



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

December 12, 2018

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Larry Jenkins at 10:30 a.m. on December 12, 2018 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Larry Jenkins – Chairman
Sue Wendt-Vice-Chairman
Peter Wallace
Keith Hess
Absent - Kathy Morris

Others Present:

Lori Evans, Admin. Ass't to Sheriff
Gary Podoll – Emergency Management
Dawn Klockow – Corp. Counsel
Mark Putzke, Chief Deputy
Sheriff Podoll was at a Badger Sheriff's meeting

Harley Reabe – Co. Board Chairman
Tony Daley – Berlin Journal
Amy Thoma – Clerk of Courts
Cathy Schmit – Co. Administrator

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

MINUTES

Motion/Second (Hess/Wendt) to approve the minutes of the November 14, 2018 meeting as written. All Ayes. Motion carried.

PUBLIC COMMENTS

None

CORRESPONDENCE

None

PURCHASE REQUESTS

None

CREDIT CARD APPROVAL

None

RESOLUTIONS/ORDINANCES

None

DEPARTMENT RELATED REPORTS

Written reports were included in the packet from the Sheriff's Office, Clerk of Circuit Court, Coroner, and Emergency Management.

Gary Podoll, Emergency Management Director and Mark Putzke, Chief Deputy of the Green Lake County Sheriff's Office both explained a few things in more detail that were listed in their written reports.

BUDGET ADJUSTMENTS/LINE ITEM TRANSFERS

Two Line Item transfers were presented by the Sheriff's Office:

General Staff Telephone – Lines were added for vehicles for MDC use and Sergeants were issued phones, both of which have caused the increase to this line in the budget. Special Investigation and Sheriff's Fee expenditures were not as high as anticipated. It was requested that \$1,460.00 be transferred from those accounts into the General Staff Telephone Account.

Uniforms account – The Sheriff's Office has had more turnover in staff this year than expected, thus the need for more uniforms and our Honor Guard Uniforms need to be

updated. They are asking that \$6,592 of the unspent Staff Development funds be used to offset those costs.

Motion/Second (Hess/Wallace) to approve both of the Line Item Transfers as presented. All Ayes. Motion carried.

Lori Evans, Administrative Assistant to the Sheriff explained to the Committee that the Sheriff's Office will be having more Line Item Transfers/Budget Adjustments next month once final total expenditures are in.

MONTHLY SHERIFF REPORTS

The monthly Sheriff's reports were reviewed and accepted as presented.

EXPENSE AND REVENUE MONTHLY REPORTS

The monthly expense and revenue reports were reviewed and accepted as presented. The Committee asked the County Administrator if we contracted gas with the Highway Department. The County Administrator explained that there is a County Board resolution that says we should buy gas from the County, but that the contract that Highway has with the vendor has no set amount of gas that has to be purchased. Therefore, Cathy stated that she would not object to purchasing gas at the pump if it is significantly lower.

LEXIPOL

Policies and procedures are created by the Sheriff and given to the Committee for input and review. No motions are required to approve them. The Chief Deputy presented the following Lexipol policies:

464 – Homeless Persons, the Chief Deputy asked that this be reviewed at a later date as it is going to be split between policies for inmates and for the public.

609 - Asset Forfeiture has just been updated.

FUTURE MEETING DATE AND AGENDA ITEMS

The next regular meeting is set for January 16, 2019 at 10:30 a.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake. The date has been changed due to the regular date of January 8 being too close to the beginning of the month. With Holidays and it being the end of the year, reports will not be ready nor will a good share of the bills be paid so that Line Item Transfers and Budget Adjustments can be made. Chairman Jenkins would like us to find out, if possible how many Probation and Parole Inmates we have in the County.

ADJOURN

Motion/Second (Hess/Wendt) to adjourn. All Ayes. Motion carried.
Meeting adjourned at 10:53 a.m.
Respectfully submitted,
Lori Evans, Administrative Assistant to the Sheriff

DRAFT