

3/27/13

**BUREAU OF AGING AND DISABILITY RESOURCES  
2012 Aging Unit Self-Assessment | Due March 15, 2013**

<b>Name of the Aging Unit: Green Lake County Aging Unit</b>	
<b>Aging Unit Director's Name: Betty Bradley</b>	
<b>Date Self-Assessment Approved by Commission on Aging/Tribal Council:</b>	
<b>Date Minutes Showing Approval Sent to GWAAR:</b>	
<i>GWAAR use only below.</i>	
<b>Date Self-Assessment Reviewed by GWAAR/GLITC:</b>	
<b>Date Review Letter Sent to Aging Unit:</b>	
<b>Role of the Policy-Making Body</b>	
<p>The aging unit plan must demonstrate the agency's policy-making body (advisory council, board of directors, commission on aging, etc.) was informed of the self-assessment, including reviewing and approving the document prior to it being submitted to GWAAR.</p> <p>Please also submit the following:          *Meeting agendas and minutes of policy-making body where members were able to review and approve submittal of this document to GWAAR.</p>	
<b>Part I: Compliance With the Wisconsin Elders Act</b>	
<i>Need to be completed only if there are changes since completing your 2013-2015 plan.</i>	
<b>Organization of the Aging Unit</b> The law permits one of three organizational options. Which of the following permissible options has the county/tribe chosen?	<b>Check One</b>
1. The aging unit is an agency of county/tribal government with the primary purpose of administering programs for older individuals of the county/tribe.	
2. The aging unit is a unit, within a county/tribal department with the primary purpose of administering programs for older individuals of the county/tribe.	
3. The aging unit is a private nonprofit corporation, as defined in s. 181.0103 (17).	
<b>Organization of the Commission on Aging</b> The law permits one of three options. Which of the	<b>Check One</b>

<p>following permissible options has the county/tribe chosen?</p>	
<p>1. For an aging unit that is described in (1) or (2) above, organized as a committee of the county board of supervisors/tribal council, composed of supervisors and, advised by an advisory committee, appointed by the county board/tribal council. Older individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee.</p>	
<p>2. For an aging unit that is described in (1) or (2) above, composed of individuals of recognized ability and demonstrated interest in services for older individuals. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.</p>	
<p>3. For an aging unit that is described in (3) above, the board of directors of the private, nonprofit corporation. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.</p>	

<p><b>Part I: Compliance With the Wisconsin Elders Act (continued)</b>  <i>Need to be completed only if there are changes since completing your 2013-2015 plan.</i></p>	
<p><b>Full-Time Aging Director</b>                  The law requires that the aging unit have a full-time director as described below. Does the county/tribe have a full-time aging director as required by law?</p>	<p><b>Does the aging unit have a full-time aging director?</b></p>
	<p style="text-align: right;"><b>Yes</b></p>
	<p style="text-align: right;"><b>No</b></p>




If the aging unit does not meet with all of the above, it is required to submit a **Corrective Action Plan** outlining a timeline and goals, in SMART format, to GWAAR by **Friday, March 15, 2013**. The policy manual outlines such plans which must include involvement of older persons, discussion of such a plan at commission on aging/advisory committee meetings and appropriate public hearing notices, meeting notices, agendas, and minutes to be submitted to GWAAR by the due date.

**Part II: Activities to Help Older People Advocate for Themselves**

**1. What does the aging unit do to inform older people about the issues that affect their lives?**

**Green Lake County Aging unit informs older people about issues affecting their lives by placing articles in the local newspapers and the Senior Newsletter. We also put up posters at the food pantry and the local Senior Centers and dining sites. We also send out flyers to all people receiving home delivered meals. Our EBS holds outreaches monthly in all the Senior Centers in the County and helps to inform the elderly about issues affecting them. The ADRC informs individuals who have contact with the ADRC of upcoming events, trainings, seminars or issues that might affect or benefit them. We also do outreach at area Health Fairs, Sr. Picnics, and the County Fair.**

**2. How does the aging unit teach older people to act as advocates? *Note that this should be written as a narrative not as a list or bullet points.***

**Our EBS works with Seniors one on one and at group seminars to encourage and teach them how to advocate for themselves. The ADRC also works with Green Lake County residents on how to advocate for themselves with their providers, CMO, Social Security, and/or family members. Our EBS and DBS will assist individuals one on one**

with appeals and applications so make sure the individual is able to clearly state their ideas, complaints and wishes.

**Part III: Progress on the Aging Unit Plan for Serving Older People Statewide Priorities**

*Please provide in brief detail, the results of all unfinished goals from throughout the plan period including 2012.*

**Goal - Emergency Preparedness**

*To work with the local MCO to assist all MCO members to sign up for the "code red" system in Green Lake County by 12/11*

Was the goal accomplished?

Yes

X

No

If the goal was not accomplished, please explain. *(A few sentences please.)*

Our local MCO has gone through some restructuring and reassigning of job duties in 2012. We also lost two staff during that time. So with Staff vacancies at the County and restructuring at the CMO the goal was never accomplished. This is not a goal in

our current plan period.

If a goal is continuing with tasks to be completed during the current plan cycle, has that been outlined in your 2013-2015 plan? Choose Yes or No below.

	Yes
x	No (If No, please discuss with your plan reviewer steps necessary to include goals in a plan amendment.)

**Goal - Transportation Coordination**

Each year the Green Lake County Transportation Committee, made up of stakeholders including the Green Lake County Aging Unit, Fox River Industries, City of Berlin, Mascoutin Transportation, and Southern Green Lake County Transportation, will work with the WI DOT in every way possible to maximize our collective resources, reduce/eliminate duplicity, and provide coordinated, efficient transportation services that meet the needs of the elderly and disabled citizens of Berlin and the surrounding area.

Was the goal accomplished?	X	Yes		No
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If the goal was not accomplished, please explain. (A few sentences please.)

If a goal is continuing with tasks to be completed during the current plan cycle, has that been outlined in your 2013-2015 plan? Choose Yes or No below.

	Yes
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<b>No</b> <i>(If No, please discuss with your plan reviewer steps necessary to include goals in a plan amendment.)</i>
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**Part IV: Progress on the Aging Unit Plan for Serving Older People  
National Family Caregiver Support Program**

*Please provide in brief detail, what you have done in 2012  
in each of the 5 core service areas.*

**Area 1: Provide information to caregivers about available services.**

**Explain what was done in this area.**

**Information is provided to caregivers in many ways in Green Lake County. Individuals who come to the ADRC for information are provided one on one options counseling on all services available in the area. We also have pamphlets**

**with written information available in the ADRC that can be mailed out to caregivers. We have a monthly Caregiver Support Group where information is provided to caregivers. Our Adult Social Worker also meets one on one with caregivers to provide information. We also put articles in the local newspapers and the Senior Newsletter. We have also developed information packets with that are available to be provided to anyone who inquires.**

**Area 2: Provide *assistance* to caregivers in gaining access to the services.**

**Explain what was done in this area.**

**Our local ADRC provides access to all services in the community. All individual who inquire about the caregivers program are met with one on one by the Adult Services Worker to explain the program and eligibility, and set up a service plan if appropriate. Should transportation be needed we do have a transportation program in Green Lake County that Caregivers would access.**

**Area 3: Provide individual counseling, organization of support groups, and training to caregivers to assist in making decisions and solving problems relating to their caregiver roles.**

**Explain what was done in this area.**

**Our Adult Services Worker facilitates a monthly support group for Caregivers at which various educational topics are presented to caregivers. She also meets individually with each caregiver to provide information and support to the caregiver in planning for services they may need/want, and to assist them in decision making.**



**Area 4: Provide respite care to enable caregivers to be temporarily relieved from their care-giving responsibilities.**

**Explain what was done in this area.**

**Green lake County has on-site trained respite providers available at our support group meetings so that caregivers can bring their family member with them and still be able to participate in the support group. The Adult Services Worker also meets one on one with caregivers who need in home respite on finding providers, and paying for the service.**

**Area 5: Provide supplemental services, on a limited basis, to complement the care provided by caregivers.**

**Explain what was done in this area.**

**Our Adult Services worker meets with all caregivers who are requesting supplemental services to assess the need for services. The worker would then assist the caregiver in setting up the services and if they are eligible for funding caregiver funds can be used to pay for the services per guidelines.**

**Area 6: Family Caregiver Support Activities - Coordination**

**Explain what was done in this area.**

**Green Lake County has an Adult Services Social Worker who coordinates the Caregiver Support Program. She facilitates the monthly support group. She also sets up guest speakers to come to the support group to provide educational opportunities for caregivers. This same worker is the one who does all the individual assessments and funding determinations. The Worker also works closely with staff at the ADRC to make sure they are aware of the caregiver activities going on in the County so they can respond to individuals who make inquiries to the ADRC. This worker also puts news articles in the local newspapers and the Senior Newsletter about caregiver programs and activities happening in the County.**

**Part V: Progress on the Aging Unit Plan for  
Serving Older People Local Priorities**

*(Please provide in brief detail, the results of all local priorities for older people from throughout the plan period including 2012.*

*Attach as many pages that are needed.)*

<b>State Local Goal:</b>			
N/A			
<b>Was the goal accomplished?</b>	<input type="checkbox"/>	<b>Yes</b>	<input type="checkbox"/>
<b>If the goal was not accomplished please explain. (A few sentences please.)</b>			
<b>State Local Goal:</b>			
<b>Was the goal accomplished?</b>	<input type="checkbox"/>	<b>Yes</b>	<input type="checkbox"/>
<b>If the goal was not accomplished please explain. (A few sentences please.)</b>			

<p><b>Part VI: Significant Accomplishments or Issues Not Included in the Aging Unit Plan</b></p>
<p>(Unplanned accomplishments or issues that had a <i>significant</i> impact on the aging unit's activities during <b>2012</b>. This is not meetings attended or actions that fit under plan goal objectives, but may reflect noteworthy events or achievements.)</p>

**Significant unplanned accomplishments. (Briefly describe.)**

**During 2012 Green Lake County was able to increase our Adult Services Worker/Nutrition/Volunteer Coordinator position from half time to full time. This will allow for more time to be devoted to these very important programs in Green Lake County starting in 2013 and going forward..**



