

PERSONNEL COMMITTEE MEETING

March 16, 2006

The meeting of the Personnel Committee was called to order by Vice-Chair Margaret Hollander at 3:00 PM on Thursday, March 16, 2006 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Margaret Hollander
Bob Krause
Elden Dallman
Howard Sell
John Brennan

Also Present: Marge Bostelmann, County Clerk
Brenda Keller, HR Consultant

AGENDA

Motion/second(Sell/Brennan) to approve the amended agenda. Motion carried.

MINUTES

Motion/second(Dallman/Krause) to approve the minutes for January 12, 2006, February 15, 2006 and February 21, 2006. Motion carried.

PUBLIC COMMENTS None

CORRESPONDENCE

Bostelmann read a letter from Edward Vander Bloomer, WPPA Business Agent asking to begin bargaining soon.

APPEARANCES None

CARRY OVER VACATIONS None

EVALUATE VACANT POSITIONS

Bostelmann told the Committee that a probationary employee at HHS was let go. Discussion was held. The position should be posted and advertised.

EMPLOYEE REQUEST FOR UTILIZATION OF 3RD FLOOR EQUIPMENT

Keller said that some employees would like to utilize the exercise equipment on the third floor. The equipment needs repair and the employees are willing to have the equipment repaired at their cost. Concerns related to liability and the possibility of employees being hurt while at work were discussed. This matter will be referred to the Property & Insurance Committee for action.

HR REPORT

- **Information from Fox Valley Labor Negotiator's Meeting:** Keller gave a written report from the Fox Valley Labor Negotiator's meetings. Information on the Wisconsin

Health Care Plan will be forwarded to the Finance and Property and Insurance Committee.

- **Personnel Partners Profile:** Sue Wendt was featured in the Wisconsin Personnel Partners publication.
- **Review draft of Vehicle Usage Policy.** Keller presented the revisions in the policy as discussed last month. She also presented the decal for the logo and fleet numbers for size comparison. Discussion was held on the appropriateness of employees transporting family members in county owned vehicles. Bostelmann will contact the county insurance company and ask their recommendation with regard to employees transporting family members in the county owned vehicles. This will be discussed next month.
- **Request attendance at WACPD/WPELRA Spring Conference:** Keller requested permission to attend the WACPD/WPELRA *Motion/second(Krause/Dallman)* to approve Keller attending the meeting. Motion carried. Selsing asked Keller to look at “bumping” language while at the conference.
- **Public Sector Survey:** Keller presented a report from the Public Sector Survey and explained how it can help in negotiations.

RESOLUTIONS/ORDINANCES

Relating to hiring a LTE Communications Officer in the Sheriff’s Department.

Motion/second(Sell/Dallman) to approve this resolution and send it on to the March County Board.
Motion carried

CLERK’S REPORT None

VOUCHERS

Brenda Keller Consulting Month of March plus expenses \$3,044.37
Motion/second(Dallman/Brennan) to approve the voucher. Motion carried.

CLOSED SESSION

Motion/second(Brennan/Sell) to move into closed session per ss. 19.85(1)(c)(f)(g) to discuss employee evaluations, personnel matters, personnel discipline, confer with legal counsel, negotiation strategies. Roll call vote, 5 ayes – 0 nays, motion carried.

RESUME OPEN SESSION

Motion/second(Krause/Brennan) to resume open session. Roll call vote, 5 ayes – 0 nays, Motion carried.

Motion/second(Brennan/Sell) to approve the annual evaluation for Al Shute and probationary evaluation for Josh Ward. Motion carried.

COMMITTEE DISCUSSION

Next regular meeting: April 13, 2006 at 3 PM.

Future Agenda Items: Vehicle Policy

ADJOURNMENT

Motion/second(Brennan/Sell) to adjourn at 4:35 PM. Motion carried.

Submitted by,

Margaret Bostelmann
County Clerk