



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Margaret R. Bostelmann, WCPM
County Clerk

Office: 920-294-4005
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Administrative Committee Meeting Notice

Date: February 1, 2010 Time: 4:30 PM

Location: County Board Room, Courthouse, Green Lake WI

AGENDA

1. Certification of Open Meeting Law
2. Agenda
3. Minutes 11/2/2009
4. Public Comments (3min limit)
5. Appearances
6. Correspondence
7. Reports:
 - Treasurer
 - Reg. Deeds
 - Co. Clerk
 - Corp. Counsel
8. Purchase Requests
9. Move into closed session per ss. 19.85(1):
 - (c) Employee evaluations, (f) Employee matters, Union Negotiations
 - (g) Conferring with Legal Counsel
10. Resume open session
11. Results of Closed Session
12. Update job description – Deputy County Clerk
13. Resolutions/Ordinances
14. Long Range Plan Discussion
15. Future Meeting Dates May 3, 2010
16. Future Agenda Items
17. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely,
Margaret R. Bostelmann
County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk