

**PROPERTY AND INSURANCE COMMITTEE
November 7, 2006**

The meeting of the Property and Insurance Committee was called to order by Vice-Chair Orrin Helmer on November 7, 2006 at 4:30 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Orrin Helmer Absent- John Brenna
 Gus Mueller
 Gene Thom
 Mike Stoddard

Also Present:

Marge Bostelmann, County Clerk
Dan Sondalle, Assistant Corporation Counsel
Dave Mendleski, Maintenance
Eric Lawson and Paul Brummund of Potter Lawson

Supervisors Present: Sue McConnell, Vern Ammentorp, Dan Priske, Eldon Dallman, Bob Krause

Others present, Tom Gneuech, Joy Waterbury, Jane Piernot, Dick and Joan Mueller, Tom Jones, Sid Samuel, Joanne LeMere, Carla Spinks, Aaron Becker, Lori Evans, Mark Podoll.

AGENDA

Motion/second (Stoddard/Mueller) to approve the amended agenda. Motion carried.

PUBLIC COMMENTS

Dick Mueller Town of Green Lake appeared to state that he is surprised that only one architect is here and that it is the most expensive one. These are our tax dollars and the county needs to stay within the \$20,000,000. He stated that the County should stay in the down town foot print and also the foot print of the HHS building which in his understanding has the most need.

Maureen Martin appeared and stated that she reviewed the program from Potter Lawson and that it is a wish list with the numbers of bathroom in the jail and size of rooms requested. The program needs to be reviewed and she believes that the courtroom security needs to be addressed immediately.

Tom Gnewuch stated that this is a project of thousands of dollars and that the County needs at least two architectural bids for this project. He stated that several of the members of the public feel that PTD should be considered for the project. He listed the projects that PTD has built. He also asked how many of facilities have been visited by the County Board Supervisors.

Joanne LeMere stated the PTD should be given a chance for the project.

MINUTES

Motion/second (Stoddard/Mueller) to approve the minutes of October 3, 2006. Motion carried.

Motion/second(Thom/Stoddard) to approve the minutes of October 24th with the correction that Dan Sondalle was not in attendance. Motion carried.

MAINTENANCE REPORT

The boiler systems are all up and running for the winter

The cement slap for the memorial bench for Bernie Kasierski will be poured soon.

The total boat launch fees for 2006 were \$5,341.

Because of two incidents in the jail, the table and chair was removed from secure 2 and the cement bed was repaired in secure 1.

CONCERNS FROM UWEX RELATING THE MAINTENANCE ISSUES

A memo from the UWEX office was discussed. Discussion was held on why the UWEX office was not ready for the employees to start work on the Monday morning after the Fair Mendleski stated that he was on sick leave during that time and he was not aware of any problems and that no one discussed it directly with him. He stated that his staff told him that the offices were ready on Monday morning but not on Sunday afternoon. No one was present from UWEX. Bostelmann will be asked a representative from UWEX to come to next month's meeting.

APPEARANCES None

POTTER LAWSON PROPOSAL

A proposal letter was give to the Committee by Potter Lawson. The Project Description is divided into 4 items: 1. Provide a graphic representative of a concept on the downtown site. 2. Review the site of the existing HHS department. 3. Review the cost of the HHS building on the County A site. 4. Work with the construction manager hired by the County to identify a project under \$20,000,000 on the downtown site.

The cost would be on a time and materials not to exceed \$25,000.

Helmer read the actual motion from the October 17th County Board meeting. Discussion was held that the HHS building was not a part of the original motion from the County Board. Lawson stated that number 2 and 3 relate to Health & Human Services and can be deleted which would adjust the cost by \$2500.

Discussion was held on the downtown site and if and how to vacate the Water Street or Gold Street if needed. Lawson stated that his company will review the process and bring the concept to the city and ask for their input on the project as proposed.

Bostelmann presented a draft resolution.

Motion/second(Mueller/Thom) to send the resolution to the County Board stating the original motion from the October 17th County Board meeting and adding a statement stating the cost and that appropriate credits will be given for future construction projects. Roll call vote, 4 ayes no nays, motion carried.

SELECT CONSTRUCTION MANAGER

Helmer read the motion from the County Board relating to the selection of the construction managers. Bostelmann read the proposal from Samuels Group and from Gilbane. Discussion was held.

Motion/second(Thom/Mueller) to select the Samuels Group with the resolution to include that the Samuels Group will continue on as the construction manager contingent upon the Samuels Group fee being acceptable to the county. and that the final draft of the resolution is reviewed and approved by Corporation Counsel. 3 ayes, 1 nay (Stoddard). Motion carried.

CORRESPONDENCE

Letter from the chamber thank the County for the use of property from Harvest Days. With a \$150 check.

Aegis Corporation

PURCHASE REQUESTS

Law Enforcement

2 Squad Cars	Ripon Ford	\$20,300 recommended
	Ewald's	\$20,314
	Sondalle Ford	\$20,452.75

Motion/second(Thom/Mueller) to hold over the purchase request until the LE Committee has the ability to review the requests. Motion carried.

Treasurer's Office

Desk top and privacy panels	Office Plus	\$570.10 recommended
	Corporate Express	\$518.48

Highway

1 2007 Tri-axle Chassis	Truck Country	\$96,060
	L&S	\$96,265
	Packer City	\$83,210 recommended

Health & Human Services

Modular desk unit	Scharpf's	\$1569.00 sole bid
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Sign for outside HHS building	Marquette County	\$743.40
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Motion/second(Thom/Stoddard) to lay the request over a second bid for the sign to be approved by the HHS board. Motion carried.

Motion/second(Thom/Mueller) to approve the purchases request as approved by the Governing committee. Motion carried.

DISPOSAL OF COUNTY PROPERTY

Surveyor copy machine

Motion/second(Mueller/Thom) to approve the disposal of the surveyor's large copy machine. Motion carried.

Health & Human Services

Motion/second(Stoddard/Mueller) to dispose of the chairs at the most advantageous way to the County. Motion carried.

USE OF COUNTY PROPERTY None

RESOLUTIONS/ORDINANCES

Resolution Relating to Construction Manager – Motion made under Select Construction above proposal above.

Resolution Related to contracting with Potter Lawson. – Motion made under Potter Lawson proposal above

VOUCHERS

Vouchers were presented for Maintenance in the amount of \$9,781.65 and for the Purchasing in the amount of \$34,654.43.

Motion/second(Stoddard/Mueller) to approve the Maintenance and Purchasing vouchers as presented. Motion carried.

CLERKS REPORT

Signs for Courthouse and HHS – Bostelmann has applied for permits for the new sign at the courthouse and the new sign proposed for HHS.

Memorial Bench for Bernie Kasierski – The bench has been purchased and will be placed near the new sign soon. I will then call the paper and have a picture taken with Dianne Egbert who designed the sign.

LANDFILL LIABILITY CONCERNS

Bostelmann presented a letter from Attorney Rick Lewandowski relating to the Landfill liability question. .

Motion/second(Thom/Stoddard) to accept the letter and send it on to the County Board Superisors. Motion carried.

CLOSED SESSION

Move into closed session per ss. 19.85 (1)(c) conferring with legal counsel to discuss negotiations relating to Valley Trails Landfill contract.

Motion/second(Mueller/Stoddard) to go into closed session per ss 19.85(1)(c) conferring with legal counsel to discuss negotiations relating to Valley Trails Landfill contract. Roll call vote, 4 ayes and 0 nays, motion carried.

OPEN SESSION

Motion/second(Mueller/Stoddard) to resume open session. Roll call vote, 4 ayes and 0 nays, motion carried.

Motion/second(Mueller/Stoddard) to accept the evaluation for Deb Davey and send to her personnel file.
Motion carried.

COMMITTEE DISCUSSION

Next meeting dates: Regular meeting on December 5, 2006 at 4:30 PM,
Trout pond Agreement and Resolution, Complaint by UWEX re Maintenance.

ADJOURNMENT

Motion/second(Stoddard/Mueller) to adjourn at 8:50 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk