



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

January 10, 2007

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30 PM on Wednesday January 10, 2007, in the County Board Room, Courthouse, Green Lake, WI.

## Roll Call:

Present     Gene Thom, Chairman  
               Debra Schubert, Vice-Chairman  
               Howard Sell  
               Richard Gorr  
               Eugene Schroeder

## Others Present:

Mark Podoll, Sheriff	Mark Putzke, Chief Deputy
Lori Evans, Adm. Assist.	Sue Wendt, Secretary
Orrin Helmer, Co. Board Chair	Joy Waterbury, Berlin Journal
James Camp, DA	Kristin Radtke, Berlin Journal
Linda Jesko, Office Manager	Lynn Dutcher, Victim Witness
	William Smith, Dep. Coroner

Thom stated that the requirements of the open meeting law were certified as being met.

## AGENDA

*Motion/Second (Schubert/Schroeder)* to approve the amended agenda. Roll call. All Ayes. Motion carried.

## MINUTES

Minutes from December 13, 2006. *Motion/second (Sell/Schubert)* to approve minutes as presented. All Ayes. Motion carried.

## PUBLIC COMMENTS

None

## APPEARANCES

None.

## UPDATE ON PATENTED KEY SYSTEM

Thom stated that new keys have been made and issued to five – six people. Others will have to come through the Sheriff Department to enter the building after hours.

## DEPARTMENT COMMENTS

Sheriff Podoll invited the committee to tour the remodeled offices at the Sheriff Department after the meeting.

Mark Putzke, Chief Deputy, reported on the value of video tapes in the squad cars. At 1:30PM on STH 49, a car was pulled over for a OWI and the driver stated that he had \$40,000 in the car. The Deputy video taped the incident and verified that \$40,000 was in the car and accounted for on the tape.

Helmer reminded the committee that they need to taste test the prisoner meals as per county ordinance. The Sheriff will arrange to have the meal served during the February 14, 2007 meeting. The meeting will be held in the lower level of the Safety Building.

## CORRESPONDENCE

Department of Corrections regarding Holds Reimbursement for State Fiscal Year 2005-2006.

Thank you to Chief Deputy Putzke for allowing Kurt Ninneman, Fox Valley Technical Collage Criminal Justice Student, to ride along/intern with Green Lake County Sheriff's Department.

Email regarding purchase of the rights to three Sheriff Department video tapes of squad car/deer crashes.

Email regarding donation for voice analysis laptop from the Oberreich Foundation.

Thank you to Deputy Kiener regarding a locked vehicle.

## TRANSFER OF FUNDS

Sheriff Podoll requested that the \$100,000 saved by not filling the Undersheriff position be transferred from Sheriff Department Accounts: 07-100-09-52100-110-000 (\$58,259.85); 07-100-09-52100-151-000 (\$4,456.88); 07-100-09-52100-152 (\$5,884.24); 07-100-09-52100-153-000 (\$2,971.25); 07-100-09-52100-154-000 (\$16,460.88); 07-100-09-52100-155-000 (\$58.32); 07-100-09-52100-346-000 (\$375); 07-100-09-52100-351-000 (\$2,582); 07-100-09-52100-352-000 (\$1,851.58); 07-100-09-52150-810-003 (\$7,100) to the 2007 Contingency Fund 07-101-00-58000-000-000. *Motion/second (Schroeder/Schubert)* to approve transfer of funds and forward to Finance Committee. All Ayes. Motion carried.

## **FULL TIME DEPUTY SHERIFF**

2007 Budget has a vacant position for a 12<sup>th</sup> Deputy Sheriff. Filling this position would give the Sheriff Dept. 3 float positions, thus saving overtime and this position could also assist with Courthouse Security. The Committee reviewed the criteria for filling a vacant position per Ordinance 804-04 and concluded that this position should be filled. *Motion/second (Schubert/Schroeder)* to recommend to Personnel Committee that the vacant Deputy Sheriff position be filled. All Ayes. Motion carried.

## **NEW JAIL DISCUSSION**

Potter Lawson gave a presentation to the Property & Insurance Committee on 3 proposals for the downtown site. The bottom line is that on the County A site, only 5 new people need to be added, remodeling the downtown site, 10 to 15 people need to be added. Potter Lawson will be giving another presentation at the February 6, 2007 Property & Insurance meeting at 4:30 PM. The committee is encouraged to attend.

## **RECEIPTS AND REPORTS**

*Motion/second (Sell/Gorr)* to approve the receipts and reports. All Ayes. Motion carried.

## **NEW ROAD NAMES**

Sunnyside Acres Silver View proposed these new road names: Grant Street, North Silver View Circle, Quail Court, Bull Rush Court and South Silver View Circle. Dan Sondalle withdrew from discussion as a conflict of interest. *Motion/second (Schroeder/Gorr)* to approve new road names for Sunnyside Acres Silver View and inform Al Shute, Land Use Planning and Zoning Director. All Ayes. Motion carried.

## **MUTUAL AID AGREEMENT**

Tabled until the February 14, 2007 meeting.

## **CARRYOVER ACCOUNT FOR VESTS**

Putzke reported that there is a 50/50 match for vest replacement every 5 years. Last year before the 5 years was up, the old vests were recalled and new vests replaced at no cost. There is \$2,500 grant money leftover and the Sheriff Dept would like to create a Revenue Account and Carryover Account to be used for Vests only and put the \$2,500 in the carryover account. *Motion/second (Schubert/Gorr)* to approve the Revenue Account and Carryover account for vests only and forward to Finance Committee. All Ayes. Motion carried.

## **PURCHASE REQUESTS**

Digital Voice Recorders (4) We have obtained a grant from the State of WI DOJ for digital voice recording equipment. To be used by the patrol division. 100% paid for by the grant. Bids: Best Buy \$224.99; Olympus \$249.99. Account No 07-100-09-52100-810-001.

Tasers – 6 Tasers provide us the use of non-lethal force with the increase of violent behavior and more aggressive criminals. Would like to purchase one for each patrol officer. Account No. 07-100-09-52150-810-003. Bids: Ray O'Herron \$799.95 (includes shipping); Taser International \$799.95 plus shipping.

Laptop for Layered Voice Analysis. Original laptop on loan and they want it back. This is a replacement laptop and is fully funded by a Grant from the Oberreich Foundation. Account No. 07-100-09-52100-810-000 Bids: Circuit City - \$949.99; Best Buy - \$999.99

*Motion/second (Schroeder/Sell)* to approve above purchase requests at the lowest bid price and forward as needed for approval by Property & Insurance Committee. All Ayes. Motion carried.

## **RESOLUTIONS/ORDINANCES**

None.

## **CLAIMS**

The committee reviewed the monthly claims for payment for Emergency Management. Listing was signed, dated January 10, 2007, in the amount of \$68.53.

The committee reviewed the monthly claims for payment for the Coroner. Listing was signed, dated January 10, 2007, in the amount of \$1,874.24.

The committee reviewed the monthly claims for payment for the Judge, Circuit Court. Listing was signed, dated January 10, 2007, in the amount of \$1,939.56.

The committee reviewed the monthly claims for payment for the Clerk of Courts. Listing was signed, dated January 10, 2007, in the amount of \$6,100.01 (2006); and \$250.20 (2007).

The committee reviewed the monthly claims for payment for Child Support. Listing was signed, dated January 10, 2007, in the amount of \$293.39 (2006) and \$190.92 (2007).

The committee reviewed the monthly claims for payment for District Attorney. Listing was signed, dated January 10, 2007, in the amount of \$19.00.

The committee reviewed the monthly claims for payment for the Sheriff's Department. Listing was signed, dated January 10, 2007, in the amount of \$44,262.36 (2006) and \$23,254.73 (2007).

*Motion/second (Schubert/Sell)* to approve all the above claims and include and new Sheriff Dept bills for 2006. All Ayes. Motion carried.

## **COMMITTEE DISCUSSION**

Next regular meeting set for February 14, 2007 at 4:30 PM Lower Level Safety Building

Agenda items: Taste Prisoner Meals; Mutual Aid; Deputy Sheriff Position; Restructure of Sheriff Department

## **CLOSED SESSION**

*Motion/second (Schroeder/Sell)* to move into closed session per ss.19.85 (1)(b)(c)(d)(g) Confer with legal counsel, Courthouse Security Proposal, Personnel Matters, employee disciplinary action – Jim Camp DA, grievances and Evaluations. Roll Call - All Ayes. Motion passed. 5:35 PM

## **RESUME OPEN SESSION**

*Motion/second (Sell/Schubert)* to move into open session. Roll Call - All Ayes. Motion passed. 7:06 PM

## **ADJOURN**

*Motion/Second (Schubert/Gorr)* to adjourn. All Ayes. Motion carried. Meeting adjourned 7:10 PM

Respectfully submitted,

Sue Wendt, Secretary