

FINANCE COMMITTEE

November 29, 2007

The meeting of the Finance Committee was called to order by Chair, Dan Priske at 4:30 PM on Thursday, November 29, 2007, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Dan Priske
John Brennan
Deb Schubert
Vern Ammentorp

Absent: Orville Biesenthal

Also Present: Vicki Bernhagen, Deputy County Clerk
Orrin Helmer, County Board Chair
Jeff Haase, Assistant Corporation Counsel
Kathy Morris, Treasurer
Linda Van Ness, HHS Director
Margaret Hollander, Supervisor
Sheriff Podoll
Robert Podgorski, Hwy Commissioner

Sue Buck, Dir UWEX
Carla Hargrave, UWEX
Jeff Hoffmann, UWEX
Dean Slark, UWEX
Molly Spaulding, UWEX
Atty Matt Chier
Jon Trautman, Auditor
Bill Wheeler, Tri Cty Dev Dir

AGENDA

Motion/second (Schubert/Ammentorp) to approve the agenda. Motion carried.

MINUTES

Motion/second (Brennan/Schubert) to approve the minutes October 25, 2007 as presented. Motion carried.

PUBLIC COMMENT – 3 Minute limit

Art Hartwig read his letter regarding his views on the Green Lake County building expansion project.

CORRESPONDENCE: None

APPEARANCE

Jon Trautman, Auditor talked on an investment policy that should be created and an accounts receivable policy. Also that the Hwy Dept account receivables are much improved. Health & Human Service is fine.

Also the Department of Work Force Development has closed and accepted the audit report.

Sue Buck, Central Dist Dir UWEX

Discussed the position of Resource Agent. The Committee would like to review the procedure in 90 days again.

Bill Wheeler, Tri-County Economic Development Director

Discussed the revolving loan fund. Corrections needed to be made on the resolution as well as on the supporting document. This will be brought back to committee.

TREASURER'S REPORT

Morris sent the report to the committee.

Motion/second (Schubert/Brennan) to accept the Treasurer's Report. Motion carried

Sale of County owned Property: tabled until Law Enforcement has time to review which parcels are available and see if any would be suitable for future tower needs.

Tax Deed Property: three are remaining

Update on status of the David Pedigo Property, City of Berlin and delinquent tax situation.

Attorney Matt Chier spoke regarding that he has a potential buyer but it is only a verbal commitment at this time.

QUARTERLY BUDGET REVIEW – Linda Van Ness, Human Services & Robert Podgorski, Hwy

Linda Van Ness, HHS Director: Brought a Resolution Relating to Participation of Green Lake County in the Implementation of Family Care that the Health & Human Services Board will be bringing that would use undesignated reserves in the amount of \$1,051,727.00 for review.

Also in Princeton they have implemented changes with the congregate meal program and will not be replacing the meal site manager who recently retired.

Bob Podgorski, Highway Commissioner: That the preliminary audit has been done and the accounts receivables are much improved.

BUDGET REVIEW – 2007

The Committee reviewed the monthly print out.

BUDGET ADJUSTMENTS

Expenses

07-207-31-54105-110-000 A.H. Salaries increase to \$10,060.00
07-207-31-54105-151-000 A.H. Social Security increase to \$770.00
07-207-31-54105-152-000 A.H. Retirement employer increase to \$462.00
07-207-31-54105-153-000 A.H. Retirement Employee increase to \$604.00
07-207-31-54105-154-000 A.H. Health insurance increase to \$4,650.00
07-207-31-54105-155-000 A.H. Life insurance increase to \$64.00

07-207-31-54102-110-000 P.H. Salaries decrease to \$236,750.00
07-207-31-54102-151-000 P.H. Social Security decrease to \$19,029.00
07-207-31-54102-152-000 P.H. Retirement employer decrease to \$11,444.00
07-207-31-54102-153-000 P.H. Retirement employee decrease to \$14,924.00
07-207-31-54102-154-000 P.H. Health insurance decrease to \$75,668.00
07-207-31-54102-155-000 P.H. Life insurance decrease to \$558.00

07-207-33-54541-000-000 CSTI increase by \$10,150.00 to \$45,150.00
07-207-33-54532-445-000 Respite Grant – GL increase by \$3,000.00 to \$9,000.00
07-207-33-54532-446-000 Respite Grant – Marquette Co. increase by \$3,000.00 to \$8,000.00
07-207-33-54532-447-000 Respite Grant – Waushara Co. increase by \$3,000.00 to \$8,000.00

Revenues

07-207-33-43500-000-000 C&F State Aids increase by \$19,150.00 to \$909,988.00

Motion/second (Ammentorp/Brennan) to accept the budget adjustments. Motion carried..

APPROVAL FOR CONTINGENCY FUNDS FOR SECURITY FENCE AND ELECTRICAL UPGRADES

The P&I Committee is requesting approval to pay for the security fence at the tower site and the electrical upgrade at the courthouse.

Motion/second (Brennan/Schubert) to pay the two bills out of contingency fund. Motion carried

RESOLUTIONS/ORDINANCES

Authorize the transfer of Green lake County Community Development Block Grant Business Revolving Loan Fund (CDBG_RLF)Administration to the Tri-County Regional Economic Development Corporation:

Corrections to be made and bring back in December.

Outstanding Checks:

Motion/second(Schubert/Brennan) to approve the resolution. Motion carried.

SUPERVISORS CLAIMS

The Committee reviewed the supervisor's claims in the amount of \$3,368.27 and lay persons' claim in the

amount of \$207.42

VOUCHERS

Vouchers were presented in the amount of \$7,318.90 for Finance and \$23,850.60 for IT.

Motion/second (Ammentorp/Brennan) to approve the supervisors' and lay persons' claims and the Finance and IT vouchers. Motion carried.

CLERK'S REPORT – Bostelmann's report was mailed.

COMMITTEE DISCUSSION

Future meeting dates: Thursday, December 27, 2007 at 4:30 PM.

Future Agenda items: Resolution to authorize the transfer of Green Lake County Community Development Block Grant – Business Revolving Loan Fund (CDBG-RLF) Administration to the Tri-County Regional Economic Development Corporation (TREDC)

ADJOURNMENT

Motion/second (Brennan/Ammentorp) to adjourn at 6:30 PM. Motion carried.

Submitted by,

Vicki Bernhagen
Deputy County Clerk