

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, MAY 8, 2007 AT 6:00 P.M.

PRESENT: Elden Dallman, Chairman  
Joanne Guden, Member  
Dan Priske, Member  
Nolan Wallenfang, Member  
Joe Gonyo, Member  
Bob Malchetske, Member

EXCUSED: Cindy Skipchak, Secretary  
Ruth Topham, Member  
Gus Mueller, Member

OTHERS PRESENT: Linda Van Ness, Director  
Karen Davis, Administrative Asst.  
LeRoy Dissing, Deputy Director  
Orrin Helmer, County Board Chairman  
Dan Sondalle, Asst. Corp. Counsel

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Dallman. After discussion, Priske made a motion to approve the agenda. Guden-second. All ayes. Motion carried.

Action on Minutes: After discussion, Guden made a motion to approve the minutes of the 4/10/07 Health & Human Services Board meeting. Wallenfang-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Priske made a motion to approve the May 2007 Health & Human Services and Veteran's Services vouchers. Helmer-second. All aye Motion carried.

Appearances: Public Comment (3 minutes): None.

Correspondence: Dan Sondalle reported to Committee members that he is resigning as the Assistant Corporation Counsel effective June 1, 2007. He has enjoyed working with Health & Human Services staff and the Board. Discussion followed including the need to transition duties back to the Corporation Counsel in an orderly manner.

Veteran's Service Office Report: Beuthin reported that the Berlin Guard Unit is going to be activated (approximately 30) and leave in June 2007.

Beuthin reported regarding returning service men and concerns regarding PTSD: 31-38% - Enlisted Service men; 49% - National Guard. Discussion followed.

Beuthin reported that volunteer drivers have expressed concerns with gas prices going up and the reimbursement rate. Discussion followed.

Beuthin reported that Mike Handel is now a volunteer driver for the Veteran's.

Beuthin reported that June 3 - 9, 2007 is the National Federal training session in Milwaukee. This is to be held in conjunction with the State Conference with testing and testing/certification at the end of the training.

Discussion followed regarding the GI Bill and tuition fees being covered by the state for Veteran's and their family members if 30% service connected.

After discussion, Wallenfang made a motion to approve the Veteran's Service Report. Priske-second. All ayes. Motion carried.

Closed Session per WI Statute 9.85 (1)(c)(f) & (g) and 19.85(1)(e): None.

Advisory Committee Reports: Aging: The meeting was held on April 12, 2007 at the Berlin Senior Center. (See attached.)

Long Term Support: The next meeting will be held on June 20, 2007.

Health Advisory Committee: The meeting was held on April 11, 2007. (See attached.)

Family Resource Council: The meeting was held on May 7, 2007. Dallman reported regarding on the following: Family Support; Birth-Three; Resource Sharing.

Dallman discussed the ADVOCAP Report and attendance at the Prairie View ADVOCAP/Headstart Center. Cost of gas/transportation is a concern and pick-up points will be considered for the children. Staff will be laid off for three months this summer. Discussion followed.

Transportation Coordinating Committee: None.

W-2 Committee Report: The W-2 Steering Committee meeting was held on April 23, 2007.

Advocap/Headstart Report: No report.

Dissing reported that the ADVOCAP Annual Banquet will be held Thursday night in Fond du Lac with he and County Board Chairman Helmer attending.

ADRC Coordinating Committee Report: Guden reported regarding the April 12, 2007 ADRC meeting. August 10, 2007 is the Senior Picnic with the theme of "Clowning Around". Guden reported that the website is up and active. There was discussion regarding adding "Long Term Care Resources" to the website at an extra cost - \$720.00 initially. It would then be \$50/month to continue the service. Discussion followed.

Guden reported that preparations are being made for the 2008 ADRC budget.

Guden updated Committee members regarding the award presented to Mary Kunasch, Waushara Argus, for her help with the publication of the first 2007 Tri-County Community Resource Directory.

Guden reported that there will be an Alzheimer's presentation on June 14, 2007 at the Meyer Theatre, Green Bay, titled "Do Not Go Gently". Discussion followed.

Guden reported to Committee members that discussion has been held regarding re-organizing the Bay Area on Aging (BAA) and combining regions. Guden will update Committee members. It is anticipated that this could occur in the next year.

Guden reported that BAA staff Carol Gilbert is the representative for Green Lake County and will be visiting each county quarterly.

Unit Reports: Administrative: Dissing updated Committee members regarding the Data Entry Specialist position. There were over 190 applicants. Typing tests are being done and interviews will be scheduled with the Health & Human Services Personnel Committee later in May.

Aging/Long Term Care: Van Ness reported two of the Partnership Care Management organizational CMO's (Elder Care and Community Living Alliance) are interested in coming into the County. They would be the Care Management organizations who would contract with the State and sub-contract with the Counties to be providers of long-term care services.

Children & Families Unit: Dissing reported that Matt Wecker, Juvenile Court Intake Worker, has posted into the Disability Benefit Specialist/Resource Specialist position. Dissing will post the vacant position and then advertise/interview applicants as needed. Discussion followed.

Dissing read a request from Lisa Thull, Social Worker II requesting 5 days of unpaid leave, June 18 - June 22, 2007 in conjunction with her family medical leave. After discussion, Priske made a motion to recommend to the Green Lake County Personnel Committee to approve 5 days of unpaid leave, June 18 - June 22, 2007 for Lisa Thull, Social Worker II. Wallenfang-second.

Clinical Services Unit: Dissing reported regarding the Clinical Therapist CSP/CCS position that is being advertised. Interviews will be held later in May.

Dissing shared with Committee members that there are currently individuals in institutional care and staff are working to relocate these individuals and some reimbursement is anticipated.

Economic Support Services: No discussion.

Fox River Industries: No discussion.

Health: Sondalle reported regarding the Hotel/Restaurant Inspections. Discussion followed.

Current Health Abatements: None.

Animal Control Ordinance: Sondalle updated Committee members regarding the proposed Animal Control Ordinance. Sondalle reported that the Ordinance needs to be sent to the State Veterinarian for approval before it can be approved at County Board. Discussion followed.

After discussion, Wallenfang made a motion to approve the Animal Control Ordinance and send to the State Veterinarian for approval before sending to County Board. Guden-second. All ayes. Motion carried.

Resolution Relating to Green Lake County's Support of Adoption of a Statewide

Workplace Smoking Ban With No Exceptions: Van Ness presented the Resolution Relating to Green Lake County's Support of Adoption of a Statewide Workplace Smoking Ban With No Exceptions. After discussion, Wallenfang made a motion to recommend approval of the Resolution Relating to Green Lake County's Support of Adoption of a Statewide Workplace Smoking Ban With No Exceptions. Guden-second. Wallenfang-aye; Guden-aye; Helmer-aye; Gonyo-aye; Dallman-aye; Malchetske-nay; Priske-aye. Motion carried.

Policies/Procedures Update: Dissing presented the revised Social Worker Advancement Policy that has been in place since 1993. However, in order to clarify past practice, the policy requires revision to reflect what happens when a Social Worker II moves from one Unit to another involving learning new programs and working with a different client population. This policy clarifies existing practice when a Social Worker II posts into another social worker position different from the area of their expertise, they move back to a Social Worker I. Additionally, criteria is established in this revised policy that allows for re-advancement back to a Social Worker II in six months if certain other criteria are met. When re-advancing back to a Social Worker II, they would go to the step in the Social Worker II pay scale that gives them at least a 4.5% raise. This practice is consistent with current County Personnel policy. Discussion followed regarding past practice and policy.

After discussion, Guden made a motion to send the draft policy to the County Personnel for review, input and adoption. Wallenfang - second. Motion carried.

Purchases: None.

Health & Human Services Budget: No report.

Carryover Accounts: Alternate Care: No discussion.

W-2: No report.

Budget 2006: No report.

Budget 2007: Van Ness updated Committee members regarding year-to-date status.

Committee Discussion: Administrative Committee Report: None.

Finance: No discussion. Priske reported that the 2007 budget is in good shape at this point. Priske reiterated the concerns regarding the increasing gas prices and the effect to budgets.

Personnel: No discussion.

Vacant Position(s) Review: No discussion.

Property & Insurance: Van Ness reported that she met with the interim Maintenance Supervisor. Discussion followed.

IT Committee: Wallenfang reported that on May 25, 2007, the computers at the Health & Human Services Center will be unavailable as IT will be

upgrading the router system.

Facilities & Security Committee Report: Dissing reported on concerns regarding a detailed map of the Courthouse facility and security concerns around this. Helmer reported that after further review, the map is fine.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, June 12, 2007 at 6:00 p.m. at the Health & Human Services Center, Green Lake.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Adjournment: The meeting adjourned at 7:05 p.m. on a motion by Wallenfang. Helmer-second. All ayes. Motion carried.