



# **GREEN LAKE COUNTY**

*571 County Road A, Green Lake, WI 54941*

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**Original Post Date: 05/16/19**

**Amended\* Post Date:**

**The following documents are included in the packet for the Economic Development Cooperation on May 23, 2019:**

- 1) Agenda
- 2) Minutes from 04/25/19
- 3) CDBG EAP Program Information



**GREEN LAKE COUNTY**  
**ECONOMIC DEVELOPMENT CORPORATION**

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**GREEN LAKE COUNTY**  
**ECONOMIC DEVELOPMENT CORPORATION**  
**MEETING NOTICE**

**May 23, 2019**

**3:00 PM**

**Green Lake County Government Center**  
**Conference Room #1106**  
**571 County Road A, Green Lake, WI 54941**

**AGENDA**

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes – 04/25/2019
5. Correspondence
6. Public Comment (3 min limit)
7. EDC Appointment Update
8. CDBG Meeting Update
9. GLCVB Advertising Report
10. Treasurer's Report
11. Discussion of County Wide Room Tax
12. Business Visit Schedule
13. Green Lake County Housing Survey Update
14. Grants Wishlist
15. TREDC Report
  - RLF and Loan File Update
16. Committee Discussion
  - Future Meeting Date & Agenda items:
17. Adjourn

Sincerely,  
Elizabeth Otto  
Secretary/Treasurer

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance should contact Elizabeth Otto, 294-4005, not later than 4 PM on the day before the meeting.

**ECONOMIC DEVELOPMENT CORPORATION**  
**April 25, 2019**

The regular meeting of the Green Lake County Economic Development Corporation Board of Directors was called to order by Chair Scott Sommers at 3:00 PM on Thursday, April 25, 2019 Green Lake County Government Center, Conference Room, 571 County Road A, Green Lake, WI. The requirements of the open meeting laws were certified as being met. The Pledge of Allegiance was recited.

Present	Mary Lou Neubauer	Liz Otto
	Harley Reabe (3:05)	Lindsey Kemnitz
	Bob Gintoft	Scott Mundro
	Scott Sommers	

Also present: Tony Daley, Berlin Journal

**RESIGNATION OF ROGER FIELD**

Secretary/Treasurer Liz Otto read a resignation letter effective April 10, 2019 submitted by Roger Field. *Motion/second (Mundro/Neubauer)* to accept the resignation and recognize Field for his many years of service to the Economic Development Corporation. All ayes. Motion carried.

**ELECTION OF OFFICERS**

Scott Sommers stated that he has held the office of President since May of 2014 and feels it is time for a change in this position.

*Motion/second (Gintoft/Mundro)* to nominate Lindsey Kemnitz for President. No other nominations. All ayes. Motion carried.

*Motion/second (Mundro/Neubauer)* to nominate Scott Sommers for Vice President. No other nominations. All ayes. Motion carried.

**MINUTES**

*Motion/second (Reabe/Neubauer)* to approve the minutes from the March 21, 2019 meeting with no additions or corrections. All ayes. Motion carried.

**CORRESPONDENCE** – Secretary/Treasurer read a letter from the State of Wisconsin Department of Administration regarding the monitoring review of the CDBG-Housing Revolving Loan Fund which is administered by MSA Professional Services for Green Lake County. The review resulted in no findings or concerns.

**PUBLIC COMMENT** (3 minute limit) – none

**EDC APPOINTMENT**

Harley Reabe stated that he is working on an appointment from the southern end of the county. With Field's resignation he will also need to appoint someone from the northern portion.

**GREEN LAKE COUNTRY VISITORS BUREAU (GLCVB) ADVERTISING REPORT**

Scott Mundro stated that Tracy Ebert has filled the role of the Princeton Chamber Director. The social

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media contract renewal is coming soon and the GLCVB will be staying with the current provider.

### **TREASURER'S REPORT**

County Clerk Liz Otto gave an update on the EDC checking account. The current balance as of March 31, 2019 is \$7,358.30. The housing grant checking account has a balance of \$71,989.02 as of March 31, 2019. *Motion/second (Reabe/Sommers)* to accept the treasurer's report. All ayes. Motion carried.

### **DISCUSSION OF GREEN LAKE COUNTY HOUSING SURVEY**

Lindsey Kemnitz provided information on the Marquette County housing survey which was done by Real Estate Dynamics of Madison. She stated that a survey could be done for Green Lake County for approximately \$6,500-\$7,000. Discussion held on the value of a survey and how the results could be used to attract developers to the area. The City of Berlin and City of Green Lake are very interested in this. Kemnitz and Gintoft will provide more information on funding at the next meeting.

### **HOUSING GRANT AUDIT**

This agenda item was covered under correspondence.

### **GRANTS WISHLIST**

Discussion held on various grants including the Rural Business Development Grants (RBDG). Applications are accepted on a quarterly basis. Possible projects and ideas will be discussed next month.

### **DISCUSSION REGARDING GRANT WRITERS/CONTRACTORS**

Specific projects are needed before this can be discussed.

### **TREDC REPORT**

- RLF and Loan File Update

Harley Reabe stated that the last meeting was held in closed session so there is nothing new to report at this time. Mary Lou Neubauer gave an update on the current loans and payment status. She suggested that 2-3 EDC board members go out to see the businesses in Green Lake County to find out how they are doing and if they have any questions or concerns. Discussion held.

### **COMMITTEE DISCUSSION**

**Next regular meeting: May 23 @ 3:00 pm**

**Future Agenda Items for action & discussion:** business visit schedule, housing survey update, grants wish list

### **ADJOURNMENT**

*Motion/second (Mundro/Sommers)* to adjourn at 4:25 PM. Motion carried.

Submitted by



Liz Otto  
County Clerk



# Central Housing Region

## Community Development Block Grant Program

Counties of Adams, Green Lake, Juneau, Marathon, Marquette, Portage, Waupaca, Waushara & Wood

### Emergency Assistance Program

**Program Description:** CDBG-EAP housing assistance is available to eligible homeowners and tenants whose primary residence has been affected by a natural or man-made disaster event. **CDBG-EAP housing assistance is awarded as a grant not a loan.**

How to acquire a grant:

- The first step to acquiring a grant is to complete and return the application along with the items on the list attached to application.
- Next we will verify your information and send notification that you are either eligible or ineligible.
- If you are deemed income eligible, you will be contacted by the home inspectors we hired to do damage assessments. Any work started before the loan is approved may be eligible for reimbursement with receipts and pictures.

Grants are awarded on a first come first serve basis. Emergencies that threaten health or safety will take precedence.

\*\*\*\*\*Properties with delinquent taxes, for sale, in foreclosure or mortgage is not in current status are not eligible for the program. Cosmetic work (remodeling), or outbuildings, including garages that are not attached to the house, and secondary homes do not qualify.\*\*\*\*\*

#### **Eligible Damages:**

The CDBG EAP assists with housing rehabilitation and replacement activities directly related to damages incurred during a disaster event.

ELIGIBLE ACTIVITIES	INELIGIBLE ACTIVITIES
Roofing repair/replacement	Repairs to vacation homes
Windows	Repairs to storage sheds, outbuildings and other non-dwelling units
Siding repair/replacement	Repairs to driveways or other means of ingress and egress (unless related to accessibility)
Foundations	Cosmetic repairs
Electrical	
Water heaters, furnace replacement. A/C repair/replacement	
Acquisition/Demolition/Replacement of a home where necessary repairs exceed 50% of the pre-disaster Fair Market Value	
Water sources (main water line, well pump repair/replacement) and sewer/septic repairs	

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*Juneau County Housing Authority is an equal opportunity provider and employer.*

