

PERSONNEL COMMITTEE MEETING

September 11, 2008

The meeting of the Personnel Committee was called to order by Chair Gene Schroeder at 3:00 PM on Thursday, September 11, 2008 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Schroeder
Elden Dallman
Maureen Schweder
Bob Krause
Howard Sell

Also Present: Marge Bostelmann, County Clerk
Orrin Helmer, Board Chair
John Selsing, Corporation Counsel
Brenda Keller, HR Consultant
Mark Podoll, Sheriff
Dan Priske, County Board Vice-Chair

AGENDA

Motion/second(Sell/Dallman) to approve the amended agenda. Motion carried.

MINUTES

Motion/second (Dallman/Schweder) to approve the minutes of August 14, 2008 with correction of typographical errors. Motion carried.

PUBLIC COMMENTS

Podoll stated that this in the completion of the one year for the 4-5 patrol schedule. This has gone well and the Sheriff will plan to continue the schedule. 2009 is the year for dispatch to go to the 4-5 schedule. This will start at the first if the year. The Sheriff will address this on the agenda next month.

CORRESPONDENCE – None

APPEARANCES – None

CARRYOVER OF VACATION – None

FILLING OF VACANT POSITIONS – None

HR REPORT

- Review Arbitration Award – Keller presented an arbitration award for Green County relating to the reduction of Courthouse hours.

- Courthouse Comparables – Keller presented comparable on vacations and holiday/personnel days.

RESOLUTIONS/ORDINANCES

Relating to Green Lake County Smoke Free Policy – The resolution was presented for signatures.

Motion/second(Dallman/Sell) to approve the resolution and send it on to the September County Board. Motion carried.

Relating to Workplace Violence Policy – The ordinance was presented for signatures.

Motion/second(Krause/Schweder) to approve the ordinance and send it on to the September County Board. Motion carried.

CLERK'S REPORT:

Bostelmann explained that she has requested an amendment to the Health Insurance Plan to include smoking cessation. The amendment will take place on October 1, 2008. This request is in conjunction with the Smoke Free County policy.

VOUCHERS

Brenda Keller, Resources Consulting for September 2008 in the amount \$3,155.03

Motion/second(Krause/Schweder) to approve the voucher. Motion carried

CLOSED SESSION

Motion/second(Sell/Dallman) to move into closed session per ss. 19.85(1)(c) Evaluations, Personnel Matters, (g) confer with legal counsel to discuss pending litigation. Roll call vote, 5 ayes – 0 nays, motion carried.

RESUME OPEN SESSION

Motion/second(Dallman/Schweder) to resume open session. Roll call vote, 5 ayes – 0 nays, motion carried.

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second(Schweder/Krause) to accept the probationary evaluation of Amanda Kozaczuk and the annual evaluation for Bill Hutchison. Motion carried.

The committee also reviewed the EAP Statistical Report for the first 6 months of 2008.

COMMITTEE DISCUSSION

Long Range Plan: Discussion was held on the need for a ¾ vote for a bond issue. Quarles and Brady have again confirmed that only a majority is needed. Bostelmann explained the Long Term Capital Outlay Account and how it was developed and why it was established.

Discussion was held on the components of the projects.

Next regular meeting: October 16, 2008 at 3:00 pm.

Future Agenda items for action and discussion:

ADJOURNMENT

Motion/second(Dallman/Sell) to adjourn at 4:15 PM. Motion carried.

Submitted by



Marge Bostelmann

County Clerk