

## FINANCE COMMITTEE

June 28, 2012

The meeting of the Finance Committee was called to order by Chair Deb Schubert at 4:30 PM on Thursday, June 28, 2012, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Deb Schubert  
Jack Meyers  
Joanne Guden  
Margaret Whirry  
Harley Reabe

Also Present: Marge Bostelmann, County Clerk Dan Sondalle, Corporation Counsel  
Kathy Morris, Treasurer Maureen Schweder, Supervisor  
Sue Wendt, Supervisor Sheriff Podoll  
Al Shute, LUPZ Lori Evans, Sheriff's Department  
Chuck Buss, Highway Department Tony Daley, Berlin Journal

### **AGENDA**

*Motion/second (Whirry/Guden)* to approve the agenda. Motion carried.

### **THE PLEDGE OF ALLEGIANCE WAS RECITED**

### **MINUTES**

*Motion/second (Guden/Whirry)* to approve the minutes of May 31, 2012. Motion carried.

**PUBLIC COMMENT** – None

**CORRESPONDENCE** – None

**APPEARANCES** – None

### **ALTERNATIVE ROAD MAINTENANCE CHT S TO X - HIGHWAY**

Buss explained that the County has not done much seal coating and this is a way for the department to help improve the road. Buss stated that this is expected to come out of the 2012 budget. If the budget goes over it will come to the Committee for approval for the funds to come from the Highway reserves.

*Motion/Second (Meyers/Reabe)* to approve the seal coating from the 2012 budget. Motion carried.

### **DISCUSSION COUNTY ROAD C TAX DEED PROPERTY**

Morris reported her findings and cost regarding removing the trailer and abandoning the septic systems. Discussion was held. Sondalle explained that the Statue provides for the County to advertise the property under a Class 1 notice and accept a lower bid if a statement of explanation is provided. Morris will run a class 1 notice.

*Motion/Second (Reabe/Guden)* to run a class 1 notice advertising the property for one more week and then review any bids that may come in. Motion carried.

## **TREASURER'S REPORT**

Morris provided her report. Whirry asked if the projected interest amount will be met this year. Morris thought it was too early to tell. She will review the investments that will be coming in this year and report back to the committee. Morris presented a detail of sales tax revenue and detail of the August 20<sup>th</sup> payout to the municipalities.

*Motion/second (Meyers/Guden)* to accept the Treasurer's Report. Motion carried.

## **DEPARTMENT HEAD – MARK PODOLL, SHERIFF**

Podoll appeared and asked if anyone had any questions on the printouts. Discussion was held. The Law Enforcement Budget is on track for the year.

## **BUDGET REVIEW**

Meyers explained that the Veteran Service Commission's per diem and travel is taken from the Veteran Service Commission line item. Meyers would like to see \$1,000 added to the 2013 budget for the per diem and travel so the Veteran Service Commission funds can be used to help veterans.

Budget Adjustment for DA was discussed. A budget adjustment should be made for the grant projects. Bostelmann will talk with Sargent regarding this.

## **BUDGET ADJUSTMENTS** None

## **2013 BUDGET GUIDELINE DATES**

Bostelmann sent the guideline dates to the Committee. The guideline set the schedule for budgets to be reviewed, approved and submitted to the County Clerk's office and then presented to the Finance Committee at the August meeting.

## **RESOLUTIONS/ORDINANCES** – None

## **SUPERVISORS MONTHLY CLAIMS**

Supervisors' claims were presented in the amount of \$6,324.58 and \$891.51 for lay people.

## **MONTHLY VOUCHERS**

Vouchers were presented for Finance in the amount of \$47,906.20 and for IT in the amount of \$17,919.14.

*Motion/second (Whirry/ Guden)* to approve the supervisor's claims and the vouchers for Finance and IT as presented. Motion carried.

## **CLERK'S REPORT**

Bostelmann presented a printed power point presentation from a Webinar on Workplace Fraud that was presented by Schenck. Bostelmann and Morris attended the Webinar and found it very interesting and will review current procedures for improvement.

Bostelmann reported that at the County Clerk's annual conference representatives of the Wisconsin News Paper association and State Department of Administration appeared and discusses recent changes in the law regarding publication of public notices. Bostelmann will meet with Ty Gonyo of the Berlin Journal to discuss changes to help reduce publication costs. She will also discuss this will all county department head who publish legal notices.

**COMMITTEE DISCUSSION**

- **Future meeting dates: Regular Meeting:** July 26, 2012 at 4:30 PM.
- **Future Agenda:**

**ADJOURNMENT**

*Motion/second (Whirry/Reabe)* to adjourn at 5:20 PM. Motion carried.

Submitted by,

Marge Bostelmann  
County Clerk