



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

September 13, 2005

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 3:30 PM on Tuesday, September 13, 2005, in the Lower Level of the Safety Building, Green Lake, WI.

Roll Call:

Present: Gene Thom, Chairman
Howard Sell
Richard Gorr
Keith Hess
Debra Schubert 3:35 PM

Others Present:

Michael Handel, Sheriff	Kevin Manning, Dep. Sheriff
Mark Trochinski, Undersheriff	Judge McMonigal 4:30 PM
Dan Sondalle, Asst. Corp. Counsel	Lori Evans, Adm. Asst.
Orrin W. Helmer, Co. Board Chair 4:30 PM	
Gary Podoll, Emergency Dir. 4:30 PM	
Sue Wendt, Secretary 4:30 PM	

Thom stated that the requirements of the open meeting law were certified as being met.

AGENDA

Motion/Second (Hess/Schubert) to approve the agenda. Roll call. All Ayes. Motion carried.

REVIEW 2006 BUDGET SHERIFF DEPARTMENT

The Finance Committee has directed all County Departments to present a 2006 budget at -3% of their 2005 tax levy. *Motion/Second (Hess/Schubert)* to make the following changes to the proposed 2006 budget and present them to Finance. Changes are deduct \$11,515.20 due to personnel cost changes – health insurance plan changes, step changes, etc. Deduct \$30,044.90 for a part-time officer included in the budget that should not have been. Add \$4184.00 to put the boat patrol hours back to 700 hours due to the withdrawal of the additional part-time patrol officer resolution. Deduct \$16,580.77 for using the video conferencing fund balance to offset the 2006 budget. Deduct \$23,912.11 by using the 2005 Jail Assessment fund. Ask Finance to allow us to carry-over all 2005 Adult Inmate Board Funds. Of those funds

\$33,104.93 would be used to complete the Finance Committee request to have the 2006 budget come in at -3% below the 2005 tax levy and the balance to be left in an applied funds account to be used if the inmate board account exceeds the budgeted amount in 2006 or to be applied to the 2007 tax levy. All Ayes. Motion carried.

MEET WITH FINANCE COMMITTEE TO REVIEW 2006 BUDGET

Meeting moved to the County Board Room for a joint meeting with Finance to discuss the 2006 Budget at 3:50 p.m.

Evans explained the Committee reduced the budget by \$110,973.66. This included an \$11,515 transfer of expense for health insurance to the District Attorney's office. Bostelmann explained that that is not a cut in the levy only a shift of the levy to another department.

Discussion was held to approving a contingency carryover account of up to \$100,000 from any remaining funds in the 2005 adult prisoner board budget to be used if necessary in 2006 for the prisoner board. This will allow the 2006 budget to be lower.

The total cut to the Law Enforcement levy is \$99,458.

Meeting moved back to the lower level Safety Building meeting room to resume the regular Judicial and Law Enforcement Meeting at 4:30 p.m.

RESUME REGULAR MEETING 4:30 PM

Gary Podoll, Emergency Director, Judge Mc Monigal, Orrin Helmer and Secretary Sue Wendt joined the meeting at this time.

MINUTES

Minutes of August 10, 2005. *Motion/Second (Hess/Sell)* to approve the August 10, 2005 minutes as presented. All Ayes. Motion carried.

PUBLIC COMMENTS

None.

APPEARANCES

Gary Podoll, Emergency Director presented a Resolution Relating to Designation of the National Incident Management System (NIMS) as the basis for all Incident Management in the County of Green Lake. The County has to adopt this resolution in order to be compliant with NIMS. The Department of Homeland Security at the request of the President has established NIMS as to be the effective way of incident management, which will be done Nation wide. A lot of Federal Funding is tied to this program.

CORRESPONDENCE

In the packet were E-mails on crime in the area, Thank you from the Fair Committee, Two Thank yous to J. Reyson for boat rescue, Thank you from Ries Driving School,

Thank you from CHN for showcasing CHN East Ridge and the 2004 letter from the Auditor regarding the 2005 budget.

2006 BUDGET

Schubert suggested that the Sheriff's department keep looking for more places to cut as she feels that the Finance Committee will be asking for further cuts before this process is finished.

Reimbursement for Juvenile Secure Detention

None.

RECEIPTS/REPORTS/JAIL REPORT

Motion/second (Hess/Schubert) to approve the receipts and reports as presented. All Ayes. Motion carried.

Mark Trochinski reported that DeAnna Lueptow, Corrections Administrator is out due to surgery. Sarah Guenther is taking on DeAnna's workload until she comes back. Daily average of prisoners for August was 68.

Motion/second (Sell/Schubert) to approve the Jail report as presented. All Ayes. Motion carried.

Hess requested last month that a report of the mileage on the squad cars be included in the packet. Lori stated that it would be in next month's packet.

RESOLUTIONS/ORDINANCES

Resolution Relating to Designation of the National Incident Management System (NIMS) as the basis for all Incident Management in the County of Green Lake. *Motion/second (Hess/Gorr)* to approve resolution and forward to September County Board. All Ayes. Motion carried.

Resolution relating to Creating a Part-time Deputy Sheriff assigned to Patrol Position. revised 3rd edition, (to change county board meeting date) was reviewed by the committee. This will have no fiscal impact on the 2006 budget, but will be a savings in overtime. Twelve full-time deputies will be budgeted for. Any hours worked by a part-time officer that would have normally been filled by a full-time officer at overtime rate will be a savings to the County. *Motion/second (Keith/Gorr)* to approve resolution and forward to Personnel Committee. All Ayes. Motion carried.

ENFORCEMENT OF JUVENILE CURFEW ORDINANCE IN OTHER JURISDICTIONS

Sondalle has talked to the Village of Marquette and they want to do it. More information on who issues a citation, the County or Village needs to be studied. Judge McMonigal stated that he received an E-mail from the Municipal Courts and they could not come up with a solution to this problem. Judge also stated that Act 40

takes away barriers for municipalities to contract with the Sheriff's Department and eliminate their police forces. That would put even more of a strain on County Sheriff Departments in the future.

WCA RESOLUTIONS

Chairman Helmer requested that the committee give input on the upcoming Resolutions for the WCA Convention. The committee agreed to support all the resolutions.

PURCHASE REQUESTS

(2) MDC Radios and Hardware Necessary to complete the MDC grant requirements, which paid for 10 of these units. Account No. 05-100-09-52150-810-000 State Bid: General Communications - \$3,627.00. *Motion/second (Schubert/Hess)* to purchase 2 MDC Radios and Hardware from General Communications for \$3,627.00 per P&I approval. All Ayes. Motion carried.

(3) Preliminary Breath Testing Devices. Replacement of 14-year-old units. Account No. 05-100-09-52150-810-003 State Bid: Intoximeters, Inc. \$390.00. *Motion/second (Schubert/Hess)* to purchase 3 Preliminary Breath Testing Devices from Intoximeters, Inc. for \$390.00 each. All Ayes. Motion carried.

CLAIMS

The committee reviewed the monthly claims for payment for the Judge, Circuit Court. Listing was signed, dated September 13, 2005, in the amount of \$1551.10.

The committee reviewed the monthly claims for payment for the Clerk of Courts. Listing was signed, dated September 13, 2005, in the amount of \$2754.48

The committee reviewed the monthly claims for payment for Child Support. Listing was signed, dated September 13, 2005, in the amount of \$1114.31.

The committee reviewed the monthly claims for payment for District Attorney. Listing was signed, dated September 13, 2005, in the amount of \$165.55.

The committee reviewed the monthly claims for payment for the Sheriff's Department. Listings were signed, dated September 13, 2005, in the amount of \$87,835.07.

Motion/second (Schubert/Hess) to approve all the above claims. All Ayes. Motion carried.

ZIMMERMAN DONATION

Sheriff Handel would like to give Mr. Zimmerman a \$50 gift certificate for the use of his enclosed trailer for transporting a crime scene vehicle. The committee thought this was a good idea.

JAIL PAY SARAH GUENTHER

Sarah Guenther is taking over DeAnna Lueptow's workload plus her own until DeAnna gets back from medical leave. The Sheriff would like to pay Sarah at the Deputy wage retro to the day DeAnna left, until DeAnna returns. *Motion/second (Schubert/Gorr)* to pay Sarah Guenther at the Deputy wage until DeAnna returns. All Ayes. Motion carried.

COMMITTEE DISCUSSION

Next regular meeting set for October 12, 2005 at 4:30 PM

Agenda items: 2006 Budget

Mark Trochinski brought up the fact that it has been two years since they have requested digital cameras to be bought through the IT budget. He asked that Schubert check into it at the next IT meeting.

Mark Trochinski also stated that the Sheriff's Department has some used items that they would like to sell on Ebay. The committee suggested that he bring this up to the Property & Insurance Committee.

CLOSED SESSION

Motion/second (Schubert/Hess) to move into closed session per ss.19.85 (1)(c)(g) for Interviews Communications Officer, Personnel Matters, and Evaluations. Roll Call - All Ayes. Motion passed. 5:38 PM

RESUME OPEN SESSION

Motion/second (Schubert/Hess) to move into open session. Roll Call - All Ayes. Motion passed. 6:50 PM

The committee did evaluations of Judy Street and Gary Podoll with a favorable review and the evaluations were forwarded to Judy Street and Gary Podoll for signatures.

Motion/second (Schubert/Sell) made in closed session to accept the administrations ranking of the candidates for Communications Officer and choose from that ranking on the continuing eligibility list to fill their needs. All Ayes. Motion carried.

ADJOURN

Motion/Second (Schubert/Hess) to adjourn. All Ayes. Motion carried. Meeting adjourned. 6:55 PM

Respectfully submitted,

Sue Wendt, Secretary