

PERSONNEL COMMITTEE MEETING
July 9, 2020

The meeting of the Personnel Committee was called to order by Chair Bob Schweder at 4:30 PM on Thursday, July 9, 2020 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The meeting was held both in person and via Zoom due to the COVID-19 pandemic. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Ken Bates (Zoom)
Bob Schweder
Curt Talma (Zoom)
Sue Wendt
Charlie Wielgosh

Other County Employees Present: Liz Otto, County Clerk; Cathy Schmit, County Administrator; Nicole Geschke, HR Coordinator (Zoom); Dawn Klockow, Corporation Counsel; Jason Jerome, HHS Director (Zoom); Lori Evans, SO Admin Asst (Zoom); Keith Hess, Supervisor #17

MINUTES

Motion/second (Wendt/Wielgosh) to approve the minutes of the June 11, 2020 meeting with no additions or corrections. Motion carried with no negative vote.

DISCUSSION ON JOB DESCRIPTION CHANGE PROCESS

Corporation Counsel Dawn Klockow recommended a request for proposals with outside counsel to have the current policy reviewed.

Motion/second (Wielgosh/Wendt) to allow Klockow to implement a request for proposals with outside counsel. Motion carried with no negative vote.

WAGE SCALE AND PAY FOR PERFORMANCE EXPLANATION

County Administrator Cathy Schmit explained the current wage scale and the performance evaluation process. Chair Schweder requested a copy of the scale with each employee's current wages be provided to the committee along with the bell curve.

2021 BUDGET DISCUSSION

County Administrator Cathy Schmit stated the 2021 wage resolution has passed through County Board.

CONSIDER MOTION TO CONVENE INTO CLOSED SESSION PER:

- **Wis. Stat. §19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations – consider employment and compensation data of certain employees who may be offered an early retirement incentive.**

Motion/second (Wendt/Bates) to enter into Closed Session at 5:06 PM. Roll call vote: Ayes – Wendt, Bates,

Schweder, Wielgosh, Talma. Nays – none.

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second (Wielgosh/Wendt) to enter into Open Session at 5:28 PM. Roll call vote: Ayes – Wielgosh, Wendt, Talma, Wendt, Schweder, Bates; Nays – none.

Motion/second (Wielgosh/Wendt) to direct County Administrator Cathy Schmit to pursue early retirement options and consult with a labor attorney. Motion carried with no negative vote.

COMMITTEE DISCUSSION

Future meeting date: Regular meeting – Next meeting date set for August 13th, 2020 at 3:30 PM

Future agenda items:

ADJOURNMENT

Chair Schweder adjourned the meeting at 5:30 PM.

Submitted by,



Liz Otto
County Clerk

DRAFT