Green Lake County Sheriff's Office must submit a National Law Enforcement Telecommunications System (NLETS) message prior to the travel. If approved, TSA will send the Green Lake County Sheriff's Office an NLETS message containing a unique alphanumeric identifier. The deputy must present the message on the day of travel to airport personnel as authorization to travel while armed.
- (d) An official letter signed by the Sheriff authorizing armed travel may also accompany the deputy. The letter should outline the deputy's need to fly armed, detail his/her itinerary, and include that the deputy has completed the mandatory TSA training for a law enforcement officer flying while armed.
- (e) Deputies must have completed the mandated TSA security training covering deputies flying while armed. The training shall be given by the office-appointed instructor.
- (f) It is the deputy's responsibility to notify the air carrier in advance of the intended armed travel. This notification should be accomplished by early check-in at the carrier's check-in counter.
- (g) Any deputy flying while armed should discreetly contact the flight crew prior to take-off and notify them of his/her assigned seat.
- (h) Discretion must be used to avoid alarming passengers or crew by displaying a firearm. The deputy must keep the firearm concealed on his/her person at all times. Firearms are not permitted in carry-on luggage and may not be stored in an overhead compartment.
- (i) Deputies should try to resolve any problems associated with flying armed through the flight captain, ground security manager, TSA representative or other management representative of the air carrier.
- (j) Deputies shall not consume alcoholic beverages while aboard an aircraft, or within eight hours prior to boarding an aircraft.

# Green Lake County Sheriff's Office

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## Firearms

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### 312.10 CARRYING FIREARMS OUT OF STATE

**Federal** **MODIFIED**

Qualified, active, full-time deputies of this office are authorized to carry a concealed firearm in all other states subject to the following conditions (18 USC § 926B):

- (a) The deputy shall carry his/her Green Lake identification card and badge whenever carrying such firearm.
- (b) The deputy is not the subject of any current disciplinary action.
- (c) The deputy may not be under the influence of alcohol or any other intoxicating or hallucinatory drug.
- (d) The deputy will remain subject to this and all other office policies (including qualifying and training).

Deputies are cautioned that individual states may enact local regulations that permit private persons or entities to prohibit or restrict the possession of concealed firearms on their property, or that prohibit or restrict the possession of firearms on any state or local government property, installation, building, base or park. Federal authority may not shield a deputy from arrest and prosecution in such locally restricted areas.

Active law enforcement officers from other states are subject to all requirements set forth in 18 USC § 926B.