



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

December 12, 2007

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30PM on Wednesday December 12, 2007, in the County Board Room, Courthouse, Green Lake, WI.

Roll Call:

Present Gene Thom, Chairman
 Debra Schubert, Vice-Chairman
 Howard Sell
 Eugene Schroeder
 Richard Gorr

Others Present:

Mark Podoll, Sheriff	Mark Putzke, Chief Deputy
Lori Evans, Adm. Assist.	Sue Wendt, Secretary
Orrin W. Helmer, Co Brd Chair	Winn Collins, DA
William Smith, Deputy Coroner	John Selsing, Corp. Counsel
Judy Street, Child Support Adm.	Terri Stellmacher, Child Support
Laura Polcyn, Com. Adm.	

Thom stated that the requirements of the open meeting law were certified as being met.

AGENDA

Motion/Second (Sell/Schubert) to approve the agenda. All Ayes. Motion carried.

MINUTES

Minutes from November 14, 2007. Helmer stated that the words "Roll Call" should be removed from approval of agenda, as it was a voice vote. *Motion/Second (Schroeder/Gorr)* to approve minutes as corrected. All Ayes. Motion carried.

PUBLIC COMMENTS

None.

APPEARANCES

None.

CORRESPONDENCE

Correspondence in packet:

Letter from Judy Street, Child Support Administrator, regarding process she used for interviewing candidates for her position when she retires in March 2008.

Letter from Gary Podoll, Emergency Management Director, requesting approval for payment to Berlin Fire Department of \$9,198.80 for Hazardous Materials Team Equipment Grant for 2007.

Note from Wesley Sutter regarding the respectful manner in which Deputy Tom Guell treated him while giving him a ticket for speeding.

Email from Mary Janssen thanking everyone in the department for their hard work.

Letter from Michael Thurmer, Warden, Waupun Correctional Institution thanking the department for offering assistance and support during an incident at the prison.

DEPARTMENT COMMENTS

Sheriff Podoll presented a letter to the Property & Insurance Committee regarding the failure of the back-up generator and his sincere appreciation to everyone involved. Through the combined efforts of all Departments we have shown that teamwork and cooperation result in positive outcomes.

Sheriff Podoll also reported that he met with Gary Podoll, Emergency Management Director and Motorola regarding their agreement and they have finished phase I and are starting on phase II.

Sheriff Podoll also reported that the snowmobiles are up and running and that the Hovercraft is at the Princeton Fire Department and ready to go if any water emergencies occur.

Mark Putzke, Chief Deputy, reported on the Hunter incident in the White River Marsh. The hunter was airlifted out of the marsh. The DNR is handling the case.

Mark Putzke also reported that another car deer accident happened last night and some spare parts from another squad may be able to be used for repairs.

DISCUSSION ON PROHIBITING DANGEROUS WEAPONS FROM THE COURTHOUSE

Winn Collins, DA, stated that this was discussed at the Facility & Security meeting and he has looked into the Administrative Codes which defer to the Statutes regarding what is a dangerous weapon. The Committee can draft an ordinance regarding the issue and how they want to handle it. Exemptions will have to be defined and parameters defined. Winn and Lori will get some sample ordinances from other

counties and bring them to the next meeting for the committee to review and draft their own ordinance from.

BOOK CART/READING MATERIALS POLICY

The book cart/reading materials policy was reviewed by the committee. *Motion/second (Schroeder/Schubert)* to approve the book cart/reading materials policy. All Ayes. Motion carried.

SALE OF SQUAD CAR

1 car and 1 van need to go to auction. Will discuss further in closed session.

PART-TIME SENIORITY

This situation has been resolved with the union.

RESOLUTIONS AND ORDINANCES

None.

EXPENSE & REVENUE MONTHLY REPORTS

Expense & Revenue Reports were reviewed by the committee for each department. Question on why Coroners expenses are out of control. Helmer gave direction to the committee that they should request the coroner to go to Finance and get some money out of contingency to pay their bills. Sue Wendt will send the Coroner a Memo to request her presence at the next Finance meeting. *Motion/second (Schubert/Sell)* to accept the expense and revenue reports. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

Reports on accidents, complaints, paper services, citations, warnings for patrol, transports and Jail Population reports were reviewed by the committee. Population for November was 58. *Motion/second (Sell/Gorr)* to approve the monthly reports as presented. All Ayes. Motion carried.

PURCHASE REQUESTS

None.

MONTHLY VOUCHERS

The committee reviewed the monthly claims for payment for the Emergency Management Director. Listing was signed, dated December 12, 2007, in the amount of \$9,198.80.

The committee reviewed the monthly claims for payment for the Coroner. Listing was signed, dated December 12, 2007, in the amount of \$2,687.42.

The committee reviewed the monthly claims for payment for the Judge, Circuit Court. Listing was signed, dated December 12, 2007, in the amount of \$3,492.49.

The committee reviewed the monthly claims for payment for the Clerk of Courts. Listing was signed, dated December 12, 2007, in the amount of \$10,729.56.

The committee reviewed the monthly claims for payment for Child Support. Listing was signed, dated December 12, 2007, in the amount of \$1,102.10.

The committee reviewed the monthly claims for payment for District Attorney. Listing was signed, dated December 12, 2007, in the amount of \$835.74.

The committee reviewed the monthly claims for payment for the Sheriff's Department. Listing was signed, dated December 12, 2007, in the amount of \$55,914.97

Motion/second (Schubert/Gorr) to approve all the above claims. All Ayes. Motion carried.

COURTHOUSE/JAIL EXPANSION

Samuels Group spoke with Property & Insurance Committee on Monday, December 11, 2007 and will be presenting their conclusions at the County Board meeting on December 18, 2007. They reported that they could cut 1600 sq ft out of the Judicial System by combining conference rooms and another 1500 sq ft out of Health & Human Services. After the design and development phase is completed, more sq feet may be cut. Sheriff Podoll expressed concerns that with expansion planned for the next 10 years, that they do it without adding additional personnel.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

Review Ordinances on prohibiting dangerous weapons from the courthouse.

NEXT MEETING DATE

Next regular meeting set for January 9, 2008 at 4:30 PM

CLOSED SESSION

Motion/second (Sell/Schubert) to move into closed session per ss.19.85 (1)(c) Interviews for Child Support Administrator; Interviews for Part-time Communication Officer, Considering Employment Performance Evaluation Data, Personnel matters (g) Confer with legal counsel. Roll Call - 5 Ayes, 0 Nays. Motion passed. 5:30 PM.

RESUME OPEN SESSION

Motion/second (Schubert/Gorr) to move into open session. Roll Call - 5 Ayes, 0 Nays.
Motion passed. 6:25 PM

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second (Schubert/Schroeder) to approve of Terri Stellmacher, as the new Child Support Administrator and forward to Personnel. All Ayes. Motion carried.

Motion/second (Schubert/Schroeder) to accept the administrations ranking of the candidates and choose from that ranking on the continuing eligibility list to fill their needs. All Ayes. Motion carried

Motion/second (Schroeder/Schubert) to approve the proposal of the sale of Sheriff's vehicles with the revenue from the sale to go towards the purchase of another vehicle. All Ayes. Motion carried.

Motion/second (Schroeder/Gorr) to deny step two grievance and notify the Union. All Ayes. Motion carried.

Motion/second (Schubert/Sell) to recommend to Personnel to extend Mark Trochinski's probation for one more year. All ayes. Motion carried.

ADJOURN

Motion/Second (Schubert/Sell) to adjourn. All Ayes. Motion carried. Meeting adjourned at 6:40 PM

Respectfully submitted,

Sue Wendt, Secretary