

**FINANCE COMMITTEE**  
**November 28, 2018**

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 5:30 PM on Wednesday, November 28, 2018, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe  
Larry Jenkins  
Robert Lyon  
Dennis Mulder

Absent: Brian Floeter

Also Present: Samantha Stobbe, Deputy County Clerk  
Dawn Klockow, Corp Counsel  
Sheriff Mark Podoll  
Kayla Yonke, HHS Financial Manager

Lori Evans, SO Admin Asst  
Jason Jerome, HHS Director  
Andrew Christianson, DA

**MINUTES**

*Motion/second (Mulder/Lyon)* to approve the minutes of the October 24, 2018 meetings with no additions or corrections. All ayes. Motion carried.

**PUBLIC COMMENTS** - none

**CORRESPONDENCE** - none

**CREDIT CARD REQUEST APPROVALS**

*Motion/second (Lyon/Jenkins)* to approve a credit card for Matt Kirkman, Land Use Planning and Zoning. All ayes. Motion carried

**TREASURER'S MONTHLY REPORT**

Chairman Reabe informed the committee that sales tax for the month of November was \$154,928.51 and the County currently has \$7,660.69 worth of points on the credit card.

**TAX DEED UPDATE**

Chairman Reabe gave an update on the tax deeds. Attorney Klockow gave an update on a few other properties she is working on. There is a hearing scheduled for one of the properties in December. Another update will be given next month.

**ORDINANCES**

- **Ordinance Amending Chapter 80 Fund Balance Policy, Ordinance 80-3**

*Motion/second (Mulder/Jenkins)* to approve the ordinance and send to County Board for final approval. All ayes. Motion carried.

**BUDGET REVIEW**

Expenditures and revenues through October 2018 were reviewed and discussed.

## **BUDGET ADJUSTMENTS/LINE ITEM TRANSFERS**

- IT – transfer \$86,847.00 from the 2019 budget into the Capital Outlay-IT budget for 2018 to purchase scheduled equipment prior to January 1, 2019 to avoid additional tariffs. This will result in a savings of \$21,712.
- Register of Deeds – request to increase the Laredo/Tap Fidler revenue account by \$3,420 due to a recently opened account.
- Sheriff’s Office – Inmate meals are higher than expected this year due to more than expected Safekeepers. Request for \$21,000 shown as an increase in Safekeeper revenues and that same amount increased in inmate meals.
- Emergency Management – request for \$5,615.85 to be transferred from the Contingency Fund to the 911 Project to upgrade the mapping for the E911 project.
- District Attorney – request for \$720 in donated lockout funds from 2016 and 2017 that were not initially carried over to the Computer Forensic Carry-over Account to be moved from the Contingency Fund to the Computer Forensic Carry-Over Account.

*Motion/second (Jenkins/Lyon)* to approve budget adjustments as presented. All ayes. Motion carried.

- County Clerk – line item transfer in the amount of \$8,200 to transfer funds from Ballots, Publications- Elections, and Retiree’s Insurance Premium to Programing due to unforeseen elections and additional voting machines.

*Motion/second (Mulder/Jenkins)* to approve line item transfers as presented. All ayes. Motion carried.

## **SUPERVISOR’S MONTHLY CLAIMS**

Supervisor’s claims: \$4,423.71

Lay people: \$1,556.34

*Motion/second (Lyon/Jenkins)* to approve supervisor’s and lay people monthly claims. All ayes. Motion carried.

## **COMMITTEE DISCUSSION**

- **Future meeting dates: Regular meeting – December 26, 2018 at 5:30 PM**
- **Future agenda items for action & discussion:**

## **ADJOURNMENT**

Chairman Reabe adjourned the meeting at 5:54pm.

Submitted by,

Samantha Stobbe  
Deputy County Clerk