



The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chair Patti Garro, at 9:00 a.m., on Tuesday, January 14, 2020 in the Training Room of the Green Lake County Government Center in Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Patti Garro, Chair  
Keith Hess  
Katie Mehn, Vice Chair  
Kathy Morris

Absent: Peter Wallace

Staff Present: Adam Hady  
Katie Gellings  
Ben Jenkins  
Kathy Ninneman

Absent: Morgan Martinez, attending OnBoarding

Also Present: Harley Reabe, County Board Chairman; Cathy Schmit, County Administrator; Dawn Klockow, Corporation Counsel; Becca DuBois & Matthew Schraven, 4-H members; Beth Howman-Combs, 4-H volunteer; Laura Skalitzky, Princeton Library Director.

**MINUTES**

***Motion/second (Hess/Mehn)*** to approve the December 10, 2019 minutes with no additions or corrections. All ayes. Motion carried.

**PUBLIC COMMENTS**

Nothing.

**COUNTY LIBRARY SERVICES REPORT**

The submitted monthly reports are in the committee packet. Skalitzky gave a short report on each of the libraries.

**RECRUITMENT PROCESS/JOB DESCRIPTION FOR FAIR COORDINATOR**

Schmit reported they are exploring the Fair under a Fair Board, but will be looked at in the future. The position will be filled as usual. The job description has been updated and the position will be posted today. No judges have been hired to date and HCE will be supported through this position.

**SET CASH DEPOSITS FOR ORDINANCE VIOLATIONS**

Klockow presented the memorandum regarding cash deposits for citations, CR19-0978. Klockow explained that the County’s ordinance for issuing citations for County Ordinance violations is missing a provision required in the statutes. Wis. Stat. s. 66.0113(1)(c) requires that an ordinance “contain a schedule of cash deposits that are to be required for the various ordinance violations, plus costs, fees, and surcharges imposed under ch. 814, for which a citation may be issued. Klockow explained the table showing the Wisconsin Circuit Court Fee, Forfeiture, Fine and Surcharge Totals. Klockow explained that the base fee needs to be in the ordinance if individuals want to pay citation without appearing in court.

Klockow directed Committee members to the table in the memorandum showing which cash deposits need to be set for Ag/Extension Education and Fair ordinance violations.

Committee members discussed each of the statutes to set the forfeiture amount.

Junior Free Fair Regulations Ordinance §138-2 and General Regulations – Liquor and Fermented Malt Beverages Ordinance §138-5. **Motion/second (Hess/Mehn)** to recommend setting the cash deposit at \$250.00 for both. All ayes. Motion carried.

### **2020 FAIR**

Schmit reported she has 2 contracts:

- Dizzy D Balloons
- A&P Carnival

**Motion/second (Hess/Mehn)** to approve the above contracts. All ayes. Approved.

### **TRUCK/TRACTOR PULL**

Swanke was not present.

### **EDUCATORS' SUMMARY OF MONTHLY REPORTS & RELEVANT TRAININGS, MEETINGS & PROGRAMS**

Written monthly report on file for Gellings, Jenkins and Martinez. Gellings and Jenkins gave verbal reports and Hady reported for Martinez.

### **AREA EXTENSION DIRECTOR REPORT**

Hady reported all the budgets and contracts were approved in all the counties. He is getting trained on Performance Reviews. The position for Health & Well-being educator has a verbal approval in Adams County and he will announce once everything has been finalized. The FoodWise Coordinator position will be posted soon. There is also an Ag Educator position open in Marquette County and hopefully the state will look into re-filling it.

### **APPROVAL OF EDUCATOR OUT OF COUNTY DAYS**

**Motion/second (Mehn/Morris)**. All ayes. Approved.

### **COMMITTEE DISCUSSION**

None.

### **FUTURE AGENDA ITEMS**

- If anyone has an agenda item, please contact Mehn, Reabe or Ninneman. Garro will be on vacation and will not be at the February 11 meeting.
- Next regular meeting date: February 11, 2020 in the Training Room at 9:00 a.m.

### **ADJOURNMENT**

**Motion/second (Hess/Morris)** to adjourn at 9:28 a.m.

*Respectfully submitted,  
Kathy Ninneman, Committee Secretary*