



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

**May 8, 2013**

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom at 4:30 PM on May 8, 2013 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom, Chairman  
Debra Schubert, Vice-Chairman  
Sue Wendt  
Michael Starshak – arrived late

Others Present:

Mark A. Podoll, Sheriff	Lori Evans, Admin. Asst. Sheriff
Tami Eisenga, Register in Probate	Judge Slate
Sue Krueger, Clerk of Circuit Court	Dan Hurst, Corporation Counsel
Tony Daly, Berlin Journal Papers	Coroner Darlene Strey
Chief Deputy Mark Putzke	Deputy Coroner, Amanda Thoma
DA Kyle Sergeant	Jack Meyers, Co. Board Chairman

## AGENDA

*Motion/Second (Schubert/Wendt)* to approve the agenda. All Ayes. Motion carried.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

## MINUTES

Minutes from the April 10, 2013 Judicial and Law Enforcement Committee meetings were included in the packet. *Motion/Second (Starshak/Schubert)* to approve the minutes as presented. All Ayes. Motion carried.

## **PUBLIC COMMENTS**

None

## **APPEARANCES**

None

## **APPEARANCES – PUBLIC COLLECTIONS**

None

## **CORRESPONDENCE**

Letter from Walter Belfeuil thanking the Green Lake County Deputies, and men and women in the Correctional Facility for their concern, care and understanding during his stay in our facility. It has given him an even greater respect for them and for what they do.

Good luck note to Sheriff Podoll from Bob & Janet Burdick on his worthy endeavor to collect funds for the defibrillators. (It came with a donation)

## **PURCHASE REQUESTS**

None

## **RESOLUTIONS AND ORDINANCES**

None

## **FLOOD STAGE SNOW NO WAKE ORDINANCE**

Chief Deputy Putzke reported on complaints he has received from residents on the Fox River regarding slow no wake when the river is over flood stage. He believes any decisions made on this should be joint between any municipalities that have properties with frontage on the Fox River. The Committee asked Chief Deputy Putzke to get input on this from Land Conservation and put this topic back on next month's agenda.

## VOLUNTARY UNPAID LEAVE REQUESTS

Lori Evans announced that at the last Department Head meeting it was announced that it will no longer be necessary for voluntary unpaid leave requests to go to any committees. They will be given to the Department Head who will in turn them into the Clerk's Office.

Supervisor Schubert reported that she had talked to the County Clerk and found that not only unpaid leave, but evaluations, job interviews and exit interviews were also no longer scheduled to come to governing committees. Discussion was held. Chairman Thom asked that this matter be placed on the County Board Agenda and be brought back to the next regular Judicial Law Enforcement Committee meeting.

## DEPARTMENT COMMENTS

Sheriff Podoll reported that he recently attended Incident Command Training. He wanted to thank the committee for all of their support. He was one of the few in attendance at the training that could say he had great support from his governing committee.

Chief Deputy Putzke reported that Highway traffic safety is looking to be proactive in lessening SMV incidents. Our officers just attended training on We Bike and he reported that discussion is ongoing about extending a bike trail adjacent to STH 23.

Chief Deputy Putzke reported on an out of control inmate who had drugs in his system that use of force was used on. All turned out well. He also reported on an ongoing multi-jurisdictional case where a search warrant was obtained for child enticement involving Facebook.

Coroner Strey reported that they are very busy, spending a lot of time on an undetermined death case.

## JOB DESCRIPTIONS

Position Description for Register in Probate was presented. The Committee reviewed it and determined that it is an accurate reflection of what this job entails. *Motion/Second (Wendt/Schubert)* to approve the job description. All Ayes. Motion carried.

## POLICIES AND PROCEDURES

None

**TRAINING**

*Motion/Second (Schubert/Starshak)* to approve training requests for the Sheriff’s Office that were included in the packet. All ayes. Motion carried.

Amanda Thoma reported on the training she attended in Wisconsin Dells recently and thanked the Committee for allowing her to attend.

**BUDGET ADJUSTMENTS**

*Motion/Second (Schubert/Starshak)* to approve the creation of a revenue account for funds received for buoys in the Sheriff’s Office from grants where the money was spent from the buoy expense account and is now being reimbursed. This is being done as directed by the auditor. The motion also included that the amount of money’s collected for the Defib program in the sum of \$29,260.00 be listed on both the revenue and expenditure sides of the accounts as a budget adjustment. All Ayes. Motion carried.

The Committee congratulated Sheriff Podoll on the fine job he did in collecting the defibrillator funds so quickly.

**EXPENSE AND REVENUE REPORTS**

*Motion/Second (Schubert/Wendt)* to approve the Expense and Revenue Monthly Reports. All Ayes. Motion carried.

**MONTHLY SHERIFF REPORTS**

*Motion/Second (Starshak/Wendt)* to approve the Monthly Sheriff Reports. All Ayes. Motion carried.

**MONTHLY VOUCHERS**

The committee reviewed and signed the monthly claims for payment dated May 8, 2013 for the following offices in the following amounts:

Child Support:	\$	659.36
Clerk of Circuit Court:	\$	7,249.18
Coroner:	\$	6,976.72
District Attorney:	\$	4,144.94
Emergency Management	\$	0
Judge-Circuit Court:	\$	1,234.32
Sheriff’s Office:	\$	66,395.06

*Motion/Second (Schubert/Wendt)* to approve all of the above claims. All Ayes, Motion carried.

The committee reviewed and signed the monthly claim for the payment dated May 8, 2013 for the following offices in the following amounts:

Clerk of Courts:                   \$     50.00   (For Sue Wendt)

*Motion/Second (Schubert/Starshak)* to approve all the above claims. Roll call vote: Schubert-Aye; Wendt-Abstain, Starshak-Aye, Thom-Aye. Motion carried.

<b>COMMITTEE DISCUSSION</b>
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None

<b>NEXT MEETING DATE</b>
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Next regular meeting set for Wednesday, June 12, 2013 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

<b>ADJOURN</b>
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*Motion/Second (Schubert/Wendt)* to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:10 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff