

PERSONNEL COMMITTEE MEETING
June 11, 2020

The meeting of the Personnel Committee was called to order by County Clerk Liz Otto at 4:30 PM on Thursday, June 11, 2020 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The meeting was held both in person and via Zoom due to the COVID-19 pandemic. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Ken Bates (Zoom)
Bob Schweder
Curt Talma
Sue Wendt
Charlie Wielgosh

Other County Employees Present: Liz Otto, County Clerk; Cathy Schmit, County Administrator; Nicole Geschke, HR Coordinator (Zoom); Dawn Klockow, Corporation Counsel; Jason Jerome, HHS Director (Zoom); Harley Reabe, County Board Chair; Lori Evans, SO Admin Asst (Zoom)

ELECTION OF CHAIR

County Clerk Liz Otto called for nominations for Chair. Charlie Wielgosh nominated Bob Schweder for Chair. Otto called for nominations 3 times. *Motion/second (Wendt/Wielgosh)* to close the nominations and cast a unanimous ballot for Schweder as Chair. Motion carried with no negative vote.

ELECTION OF VICE CHAIR

Chair Schweder called for nominations for Vice Chair. Sue Wendt nominated herself for Vice Chair. Schweder called for nominations 3 times. Corporation Counsel Klockow stated that Schweder can declare Wendt the Vice Chair since there are no other nominations.

MINUTES

Motion/second (Wendt/Talma) to approve the minutes of the December 16, 2019 meeting with no additions or corrections. Motion carried with no negative vote.

DISCUSSION ON JOB DESCRIPTION CHANGE PROCESS

County Board Chair Harley Reabe asked the committee to review the memo from Corporation Counsel Dawn Klockow and discuss at a future meeting. *Motion/second (Wielgosh/Talma)* to postpone discussion until the next meeting. Motion carried with no negative vote.

RESOLUTIONS

- **Establishing 2021 Annual Budgeted Allocation for Pay for Performance**

County Administrator Cathy Schmit explained the resolution and stated that the 2% increase is based on the inflation factor which is just under that at 1.8%. Discussion held. Chair Schweder requested to have a complete explanation of the wage scale and process at the next meeting.

Motion/second (Wendt/Talma) to approve the resolution at the 2% increase and forward to County Board for final approval. Motion carried with no negative vote.

CONSIDER MOTION TO CONVENE INTO CLOSED SESSION PER:

- **Wis. Stat. §19.85(1)€ deliberating or negotiating the purchasing of public properties, the investing of public funds, whenever competitive or bargaining reason require a closed session. This closed session relates to bargaining strategy – negotiation authority for County Administrator to negotiate the WPPA union contract.**
- **Wis. Stat. 19.85(1)(f) to consider employment and compensation data of certain employees who may be offered an early retirement incentive.**

Motion/second (Talma/Wendt) to enter into Closed Session at 4:55 PM. Roll call vote: Ayes – Talma, Wendt, Schweder, Wielgosh, Bates; Nays – none.

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second (Talma/Wendt) to enter into Open Session at 5:07 PM. Roll call vote: Ayes – Talma, Wendt, Schweder, Wielgosh, Bates; Nays – none.

Motion/second (Wielgosh/Talma) to allow County Administrator Cathy Schmit to enter into negotiations with the WPPA union. Motion carried with no negative vote.

Motion/second (Talma/Wendt) to take no action on the early retirement options at this time but to have County Administrator Cathy Schmit provide more details with budget numbers at the next meeting. Motion carried with no negative vote.

COMMITTEE DISCUSSION

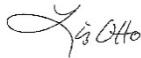
Future meeting date: Regular meeting – Next meeting date set for July 9th, 2020 at 4:30 PM

Future agenda items: wage scale and pay for performance explanation, job description process, Closed Session regarding early retirement options

ADJOURNMENT

Chair Schweder adjourned the meeting at 5:10 PM.

Submitted by,



Liz Otto
County Clerk