



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

January 7, 2020

**The following documents are included in the packet for the
Ag/Extension Education & Fair Committee Meeting on
Tuesday, January 14, 2020:**

- 1) Cover Sheet
- 2) Agenda
- 3) Draft minutes from the December 10, 2019 meeting
- 4) County Library Reports
- 5) Educator Reports for: Katie Gellings (Health & Well-Being Extension Educator), and Morgan Martinez (4-H Program Coordinator).



GREEN LAKE COUNTY
AGRICULTURE, EXTENSION EDUCATION & FAIR

Office: 920-294-4032
FAX: 920-294-4176

Agriculture, Extension Education & Fair Committee Meeting Notice

Date: Tuesday, January 14, 2020 Time: 9:00 a.m.
Green Lake County Government Center, Training Room
571 County Rd A, Green Lake WI

AGENDA

**Committee
Members**

Patti Garro, Chair
Keith Hess
*Katie Mehn, Vice
Chair*
Kathy Morris
Peter Wallace

*Kathy Ninneman,
Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 12/10/19
5. Public Comments – 3 Minute Limit
6. County Library Services Report (submitted monthly report) –
7. **FAIR**
8. Recruitment Process/Job Description for Fair Coordinator
9. Cash Deposits for Citations, CR19-0978
10. 2020 Fair
11. Truck/Tractor Pull – Rich Swanke
12. **UW-EXTENSION**
13. Educators' Summary of Monthly Reports & Relevant Trainings,
Meetings & Programs
14. Area Extension Director Report
15. Approval of Educator Out of County Days –
Discussion/Approval
16. Committee Discussion
 - Future Meeting Dates: February 11, 2020
 - Future Agenda items for action & discussion
17. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Kathy Ninneman

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or Audio assistance, should contact the Extension Office, 294-4032, not later than 3 days before date of the meeting.



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The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chair Patti Garro, at 9:00 a.m., on Tuesday, December 10, 2019 in the County Board Room of the Green Lake County Government Center in Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Patti Garro, Chair
Keith Hess
Katie Mehn, Vice Chair
Kathy Morris
Peter Wallace

Staff Present: Adam Hady
Katie Gellings
Morgan Martinez
Kathy Ninneman
Kim Zills

Absent: Ben Jenkins, funeral

Also Present: Harley Reabe, County Board Chairman

MINUTES

Motion/second (Mehn/Hess) to approve the November 12, 2019 minutes with no additions or corrections. All ayes. Motion carried.

PUBLIC COMMENTS

Nothing.

COUNTY LIBRARY SERVICES REPORT

The submitted monthly reports are in the committee packet. Morris gave a Winnefox report from the last meeting in October. Reabe commented there is an opening on the Kingston Library Board.

2019 FAIR RECAP

Zills is wrapping up her last few items. During the fair she held a community service pillowcase project to make pillowcases for the Ronald McDonald House. She has received 294 pillowcases and will drive them to the Ronald McDonald House on Thursday.

2020 FAIR UPDATES

Zills has given all contracts to Cathy Schmit, County Administrator. Schmit will be attending the Wisconsin Association of Fairs Convention in January 2020.

EDUCATORS' SUMMARY OF MONTHLY REPORTS & RELEVANT TRAININGS, MEETINGS & PROGRAMS

Written monthly report on file for Gellings, Jenkins and Martinez. Gellings and Martinez gave verbal reports.

AREA EXTENSION DIRECTOR REPORT

Hady reported he is through the budget and contracts in all the counties. The position for Health & Well-being educator is open in Adams County, focusing on mental health. The FoodWise Coordinator position that was offered, was declined by the applicant. So it will be reposted in January. The Ag Educator in Marquette County has taken another position in Extension to be closer to home.

APPROVAL OF EDUCATOR OUT OF COUNTY DAYS

Motion/second (Hess/Wallace). All ayes. Approved.

COMMITTEE DISCUSSION

None.

FUTURE AGENDA ITEMS

- If anyone has an agenda item, please contact Garro or Ninneman.
- Next regular meeting date: January 14, 2020 in the Training Room at 9:00 a.m.

ADJOURNMENT

Motion/second (Hess/Mehn) to adjourn at 9:25 a.m.

*Respectfully submitted,
Kathy Ninneman, Committee Secretary*

DRAFT

Green Lake County Libraries Activity Report for January 2020

Berlin: With the New Year, comes a few new, as well as continuing some of our successful programs and services at the Berlin Library.

New services include monthly Open Tech Tuesdays, held the 1st Tuesday of each month, where staff will offer assistance to patrons with most personal devices. We will be sitting one-on-one to help with smart phones, tablets, and laptops. We will also be happy to set up appointments outside of this scheduled time to accommodate individual schedules.

Another new service that we have is Curbside Delivery and Pickup. Any individual may call the library to set up delivery of holds or other material to a patron's vehicle. We will also pick up library returns from a vehicle. This will be especially helpful to individuals who have a difficult time getting around and for families with little ones in the vehicle.

We are excited to host a free jazz concert on Tuesday, January 14 at 6pm. North Coast Jazz Project will be providing an evening of "Fun with Music" peppered with Jazz Standards, original pieces and musical anecdotes. Everyone is welcome to join us for this special event!

Kids exciting January programs include a Glow in the Dark Storytime on Thursday, January 23 at 6pm. Little ones can come in PJ's and enjoy storytime along with songs and glowsticks!

Regular storytimes will continue Wednesdays at 10am and 2pm. We will continue to partner with the Community Daycare, schools, and Boys & Girls Club to bring literacy programs to as many children as possible. Our Youth Librarian is working with the High School and Middle School to explore more opportunities to connect with tweens and teens.

Our building will soon be getting LED lighting, along with new ceiling fans to save on energy. The City of Berlin Department of Public Works will be doing most of the work to save on expense. We also updated some of our security cameras to give better quality footage of our library.

Our staff is looking forward to an exciting 2020 with lots of new programs and services for all ages.

Green Lake: Happy New Year! January kicks off with a new art display from Pat Dobrinska's local art class. The art will be on display in the Hickory room all month. The Friends of the library are exclaiming about all the excellent donations they have received and are planning another book sale on Saturday, January 6 from 9 am -1 pm. Later in the month, on January 16 at 6 pm Katie Gellings will join us at the library for a Taking Care of You class--come learn some stress relief tips, cultivate new habits and weed out bad ones, and enhance your overall living. This month we are also rolling out some new children's area items: new engaging displays, a train table, some new seating, and upgrades to our previous kid's kitchenette and tool play area. The cheers of delight from the kiddos will surely bring a smile to your face. Stop by and see us and the new items anytime!

Kingston: The new year has arrived, and during January at the Mill Pond Library in Kingston new classes will be starting. On Jan. 7th & 8th instructor Jan Saecker, of Markesan, will begin teaching a new Tai Chi class. On Tuesday evenings, classes will be held at 5:15 pm, and on Wednesday mornings, classes will be at 9 am. Jan has taught several different forms of Tai Chi at the library so far: Beginning Tai Chi, a Relaxation protocol, and QiGong exercises to name a few, and in January she will begin a new class. Some of the benefits of Tai Chi documented by research are improved muscle strength, balance, and flexibility. How? One way is better proprioception, which is the ability to sense the position of one's body in any space. Proprioception declines with age. Tai Chi helps train this sense, which is a function of sensory neurons in the inner ear and stretch receptors in the muscles and ligaments. You don't need anything special for the Tai Chi classes, simply wear comfy clothes that allow you to move.

Did you ever get a homemade card in the mail, and think "Oh I wish I could make something like that?" Well, on Wednesday, January 15th, at 10 am, you can come to the library to take a class on how to make homemade birthday cards. Marlene Kohn and Carol Zanto will be here to show you some of their

work, and then will teach the class how to make a card of their own. You can sign up for the class the next time you are in the library, or call 394-3281 during open hours to have us add your name to the list.

Markesan: After all the hustle and bustle of the holidays, the Markesan Library is inviting people to relax and refocus with Meditation Classes each Thursday from 2-2:45pm with Dr. Jennifer Culver. Meditation is a relaxation technique that helps to reduce cortisol (stress hormone) levels, reduce inflammation in the body and mind, and reduce headaches and other bodily pains. It can also reduce cravings and improve the immune system. Both silent and guided meditation techniques will be used.

The library is also promoting that other relaxing winter time activity- reading! A “Sip & Swipe: E-Reader” workshop will be held on Monday Jan. 13th at 1pm or 6pm. This class will teach people how to check out E-Books and download audio books for free with a library card. Information about other E-book apps will also be discussed. Coffee & hot chocolate will be provided for sipping enjoyment.

For families, there will be a Disney trivia contest and a movie showing of *Maleficent 2* on Monday Jan 20th. Trivia will begin at 1pm with the movie to follow. To try and beat the winter blahs with a little touch of summer, there will be a Beach Bash Storytime Party for early elementary and preschoolers on Thursday, January 30th at 4:30pm. This storytime under the sea will feature limbo, buried treasure, plank walking, stories, songs and other summer themed activities & crafts.

Summer is definitely on our minds in Markesan, as we were awarded a \$580 grant from the Oshkosh Community Foundation towards our 2020 Summer Reading Program. Work on the summer reading program is underway.

Princeton: Princeton Public Library continues to finalize our remodel/expansion project. In December we installed a mop sink, erosion control, new furniture, and frames for circulation desk tackboards. We continue unpack, organize, and resolve problems that cropped up during the move. Our board is moving forward on creating, discussing, and voting on new library policies. I have begun a new email newsletter which is sent out monthly. Programs held include Cabin Fever, Air Flaire Family Fun Night, Cards Club, Book Clubs, Story Time, and drop-in crafts.



Extension

UNIVERSITY OF WISCONSIN-MADISON
GREEN LAKE COUNTY

Katie Gellings
Green Lake County
Health & Well-Being Extension Educator
December 2019

This report briefly describes the work that was completed within the Health & Well-Being Institute in December of 2019. During the reporting period, the educator made 32 direct educational and professional contacts.

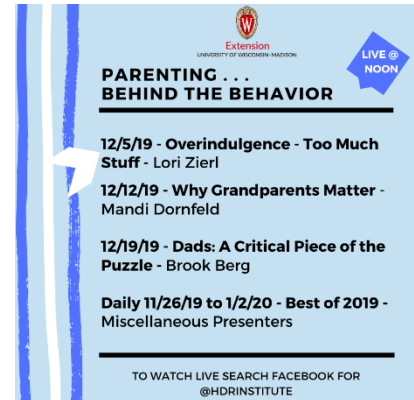
Educational Programming, Networking and Outreach in the Local Community

Green Lake County Teen Parents' Group, Berlin Library

I was asked to meet with the teen parents' group at the Berlin Library to offer Extension parenting resources to individuals within the group. I shared the Parenting...Behind the Behavior video series as well as the many newsletters we offer to first-time parents.

Networking within Extension and Professional Development Opportunities

I made 14 contacts within the UW Extension system during the month of December. I continue to have a number of professional meetings scheduled with colleagues and mentors to continue to network and learn from my fellow Extension educators.



Program Manager Meetings

In December I met with both the Financial Program Manager and the Health Eating Active Living (HEAL) Program Manager to discuss programming within Green Lake County. I am in the process of writing my 2020 Plan of Work which will showcase the programming I have planned for 2020. My Plan of Work will be written in line with each program area in order to best utilize the University of Wisconsin Madison resources.

Peer Mentor Cohort

I was asked to serve as a mentor to a new colleague who works in Kenosha County. I am attending several webinars throughout 2020 to get the proper mentor training and will also be attending an in-person training in Madison at the end of January.

Newspaper Articles

“Be Food Safe this Holiday Season” Berlin Journal Newspapers. December 23, 2019. By Katie Gellings, Health & Well-Being Educator

Out of County Days

- 1 Out of county days for December (Dollars During Development Workgroup meeting, Fond du Lac – 1)
- 3 Out of county days planned for January (Dollars During Development Workgroup meeting, Fond du Lac – ½ day, Money Smart Week Webinar (panelist), Fond du Lac – ½ day, Peer Mentor Onboarding, Madison – 2)

* Travel expenses are covered by Extension



Extension

UNIVERSITY OF WISCONSIN-MADISON
GREEN LAKE COUNTY



Morgan Martinez
Green Lake County
4-H Program Coordinator
December 2019

This report briefly describes the work that was completed within the 4-H Program in December of 2019. During the reporting period, the program coordinator made 64 direct educational and professional contacts.

Program Highlights

Leaders' Association, Green Lake

Organized at the county level, the 4-H Leaders' Association works closely with the 4-H Program Coordinator. The organization brings together volunteers to serve as a venue for volunteer leader training and an organizing mechanism in providing volunteer and financial support for county level educational opportunities for 4-H members and 4-H volunteers. I attended their meeting on December 5, 2019. The meeting covered a variety of topics including reviewing the application process for 4-H Leaders' Association scholarships, reviewing the Green Lake County 4-H Record Books, and fundraising opportunities.

3-County 4-H Club Officer Training, Montello

I worked with Christa Van Treeck, Marquette County Extension 4-H Youth Development Educator, and Evan Henthorne, Adams County Extension Agriculture Educator and 4-H Program Coordinator, to hold a 3-County 4-H Club Officer Training. 24 young people from all three counties participated in this training, with 8 young people from Green Lake County 4-H. The purpose of the 4-H Club Officer Training is to introduce young people to the importance of responsible leadership, how to organize a club meeting or activity, and how to practice their leadership skills in 4-H to work together to accomplish the club's goal. Young people in leadership roles gain belonging, mastery, independent and generosity, the *Four Essential Elements of Positive Youth Development*.



Did you know... 4-H Funds

Regardless of the source, all 4-H funds must be used for 4-H Youth Development educational programs. All 4-H funds are public funds and must be publicly accountable. Federal regulations governing the use of the 4-H Name and Emblem require annual financial reporting/accountability of all organized 4-H club/units/groups. Failure to annually submit the financial report could result in loss of the 4-H club/unit/group charter.

As with all public funds, there are specific rules and regulations that must be followed to ensure proper use and minimal risk. With the oversight from the 4-H Youth Development Educator, 4-H Clubs/Units/Groups have the following options for depositing or investing funds. These are listed in the order of preference.

- Option A: FCIC of NCUA Institution
- Option B: The *Wisconsin 4-H Foundation*
- Option C: County UW-Extension Account
- Option D: State UW-Extension Account
- Option E: Other 4-H foundation or endowment fund

Any non-chartered organization that raises and/or manages funds under the 4-H Name or Emblem, must have a written MOU in place with UW-Extension.

Out of County Days

- 1 Out of county days for December
 - *4-H Club Officer Training, Montello, December 7*

- 2 Out of county day planned for January
 - *Extension Cohort 5 Onboarding Meeting*, Stevens Point, January 14-15*

* Travel expenses are covered by Extension