



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

January 9, 2013

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom at 4:30 PM on January 9, 2013 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom, Chairman
Debra Schubert, Vice-Chairman
Sue Wendt
Michael Starshak

Others Present:

Tammy Eisenga, Register in Probate
Mark Putzke, Chief Deputy
Judge Slate
Sue Krueger, Clerk of Circuit Court
Tony Daly, Berlin Journal Papers

Lori Evans, Admin. Asst. Sheriff
Kyle Sargent, DA
Darlene Strey, Coroner
Dan Hurst, Corporation Counsel
Amanda Thoma, Deputy Coroner

AGENDA

Motion/Second (Schubert/Starshak) to approve the agenda. All Ayes. Motion carried.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

MINUTES

Minutes from the December 12, 2012 Judicial and Law Enforcement Committee meetings were included in the packet. *Motion/Second (Starshak/Wendt)* to approve the minutes with the typographic change of the word from brining to bringing in the fifth paragraph of the correspondence section. All Ayes. Motion carried.

PUBLIC COMMENTS

None

APPEARANCES

None

APPEARANCES – PUBLIC COLLECTIONS

None

CORRESPONDENCE

Letter from Chad Roehl regarding Juvenile Detention billing. The Committee would like Corporation Counsel to review this further before responding to Mr. Roehl.

Thank you from Nora Andersen to Deputy Matt Vande Kolk – Who knew there were angels in the Green Lake County Sheriff's Office. I was stranded (locked-out of her car) in the middle of a public hunting grounds. Thank you so much!

FILL VACANT POSITION – COURT RECORDS CLERK – CLERK OF COURTS OFFICE

Sue Krueger informed the Committee that one of her long time Court Records Clerk's is retiring. She requested that this position be filled. Job description and response to filling of vacancy form were included in the packet. ***Motion/Second (Schubert/Wendt)*** to approve filling of the full-time Court Records Clerk position and send it on to the Personnel Committee. All Ayes. Motion carried.

PURCHASE REQUESTS

2013 Ford Utility Police Interceptor AWD from Ewald's, sole vendor – State bid. Regular rotation for squad replacements. The request is being made for a utility vehicle rather than a sedan as this unit is for the tactical team and more vehicle room is need due to space needed for equipment. Cost \$25,539.00. Account number 13-101-09-52150-999-003.

2013 Ford Sedan Police Interceptor AWD from Ewald's, sole vendor – State bid. Regular rotation for squad replacements. Cost \$23,667.00. Account number 13-101-09-52150-999-003.

Motion/Second (Schubert/Wendt) for approval of the purchases and sending the requests on to the Property and Insurance Committee. All Ayes. Motion carried.

VOLUNTARY UNPAID LEAVE REQUESTS

None

DEPARTMENT COMMENTS

Judge Slate appeared before the Committee and requested Deputization of the Judicial/Register in Probate Assistant. He explained that in the absence of the Register in Probate there are time sensitive issues that need to be processed. In addition, by being deputized, this person can then clerk hearings and assist in clerking the increasing number of fact finding cases for juveniles. ***Motion/Second (Wendt/Schubert)*** for approval to Deputize the Judicial/Register in Probate Assistant which includes an additional .75 per hour wage increase and send it on to the Personnel Committee. All Ayes. Motion carried.

Judge Slate distributed and explained the Family Court Mediation former payment structure compared to the new payment structure. He feels that this will result in a substantial cost savings to the County.

The Sheriff reported that the new style vehicles worked well in the last snowstorm. He also reported that the hovercraft is now at the Princeton Fire Department for the season. He and Detective Holdorf are working on security plans with the schools and other facilities in the County. He stated that employees' transitioning to the new 2013 work schedules is going well. He thanked the Maintenance Department for assisting us on some minor repair issues with the snowmobiles that saved the County money.

The Sheriff stated that he is pursuing possibilities of using alternative squad fuel in the form of propane. He is getting together with personnel from Jefferson County who has been using propane for years. There is a grant available for the conversion. He will bring more information back to the Committee in the future.

The Sheriff stated that neither he nor Lori Evans will be at the next Committee meeting. He asked that if anyone had questions regarding the packet, especially the committed, applied or restricted funds, they should call ahead of time.

Chief Deputy Putzke reported that All Saints Church was burglarized, some damage occurred in the incident. There was also a burglary at Bernie's and an attempt at Acorn Ridge. He also reported that we have a mutual agreement with the local snowmobile clubs for club members to ride with the deputies while on snowmobile patrol. This not only saves money so that two deputies are not required on patrol, but it also promotes good communications between the clubs and the Sheriff's Office and is beneficial to maintaining the routes.

Judge Slate reported that the video equipment in the Courtroom is in need of adjustment. It is not set up properly to see the witness stand. There will be expenses

involved in moving them and/or adding an additional camera. The Committee told the Judge to make the changes that were needed.

DA Kyle Sargent reported that his office will no longer be participating in the shared prosecutor grant with Marquette and Waushara County as it is not cost effective. He has changed the process in which deferred prosecution agreements are executed and believes this change will accommodate getting the job done without having the extra help.

POLICIES AND PROCEDURES

TRAINING

Motion/Second (Schubert/Wendt) to approve training requests for the Sheriff's Office, Clerk of Circuit Courts Office and Coroner's Office that were included in the packet and those that were distributed at the meeting . All Ayes. Motion carried.

EXPENSE AND REVENUE REPORTS

Motion/Second (Schubert/Wendt) to approve the Expense and Revenue Monthly Reports. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

Motion/Second (Wendt/Starshak) to approve the Monthly Sheriff Reports. All Ayes. Motion carried.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated January 9, 2013 for the following offices in the following amounts:

	2012	2013
Child Support:	\$ 661.00	
Clerk of Circuit Court:	\$ 5,181.39	\$ 70.00
Coroner:	\$ 1,216.64	
District Attorney:	\$ 681.06	
Emergency Management	\$ 58.83	

Judge-Circuit Court: \$ 1,729.46
Sheriff's Office: \$ 120,550.21 (includes 2012 & 2013)

Motion/Second (Schubert/Starshak) to approve all the above claims. All Ayes, Motion carried.

The committee reviewed and signed the monthly claim for 2013 for the payment dated January 9, 2013 for the following offices in the following amounts:

Clerk of Courts: \$ 50.00 (For Sue Wendt)

Motion/Second (Schubert/Starshak) to approve all the above claims. Roll call vote: Schubert-Aye; Wendt-Abstain, Starshak-Aye, Thom-Aye. Motion carried.

CLOSED SESSION

Motion/second (Starshak/Schubert) to move into closed session per ss. 19.85(1) (5), considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person – employee administrative suspension and internal investigation and (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility - evaluations. Roll call vote: Starshak-Aye, Thom-Aye, Wendt-Aye, Schubert Aye. All Ayes. No Nays. Motion carried. Moved into closed session at 5:28 p.m.

RECONVENE INTO OPEN SESSION

Motion/second (Schubert/Starshak) to move into open session Roll call vote: Starshak-Aye, Thom-Aye, Wendt-Aye, Schubert Aye. All Ayes. No Nays. Motion carried. Moved into open session at 5:47 p.m.

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second (Schubert/Wendt) to approve the evaluations from the Sheriff's Office for Corrections Officers Kelli Monsivais and Bruce Walker and forward them to their personnel files. All Ayes. Motion carried.

COMMITTEE DISCUSSION

None

NEXT MEETING DATE

Next regular meeting set for Wednesday, February 13, 2013 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

ADJOURN

Motion/Second (Schubert/Wendt) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:49 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff

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