



# ***GREEN LAKE COUNTY***

*571 County Road A, Green Lake, WI 54941*

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**Original Post Date: 08/15/18**

**Amended\* Post Date: 08/20/18**

**The following documents are included in the packet for the Finance Committee on August 21, 2018:**

- 1) Amended Agenda\*
- 2) Resolutions
  - a. Relating to Eliminating One Highway Foreman Position and One Engineering Technician Position While Creating a General Laborer and Second Superintendent Position and Reclassify the Mechanic/Parts Foreman Position in the Highway Department
  - b. Relating to Engaging a Consultant to Perform a Countywide Ambulance Feasibility Study
  - c. Relating to Funding Human Health Hazard Abatement in Green Lake County Case Number 18 CX 1
  - d. Relating to Funding Human Health Hazard Abatement in Green Lake County Case Number 18 CX 2
- 3) Budget Adjustment\*



# GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto  
County Clerk

Office: 920-294-4005  
FAX: 920-294-4009

## Special Finance Committee Meeting Notice

**Date: August 21, 2018 Time: 5:15PM**

**The Green Lake County Government Center, County Board Room  
571 County Road A, Green Lake WI**

### AGENDA

#### Committee Members

*Harley Reabe, Chairman  
Larry Jenkins, Vice-Chair  
Robert Lyon  
Dennis Mulder  
Brian Floeter*

*Elizabeth Otto, Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Resolutions
  - Relating to Eliminating One Highway Foreman Position and One Engineering Technician Position While Creating a General Laborer and Second Superintendent Position and Reclassify the Mechanic/Parts Foreman Position in the Highway Department
  - Relating to Engaging a Consultant to Perform a Countywide Ambulance Feasibility Study
  - Relating to Funding Human Health Hazard Abatement in Green Lake County Case Number 18 CX 1
  - Relating to Funding Human Health Hazard Abatement in Green Lake County Case Number 18 CX 2
5. Ordinances
6. Committee Discussion
  - Future Meeting Dates: Regular Meeting to be determined
  - Future Agenda items for action & discussion:
7. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely,  
Elizabeth Otto, County Clerk

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date Of the meeting.**

**RESOLUTION NUMBER -2018**

**Relating to Eliminating One Highway Foreman Position and One Engineering Technician Position While Creating a General Laborer and Second Superintendent Position and Reclassify the Mechanic/Parts Foreman position in the Highway Department**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 21st day of August 2018, does resolve as follows:

- 1 **WHEREAS**, per Resolution 22-2016 the Green Lake County Board approved moving
- 2 away from a two (2) superintendent management team staffing model to a one (1)
- 3 superintendent, one (1) working foreman and one (1) Engineer Technician management
- 4 team staffing model, and
  
- 5 **WHEREAS**, recent events as observed by the outgoing Highway Commissioner,
- 6 County Administrator, HR Coordinator and County Board Chairman indicate that this
- 7 new management team model has had its challenges and has not been as effective as
- 8 had been projected or expected, and
  
- 9 Majority vote is needed to pass.

Approved by Personnel     Disapproved by Personnel  
 Approved by Finance       Disapproved by Finance

Roll Call on Resolution No.    -2018

Submitted by Highway Committee:

Ayes    , Nays    , Absent    , Abstain 0

\_\_\_\_\_

Dennis Mulder, Chair

Passed and Adopted/Rejected this 21st  
day of August 2018.

\_\_\_\_\_

David Abendroth

\_\_\_\_\_

County Board Chairman

\_\_\_\_\_

Vicki Bernhagen

\_\_\_\_\_

ATTEST: County Clerk  
Approve as to Form:

\_\_\_\_\_

Charlie Wielgosh

\_\_\_\_\_

Corporation Counsel

\_\_\_\_\_

Robert Schweder

10 **WHEREAS**, four Highway Laborer positions, the Engineer Technician position and the  
 11 Highway Commissioner position are now vacant creating an opportunity to modify the  
 12 management team model in a manner that is most effective and will be more conducive  
 13 to effective team management, cost efficiency and improved staff morale.

14 **NOW THEREFORE BE IT RESOLVED** that the Green Lake County Board of  
 15 Supervisors does hereby approve modification to the Highway Department staffing team  
 16 model by eliminating one (1) Highway Foreman position and one (1) Engineering  
 17 Technician position and establishing a Highway Laborer and a second Highway  
 18 Superintendent position creating a department that is more efficient, cost effective and  
 19 conducive to smooth departmental operations and strengthened employee morale.

20 **BE IT FURTHER RESOLVED** that the Highway Mechanic/Parts Foreman position be  
 21 retitled the Highway Fleet and Warehouse Superintendent with the position reporting  
 22 directly to the Highway Commissioner and re-classified from Pay Group 11 to Pay  
 23 Group 7 in alignment with other members of the Highway Department Management  
 24 team. The Human Resources Coordinator will review and update the job description(s)  
 25 as necessary with the final approval of the County Administrator.

26 **FISCAL NOTE:**

27 Potential projected savings with this restructuring scenario:

**GREEN LAKE COUNTY  
 PERSONNEL COSTS**

DEPARTMENT: HIGHWAY ADMINISTRATION

\*round off all totals to the nearest dollar

JOB TITLE	RATE	HOURS	ANNUAL SALARY	RETIREMENT	SOCIAL SECURITY	TOTAL FRINGE BEN.	TOTAL
ENGINEER TECH	(25.96)	2080	\$ (53,997)	\$ (3,618)	\$ (4,131)	\$ (7,749)	\$ (61,746)
WORKING FOREMAN	(25.04)	2080	\$ (52,083)	\$ (3,490)	\$ (3,985)	\$ (7,475)	\$ (59,558)
MECH II/PARTS FOREMAN	(25.70)	2080	\$ (53,456)	\$ (3,582)	\$ (4,090)	\$ (7,672)	\$ (61,128)
SUPERINTENDENT	32.28	2080	\$ 67,142	\$ 4,499	\$ 5,137	\$ 9,636	\$ 76,778
FLEET & WAREHOUSE SUPT	32.28	2080	\$ 67,142	\$ 4,499	\$ 5,137	\$ 9,636	\$ 76,778
GENERAL LABORER	22.45	2080	\$ 46,696	\$ 3,059	\$ 2,222	\$ 6,631	\$ 53,327
NEW 2019 REVENUE:							
Town of St. Marie Contract							\$ (20,000)
Town of Seneca Contract							\$ (20,000)
<b>Grand Total</b>			\$ 21,445	\$ 1,367	\$ 1,640	\$ 3,007	\$ (15,548)

**RESOLUTION NUMBER -2018**

**RESOLUTION RELATING TO ENGAGING A CONSULTANT TO PERFORM A COUNTYWIDE AMBULANCE FEASIBILITY STUDY**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 21<sup>ST</sup> day of August 2018, does resolve as follows:

- 1 **WHEREAS**, the Green Lake County Clerk received resolutions from the Towns of
- 2 Aurora, Princeton, Brooklyn, Seneca, St. Marie and Nepeuskun, as well as the Cities of
- 3 Berlin, Green Lake, and Princeton regarding ambulance services in Green Lake County
- 4 asking for a comprehensive feasibility study for a countywide ambulance service; and,
- 5 **WHEREAS**, emergency medical services (EMS) are essential to the citizens of Green
- 6 Lake County; and,

2/3 vote is needed to pass.

Roll Call on Resolution No. -2018

Submitted by: Health & Human Services Board

Ayes , Nays , Absent , Abstain

Passed and Adopted/Rejected this 21st day of August 2018.

\_\_\_\_\_  
Joe Gonyo, Chair

\_\_\_\_\_  
Harley Reabe

\_\_\_\_\_  
County Board Chairman

\_\_\_\_\_  
Richard Trochinski

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ATTEST: County Clerk  
Approve as to Form:

\_\_\_\_\_  
Charlie Wielgosh

\_\_\_\_\_  
Corporation Counsel

\_\_\_\_\_  
Brian Floeter

\_\_\_\_\_  
Nancy Hoffman

\_\_\_\_\_  
John Gende

\_\_\_\_\_  
Joy Waterbury

**WHEREAS**, EMS in rural areas is a complex, coordinated response and emergency medical care system requiring a coordinated, tiered, and seamless system of emergency medical care; and,

**WHEREAS**, EMS in rural areas encounter difficulty in the recruitment and retention of EMS personnel, especially with volunteer members due to minimal compensation, increased education and training requirements, and the time commitment required; and,

**WHEREAS**, Wisconsin Statute §66.0602(3)(e)6. allows the County to exceed levy limits for a countywide emergency medical system; and,

**WHEREAS**, levy limits complicate and limit municipalities' ability to effectively manage their budgets to address the increasing costs for EMS services.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors for Green Lake County hereby approve engaging a consultant to conduct a comprehensive feasibility study to explore the potential for a countywide ambulance service to bring stability for emergency medical services within Green Lake County.

**BE IT FURTHER RESOLVED**, that the feasibility study costs shall not exceed \$35,000.00.

**BE IT FURTHER RESOLVED**, that the funds for the feasibility study shall be paid out of the County's Contingency fund.

Fiscal Note: \$35,000.00

Account #: 18-101-00-58000-000-000

**RESOLUTION NUMBER -2018**

**RESOLUTION RELATING TO FUNDING HUMAN HEALTH HAZARD ABATEMENT  
IN GREEN LAKE COUNTY CASE NUMBER 18 CX 1.**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 21<sup>ST</sup> day of August 2018, does resolve as follows:

- 1 **WHEREAS**, Green Lake County Ordinance §154-12 mandates that the health officer
- 2 order abatement of a human health hazard and further allows for commencement of a
- 3 legal action against the owner of a property deemed a human health hazard for an
- 4 injunction to abate the violation.

2/3 vote is needed to pass.

Approved by Finance Committee

Disapproved by Finance Committee

Roll Call on Resolution No. -2018

Submitted by: Health & Human  
Services Board

Ayes , Nays , Absent , Abstain

Passed and Adopted/Rejected this 21st  
day of August, 2018.

\_\_\_\_\_  
Joe Gonyo, Chair

\_\_\_\_\_  
Harley Reabe

\_\_\_\_\_  
County Board Chairman

\_\_\_\_\_  
Richard Trochinski

\_\_\_\_\_  
ATTEST: County Clerk  
Approve as to Form:

\_\_\_\_\_  
Charlie Wielgosh

\_\_\_\_\_  
Corporation Counsel

\_\_\_\_\_  
Brian Floeter

\_\_\_\_\_  
Nancy Hoffman

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John Gende

\_\_\_\_\_  
Joy Waterbury

5 **WHEREAS**, On July 24, 2017, Kathryn Munsey, Health Officer, determined that there  
6 were several human health hazards at 423 N. Capron Street, Berlin, WI and ordered the  
7 owner to abate the human health hazards and placarded the home, preventing anyone  
8 from living in the home until the human health hazard was abated; and,

9 **WHEREAS**, the owner of 423 N. Capron Street, Berlin, WI failed to abate the human  
10 health hazard within the time allotted by the Health Officer and a lawsuit (18CX1) was  
11 filed requesting an injunction ordering the owner to abate the human health hazard or in  
12 the alternative that the County may enter onto the premises to do so; and,

13 **WHEREAS**, on June 13, 2018, the Circuit Court for Green Lake County in Case No.  
14 18CX1 granted the County's petition and ordered the owner to abate the human health  
15 hazard or in failing to do so that the County may enter onto the premises to do so or hire  
16 a contractor; and,

17 **WHEREAS**, the judgment ordered that the costs of the abatement are the responsibility  
18 of the owner and can be assessed as special taxes against the property; and,

19  
20 **WHEREAS**, the owner has failed to abate the human health hazard and the County must  
21 enter the premises and hire a contractor to abate the human health hazard and funds  
22 need to be appropriated to do so.

23 **NOW THEREFORE BE IT RESOLVED**, that the funds necessary to abate the human  
24 health hazard found at 423 N. Capron Street, Berlin, WI shall be paid out of the Health  
25 and Human Services reserve funds.

26 **BE IT FURTHER RESOLVED**, that the Corporation Counsel shall make every effort to  
27 recoup the funds paid to abate the human health hazard allowed under the law and if the  
28 funds paid to abate the human health hazard are recouped those funds shall be paid into  
29 the Health and Human Services reserve funds.

30 Fiscal Note: cost is currently unknown



**RESOLUTION NUMBER -2018**

**RESOLUTION RELATING TO FUNDING HUMAN HEALTH HAZARD ABATEMENT  
IN GREEN LAKE COUNTY CASE NUMBER 18 CX 2.**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 21<sup>st</sup> day of August 2018, does resolve as follows:

- 1 **WHEREAS**, Green Lake County Ordinance §154-12 mandates that the health officer
- 2 order abatement of a human health hazard and further allows for commencement of a
- 3 legal action against the owner of a property deemed a human health hazard for an
- 4 injunction to abate the violation.

2/3 vote is needed to pass.

Approved by Finance Committee

Disapproved by Finance Committee

Roll Call on Resolution No. -2018

Submitted by: Health & Human  
Services Board

Ayes , Nays , Absent , Abstain

Passed and Adopted/Rejected this 21st  
day of August 2018.

\_\_\_\_\_  
Joe Gonyo, Chair

\_\_\_\_\_  
Harley Reabe

\_\_\_\_\_  
County Board Chairman

\_\_\_\_\_  
Richard Trochinski

\_\_\_\_\_  
ATTEST: County Clerk  
Approve as to Form:

\_\_\_\_\_  
Charlie Wielgosh

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Corporation Counsel

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Brian Floeter

\_\_\_\_\_  
Nancy Hoffman

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John Gende

\_\_\_\_\_  
Joy Waterbury

5 **WHEREAS**, On April 13, 2018, Allison McCormick, Environmental Specialist, determined  
6 that there were several human health hazards at 486 Broadway Street, Berlin, WI and on  
7 April 16, 2018, ordered the owner to abate the human health hazards and placarded the  
8 home, preventing anyone from living in the home until the human health hazard was  
9 abated; and,

10 **WHEREAS**, the owner of 486 Broadway Street, Berlin, WI failed to abate the human  
11 health hazard within the time allotted by the Environmental Specialist and a lawsuit  
12 (18CX2) was filed requesting an injunction ordering the owner to abate the human health  
13 hazard or in the alternative that the County may enter onto the premises to do so; and,

14 **WHEREAS**, on June 13, 2018, the Circuit Court for Green Lake County in Case No.  
15 18CX2 granted the County's petition and ordered the owner to abate the human health  
16 hazard or in failing to do so that the County may enter onto the premises to do so or hire  
17 a contractor; and,

18 **WHEREAS**, the judgment ordered that the costs of the abatement are the responsibility  
19 of the owner and can be assessed as special taxes against the property; and,

20  
21 **WHEREAS**, the owner has failed to abate the human health hazard and the County must  
22 enter the premises and hire a contractor to abate the human health hazard and funds  
23 need to be appropriated to do so.

24 **NOW THEREFORE BE IT RESOLVED**, that the funds necessary to abate the human  
25 health hazard found at 486 Broadway Street, Berlin, WI, shall be paid out of the Health  
26 and Human Services reserve funds.

27 **BE IT FURTHER RESOLVED**, that the Corporation Counsel shall make every effort to  
28 recoup the funds paid to abate the human health hazard allowed under the law and if the  
29 funds paid to abate the human health hazard are recouped those funds shall be paid into  
30 the Health and Human Services reserve funds.

31 Fiscal note: total cost is unknown. Minimum quoted is \$2,600.00

# GREEN LAKE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 20, 2018  
 Department: \_\_\_\_\_  
 Amount: \$1,750.00  
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:

(If needed attached separate brief explanation.)

Allocated some of the funds saved as a percentage of credit card purchases throughout the county  
toward an employee appreciation picnic.

**Revenue Budget Lines Amended:**

<u>Account #</u>	<u>Account Name</u>	<u>Current Budget</u>	<u>Budget Adjustment</u>	<u>Final Budget</u>
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

**Expenditure Budget Lines Amended:**

<u>Account #</u>	<u>Account Name</u>	<u>Current Budget</u>	<u>Budget Adjustment</u>	<u>Final Budget</u>
18-100-23-51820-790-000	Employee Incentive	\$ -	\$ 1,750.00	\$ 1,750.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 1,750.00	

Department Head Approval: \_\_\_\_\_

Date Approved by Committee of Jurisdiction: \_\_\_\_\_

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_