

## FINANCE COMMITTEE

November 25, 2009

The meeting of the Finance Committee was called to order by Chair, Dan Priske at 4:30 PM on Wednesday, November 25, 2009, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Dan Priske  
Deb Schubert  
Eugene Schroeder  
Alma Hedberg  
Susan McConnell

Also Present: Orrin Helmer, Board Chair  
Margaret Bostelmann, County Clerk  
John Selsing, Corporation Counsel  
Linda Van Ness, HHS Director  
Sheriff Mark Podoll  
Lori Evans, Admin Assistant, Sheriff's office  
Jason Kauffeld, UWEX  
Maureen Schweder, County Board Supervisor.  
Todd Hudzinski

Also Present: Pam Schumacher, Missy Sorenson, Sue Wendt, Al Shute

### AGENDA

*Motion/second (Schubert/McConnell)* to approve the amended agenda. All ayes. Motion carried.

### MINUTES

*Motion/second (McConnell/Schubert)* to approve the minutes of October 29, 2009 correcting a typo on page 2. All ayes. Motion carried.

PUBLIC COMMENT (3 Minute limit) - None

### OPEN TAX DEED BIDS

206-901314-000 – 116 N. Washington St. Minimum Bid \$14,020.19: No bid

206-01088-0000 – 440 N. Wisconsin St Minimum Bid \$18,081.07: No bid

206-01382-0000 – 215 Jefferson St Minimum Bid \$5,184.72:

*Motion/second(Schubert/McConnell)* to accept the bid from Habitat for \$6,190. Motion carried.

Discussion was held. The Maintenance Department will be asked to make sure that the electric and water is turned off at both properties. The house on Washington Street needs to be boarded up.

CORRESPONDENCE – None

APPEARANCE – None

### **TREASURER'S REPORT**

Morris sent her report to the Committee. She discussed re-investment interest rates of 1.85% and 2.10%. Short term rates are higher. The local treasurer/clerk meeting was held. Also training for municipalities using the GCS collection system was held in conjunction with Marquette and Waushara County. The treasurer's office is short handed due to the illness of one employee. Her office is not able to print the tax bills because they are waiting for final numbers from the state and a computer upgrade to be installed by the IT department. She would also like the Committee to increase the cost to provide a duplicate tax bill. The County charges \$.25 while the City of Berlin charges \$5.00. Morris presented the sales tax summary. *Motion/second(Schubert/McConnell)* to accept the Treasurer's Report. All ayes. Motion carried

### **TREASURER'S AGREEMENT TO COLLECT 1<sup>ST</sup> INSTALLMENT PROPERTY TAXES FOR MUNICIPALITIES**

Morris explained that she will be retained to collect the first installment of property taxes by the Towns of Kingston, Brooklyn and Marquette. The City of Green Lake has not given the commitment yet. *Motion/second(Schroeder/Schubert)* to approve the agreements with the municipalities.

### **DEPARTMENT HEAD – Linda Van Ness - HHS**

Van Ness explained that expense and revenue are on track for the year. Long Term Care is over budget because the Family Care payment comes out of the reserve. Adjustments for the end of the year will be made to keep payments on track.

### **DEPARTMENT HEAD – Mark Podoll, Sheriff**

Expenses are on track and the revenue is expected to be over budget.

### **BUDGET REVIEW**

The Committee reviewed the 2009 revenue and expenditure report. Each department was reviewed. Discussion was held.

### **BUDGET ADJUSTMENTS**

Van Ness stated that the county has received \$31,134 for H1N1 vaccine. This will increase the revenue and expense.

The County has received \$8,920 of ARRA funds for the birth to three program.

*Motion/second(McConnell/Schubert)* to approve the budget adjustments. Motion carried.

A request was received from the Highway Committee to move the wages for the Highway Employee from Parks budget back to Highway.

*Motion/second(Schroeder/McConnell)* to approve the budget adjustments as requested. Motion carried.

### **GRANT WRITING UPDATE**

Bostelmann presented the current reports from the Hudzinski and Kwaterski. Todd Hudzinski stated that he has applied for a Energy grant for the Courthouse. He is also preparing to submit a grant for the Energy Independent Communities: 25% by 2025.

Hudzinski explained that the EIC 25X25 grant is for a consultant to accumulate energy data and how to

reduce the energy use in the future. This plan will help with grant writing in the future. Other businesses and governments are interested in being a part of this plan.

*Motion/second(Schroeder/McConnell)* to approve the grant writing for the EIC 25 x 25 grant. Motion carried.

### **CONTRACTING FOR GRANT WRITING FOR 2010 & UPDATE**

Discussion was held on extending the contract for 2010.

*Motion/second(Schroeder/McConnell)* to extend the contracts for another year. Motion carried.

### **RESOLUTIONS/ORDINANCES** – None

### **SUPERVISORS MONTHLY CLAIMS**

The Committee reviewed the supervisor's claims in the amount of \$4,208.50 and lay persons claims in the amount of \$340.00.

### **MONTHLY VOUCHERS**

Vouchers were presented for Finance in the amount of \$16,851.85 and IT for \$20,880.60.

*Motion/second (Schubert/McConnell)* to approve the supervisor's claims and lay person's claims and the vouchers for Finance and IT as presented. All ayes. Motion carried.

### **CLERK'S REPORT**

Bostelmann presented a letter from the Local Government Property Insurance Fund stating that Green Lake County will receive a dividend credit of \$17,407 for 2010.

Exchange of proposals have taken place. The Personnel Committee has had one negotiation session with WPPA and will be meeting with all three AFSCME unions on November 30<sup>th</sup>.

### **LONG RANGE PLAN DISCUSSION** - None

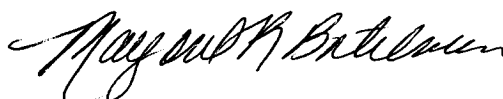
### **COMMITTEE DISCUSSION**

- **Future meeting dates: Regular Meeting: Wednesday, December 30, 2009 at 4:30 PM.**
- **Future Agenda items for action & discussion:**

### **ADJOURNMENT**

*Motion/second (Schubert/McConnell)* to adjourn at 5:30 PM. All ayes. Motion carried.

Submitted by,



Margaret Bostelmann  
County Clerk