



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 09/05/19

Amended* Post Date:

The following documents are included in the packet for the Parks Commission on September 10, 2019:

- 1) *Amended Agenda
- 2) Minutes from 08/05/19
- 3) Review of Ordinance 419-90 Park Rules and Regulations 187-8 (K)
- 4) Parks Monthly Activities



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Parks Commission Meeting Notice

Date: September 10, 2019 Time: 4:30 PM

Location: Government Center, County Board Room, 571 County Road A, Green Lake WI

Amended AGENDA*

Committee Members

*William Boutwell, Chair
Jerry Specht, Vice-Chair
Vicki Bernhagen
Todd Morris
Vonn Roberts
Michael Shattuck
Curt Talma*

Elizabeth Otto, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Approval of Minutes: 08/05/19
5. Update and Possible Action on Boat Launch Terminals
6. *Discussion and Possible Action on Dodge Memorial Park Bathrooms
7. Review of Ordinance 419-90 Park Rules and Regulations 187-8 (K)
8. Five Year Parks Plan Update
9. *~~Scenic Overlook~~
10. 2020 Budget Discussion
11. Parks Report
 - Monthly Activities
12. Committee Discussion
 - Future Meeting Dates: November 4, 2019 at 4:30PM
 - Future Agenda items for action & discussion
13. Adjourn

*stricken from the agenda

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

PARKS COMMISSION

August 5, 2019

The meeting of the Parks Commission was called to order by Chair Bill Boutwell on Monday, August 5, 2019 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen
Bill Boutwell
Todd Morris
Jerry Specht
Vonn Roberts

Absent: Michael Shattuck
Curt Talma

Other County Employees Present: Liz Otto, County Clerk; Harley Reabe, County Board Chair; Scott Weir, Maintenance Supervisor; Charlie Weilgosh, Supervisor #7; Cathy Schmit, County Administrator (5:10); Sheriff Mark Podoll (4:38)

APPROVAL OF MINUTES

Motion/second (Specht/Roberts) to approve the minutes of the 05/06/2019 meeting with no additions or corrections. Motion carried with no negative vote.

DODGE MEMORIAL PARK BOAT LAUNCH ISSUES

Discussion held on the water depth of the Dodge Memorial Park boat launches. There have been complaints that three of the four launches are too shallow for larger boats to use. Committee member Todd Morris will contact the DNR to find out if anything can be done to rectify the situation.

UPDATE AND POSSIBLE ACTION ON BOAT LAUNCH TERMINALS

County Clerk Liz Otto and Maintenance Supervisor Scott Weir gave an update on the issues to date with the trial boat launch terminals at Sunset Park and Dodge Memorial Park. Michael Wilson, the IPS, Inc. representative, was contacted via phone and provided answers to questions put forth by the committee. Wilson stated that the trial period can be extended to the end of October due to the issues we have had so far.

Motion/second (Specht/Bernhagen) to postpone a final decision on purchasing the boat launch terminals until the November meeting after the trial period has expired. Motion carried with no negative vote.

DISCUSSION AND POSSIBLE ACTION ON DODGE MEMORIAL PARK BATHROOMS

Maintenance Supervisor Scott Weir stated the bathrooms by the boat launch at Dodge Memorial Park have been closed due to problems with a leaking underground tank. Discussion held on the need for new facilities which would include flush toilets for year round use.

Motion/second (Morris/Roberts) to consult with Corporation Counsel on the process required to get bids and/or pricing for pre-fabricated bathrooms offering year round flush toilets. Motion carried with no negative vote.

DISCUSSION AND POSSIBLE ACTION REGARDING BOAT WASHING SIGNAGE AT DODGE MEMORIAL AND SUNSET PARKS

Ann Cisar, Golden Sands Resource, Conservation, and Development, gave an update on the request for 4X8 boat wash signage at both of the County launch sites. She stated that the Town of Green Lake, Town of Princeton, and City of Green Lake have agreed to put up the signs as well.

Motion/second (Roberts/Morris) to approve a one time payment of \$1,700.00 with an annual contribution of \$90.00 in maintenance to be paid out of boat launch fees for the boat washing signage and to provide installation assistance from Green Lake County. Motion carried with no negative vote.

REVIEW OF ORDINANCE 419-90 PARK RULES AND REGULATIONS 187-8(K)

County Clerk Liz Otto explained that there has been a request from a non-profit organization to sell food during a fundraising event at Dodge Memorial Park but under our current ordinance this is not allowed as interpreted by Corporation Counsel.

Motion/second (Roberts/Morris) to amend the ordinance to allow non-profit organizations to sell concessions for the duration of fund raising events at county parks with a pre-event 10 day application requirement.

FIVE YEAR PARKS PLAN – postponed to September 10, 2019 meeting

SCENIC OVERLOOK – postponed to September 10, 2019 meeting

2020 BUDGET DISCUSSION – postponed to September 10, 2019 meeting

PARKS REPORT – postponed to September 10, 2019 meeting

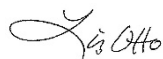
COMMITTEE DISCUSSION

Future Meeting Date: Next meeting date: special meeting to be held on Tuesday, September 10 @ 4:30 PM
Future Agenda items for action & discussion: five year parks plan, scenic overlook, 2020 budget discussion, parks report

ADJOURNMENT

Chair Boutwell adjourned the meeting at 5:58 PM.

Submitted by,



Liz Otto
County Clerk

Chapter 187. Parks and Recreation

Article III. Park Rules and Regulations

§ 187-8. Regulations established.

A.

Park hours for swimming at Margaret Dodge Memorial Park and Spring Lake Park in the Town of Kingston shall be from sunrise to 9:00 p.m. daily from Memorial Day to Labor Day. All swimming is at the individual's own risk.

[Amended 12-21-2004 by Ord. No. 822-04]

B.

Any group or organization using park facilities is required to have adult supervision in charge of the group while on park premises.

C.

Park hours in all County-operated parks shall be from sunrise to 9:00 p.m. daily. Requests for variation from these hours shall be made in writing to the County Clerk at least 10 days prior to the intended date of use.

D.

The public is requested at all times to keep all park and other recreational areas clean and sanitary.

E.

No privately owned equipment for recreation facilities shall be stored in park buildings.

F.

No intoxicating beverages, except for beer or ale in metal containers no larger than 16 ounces, is allowed on park or recreational area grounds at any time. Use of larger beer or ale containers will need to be approved in advance by obtaining a permit from the office of the County Clerk.

[Amended 8-18-1998 by Ord. No. 671-98]

G.

No profane language is allowed on park or recreational area grounds.

H.

All ice fishing shanties shall be removed from County park property by April 1 of each calendar year.

[Added 6-20-2000 by Ord. No. 700-00]

I.

No excessive noise or amplified music is allowed on park or recreational area grounds. Musical instruments and/or bands may not be played without prior approval by the Parks Commission or its designee.

[Amended 12-21-2004 by Ord. No. 822-04; 4-17-2018 by Ord. No. 15-2018]

J.

No pets are allowed in Green Lake County parks from Memorial Day to Labor Day. At all other times the pets shall be leashed or under the control by the owner of the pet. Exception is provided for a guide dog, signal dog, or other animal that is individually trained to accompany persons with disabilities and law enforcement K-9 animals.

[Amended 2-20-2001 by Ord. No. 716-01; 9-15-2015 by Ord. No. 1120-2015]

K.

No carnivals or other money-making enterprises shall be permitted on any park or recreational area grounds except for the sale of merchandise by the concessionaire at Margaret Dodge Memorial Park. Disc golf will be allowed at Zobel Memorial Park, and fund-raising will be allowed to support the disc golf course. [Amended 5-20-2008 by Ord. No. 927-08]

L.

No camping or house trailers or vehicles are allowed on park or recreational area grounds except in designated parking areas. No overnight parking and/or camping is permitted.

M.

Boat loading and unloading operations shall be restricted to those areas developed and designated for the same and should be restricted to 15 minutes or less so that ramps and piers do not become obstructed. Boat trailers shall be parked only in designated areas provided for that purpose.

N.

Overnight camping by organized youth groups, e.g., Boy Scouts, Girls Scouts, Campfire Girls, etc., may be authorized only at Zobel Memorial Park upon written application to the County Clerk's office at least 10 days in advance stating the name of the group, the number of campers, the responsible adults (at least two required to be present at all times) and the date(s) requested.

O.

All persons using County parks and recreational areas are expected to use the rest room facilities provided at each such location for their intended purpose.

P.

No person shall bring in or dump, deposit or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage or refuse or their trash. No refuse or trash shall be placed in any waters in or contiguous to any park or left anywhere on the grounds. All rubbish or waste shall be carried away from the park by the person responsible for its presence and properly disposed of elsewhere.

[Amended 5-20-2008 by Ord. No. 927-08]

Q.

No person shall in any manner display or cause to be displayed any sign, placard, picture or other depiction concerning any political candidate or proposal, any commercial display, showing or event, or any religious activity in any Green Lake County park or recreational area.

September 10, 2019

Submitted for informational purpose.

Parks & Recreation Committee
Parks & Recreation Department
Quarterly Report

Zobel Memorial Park

New ordinance signage along with new treated post installed upper and lower park area
Safety inspection performed on ADA playground unit
Bike rack installed for season
Cleaned up excessive trash 07/08/19
Cleaned up branches trees etc. after storm on 06/27/19
Schedule Maintenance performed
General Maintenance performed

Sunset Park

New pro rib steel roofing installed (1332 sq. ft.) on shelter 06/19/19
New ordinance signage installed along with new treated posts
Shelter fascia painted/stained
Installed new printer on automated launch bank 08/08/19
Removed steel patio furniture that was placed by launch dumpster
Automated launch bank went down on 07/21/19/got back in operation 07/23/19 @ 11:19 lost communication
Installed new ridge and rake on shelter 07/16/19
Hauled excess trash away around dumpster with truck/trailer (3 times)
Household trash piled up around dumpster – 07/08/19
Bike rack installed for season
Rebooted enforcement app on automated launch terminal 07/01/19
Removed (1) plastic patio chair dumpster area 07/01/19
Cleaned up branched trees etc. after storm on 06/27/19
Dumpster installed at launch site for season
Pit restrooms pumped
Cement pad installed along with memorial bench
Removed old wooden fencing restroom area
Scheduled Maintenance performed
General Maintenance performed

Twin Lake Park

New ordinance signage installed along treated posts
Cleaned branches and trees etc. after storm on 06/27/19
Holding tank for restroom schedule for inspection last week in september
Schedule Maintenance performed
General Maintenance performed

Spring Lake Park

New ordinance signage installed along with new treated posts
Cleaned up branches trees etc. after storm on 06/27/19
Holding tank for restroom scheduled for inspection last week in september
Gravel replaced along ramp where washed out
Scheduled Maintenance performed
General Maintenance performed

Dodge Memorial Park

Pavilion exterior stain/painted
Replaced vandalized water supply pipe to toilet men's restroom 07/26/19
Cleaned up camp fire debris by ADA fishing pier 06/24/19
New ordinance signage installed along with new treated posts
Remove launch #1 for damage repair – 07/23/19
Hauled excess trash away around dumpsters with trailer/truck to put in shop dumpsters (5 times)
Cleaned up remains of camp fire ADA fishing pier area
Safety inspection performed on all playground equipment
Pit toilet holding tank has failed inspection and cannot be repaired. The toilet has been locked and taken out of operation. A temporary porta toilet has been placed until a decision can be made on replacement -07/31/19
Repaired hand hold on launch 2 left side 07/08/19
Cleaned up household trash around dumpsters 07/08/19
Reattached out of service cover on manual launch bank on 06/29/19 and on 06/30/19 and removed/emptied garbage and glass bottles after flipped upside down (have pics)
Cleaned up branches trees etc. from storm on 06/27/19
Cleaned up camp fire debris by ADA fishing pier 07/26/19
Bike rack installed for season
Dumpsters installed at launch site for season
Pavilion opened 05/22/19 for season
Pit restroom at launch site pumped
Removed plastic patio furniture (2) chairs from west dumpster area 07/01/19
Dumpster installed at pavilion for season
Mandated water samples taken and forward to WDNR
Volleyball nets installed for season
Scheduled Maintenance performed
General Maintenance performed

Lake Maria Park

New ordinance signage installed along with new treated posts
Holding tank for restroom schedule for last week in september
Scheduled Maintenance performed
General Maintenance performed

Kingston Park

Straighten volley net poles that were pushed over
New ordinance signage installed along with new treated posts
Safety inspection performed on playground equipment
Dumpster installed for season
Holding tank for restroom scheduled for inspection last week in september
6 yds. of beach sand installed swim area
Cleaned up branches trees etc. after storm on 06/27/19
Pit restroom pumped
Volleyball net installed for season
Scheduled Maintenance performed
General Maintenance performed

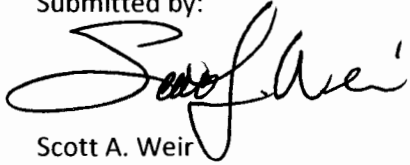
Mascoutin Valley State Trail

Cleaned up fallen tress/branches for 3 days after 08/07/19 storm
Trimmed branches and cleaned up trail after strong winds from 07/20/19
Shoulders mowed 06/3/19
Shoulders mowed 07/25/19
Safety inspection performed on boardwalks
Bike rack installed for season
Shoulders mowed on 06/26/19
Weed control applied on 06/26/19
North end section of large board temp repaired until water dries up for permanent repair 06/27/19
Cleaned up branches trees etc. after storm on 06/27/19
Gravel replaced on small boardwalk west end (washed out)
Entire trail graded
Schedule Maintenance performed
General Maintenance performed

Mowed shoulders on City of Green Lake Multi Use Path Hwy. 23- 05/20/19
Mowed shoulders on City of Green Lake Multi Use Path Hwy. 23 – 06/18/19
Mowed shoulders on City of Green Lake Multi Use Path Hwy. 23- 07/29/19

Took delivery of new leased Parks & Recreation truck 07/29/19. This is the first truck Parks & Recreation has had for its department. Thank you Administrator Cathy Schmit

Submitted by:

A handwritten signature in black ink, appearing to read "Scott A. Weir". The signature is fluid and cursive, with the first name "Scott" being the most prominent part.

Scott A. Weir
Maintenance Director
Parks & Recreation Director
Green Lake County