# FINANCE COMMITTEE April 26, 2007

The meeting of the Finance Committee was called to order by Vice-Chair, John Brennan at 4:30 PM on Thursday, April 26, 2007, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: John Brennan Absent: Dan Priske

Vern Ammentorp Orville Biesenthal

Deb Schubert

Also Present: Marge Bostelmann, County Clerk

Orrin Helmer, County Board Chair John Selsing, Corporation Counsel

Kathy Morris, Treasurer Mark Podoll, Sheriff

Lori Evans, Admin Assistant, Law Enforcement

## **AGENDA**

*Motion/second(Schubert/Ammentorp)* to approve the agenda. Motion carried.

## **OPEN TAX DEED BIDS**

Kelly Midwest, LLC\$11,001.00Dean Roundy, Markesan\$12,100.00

*Motion/second(Schubert/Ammentorp)* to accept the bid from Dean Roundy for \$12,100.00. Motion carried.

#### **MINUTES**

*Motion/second(Schubert/Ammentorp)* to approve the minutes March 29, 2007 with the correction that Dan Priske called the meeting to order. Motion carried.

# PUBLIC COMMENT - 3 Minute limit None

#### **CORRESPONDENCE**

## **APPEARANCE** None

## TREASURER'S REPORT

Morris sent the report to the committee. Current interest rates were discussed. The new cycle for the tax deed property is starting and the Treasurer's office will be working on it.

*Motion/second(Schubert/Ammentorp)* to accept the Treasurer's Report. Motion carried.

## **DEPARTMENT HEAD – MARK PODOLL, SHERIFF**

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Podoll and Evans appeared to discuss the 2007 budget. Evans explained revenues that have been received. The expenditures were discussed. Replacement of squad cars and overtime was discussed.

Helmer asked when the prisoner populations will be given out. Podoll expects that the report will be given in May.

#### **BUDGET REVIEW**

The budget printouts were reviewed and discussed. Questions came up on several departmental expenditures. Bostelmann will report back on the questions she was not able to answer.

## **BUDGET ADJUSTMENTS** None

## CARRYOVER POLICY

The policy was presented as modified last month. Discussion was held. Donated funds were added. "Items approved by the Finance Committee" will also be added for funds that may not be specified in the policy but may be a one-time approval needed.

## **RESOLUTIONS/ORDINANCES** None

#### SUPERVISORS CLAIMS

The Committee reviewed the supervisor's claims in the amount of \$4,566.42 and lay people's claims in the amount of \$137.01.

*Motion/second(Schubert/Ammentorp)* to approve the supervisors' and lay persons' claims. Motion carried

## **VOUCHERS**

Vouchers were presented in the amount of \$6,926.76 for Finance and \$6,634.3 for IT. *Motion/second(Ammentorp/Schubert)* to approve the Finance and IT vouchers. Motion carried.

## **CLERK'S REPORT**

The auditors have completed their audit. Two concerns they had were the Highway receivables and the fixed assets. Bostelmann is changing the process for fixed assets to be able to consistently track it through the accounting system.

Bostelmann explained that the Highway Department sent out bills in March 2007 to County Departments for fuel that was purchased in 2006. The departments had the funds to pay the bills before the end of the year, but now the funds have lapsed to the general fund. If the bills are paid from 2007 funds the departments will go over budget for the year. Several Departments have asked if Finance can pay these bills from the lapsed funds. Now that the audit has been completed the funds would have to come from the 2007 contingency. Discussion was held.

*Motion/second(Schubert/Ammentorp)* that Highway absorb the costs for their error of not billing promptly. Motion carried, one nay (Brennan).

## **COMMITTEE DISCUSSION**

Future meeting dates: Thursday, May 31, 2007 at 4:30 PM.

Finance Committee Page 2 Future Agenda items: 2008 budget

# **ADJOURNMENT**

Motion/second(Schubert/Ammentorp) to adjourn at 5:40 PM. Motion carried.

Submitted by,

Marge Bostelmann County Clerk

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