



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

May 11, 2011

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30 PM on May 11, 2011 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI.

## Roll Call:

Present Gene Thom, Chairman  
Debra Schubert, Vice-Chairman  
John Gende – arrived at 4:35 p.m.  
John Zelenski

## Others Present:

Mark Podoll, Sheriff	Winn Collins, DA
Jeff Haase, Asst. Corp. Counsel	Lori Evans, Admin. Asst. Sheriff
Mark Putzke, Chief Deputy GLSO	Jack Meyer, County Board Supervisor
Dan P里斯ke, County Board Chairman	Sue Krueger, Clerk of Circuit Court
Sgt. Jeff Kiener, GLSO	Deputy Troy Schroeder & Jessica Schroeder
Deputy Michael Prachel, his parents and sister	
Terry Stellmacher, Child Support	

Thom stated that the requirements of the open meeting law were certified as being met.

## AGENDA

*Motion/Second (Schubert/Zelinski)* to approve the agenda. All Ayes. Motion carried.

## MINUTES

Minutes from the April 13, 2011 Judicial and Law Enforcement Committee meeting were included in the packet. *Motion/Second (Zelinski/Schubert)* to approve the minutes. All Ayes. Motion carried.

**PUBLIC COMMENTS**

None

**APPEARANCES**

DA Collins reported that May 1, 2011 was Law Day. About 200 5<sup>th</sup> graders from throughout the County took place in a mock trial of the Big Bad Wolf verses the Three Little Pigs. It was very well received. It was informative for the students and a good learning experience.

Mr. Gende arrived. *Motion/Second (Schubert/Zelinski)* to seat Mr. Gende. All Ayes. Motion carried.

Judge McMonigal was present to discuss the Crime Compensation Fund. This fund was initially established for Court Ordered Contributions; however this practice has been banned by law so the oversight Committee consisting of the Judge, DA and Clerk of Circuit Court has decided to close the account. Payment of \$2,500 was made to Crime-Stoppers. The balance of the account in the sum of \$5,539.00 will be transferred to an Inmate Literacy account number 01-101-09-52700-999-014 to be used for that sole purpose. Any further nominal funds that might be collected will be deposited in that account. The Sheriff stated that the Judge’s gesture is outstanding and commends the Judge and Oversight Committee highly for their actions. The Chief Deputy stated that he is very grateful for the donation and appreciates it.

**CORRESPONDENCE**

Thank you was received from Ray Templeman regarding help on promptly locating a run away and quick action on a warrant. He was impressed with our efforts.

Letters of Commendation to Deputy Troy Schroeder, Communications Officer Charlene Novak and Deputy Michael Prachel. The Sheriff explained to those present the reasons for the commendations and presented them personally to Troy Schroeder and Michael Prachel. Charlene Novak was unable to attend as she was working.

**DEPARTMENT COMMENTS**

Small Storage Shed – The Sheriff discussed bids he has obtained as requested by the Fair Committee for a 60 x 60 gated area to be placed on the east side of the large shed to put impound vehicles in. This will replace area used in the small storage shed that will be given to the UWEX Office. He met with the Fair Committee yesterday. It is their intention to move ahead with the project, not to exceed \$5,585.00. The gated area has privacy slats, 3 strands of barbed wire on top and a gate. *Motion/Second (Schubert/Zelinski)* to agree to accept the lowest bid and pass it on to the P&I Committee. All Ayes. Motion carried.

The Sheriff reported on the STH 23 detour problems. Some issues are being addressed with the Highway Department. There will be Click-It enforcement on the detour areas on Memorial Day week-end. Also whenever there are 3 squads working, one of them will be designated whenever possible to the detour routes.

The Sheriff stated that the boat patrol is ready for Memorial Day week-end.

The Sheriff expressed his much appreciated thanks to Officer Dustan Thompson who donated his day off for volunteering for Law Day with the 5<sup>th</sup> graders.

Chief Deputy Putzke reported that we recently had a successful bust of a marijuana grow operation. He also reported that there is a COPS grant available for funding for 100% of a full-time Patrol Officer position for 3 years with a retention clause of one year after the expiration of the grant. No action was taken on the grant.

### **Sale of Equipment**

The Sheriff asked permission to sell the old CTU trailer. It is a 1995 single axle enclosed trailer that was previously used to store CTU equipment. This equipment is now being stored in a CTU donated truck. *Motion/Second (Zelinski/Gende)* to send the trailer to auction pending approval by P&I. All Ayes. Motion carried.

### **EXPENSE AND REVENUE MONTHLY REPORTS**

Committee reviewed the reports. *Motion/Second (/Schubert/Zelenski)* to approve the reports. All Ayes. Motion carried.

### **RESOLUTIONS/ORDINANCES**

None

### **MONTHLY SHERIFF REPORTS**

*Motion/Second (Zelinski/Gende)* to approve the monthly Sheriff's Office reports as presented. All Ayes. Motion carried.

### **RADIO TOWER UPDATE**

The project is nearing completion. Fencing is going up currently.

### **NEW BUILDING UPDATE**

It was discovered that the cameras in the new portion of the building were not tied to any monitor viewing at the Security Desk. The Sheriff had brought this up in the planning stage and thought it was taken care of. He didn't realize it had been changed

during the process. This is being resolved with funds coming from the ADA Security Account. P&I will be addressing this further.

## MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated May 11, 2011 for the following offices in the following budgets:

Child Support:	\$ 544.13
Clerk of Courts:	\$ 8,891.14
Coroner:	\$ 6,717.84
District Attorney:	\$ 19,257.24
Emergency Government:	\$ 644.72
Judge-Circuit Court:	\$ 9,595.40
Sheriff's Office:	\$ 79,305.47

*Motion/Second (Zelenski/Gende)* to approve all the above claims. All Ayes. Motion carried.

## PURCHASE REQUESTS

Sheriff's Office - three single bank chargers with batteries to save on gas and on the life of squad car batteries. Eventually the Sheriff would like to get all squads equipped with these charges so we can implement a no idle policy. Retrotec, Inc. – sole vendor. They are the only company that makes them. Acct. Number 01-101-09-52150-999-003 for \$499.00 each.

District Attorney – Adobe Acrobat X Pro Software to facilitate implementation of digital discovery to be purchased from SHI.  
Account Number 01-101-03-51310-000-002. CDW - \$292.26, SHI - \$269.20.

*Motion/Second (Schubert/Zelenski)* to approve both purchases. All Ayes. Motion carried.

## VOLUNTARY UNPAID LEAVE

*Motion/Second (Schubert/Gende)* to approve a request for Amy Sobieski to take a one day unpaid leave on May 27, 2011. All Ayes. Motion carried.

## COMMITTEE DISCUSSION

None

**FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION**

None

**NEXT MEETING DATE**

Next regular meeting set for Wednesday, June 15, 2011 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

**CLOSED SESSION**

*Motion/second (Schubert/Gende)* to move into closed session per ss. 19.85(1) (c) Personnel matters, Discipline Employee (d) Crime prevention (g) Confer with legal counsel. Roll call vote: Thom-Aye; Schubert-Aye; Gende-Aye; Zelenski-Aye. All Ayes. No Nays. Motion carried. Moved into closed session at 5:30 p.m.

**RESUME OPEN SESSION**

*Motion/second (Schubert/Zelenski)* to move into open session Roll call vote: Thom-Aye; Schubert-Aye; Gende-Aye; Zelenski-Aye. All Ayes. No Nays. Motion carried. Moved into open session at 5:58 p.m.

**ANNOUNCE FINDINGS OF CLOSED SESSION**

*Motion/second (Schubert/Zelenski)* to accept the evaluations for Jeff Kiener, De Anna Lueptow, and Matthew Vande Kolk. All Ayes. Motion Carried.

**ADJOURN**

*Motion/Second (Schubert/Zelenski)* to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:59 p.m.

Respectfully submitted,  
Lori Evans, Administrative Assistant to the Sheriff