



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

January 12, 2005

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30 PM on Wednesday, January 12, 2005, in the Lower Level of the Safety Building, Green Lake, WI.

Roll Call:

Present: Gene Thom, Chairman  
Debra Schubert  
Howard Sell  
Richard Gorr  
Keith Hess

Others Present:

Michael Handel, Sheriff  
Mark Trochinski, Undersheriff  
Dan Sondalle, Asst. Corp. Counsel  
Orrin W. Helmer, Co. Board Chair  
Judge WM McMonigal  
Sue Wendt, Secretary

Thom stated that the requirements of the open meeting law were certified as being met.

## AGENDA

*Motion/Second (Schubert/Hess)* to approve the agenda. Roll call. All Ayes. Motion carried.

## MINUTES

Minutes of December 8, 2004. *Motion/Second (Hess/Sell)* to approve the December 8, 2004 minutes as presented. All Ayes. Motion carried.

## PUBLIC COMMENTS

None.

## APPEARANCES

None.

## **CORRESPONDENCE**

Emails regarding officer safety and booking fees included in packet.  
Letter from Personnel Committee denying grievance.

## **RECEIPTS/REPORTS/JAIL REPORT**

Schubert questioned why the salary line in Clerk of Courts, DA and Judge were over budget.

*Motion/Second(Hess/Sell)* to accept the receipts and reports as presented. 4 Ayes, 1 Nay (Schubert). Motion carried.

Figures do not add up on the long jail report. This will be checked out and rerun. Letter from Sheriff to Marquette County was discussed and the Sheriff will send it out tomorrow. Columbia County may have space available end of July. Agreement made with Waushara County.

*Motion/Second(Schubert/Hess)* to accept the jail report as presented. All Ayes. Motion carried.

## **EMP SURVEY**

The results from the EMP survey were handed out to the committee. After criteria was set, approximately 10% of the population or 5 prisoners were eligible for the EMP program for the month of February and September. This was the figure suggested by the Finance Committee.

## **POLICY REVIEW**

Collection of Costs for Juvenile Secure Detentions was reviewed by the committee. Collection would be made through tax intercept. If tax intercept does not work, small claims procedures should be initiated.

## **RESOLUTIONS/ORDINANCES**

Resolution Adopting the Collection of Juvenile Detention Costs Policy in the Sheriff's Office. Tabled until February for Dan to review wording on policy.

Resolution relating to Electronic Monitoring of Inmates – Sheriff's Office was reviewed by the committee. Finance Committee originally drafted this resolution, and decided it should come from the Judicial/Law Committee. Changes were made and it will be brought back to February meeting. *Motion/second (Hess/Schubert)* to approve changes and send to Finance for approval. All Ayes. Motion carried.

## **REVIEW JOB DESCRIPTIONS**

None

## REVIEW VACANT POSITIONS

None

## PURCHASE REQUESTS

Video Conferencing. To reduce the need for inmate presence in Court through video conferencing. Approximately 50% of this be paid via grant and 25% will be paid for by the Green Lake Circuit Court and 25% by the Sheriff's Department. Account No. 05-100-09-52100-810-000. State Bid (sole bidder) inacom - \$30,649.96.

*Motion/second (Schubert/Hess)* to purchase video conferencing from inacom \$30,649.96, per P&I approval and Finance approval. All Ayes. Motion carried.

## MEAL AT THE JAIL

The committee is supposed to taste-test the meals provided for the jail inmates, once a year, according to County Board Ordinance. The committee sampled the meal prepared by Allison Eilert at 5:45 PM. The committee agreed that the meal was excellent.

## CLAIMS

The committee reviewed the monthly claims for payment for the Coroner. Listing was signed, dated January 12, 2005, in the amount of \$2,130.98.

The committee reviewed the monthly claims for payment for the Judge, Circuit Court. Listing was signed, dated January 12, 2005, in the amount of \$2,915.99.

The committee reviewed the monthly claims for payment for the Clerk of Courts. Listing was signed, dated January 12, 2005, in the amount of \$3,469.62 (2004) and 180.00 (2005).

The committee reviewed the monthly claims for payment for Child Support. Listing was signed, dated January 12, 2005, in the amount of \$1,438.84.

The committee reviewed the monthly claims for payment for District Attorney. Listing was signed, dated January 12, 2005, in the amount of \$268.43.

The committee reviewed the monthly claims for payment for the Sheriff's Department. Listings were signed, dated January 12, 2005, in the amount of \$59,052.82 (2004) and \$17,099.48 (2005).

The committee reviewed the monthly claims for payment for the Emergency Management Department. Listings were signed, dated January 12, 2005, in the amount of \$1,379.43.

*Motion/second (Schubert/Sell)* to approve all the above claims. All Ayes. Motion carried.

*Motion/second (Schubert/Hess)* to approve paying balance of 2004 claims before February Meeting. All Ayes. Motion carried.

*Motion/second (Sell/Gorr)* to approve special pay to Allison Eilert in December for tax purposes each year. All Ayes. Motion carried.

## **CHANGE IN MEG UNIT**

If we join the MEG unit this year, we would receive \$44,000 in drug grant money. We would have to be accepted by the Wisconsin Central Unit which includes Adam, Waushara, Marquette, Wood, Juneau and Waupaca Counties. Joining would help pay for overtime and equipment in the drug unit. The committee agreed that it would be a good idea to apply to join this year.

## **COMMITTEE DISCUSSION**

Next regular meeting set for February 9, 2005 at 4:30 PM

Agenda items:

Discussion was held on overdue bill from Bernies for their summer music festival. A letter will be sent to Bernies inviting them to our next meeting to discuss payment.

## **CLOSED SESSION**

*Motion/second (Schubert/Hess)* to move into closed session per ss.19.85(1)(c)(g)(d) for, grievance, evaluations and personnel matters, update on employee discipline. Roll Call - All Ayes. Motion passed. 6:30 PM

## **RESUME OPEN SESSION**

*Motion/second (Sell/Hess)* to move into open session Roll Call - All Ayes. Motion passed. 6:35 PM

## **ADJOURN**

*Motion/Second (Schubert/Hess)* to adjourn. All Ayes. Motion carried. Meeting adjourned. 6:40 PM

Respectfully submitted,

Sue Wendt, Secretary