



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

January 16, 2019

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Larry Jenkins at 10:30 a.m. on January 16, 2019 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Larry Jenkins – Chairman
Sue Wendt-Vice-Chairman
Peter Wallace
Keith Hess
Kathy Morris

Others Present:
Lori Evans, Admin. Ass't to Sheriff
Gary Podoll – Emergency Management
Dawn Klockow – Corp. Counsel
Mark Putzke, Chief Deputy
Sheriff Mark Podoll

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

MINUTES

Motion/Second (Hess/Wallace) to approve the minutes of the December 12, 2018 meeting as written. All Ayes. Motion carried.

PUBLIC COMMENTS

None

CORRESPONDENCE

Thank you from the Family of Grace Reuter – Rudolf to Lynn, the Victim Witness Coordinator in the DA's Office for her hard work, diligence, and the loving positive impact and education she provides to victims and their families.

Thank you to Detective Scott Cody from Debra Garetson HR Director of the Green Lake Conference Center for the dedication and sacrifice he showed them in a case that they had with an employee recently. They feel his actions ensured that the residents of the County and the Conference Center in particular, feel secure.

Letter from the Administrator of DCI acknowledging the fine job that Deputy Jeremiah Hanson did at the specialized training they had in the fall regarding Internet Crimes Against Children. Deputy Hanson scored a 97% on his final exam and ranked second in the class.

Jim Gelhar from A.F. Gelhar Company sent a thank you to Detective Chad Holdorf for the time and effort he put in providing a very informative shooter training for their company recently. Mr. Gelhar concluded in saying the citizens of Green Lake County are fortunate to have such a dedicated officer serving in his role.

A thank you from Chief Deputy (now Sheriff) Ryan Waldschmidt from Fond du Lac County for all the help we provided them on December 25th on a lengthy and treacherous search that had a very positive outcome. (Our drone was of great assistance in this search).

PURCHASE REQUESTS

None

CREDIT CARD APPROVAL

None

RESOLUTIONS/ORDINANCES

Corp. Counsel Dawn Klockow explained the resolution regarding Peddlers, Canvassers and Transient Merchants that was in the packet. Discussion was held.

Motion/Second (Hess/Wendt) to approve the resolution as presented. All Ayes. Motion carried.

DEPARTMENT RELATED REPORTS

Written reports were included in the packet from the Sheriff's Office, Clerk of Circuit Court, Coroner, and Emergency Management.

Gary Podoll, Emergency Management Director added that last Tuesday he and Angie Petruske, the County Financial Coordinator attended a Directors meeting where the head of Finance for Emergency Government for the State spoke. They learned a lot more about grants, auditing and disaster expenditures that will help us in the future. He also reported that Next Gen 911 was tested in the Mobile Command Center yesterday. He was pleased with the results. Gary also reported that Mark Piechowski, retired EM director from Waushara County offered to volunteer his services to our EM program wherever he was needed. Gary checked and Mr. Piechowski is covered under the County liability insurance as a volunteer. Mr. Piechowski will be of great assistance to Gary, which Gary was very pleased about.

Sheriff Podoll reported that since the written report was presented there were three more CTU calls to the jail. He also reported that for the length of his new term he has appointed Dennis McConnell as a non-paid Undersheriff. He was pleased to report that our County was one of only 13 Counties in the State that had no traffic fatalities in 2018. We were the only county in the State that had no traffic fatalities in the last two years.

BUDGET ADJUSTMENTS/LINE ITEM TRANSFERS

Line Item transfers:

Emergency Management – request to move \$597.10 from Capital Equipment to two accounts. \$100 to the Disaster line for the purchase of sandbags for Aug/Sept. disaster and \$497.10 to travel for mileage overage due to Aug/Sept. tornado and flooding disaster.

Sheriff's Office – request to move \$1,700 from the 2018 budget, Office Supplies to Uniforms as the Uniform expenses were higher than expected due to hiring more than anticipated new employees. The Honor Guard uniforms, Stetsons and hat badges cost more than expected too.

Sheriff's Office – request to move the following funds from the 2018 budget. \$89.00 from Small items of Equipment to Capital Equipment as the 24 Hour jail chair was \$589.00. We had only budgeted \$500 for it.

Motion/Second (Hess/Wendt) to approve the Line Item Transfers as presented. All Ayes. Motion carried.

Budget Adjustments:

Emergency Management – Two new accounts were created for disaster funds. It is being requested that \$800 be added to both the revenue and expenditure accounts for reimbursement and sandbag costs arising from the Aug/Sept. disaster.

Sheriff's Office – request to increase both the 2018 Jail Janitorial Expenses and the Safekeeper revenue by \$1,339.65 to cover overages in the Jail Janitorial account due to holding Safekeepers. We also had increased revenues due to holding more Safekeepers than expected.

Sheriff's Office - request to increase both the Inmate Phone expense and revenue accounts by \$10,150.00 as they were both higher than expected due to an increase in the number of Safekeepers we held.

Sheriff's Office – request to increase both the Commissary expense and revenue accounts by \$620.83 again as they were both higher than expected due to an increase in the number of Safekeepers that we held.

Motion/Second (Hess/Wallace) to approve the Budget Adjustments as presented. All Ayes. Motion carried.

Budget Adjustments for one-time carry-overs from the 2018 budget to the 2019 budget were also presented by the Sheriff's Office. The format as to how they should go to County Board was uncertain. The Committee was in full support of the following carry-overs as proposed in whatever format the County Administrator would like them to be presented. They were as follows:

\$1,975.00 from the 2018 general travel account and \$1,500 from the 2018 Staff Development account for a total of \$3,475 to go to the 2019 Staff Development budget to cover the bi-annual costs of CPR/AED/FIT/Hearing training. This was budgeted for, but the overall Staff development budget was capped at \$10,000 which will not be enough to cover all of the other trainings that are essential to the operation of the department as well as the Bi-Annual CPR/AED/FIT/Hearing mandatory training.

\$900 from the 2018 Boat repair and maintenance account to the 2019 Boat repair and maintenance to cover the unforeseen cost of a secure boat slip for 2019. The one used in 2018 near Hattie Sherwood Park did not prove to work out well.

\$1,016.62 from the 2018 Firearms account to the 2019 Firearms account to cover items that were ordered in 2018 and were either back-ordered or not posted to the Credit card until 2019, though they were ordered in 2018.

\$800 from the 2018 Buoy Budget to the 2019 Buoy Budget to cover Buoy's that were ordered in 2018, but were not posted to the credit card until 2019.

MONTHLY SHERIFF REPORTS

The monthly Sheriff's reports were reviewed and accepted as presented.

EXPENSE AND REVENUE MONTHLY REPORTS

The monthly expense and revenue reports were reviewed and accepted as presented.

LEXIPOL

There were no Lexipol policies to present at this meeting. However at the March meeting the entire Lexipol Custody Policy Manual will be presented. The manual is over 300 pages. The Chief Deputy asked the Committee how they would like to receive it. It was unanimous that they would like to receive it electronically.

FUTURE MEETING DATE AND AGENDA ITEMS

The next regular meeting is set for February 13, 2019 at 10:30 a.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

ADJOURN

Motion/Second (Hess/Wendt) to adjourn. All Ayes. Motion carried.

Meeting adjourned at 11:28 a.m.

Respectfully submitted,

Lori Evans, Administrative Assistant to the Sheriff