

PROPERTY AND INSURANCE COMMITTEE
March 1, 2005

The meeting of the Property and Insurance Committee was called to order by Chairman Bernie Kasierski on March 1, 2005 at 6:00 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Bernie Kasierski
 Orrin Helmer
 Gus Mueller
 Gene Thom
 Mike Stoddard

Others Present:
 Marge Bostelmann, County Clerk
 Dan Sondalle, Assistant Corporation Counsel
 Dave Mendleski, Maintenance Supervisor
 Al Shute, Director of Development
 Steve Westpfahl, Highway Department
 LeRoy Dissing, Deputy Director, HHS
 Jeff Bates, CenturyTel

AGENDA

Motion/second(Stoddard/Mueller) to approve the amended agenda. Motion carried.

MINUTES

Motion/second(Mueller/Helmer) to adopt the minutes of February 1, 2005 with correction changing “through” to “throw” in the Maintenance Report under Clerk of Courts files. Motion carried.

CORRESPONDENCE

APPEARANCES

Al Shute requested permission to submit a plan to the Committee next month moving the Land Information specialist to the current surveyor’s office, move the surveyor’s records to the HR consultant’s office and move the HR consultant to the current Land Information office.

Jeff Bates, CenturyTel, appeared and stated that the contract with the Centrex lines expired in 2003. The line charges need to be increased. Bates will do a traffic study on all lines and then bring in an engineer to look at alternatives to reduce costs. Bates will also be working with Convergent Solutions regarding cost savings. The increase in rates is scheduled for 60 days from now.

RAIN GARDEN

Information will be given next month.

REPAIR/PURCHASE OF HYDRAULIC LIFT AT HIGHWAY

Steve Westpfahl explained that the current lift was purchased in 1956 and parts are not available for repair. It currently has a hydraulic leak. A parallelogram lift is being proposed. The cost

for a 50,000-pound hoist is \$80,000 from US petroleum Equipment. Westpfahl found another vendor that does not service in the state of Wisconsin and does not offer municipal discounts. Two bids will be taken to Highway for a 36,000 pound-hoist.

GROUNDING STUDY

The study by Alliant would be \$5800. Thom explained that even after the study was completed and the grounding work done, there is still no guarantee.

Motion/second(Stoddard/Thom) not to do the grounding study. Motion carried.

PURCHASE REQUESTS None

LONG RANGE PLAN FOR COUNTY A PROPERTY

Kasierski presented his modification of the original Venture designs to the County Board in February. Discussion was held on the waterway that runs through the County property on County Road A. Kasierski asked the Land Conservation Department to develop a watershed plan and show the size of the pond needed. A sketch will be presented to the March County Board meeting.

RESOLUTIONS/ORDINANCES None

USE OF COUNTY PROPERTY

Bostelmann presented the following requests from the Green Lake Chamber:

1. Summer Solstice, June 18th use of the Courthouse Lawn from 3pm to midnight.
2. July 4th, use of Fairgrounds for parade line-up at noon.
3. Golden Harvest Days, September 24th and 25th use of Fairground sheds and grounds for the parade on September 24th and the Car show in September 25th. The use of the courthouse lawn on both days for the Craft Show and Information Booth.

Bostelmann presented the following requests from Tammy Duve, 4H Youth Development Agent.

1. May 7th – Horse Arena – 8:30 am to 1 pm
2. May 14th – Swine Barn – 8:00 am to noon
3. July 16th – Horse Arena – 8:30 to 1:00
4. July 17th – Horse Arena – 12:30 pm to 4:00 pm

Motion/second(Helmer/Stoddard) to approve the use of the County property as requested. Motion carried.

VOUCHERS

Vouchers were presented for \$ 46,778.41 for the purchasing department and \$7,730.46 for the maintenance.

Motion/second(Stoddard/Mueller) to approve the vouchers as presented. Motion carried.

MAINTENANCE REPORT

Electrical Upgrades: The electrical upgrades that were in the 2005 budget have been completed.

Dispatch Air Exchange: The fresh air exchange for the dispatch area is complete. The new fan was bad. The replacement fan has not arrived yet.

Used Racking: Mendleski asked if anyone knows were to purchase used racking/shelving for the third floor.

Paper Shredding: Mendleski presented a proposal, from a company by the name of Iron Mountain, to come in and do the paper shredding. The cost is approximately \$200 to shred 20 file boxes or 1500 pounds. Dissing asked if this was being considered as a one-time catch-up or will it be ongoing? Discussion was held. Mendleski stated that it costs \$100/box to have it shredded by Fox River Industries staff.

Motion/second(Thom/Mueller) to have all the shredding done by Iron Mountain at one time. Motion carried.

CLERKS REPORT

Addendum to original Agreement between Green Lake County and the City of Markesan Police Department

Over the last several years, Green Lake County has paid approximately \$300/month for a T1 line so that the City of Markesan can utilize the Spillman software at the Sheriff's Office. The City of Markesan, with the help of Bill Hutchison is now going to Charter Cable as their Internet Service Provider. Because of this change, a T1 line will no longer be needed. Because of the original agreement, to provide a phone line, an Addendum, drafted by John Selsing, which will reduce our cost from \$300/month to \$35.00/month was presented.

Motion/second(Stoddard/Mueller) to approve the addendum and authorize Bostelmann to sign it. Motion carried.

Thom requested that the Addendum be sent to the Judicial/Law Committee.

COMMITTEE DISCUSSION

Next meeting date: April 5, 2005 at 6:00. – Rental/Farming the County A Property

ADJOURNMENT

Motion/second(Stoddard/Mueller) to adjourn at 7:10 PM. Motion carried.

Submitted by,

Marge Bostelmann
Secretary