

## **FAMILY RESOURCE COUNCIL MEETING MINUTES—March 2, 2009**

Present were: Elden Dallman, County Board/Health & Human Services Board; Gail Olson, Consumer; Marian Sommerfeldt, Child Care Community Rep.; Mike Maslowski, CCS Consumer; Connie Anderson, Parent; Tammy R. Smith, Parent; Fern Engel, Community Representative; Orrin Helmer, County Board Chair; (alternate); Pat Riddell, CCS Consumer; Sue Sleezer, DHHS Children & Family Services Unit Manager; Gretchen Malkowsky, CCS/CST Care Manager; Renee Peters, DHHS Birth-3 Coordinator; LeRoy Dissing, DHHS Deputy Director; Jean Richter, ADVOCAP Headstart; James A Warriner, CCS Consumer; Vanessa Schultz, DD/LTS Coordinator; Amanda Kozaczuk, DHHS Social Worker (CCS Student Intern); Pam Cook, Parent; Joel Malak, Health Unit Student Intern

**Certification of Open Meeting Law:** The requirements of the Open Meeting Law have been met.

**Call to Order:** The meeting was called to order at 11:55 a.m. by Sommerfeldt.

**Appearances/Introductions:** Introductions of members were made.

**Approval of Agenda:** The agenda was reviewed. After discussion, Maslowski made a motion to approve the agenda. Engel-second. All ayes. Motion carried.

**Action on Minutes:** The minutes were reviewed. After discussion, Dallman made a motion to approve the November 3, 2008 minutes. Anderson-second. All ayes. Motion carried.

**Correspondence:** None.

### **DISCUSSION ON PROGRAMS/POLICIES:**

#### **Family Support:**

Schultz presented the 2009 Family Support Program plan. Schultz reported that funds from this program serve 10-14 children. This year the plan requires attaching any policies/procedures even if they have not changed. The revised 2008 Family Support Program Wait List Policy which was revised July 1, 2008 was included. Schultz explained the 2009 Family Support Plan to Committee members. Discussion followed. (See attached.) After discussion, Anderson made a motion to approve the 2009 Family Support Plan. Maslowski-second. All ayes. Motion carried.

**Birth-Three:** Peters reported that the Birth-3 Program is currently serving 11 children with active Individualized Family Service Plans and are in the process of evaluating four new referrals for the program. The 2008 referral summary was shared for Committee review. (See attached.)

Peters reported that she recently attended a 4-K meeting in Berlin regarding the possible implementation of 4 year-old Kindergarten. Funding issues were discussed regarding the implementation. Discussion followed. Peters will be attending another meeting in the near future. Committee members will be updated.

Peters reported that she is in the process of the annual Self-Assessment for the Birth-3 program. Surveys have been sent to families. The results of these surveys will be compiled and shared at our next meeting. The States Regional Birth to 3 Resource person was here last week to help with file reviews. Plans are to have the final report sent in to the State by the end of April. Next year the State will be coming for an on-site review.

Peters reported that the agency recently received the FFY 2007-2008 data for performance on compliance indicators and will be issued our determination in early summer. Peters anticipates that it will again be a determination of "meeting requirements" based on our data. Peters will update Committee members.

Child Development Days will be held this Spring in the local school districts. Green Lake's was already held on February 11, 2009. Princeton's will be March 3, 2009; Markesan will be March 18, 2009 and Berlin's will be March 24, 2009. (See attached.)

Peters distributed the registration forms for the April 25, 2009 "Why Infant Social and Emotional Development Matters" training to be held in Wautoma. (See attached.)

Peters distributed brochures from the Wisconsin Regional Center located at the Children's Hospital of Wisconsin - Fox Valley in Neenah, WI. The center helps children & youth with special health care needs. Peters explained the services available. Discussion followed.

Peters updated Committee members that one of her past Birth-3 families approached Peters regarding holding a fund raiser in appreciation for the services that were provided to help out their family and donating the money to the Birth-3 program. Discussion followed. Committee members will be updated.

Peters updated Committee members that there has been some recycling of special needs equipment is being from one consumer to another as needed. Peters wanted to extend thanks for the generosity as this helps save costs by eliminating the need to purchase additional equipment through other programs.

### **Coordinated Services Team (CST)/Comprehensive Community Services (CCS) Update:**

Dissing reported to Committee members that there have been regular meetings reviewing cases to see if they meet the Coordinated Services Team (CST) program. The family has a number of service providers in the home and this program brings all these services together and the family helps decide which services are being used to help their family. Team members are defined by the family. There are several informal teams at present, but also there are several formal teams being organized to achieve better results for the family.

Sleezer reported that even though there is no more funding available from the State, the program is continuing in the county to help the families in driving their own treatment plan.

Dissing reported that the State has been looking at more ways to provide additional funding to counties. Discussion followed.

Malkowsky reported that there are currently 11 participants in the CCS program with one more consumer being enrolled.

Malkowsky reported that a training will be held on Wednesday, March 4, 2009 for consumer advocates to educate on helping them take part in their CCS plan.

Malkowsky reported that if person eligible is eligible for CCS, staff will try to coordinate with CST program to provide services/funding for the consumer. Discussion followed.

Maslowski reported to Committee members regarding the \$46.00 stipend paid to CCS consumers for attending meetings. It was reported that there are some discrepancies in the amount to be paid out and requirements for CCS consumers on the number of meetings required before the stipend would be paid out. Options were discussed. After discussion, it was recommended that the CCS sub-committee come up with two options and present to the Family Resource Council at the next meeting for a decision.

**Resource Sharing: Current Issues:**

ADVOCAP - Anderson reported that if the budget gets passed there will be a lot of funding to provide a variety of services. Richter reported that if the grants are approved there will be a quick turnaround for application/approval. Discussion followed. Richter would like any referrals to be made so if funding is available all can be included.

Anderson reported that the grant through WETAP, (Wisconsin Employment Transportation Assistance Program), has been awarded to ADVOCAP. This grant helps low-income individuals purchase low-income vehicles.

Sleezer reported that the Alternative Response grant was applied for for another year of funding. Sleezer reported that this will be the last year of funding under the current grant cycle. Next year the DHHS will have to submit a full application to continue the program. Discussion followed.

Sleezer reported that the Governor's bill put additional funding to expand the alternative response program, but it is minimal.

Sleezer reported that consumers are being serviced through the Alternative Response Grant in both Green Lake and Marquette Counties.

Schultz reported that she is serving on a Transition Advisory Council (TAC) for school systems. To date, the TAC was not very active. Schultz reported that the goal is to have this council become more active in helping the transition of special needs students from school to the community. Schultz will update Committees members regarding progress. Discussion followed.

**Future Meeting Date:** The next meeting is scheduled for May 4, 2009.

**Future Agenda Items for Action/Discussion:** Coordinated Services Team Update, CCS update; election of officers; CCS per diem recommendations; IV-E Safe & Stable Annual Report.

**Adjournment:** Motion made by Smith to adjourn, seconded by Dallman. All ayes. Motion carried.

The meeting adjourned at 12:55 p.m.