

## PERSONNEL COMMITTEE MEETING

October 12, 2006

The meeting of the Personnel Committee was called to order by Chair John Brennan at 3:00 PM on Thursday, October 12, 2006 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: John Brennan  
Margaret Hollander  
Bob Krause  
Elden Dallman  
Gene Schroeder

Also Present: Vicki Bernhagen, Deputy County Clerk  
Orrin Helmer, Board Chair  
Brenda Keller, HR Consultant  
LeRoy Dissing, HHS  
John Selsing, Corporation Council

### **AGENDA**

*Motion/second (Dallman/Schroeder)* to approve the agenda. Motion carried.

**PUBLIC COMMENTS** None

### **MINUTES**

*Motion/second (Hollander/Dallman)* to approve the minutes for 8-16-06, 8-21-06, 8-22-06, 8-23-06, 8-30-06, and 9-14-06 as corrected. Motion carried.

Minutes of 9-27-06 and 10-4-06 will be mailed out and approved at the next regular meeting.

### **CORRESPONDENCE**

- Letter Sheriff Handel – tabled by Law Enforcement Committee
- Letter Bill Hutchison, IT Director – regarding spam  
The Committee would like the IT Director to review this again in 60 days seeing if the numbers have been decreasing and any other changes that have been done.

**APPEARANCES** None

**CARRYOVER VACATIONS** None

### **FILLING OF VACANT POSITIONS**

Frederick Lightner, Juvenile Court Dispositional Worker resigned effective 10-13-2006. LeRoy Dissing presented a new job description for Intensive In-Home Worker which better describes the duties of the job.

*Motion/second (Dallman/Schroeder)* to approve the job description and filling the Intensive In-Home Worker position. Motion carried.

**HR REPORT**

- Fox Valley Labor Negotiator's Info
- Employee Suggestions – Brenda Keller will send an email out regarding smoking on the grounds.
- Newspaper Article regarding Supervisors in Unions – was distributed

**RESOLUTIONS / ORDINANCES**

*Motion/second (Hollander/Krause)* to approve amending Ordinance No 812-2004 Employee Handbook for Non-Represented Employees of Green Lake County.  
III. Fringe Benefits, B. Sick Leave, paragraph 6:

Add the following after the last line: Elected Constitutional Officers, who had previously been employed by Green Lake County as a regular employee, shall upon taking office, surrender any rights to previously earned sick leave and/or vacation.

Motion carried.

**CLERK'S REPORT** None

**VOUCHERS**

Brenda Keller, Resources Consulting for October 2006 in the amount \$3,003.00  
*Motion/second (Hollander/Schroeder )* to approve the voucher. Motion carried

**CLOSED SESSION** None

**RESUME OPEN SESSION**

**COMMITTEE DISCUSSION**

Next regular meeting: November 9, 2006 at 3:00 pm.

Future Agenda Items:

**ADJOURNMENT**

*Motion/second (Hollander/Schroeder )* to adjourn at 4:00 PM. Motion carried.

Submitted by,

Vicki Bernhagen  
Deputy County Clerk