

PERSONNEL COMMITTEE MEETING
July 22, 2010

The meeting of the Personnel Committee was called to order by Chair Joanne Guden at 4:00 PM on Thursday, July 22, 2010 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Joanne Guden
Maureen Schweder
Dan Priske
Gene Henke
John Zelenski

Also Present: Vicki Bernhagen, Deputy County Clerk
Brenda Keller, HR Consultant
Jeff Haase, Assist Corp Counsel
Becky Pence, Admin Assist Highway

Sheriff Mark Podoll
Chief Deputy Mark Putzke
Lori Evans, LE Admin Assist
Linda Van Ness, HHS Director
LeRoy Dissing, HHS Dep Dir
Jeri Loewe, Public Health Nurse

AGENDA

Motion/second (Priske/Henke) to approve the agenda. All ayes. Motion carried.

MINUTES

Motion/second (Schweder/Henke) to approve the minutes of June 17, 2010. All ayes. Motion carried.

CLOSED SESSION

Motion/second (Priske/Zelenski) to move into closed session per ss. 19.85(1)(c) Evaluations, Personnel Matters, Employee Medical History - unpaid leave request. (g) Conferring with legal counsel to discuss pending litigation. Roll call vote, 5 ayes - 0 nays, motion carried.

RESUME OPEN SESSION

Motion/second (Schweder/Zelenski) to resume open session. Roll call vote, 5 ayes - 0 nays, motion carried.

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second (Henke/Schweder) to approve unpaid leave for a Hwy employee up to one year in accordance with County policy. All ayes. Motion carried.

Motion/second (Henke/Priske) to approve up to 35 hours of unpaid leave for HHS employee in accordance with County policy. All ayes. Motion carried.

Motion/second (Schweder/Henke) to accept the probationary evaluations for Kristina Trastek, Claire

Kasuboski, Jennifer Zeleske, and Ryan Stobbe. All ayes. Motion carried.

PUBLIC COMMENT - None

CORRESPONDENCE - None

APPEARANCES - None

CARRYOVER OF VACATION - None

FILLING OF VACANT POSITIONS - None

USE OF SERVICE/THERAPY DOG AT HHS

Motion/Second (Henke/Priske) to support and approve the training/use of service/therapy dogs within the Department of Health & Human Services as part of the Clinical Services Unit. The dog (s) will work with a certified therapist to assist in providing therapeutic support and assistance for individuals who are disabled, elderly, or have mental health/ substance abuse issues. This should be forwarded to Property & Insurance for approval. In the future all requests for training/use of service/therapy dogs must be brought in advance to all the appropriate committees. All ayes. Motion carried.

HR REPORT

- HR Consultant Contract: Brenda Keller presented a letter stating that she would not renew her contract that expires at the end of September 2010. She recommends that the County continue to pursue funding of these services or fund a full-time position. She presented a survey of HR Departments in other counties within the state. It shows that Green Lake County's comparable counties all have onsite HR Departments with staff. She created a position description for Director of Human Resources to review. She thanked Green Lake County for the opportunity to have worked with them.
- Cell phone policy: Unless there is a specific problem that is not addressed the current policy is fine.
- Nursing Mom's Room/Policy: Will bring back the policy at next month's meeting with the changes that were made.

RESOLUTIONS/ORDINANCES

Resolution 29-2010: LTE Mental Health/Substance Abuse Counselor and Recidivisms Aide Resolution

Motion/second (Priske/Zelenski) to approve Resolution 29-2010 LTE Mental Health/Substance Abuse Counselor and Recidivism Aide Resolution. All ayes. Motion carried

CLERK'S REPORT - None

MONTHLY VOUCHERS

Vouchers were presented in the amount of \$3,166.03

Motion/second (Schweder/Priske) to approve the vouchers. All ayes. Motion carried

COMMITTEE DISCUSSION

Long Range Plan:

Future meeting date: August 19, 2010 at 4:00.

Future agenda Items for action and Discussion: Policy on Nursing Mom's Room

ADJOURNMENT

Motion/second (Henke/Zelenski) to adjourn at 5:05 PM. All ayes. Motion carried.

Submitted by,

Vicki Bernhagen
Deputy County Clerk