



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 07/02/19

Amended* Post Date: 07/02/19

The following documents are included in the packet for the Land Information Council on July 2, 2019:

- 1) ***Amended Agenda**
- 2) Minutes from 04/08/19
- 3) Resolution 19-2013 regarding Review of Land Information Office
- 4) ***BMP Software Proposal**
- 5) Land Information Program County Grant Report



GREEN LAKE COUNTY LAND INFORMATION COUNCIL

571 County Road A.

Green Lake, WI 54941

Land Information Council Meeting Notice

***Date: July 8, 2019 Time: 1:00PM
Green Lake County Government Center,
Committee Room, 571 County Road A, Green Lake WI***

Amended AGENDA*

Committee Members

*Harley Reabe
Sarah Guenther
Elizabeth Otto
Amanda Toney
Bob Schneider
Paul Gunderson
Mark Podoll
Gerald Stanuch
Don Lenz
Matt Kirkman*

*Elizabeth Otto,
Secretary*

1. Call to Order
2. Pledge of Allegiance
3. Certification of Open Meeting Law
4. Minutes 04/08/2019
5. Public Comments (3 Min. Limit)
6. Correspondence
7. Review Location of Land Information Office
8. *Transcendent BMP Conservation Software
9. City of Berlin GIS
10. PLSS Maintenance Program
11. Land Information Officer Report
 - Update on Grant Projects
12. PLSS Field Trip
 - S Lawson & Hwy 23 PLSS Survey Monument
13. Future Council Activities
 - Future Meeting. Dates:
 - Future Agenda items for action & discussion
14. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

**GREEN LAKE COUNTY
LAND INFORMATION COUNCIL
April 8, 2019**

The meeting of the Land Information Council was called to order by Chair Harley Reabe at 1:00 PM on Monday, April 8, 2019 in the Committee Room, Green Lake County Government Center. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe Amanda Toney Sarah Guenther
 Jerry Stanuch Liz Otto Todd Morris
 Don Lenz Matt Kirkman

Absent: Paul Gunderson, Bob Schneider

APPROVE MINUTES FROM 01/14/2019

Motion/second (Lenz/Guenther) to approve the minutes from the January 14, 2019 meeting with one date correction. All ayes. Motion carried.

PUBLIC COMMENTS – none

CORRESPONDENCE – none

CITY OF BERLIN GIS

Jerry Stanuch stated he is working with Lindsey Kemnitz in the City of Berlin to add city zoning to our website. Currently only township zoning information is available.

PLSS MAINTENANCE PROGRAM

Zoning Director Matt Kirkman stated that the PLSS project should be completed by 2025. Jerry Stanuch provided a map showing the corners that are not done. The maintenance project would involve an RFP (request for proposals) to find and update approximately 100 existing markers per year. Discussion held on a possible ordinance defining guidelines and/or fines for damage to existing markers. Don Lenz will check to see how other counties handle this.

LAND INFORMATION OFFICER REPORT

- Update on Grant Projects

Jerry Stanuch stated that the PLSS remonumentation project is still underway and future projects include the 10 year elevation model and the 5 year update of aerial photography.

Todd Morris stated that Land Conservation has been using the Nutrient Management module from Transcendent and has been very happy with it.

Treasurer Amanda Toney stated that she would like to acquire the parent/child history piece from Transcendent to track property splits. The cost is approximately \$1500. Discussion held.

FUTURE COUNCIL ACTIVITIES

Future Meeting Dates: July 8, 2019 @ 1:00 PM

Future Agenda items for action & discussion:

ADJOURNMENT

Chairman Reabe adjourned the meeting at 1:25 PM. Motion carried.

Submitted by:

Liz Otto
County Clerk

DRAFT

RESOLUTION NUMBER 19-2013

RELATING TO THE GREEN LAKE COUNTY LAND INFORMATION COUNCIL

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 15th day of October 2013, does resolve as follows:

WHEREAS, the Green Lake County created a Land Information Council by Resolution 28-2010 per Wisconsin Act 314 of 2010 to review the priorities, needs, policies, and expenditures of the Land Information Office and advise the County Board on matters affecting said office;

NOW, THEREFORE, BE IT RESOLVED the County Board of Supervisors shall establish the Land Information Council as an appointed committee.

BE IT FURTHER RESOLVED the Land Information Council will elect a Chairman, Vice Chairman, Secretary, and the Land Information Officer to the Council on the first meeting after April organizational meeting of the County Board; and

BE IT FURTHER RESOLVED that the location of the Land Information Office shall be reviewed as needed and at a minimum annually by the Land Information Council.

Roll Call on Resolution No. 19-2013

Submitted by the Land Information Council

Ayes 13, Nays 6, Absent 0, Abstain 0

/s/ Jack Meyers

Jack Meyers, Co. Brd Chair

Passed and Adopted/Rejected this 15th day of October 2013.

Kathleen Morris, Treas./RPL

/s/ Jack Meyers

County Board Chairman

/s/ Alan K. Shute

Al Shute, P&Z Dir./Surveyor

/s/ Margaret R. Bostelmann

ATTEST: County Clerk
Approve as to Form:

/s/ James Hebbe

Jim Hebbe, Co. Conservationist

/s/ Daniel Hurst

Corporation Counsel

/s/ Margaret Bostelmann

Margaret Bostelmann, County Clerk

/s/ Laura Polcyn

Laura Polcyn, Emerg. Communications

/s/ Sarah Guenther

Sarah Guenther, Register of Deeds

/s/ Henry Conti

Henry Conti, Realtor



Green Lake County



Software / Services Proposal Best Management Practice (BMP)

PRESENTED BY:

Kristy Wurzer
Business Development Specialist
Transcendent Technologies, llc
411 S. Commercial Street
Neenah WI 54956

May 13, 2019
(Pricing valid thru 2020 budget process)



PRICING SUMMARY (BMP)

This information is confidential and will not be shared with anyone outside of Green Lake County.

Software (BMP)

Qty.	Description	Price
	Ascent Software	
	BMP Software <ul style="list-style-type: none"> ○ Project status monitoring ○ Provides cost-sharing details ○ Tracking of P-reduction from each practice and entire projects ○ Time spent by staff can be documented ○ Staff member/contractor can be specified for each practice to determine appropriate contact ○ Practices are tied with parcel(s) they're located on ○ Reporting <p>Note: GIS/Imaging Integration not included – Optional future integration project. Additional discussions would need to take place to determine scope of project.</p>	\$ 12,000
	Early Adopter Discount (available thru 2020 budget process)	\$ 2,000
	Total – Software	\$10,000*

*Pricing does **not** include data migration, implementation, and training services.

Software Maintenance (Annual Cost)

Qty.	Description	Price
	Ongoing Maintenance & Support <ul style="list-style-type: none"> ○ Product updates & enhancements ○ Telephone and e-mail support ○ Ongoing yearly fee 	
	Ascent Software	
	BMP Software <ul style="list-style-type: none"> ● Maintenance and Support 	\$ 3,000
	Total Annual Maintenance/Support Costs	\$ 3,000

PRICING SUMMARY (Services Estimate)

This information is confidential and will not be shared with anyone outside of Green Lake County.

Implementation Services (BMP Software)

Task	
<ul style="list-style-type: none">• Project Management/Communication• Installation & Configuration• Training	
BMP Software Services Estimate	16 – 20 hours @ \$130/hour*

*Please note that the hours noted above are an “**estimate**”. The dollar amount reflected in any estimate can vary. Estimates are made in good faith based on information furnished by the client. Estimates do not constitute Transcendent Technology’s agreement to furnish time and materials for a certain price or for a “not to exceed” price, but instead are provided solely for client’s budgeting and Transcendent Technology’s resource scheduling.

This Proposal is agreed and accepted by:

Transcendent Technologies, LLC

By: (No Signature Required)

Name: Kristy Wurzer

Title: Business Development Specialist

Date: 5/13/19

Green Lake County

By: _____

Name: _____

Title: _____

Date: _____



Wisconsin Land Information Program County Retained Fee/Grant Report

Instructions:

If your county has accepted a grant under s. 16.967(7) WIS STATS or retained any fees under s.59.72 (5) WIS STATS, submission of this report to the Wisconsin Department of Administration, Division of Intergovernmental Relations is required by June 30th of the following year in accordance with s. 59.72(2)(b) WIS STATS.

County GreenLake	County FIPS 047	Recording Period: From Jan. 1, 2018 To Dec. 31, 2018
Name of Land Information Officer Gerald Stanuch	Email Address gstanuch@co.green-lake.wi.us	Phone Number 920-294-4174

1. Amount awarded in WLIP grants under s. 16.967(7) Wis. Stats. in the reporting period (Jan. 1 – Dec. 31, 2018)	\$ 119,248.00
2. Amount of document recording fees retained under s. 59.72(5) Wis. Stats. for land information in the reporting period at \$8 per document (Jan. 1 – Dec. 31, 2018)	\$ 30,304.00
3. Total amount of grants and retained fees provided through the WLIP in 2018	\$ 149,552.00

Brief narrative or bulleted summary of 2018 land information activities, including relevant web-links:

Green Lake County's land records modernization continues to move forward. The funds from County retained fees has allowed in-house work by the GIS Specialist to continue digital parcel mapping. The parcel mapping is now in an ongoing maintenance mode including integration of re-established PLSS (Public Land Survey System) corners.

The WLIP Grant funds were used in 2018 to re-establish PLSS corners that have been unidentified for many decades. These PLSS corners provide the foundation for accurate digital parcel mapping.

LiDAR was acquired through the 3DEP program.

Improvements were made to Emergency Management mapping.

Land Records software was purchased to provide public access to tax information related to parcels.

Website development and maintenance is an on-going process. A new gallery format is being developed to improve user ease of access to the new Land Records application.

Education and Training Grant funds continue to be used for a variety of opportunities that benefit Green Lake County's effort to modernize land records and make them available to public and private entities.

**Wisconsin Land Information Program
County Retained Fee/Grant Report – Continued**

Land Info Spending Category ▼	Project Title(s) Expand the height of rows if you have multiple projects in a spending category. Row height will automatically expand as you type. Do not delete rows. Add rows only for "Other."	Land Info Plan Citations Page number or section reference	Project Cost Note unit cost and project total for each project	Total Cost for Spending Category (ONE total per Spending Category)
Digital Parcel Mapping	Parcel mapping ongoing maintenance and re-established PLSS integration	p. 16	417 hours x \$60 by in-house GIS Specialist	25,000.00
PLSS	Remonumented section corners with survey-grade coordinates 2016 BB (11 at \$1,240) 2017 SI (33 at \$1,240) 2017 BB (22 at \$1,240)	p. 17	contract with Grothman \$13,640 \$15,920 \$27,280	56,840.00
Other Parcel Work (e.g., ROD indexing)				
LIDAR	3DEP LiDAR	p. 18	contract with Ayres	78,165.00
Orthoimagery				
Address Points	Emergency Atlas compilation and hard copy prints. Includes moving address point data from driveways to structures and digitizing driveways from orthos. Includes creation of emergency zone layer.	p. 19	contract with MachIV	24,026.63
Street Centerlines				
Software	Land Records Suite	p. 20	contract with Transcendent Technologies	53,816.00
Hardware				
Website Development/ Hosting Services	Maintain existing websites, portals, services, and back-end databases while developing and migrating to new website	p. 20	151 hours x \$60 by in-house GIS Specialist	9,080.00
Administrative Activities and Management				
Training and Education	WLIA Annual Conference WLIA Group Membership EWUG Annual Conference Outreach (County Fair, schools, libraries)	p. 21	\$350.28 \$200 \$361.36 \$1,005.90	1,917.54
TOTAL				\$ 248,845.17
Amount of retained fees and grants spent on land records modernization in the reporting period Total may be more or less than the amount of grants awarded and fees retained in 2018 (if carried over from year to year)				
Amount of retained fees and grants carried forward to calendar year 2019 from previous years				\$ 68,714.65