

## FINANCE COMMITTEE

February 26, 2020

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 10:00 AM on Wednesday, February 26, 2020, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe  
Brian Floeter  
Larry Jenkins  
Robert Lyon

Absent: Dennis Mulder

### Other County

Employees Present: Liz Otto, County Clerk  
Dawn Klockow, Corporation Counsel  
Amanda Toney, Treasurer  
Cathy Schmit, Cty Administrator

Barry Mashuda, Hwy Commissioner  
Kayla Yonke, HHS Financial Manager  
Becky Pence, Hwy Admin Asst  
Ed Tetzlaff, Financial Mgr

### MINUTES

*Motion/second (Floeter/Jenkins)* to approve the minutes of the January 29, 2020 and February 18, 2020 meetings with no additions or corrections. Motion carried with no negative vote.

**PUBLIC COMMENTS** – none

### **TREASURER'S MONTHLY REPORT**

- **Tax Collection Update**

Treasurer Amanda Toney stated there is approximately \$13,000,000 in 2019 property taxes left to collect. Reminders were sent out to all property owners in early February.

- **January Financial Reports**

Treasurer Amanda Toney gave an update on settlement fund transfers into various CD's and a money market account.

- **Sales Tax Update**

Treasurer Amanda Toney gave the current sales tax figures and reminded the committee that the security updates will be paid out of this account.

### **IN REM UPDATE**

Treasurer Amanda Toney provided an update on the properties claimed by the county.

### **CREDIT CARD REQUEST**

*Motion/second (Lyon/Jenkins)* to approve the credit card request for Ed Tetzlaff, Financial Manager and Casie Ewerdt, Register in Probate in the amount of \$20,000 and \$1,500 respectively. Motion carried with no negative vote.

### **TREDC REVOLVING LOAN FUND UPDATE**

Chair Reabe stated that a TREDC meeting is scheduled for February 28, 2020 and will provide an update in March.

### **BUDGET REVIEW**

2019 and January 2020 revenues and expenditures were reviewed and discussed.

**BUDGET ADJUSTMENT/LINE ITEM TRANSFERS**

- **Land Conservation** – budget adjustment revenue account adjusted by \$19,862.00 due to overestimation of the DATCP staff funding.
- **County Administrator** – line item transfer in the amount of \$1,018.00 from Pre-Employment Physicals to Drug Testing due to transposed numbers in the budget.
- **Land Conservation** – line item transfer in the amount of \$5,502.49 from Planning Grant to Twin Lakes Improvement until the final reimbursement is available.
- **Land Conservation** – line item transfer in the amount of \$1,131.92 from Operating Expense to Vehicle Maintenance for unexpected repairs and increased fuel costs.

*Motion/second (Lyon/Jenkins)* to approve the budget adjustment and line item transfer requests. Motion carried with no negative vote.

**SUPERVISOR’S/LAY PEOPLE MONTHLY CLAIMS**

Supervisor’s claims: \$2,940.44

Lay people: \$138.45

*Motion/second (Lyon/Floeter)* to approve supervisor and lay people claims. All ayes. Motion carried with no negative vote.

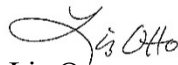
**COMMITTEE DISCUSSION**

- **Future meeting dates:** Regular meeting – March 25, 2020 @ 9:00 AM.
- **Future agenda items for action & discussion:**

**ADJOURNMENT**

Chair Reabe adjourned the meeting at 10:21AM.

Submitted by,



Liz Otto  
County Clerk