

## **FAMILY RESOURCE COUNCIL MEETING MINUTES—September 14, 2009**

Present were: Sue Sleezer, DHHS Children & Family Services Unit Manager; Elden Dallman, County Board/Health & Human Services Board; Gail Olson, Consumer; Jeri Higgins, Faith Representative; Gretchen Malkowsky, CCS/CST Care Manager; Kathy Munsey, DHHS Health Unit Manager; LeRoy Dissing, DHHS Deputy Director; Marian Sommerfeldt, Child Care Community Rep.; Mike Maslowski, CCS Consumer; Connie Anderson, Parent; Julia Smith, Parent; Pam Cook, Parent; Laura Hilscher, Student Intern, Green Lake County DHHS; James A Warriner, CCS Consumer; Patricia Riddell, CCS Consumer; Cindy Witt, CCS Consumer; Vanessa Schultz, DHHS Family Support Program Coordinator

**Certification of Open Meeting Law:** The requirements of the Open Meeting Law have been met.

**Call to Order:** The meeting was called to order at 11:45 a.m. by Sommerfeldt.

**Appearances/Introductions:** Introductions of members were made.

**Approval of Agenda:** The agenda was reviewed. After discussion, Anderson made a motion to approve the agenda. Olson-second. All ayes. Motion carried.

**Election of Officers – Secretary:** Sommerfeldt reported that the by-laws and procedures have been reviewed and that there is not an “official” Secretary for the Family Resource Committee. Department of Health & Human Services Administrative staff will perform these functions.

**Action on Minutes:** The minutes were reviewed. After discussion, Anderson made a motion to approve the amended June 1, 2009 minutes. Olson-second. All ayes. Motion carried.

**Correspondence:** None.

### **DISCUSSION ON PROGRAMS/POLICIES:**

#### **Family Support:**

Schultz reported that there are 9 families that have been served through the Family Support Program. There are 6 additional requests for services. Schultz reported that these will be assessed for available services. Schultz reported that Green Lake County will be receiving additional funding (5 slots) for Children’s Waiver program. Individuals on the waiting list will be served through these funds. There are presently 13 individuals on the waiting list.

**Birth-Three:** Munsey reported that the Birth to 3 Program has had 36 referrals to date in 2009. Munsey explained the evaluation form which is being utilized at physician’s offices to better determine referrals to the Birth to 3 program.

Munsey reported that there is additional one-time federal funding, approximately \$8,900.00. Ideas were presented on how these funds could be utilized: increase screening, investment in activities, individualized equipment, support services provided to early intervention, training and staff development activities. Another possibility would be utilizing some of the funds for the Zoebel Park project. These funds can not be utilized to supplant. Munsey reported that the priority needs will be reviewed and discussed at the next meeting.

Munsey reported that it is anticipated that the H1N1 Vaccine for children at-risk will be received in mid-October. Mass clinics will be held throughout the County for school-age children, and high-risk groups.

**Coordinated Services Team (CST)/Comprehensive Community Services (CCS) Update:**

Dissing reported to Committee members that staff have been recently trained to do “Family Teaming”, a more user-friendly version of the Coordinated Services Team (CST) program. This is a consumer-driven program based on consumer needs. An initial assessment is performed for eligibility/appropriateness of services. Discussion followed.

Malkowsky reported that 11 individuals are being served at the present time. Results have been received from the ROSI test. (1-4 scoring process). Malkowsky explained the different areas and scores for Green Lake County – overcoming barriers and staff approach were of great concern. Discussion followed.

Malkowsky reported that the clinic has recently been re-certified for two years for the Comprehensive Community Service program.

**Resource Sharing: Current Issues:**

ADVOCAP Anderson reported that ADVOCAP is awaiting stimulus funds for weatherization.

Anderson reported that the car program has provided 10 cars thus far with a goal of 25. The program comes from a grant through WETAP, (Wisconsin Employment Transportation Assistance Program), helping low-income individuals purchase low-income vehicles. Discussion followed regarding similar programs.

Anderson reported that Headstart began their program today, September 14, 2009.

Munsey reported that the GLC Wellness Committee wrote a grant for \$5,000.00 to work with small businesses in a wellness program for their business. Munsey reported that they are evaluating which businesses are interested this year and then next year would write for an implementation grant, if the interest was there.

Higgins reported regarding the positive experience she had with Munsey, Health Unit Manager, regarding Bloodborne Pathogens training.

Munsey shared that the Health Unit met with representatives from HMO’s (United Health and ABRI) and they will be working with the Medical Assistance clients. They will be working in area as patient advocates.

Sleezer reported that there is a “Strong Woman Program” being initiated through UW Extension.

Spaulding/Sonntag attended a co-parenting training in Fond du Lac County for divorced parents. This was presented to the Courts as a resource.

Schultz reported about her work with schools with transition involving individuals that are in special education classes. Goals for transition are to collaboratively work with other agencies in the community

In September, a transition advisory committee met to help address the needs in helping the individual meet the goals of transition to the community.

Anderson reported regarding the 4 Care Clinic in Dalton. ADOVCAP was approached for a strategic plan regarding this clinic. Discussion followed.

**Future Meeting Date:** The next meeting is scheduled for December 7, 2009.

**Future Agenda Items for Action/Discussion:** Coordinated Services Team Update, CCS update

**Adjournment:** Motion made by Olson to adjourn, seconded by Anderson. All ayes. Motion carried.

The meeting adjourned at 12:25 p.m.