

FINANCE COMMITTEE

February 23, 2012

The meeting of the Finance Committee was called to order by Chair Deb Schubert at 4:30 PM on Thursday, February 23, 2012, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Deb Schubert
Jack Meyers
Margaret Whirry
Alma Hedberg
Joanne Guden

Also Present: Marge Bostelmann, County Clerk
Kathy Morris, Treasurer
Sheriff Podoll
Chuck Buss, Highway
LeRoy Dissing, HHS Director
Gene Henke, Supervisor
Al Shute, LUPZ
Mike Starshak

Dan Sondalle, Corporation Counsel
Dan Priske, Board Chair
Lori Evans, Ad min Assist L.E.
Jim Hebbe, LCD
Tami Eisenga, Reg. in Probate
Dean Slark, UWEX
Bob Jahn
Tony Daley

AGENDA

Motion/second (Guden/Meyers) to amended approve the agenda. Motion carried.

MINUTES

Motion/second (Whirry/Hedberg) to approve the minutes of January 26, 2012. Motion carried.

PUBLIC COMMENT

Mike Starshak W3755 Beyers Cove Road. Starshak explained that he is an investment advisor and has advised the Treasurer what he can offer on interest rates. He has never received a response from the Treasurer or anyone from Green Lake County. His fee is 1% of assets.

CORRESPONDENCE – None

APPEARANCES – None

TREASURER'S REPORT

Morris sent her report to the committee. She explained that the tax settlement is complete for the first half taxes. She provided a spreadsheet comparing tax roll totals, collections and delinquencies over the past 10 years. On March 15th she will be making a Justice Center payment from the Sales Tax Fund. She also reported on the sales tax figures to date.

Motion/second (Guden/Meyers) to accept the Treasurer's Report. Motion carried.

BUDGET REVIEW

The report was reviewed. Discussion was held.

BUDGET ADJUSTMENTS

Revenue Accounts were requested for:

Build America Bonds: 12-400-00-42000-520-000

Judgment Interest : 12-100-02-45129-000-000

Voided Lottery Credit Penalty: 12-100-08-46124-000-000

Motion/Second(Whirry/Hedberg) to approve the budget adjustment. Motion carried.

Lori Evans requested a budget adjustment for the Recidivism Reduction expense and revenue accounts in the sum of \$69,595.55 for 2011 and \$75,000.54 for 2012.

Motion/Second(Guden/Meyers) to approve the budget adjustments. Motion carried.

APPROVAL OF FUNDS

A summary was presented by the clerk for committed fund, assigned funds and restricted funds. Schubert questioned the LCC Conservation funds. Hebbe explained how it is used and the grants that the Committee is looking to request in 2012. Discussion held.

Motion/Second(Guden/Whirry) to approve the committed fund, assigned funds and restricted fund as presented. Motion carried.

RESOLUTIONS/ORDINANCES – None

SUPERVISORS MONTHLY CLAIMS

Committee reviewed the supervisor's claims in the amount of \$7,587.11. No lay people claims were submitted.

MONTHLY VOUCHERS

Vouchers were presented for Finance in the amount of \$30,247.29 and for IT in the amount of \$7,291.54.

Motion/second (Meyers/Guden) to approve the supervisor's claims and the 2012 and 2011 vouchers for Finance and IT as presented. Motion carried.

SCHENCK REPORT

Discussion was held on the reports. The report was presented to the County Board by Schenck in closed session during the December County Board meeting but no written report was provided to the County. Whirry stated that the report was reviewed by the Board during the closed session but the report should be provided to the County.

Motion/Second(Whirry/Meyers) that the County request a final report from Schenck when available, and if it is not available now then the County should be notified when it will be available. Roll call vote, 3 ayes, 2 nays (Schubert, Guden) Motion carried.

CLERK'S REPORT

Grant Report: Bostelmann stated that she will provide a new report next month regarding grant accounts for the Committee to review.

Grant Policy per Management Letter – Bostelmann will provide a draft policy next month.

Management Letter – Payroll Timing: Request ½ day per check for 20 pay periods. Bostelmann presented the information from the management letter regarding the fact that Green Lake County pays

employee up to the day of the check. Bostelmann proposed holding back ½ day from each employee for 20 pay periods. Bostelmann also stated that the Highway department already has 5 days held back so they would hold back only 5 days for hourly highway employees.

Motion/Second(Guden/Meyers) to approve holding back ½ day for 20 pays . Motion carried.

Bostelmann stated that the Personnel Committee has also approved this.

COMMITTEE DISCUSSION

- **Future meeting dates: Regular Meeting:** March 29, 2012 at 4:45 PM.
- **Future Agenda:** Training Fund for County Board Supervisors

ADJOURNMENT

Motion/second (Meyers/Whirry) to adjourn at 5:20 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk