



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 08/01/2019

Amended* Post Date: 08/02/2019

The following documents are included in the packet for the Parks Commission on August 5, 2019:

- 1) ***Amended Agenda**
- 2) Minutes from 05/06/2019
- 3) Ordinance 419-90 Park Rules and Regulations
- 4) Parks Report – Monthly Activities



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Parks Commission Meeting Notice

Date: August 5, 2019 Time: 4:30 PM

Location: Government Center, County Board Room, 571 County Road A, Green Lake WI

*Amended AGENDA**

Committee Members

*William Boutwell, Chair
Jerry Specht, Vice-Chair
Vicki Bernhagen
Todd Morris
Vonn Roberts
Michael Shattuck
Curt Talma*

Elizabeth Otto, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Approval of Minutes: 05/06/19
5. Dodge Memorial Park Boat Launch Issues
6. Update and Possible Action on Boat Launch Terminals
7. *Discussion and Possible Action on Dodge Memorial Park Bathrooms
8. Discussion and Possible Action Regarding Boat Washing Signage at Dodge Memorial and Sunset Parks
9. Review of Ordinance 419-90 Park Rules and Regulations 187-8 (K)
10. Five Year Parks Plan Update
11. Scenic Overlook
12. 2020 Budget Discussion
13. Parks Report
 - Monthly Activities
14. Committee Discussion
 - Future Meeting Dates: November 4, 2019 at 4:30PM
 - Future Agenda items for action & discussion
15. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

PARKS COMMISSION

May 6, 2019

The meeting of the Parks Commission was called to order by Chair Bill Boutwell on Monday, May 6, 2019 at 4:15 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen
Bill Boutwell
Todd Morris
Curt Talma
Michael Shattuck
Jerry Specht
Vonn Roberts

Other County Employees Present: Liz Otto, County Clerk; Harley Reabe, County Board Chair; Scott Weir, Maintenance Supervisor; Cathy Schmit, County Administrator; Sheriff Mark Podoll

APPROVAL OF MINUTES

Motion/second (Bernhagen/Morris) to approve the minutes of the 02/04/2019, 03/11/2019 and 04/01/2019 meetings with no additions or corrections. All ayes. Motion carried.

APPEARANCES

- **Boat washing stations – Anna Cisar and Stephanie Prellwitz**

Anna Cisar of Golden Sand Resource & Development Council and Stephanie Prellwitz, Executive Director of the Green Lake Association gave a presentation on their plan to inhibit the invasive species problem in Green Lake. Full scale boat washing stations which would include hot water hoses, etc. is part of the long range plan. In the meantime, they are requesting the following:

- 1) Boat cleaning boards be installed at Dodge Memorial and Sunset Park
- 2) Initial investment total of \$1700 for the two boards and approximately \$90 for annual operation and maintenance to be paid out of the boat launch expense account.
- 3) The county install the signs at no charge.

All cities and towns with public boat landings within the county will be asked to install boards as well. Discussion held. Cisar and Prellwitz will contact the Planning & Zoning Department to find out if there are any requirements and bring it back to the Parks Commission through a resolution for approval.

GREEN LAKE SANITARY DISTRICT REQUEST FOR BOAT LAUNCH FEE WAIVER – COUNTY ROAD K WETLAND RESIDENTS ONLY

Lisa Reas, Green Lake Sanitary District Administrator, requested that boat launch annual pass fees be waived for 6 landowners in the County K marsh due to their inability to access the lake during the spring and early summer carp

spawning period. Reas explained that there is a barrier under the K bridge and in order to reduce the carp numbers in the wetland the gate must be closed so the landowners are unable to access the lake.

Motion/second (Shattuck/Morris) to waive the annual boat launch fee for the 6 landowners specified. All ayes. Motion carried.

2019 PARKS BUDGET

Discussion and explanation of the 2019 Parks budget held.

REVENUES AND EXPENSES

County Clerk Liz Otto explained that the revenues and expenses are reviewed by the Finance Committee on a monthly basis.

RESOLUTIONS

- **Relating to Supporting Construction and Maintenance of a Multiple Purpose Bicycle and Pedestrian Trail between Ripon and Green Lake along the State Road 23 Corridor**

Jerry Specht spoke as a member of Green Lake Greenways to explain that this resolution is to support funding for the final phase of the multi-use trail. Funding is currently in place for the portion from the Hwy 23/49 intersection to Forest Ridge Road as well as from Sunnyside Road to CTH PP. This resolution would allow for grant request funding for the section from Forest Ridge Road to Sunnyside Road.

Motion/second (Roberts/Morris) to approve the resolution and forward to County Board for final approval. Discussion held. All ayes. Motion carried.

BOAT LAUNCH TERMINAL UPDATE

County Clerk Liz Otto informed the committee that the terminals have been installed and should be working after a technician comes to reconfigure the cell tower issue.

DODGE MEMORIAL PARK BOAT LAUNCH ISSUES

Maintenance Supervisor Scott Weir explained that the launches at Dodge Memorial Park are regulated by the DNR as to depth requirements. No action taken.

MEMORIAL BENCH APPROVAL

Todd Morris stated that the Land Conservation department is asking for approval to donate a bench in memory of Charlie Marks, the former Green Lake Sanitary District Administrator.

Motion/second (Morris/Specht) to approve the donated bench. All ayes. Motion carried.

FIVE YEAR PARKS PLAN

County Clerk Liz Otto distributed the current 5 year Parks and Recreation plan to all committee members. The plan was adopted in 2014 and will need to be updated by the end of the year. Chair Boutwell advised all committee members to review the plan and bring any questions or suggestions to the August meeting.

SCENIC OVERLOOK

Chair Boutwell suggested a scenic overlook sign for the area near CTH B and Hwy 73 due to the view of both Green Lake and Lake Puckaway. Information would need to be gathered as to restrictions, possible grant funding, etc.

PARKS REPORT

- Monthly activities – the report was reviewed and discussed.

COMMITTEE DISCUSSION

Vonn Roberts commented on the beauty of Zobel Park and the high use of the disc golf course.

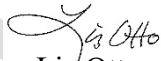
Future Meeting Date: Next meeting date: August 5, 2019 @ 4:15 PM

Future Agenda items for action & discussion: 5 year Parks plan update, boat wash tool board resolution, boat launch terminals update

ADJOURNMENT

Chair Boutwell adjourned the meeting at 5:12 PM.

Submitted by,



Liz Otto

County Clerk

Chapter 187. Parks and Recreation

Article III. Park Rules and Regulations

§ 187-8. Regulations established.

A.

Park hours for swimming at Margaret Dodge Memorial Park and Spring Lake Park in the Town of Kingston shall be from sunrise to 9:00 p.m. daily from Memorial Day to Labor Day. All swimming is at the individual's own risk.

[Amended 12-21-2004 by Ord. No. 822-04]

B.

Any group or organization using park facilities is required to have adult supervision in charge of the group while on park premises.

C.

Park hours in all County-operated parks shall be from sunrise to 9:00 p.m. daily. Requests for variation from these hours shall be made in writing to the County Clerk at least 10 days prior to the intended date of use.

D.

The public is requested at all times to keep all park and other recreational areas clean and sanitary.

E.

No privately owned equipment for recreation facilities shall be stored in park buildings.

F.

No intoxicating beverages, except for beer or ale in metal containers no larger than 16 ounces, is allowed on park or recreational area grounds at any time. Use of larger beer or ale containers will need to be approved in advance by obtaining a permit from the office of the County Clerk.

[Amended 8-18-1998 by Ord. No. 671-98]

G.

No profane language is allowed on park or recreational area grounds.

H.

All ice fishing shanties shall be removed from County park property by April 1 of each calendar year.

[Added 6-20-2000 by Ord. No. 700-00]

I.

No excessive noise or amplified music is allowed on park or recreational area grounds. Musical instruments and/or bands may not be played without prior approval by the Parks Commission or its designee.

[Amended 12-21-2004 by Ord. No. 822-04; 4-17-2018 by Ord. No. 15-2018]

J.

No pets are allowed in Green Lake County parks from Memorial Day to Labor Day. At all other times the pets shall be leashed or under the control by the owner of the pet. Exception is provided for a guide dog, signal dog, or other animal that is individually trained to accompany persons with disabilities and law enforcement K-9 animals.

[Amended 2-20-2001 by Ord. No. 716-01; 9-15-2015 by Ord. No. 1120-2015]

K.

No carnivals or other money-making enterprises shall be permitted on any park or recreational area grounds except for the sale of merchandise by the concessionaire at Margaret Dodge Memorial Park. Disc golf will be allowed at Zobel Memorial Park, and fund-raising will be allowed to support the disc golf course. [Amended 5-20-2008 by Ord. No. 927-08]

L.

No camping or house trailers or vehicles are allowed on park or recreational area grounds except in designated parking areas. No overnight parking and/or camping is permitted.

M.

Boat loading and unloading operations shall be restricted to those areas developed and designated for the same and should be restricted to 15 minutes or less so that ramps and piers do not become obstructed. Boat trailers shall be parked only in designated areas provided for that purpose.

N.

Overnight camping by organized youth groups, e.g., Boy Scouts, Girls Scouts, Campfire Girls, etc., may be authorized only at Zobel Memorial Park upon written application to the County Clerk's office at least 10 days in advance stating the name of the group, the number of campers, the responsible adults (at least two required to be present at all times) and the date(s) requested.

O.

All persons using County parks and recreational areas are expected to use the rest room facilities provided at each such location for their intended purpose.

P.

No person shall bring in or dump, deposit or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage or refuse or their trash. No refuse or trash shall be placed in any waters in or contiguous to any park or left anywhere on the grounds. All rubbish or waste shall be carried away from the park by the person responsible for its presence and properly disposed of elsewhere.

[Amended 5-20-2008 by Ord. No. 927-08]

Q.

No person shall in any manner display or cause to be displayed any sign, placard, picture or other depiction concerning any political candidate or proposal, any commercial display, showing or event, or any religious activity in any Green Lake County park or recreational area.

August 05, 2019

Parks & Recreation Committee

Parks & Recreation Department

Quarterly Report

Zobel Memorial Park

New ordinance signage along with new treated post installed upper and lower park area

Safety inspection performed on ADA playground unit

Bike rack installed for season

Cleaned up excessive trash 07/08/19

Cleaned up branches trees etc. after storm on 06/27/19

Schedule Maintenance performed

General Maintenance performed

Sunset Park

New pro rib steel roofing installed (1332 sq. ft.) on shelter 06/19/19

New ordinance signage installed along with new treated posts

Removed steel patio furniture that was placed by launch dumpster

Automated launch bank went down on 07/21/19/got back in operation 07/23/19 @ 11:19 lost communication

Installed new ridge and rake on shelter 07/16/19

Hauled excess trash away around dumpster with truck/trailer (3 times)

Household trash piled up around dumpster – 07/08/19

Bike rack installed for season

Rebooted enforcement app on automated launch terminal 07/01/19

Removed (1) plastic patio chair dumpster area 07/01/19

Cleaned up branched trees etc. after storm on 06/27/19

Dumpster installed at launch site for season

Pit restrooms pumped

Cement pad installed along with memorial bench

Removed old wooden fencing restroom area

Scheduled Maintenance performed

General Maintenance performed

Twin Lake Park

New ordinance signage installed along treated posts

Cleaned branches and trees etc. after storm on 06/27/19

Schedule Maintenance performed
General Maintenance performed

Spring Lake Park

New ordinance signage installed along with new treated posts
Cleaned up branches trees etc. after storm on 06/27/19
Gravel replaced along ramp where washed out
Scheduled Maintenance performed
General Maintenance performed

Dodge Memorial Park

Replaced vandalized water supply pipe to toilet men's restroom 07/26/19
Cleaned up camp fire debris by ADA fishing pier 06/24/19
New ordinance signage installed along with new treated posts
Remove launch #1 for damage repair – 07/23/19
Hauled excess trash away around dumpsters with trailer/truck to put in shop dumpsters (5 times)
Cleaned up remains of camp fire ADA fishing pier area
Safety inspection performed on all playground equipment
Pit toilet holding tank has failed inspection and cannot be repaired. The toilet has been locked and taken out of operation. A temporary porta toilet has been placed until a decision can be made on replacement -07/31/19
Repaired hand hold on launch 2 left side 07/08/19
Cleaned up household trash around dumpsters 07/08/19
Reattached out of service cover on manual launch bank on 06/29/19 and on 06/30/19 and removed/emptied garbage and glass bottles after flipped upside down (have pics)
Cleaned up branches trees etc. from storm on 06/27/19
Cleaned up camp fire debris by ADA fishing pier 07/26/19
Bike rack installed for season
Dumpsters installed at launch site for season
Pavilion opened 05/22/19 for season
Pit restroom at launch site pumped
Removed plastic patio furniture (2) chairs from west dumpster area 07/01/19
Dumpster installed at pavilion for season
Mandated water samples taken and forward to WDNR
Volleyball nets installed for season
Scheduled Maintenance performed
General Maintenance performed

Lake Maria Park

New ordinance signage installed along with new treated posts
Scheduled Maintenance performed
General Maintenance performed

Kingston Park

New ordinance signage installed along with new treated posts
Safety inspection performed on playground equipment
Dumpster installed for season
6 yds. of beach sand installed swim area
Cleaned up branches trees etc. after storm on 06/27/19
Pit restroom pumped
Volleyball net installed for season
Scheduled Maintenance performed
General Maintenance performed

Mascoutin Valley State Trail

Trimmed branches and cleaned up trail after strong winds from 07/20/19
Shoulders mowed 06/3/19
Shoulders mowed 07/25/19
Safety inspection performed on boardwalks
Bike rack installed for season
Shoulders mowed on 06/26/19
Weed control applied on 06/26/19
North end section of large board temp repaired until water dries up for permanent repair 06/27/19
Cleaned up branches trees etc. after storm on 06/27/19
Gravel replaced on small boardwalk west end (washed out)
Entire trail graded
Schedule Maintenance performed
General Maintenance performed

Mowed shoulders on City of Green Lake Multi Use Path Hwy. 23- 05/20/19
Mowed shoulders on City of Green Lake Multi Use Path Hwy. 23 – 06/18/19
Mowed shoulders on City of Green Lake Multi Use Path Hwy. 23- 07/29/19

Took delivery of new leased Parks & Recreation truck 07/29/19. This is the first truck Parks & Recreation has had for its department. Thank you Administrator Cathy Schmit

Submitted by:



Scott A. Weir
Maintenance Director
Parks & Recreation Director