

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, FEBRUARY 8, 2011 AT 6:00 P.M.

PRESENT: Jack Meyers, Vice Chairman  
Richard Trochinski, Member  
Ruth Topham, Member  
David Richter, Member  
Joe Gonyo, Member  
Cindy Skipchak, Secretary

EXCUSED: Dan Priske, Chairman  
Nolan Wallenfang, Member  
Bob Malchetske, Member

OTHERS PRESENT: Linda Van Ness, Director  
LeRoy Dissing, Deputy Director  
John Selsing, Corporation Counsel  
Karen Davis, Administrative Assistant  
Jerry Beuthin, County Board Chairman

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:03 p.m. by Meyers.  
Motion/second. (Trochinski/Topham) to approve the agenda. All ayes. Motion carried.

Action on Minutes: Motion/second (Gonyo/Richter) to approve the minutes of the 1/11/11 Health & Human Services Board. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Richter/Gonyo) to approve the January Health & Human Services and Veteran's Services vouchers. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): None.

Correspondence: Van Ness distributed the 2010 Annual Report and the 2011 Training Plan for Committee review. (See attached.) Discussion followed.

Van Ness reported that the Department of Health & Human Services is scheduled with the Ad Hoc Committee (Consolidation & Reduction) for February 22, 2011 at 4:30 p.m. in the DHHS screening room. Committee members are urged to attend. Discussion followed.

Van Ness updated Committee members regarding what has been done in the Department to coordinate services and programs to best serve consumers cost effectively. Discussion followed.

Veteran's Service Office Report: Beuthin presented and explained the 2010 Veteran's Service annual report for Committee review. (See attached.)

Beuthin reported regarding grant funding that was applied for.

Beuthin reported regarding successful disability claims with the new agent orange presumptive service-connected disability eligibility.

Beuthin presented a request for Lisa Liljegren, Deputy Services Officer, for unpaid leave from June 23-29, 2011. Beuthin reported that he has approved this unpaid leave and just needs the Committee Chairman's signature.

Advisory Committee Reports: Aging: The meeting was held on January 26, 2011. Meyers reported regarding the meeting. (See attached.) The next meeting will be held March 16, 2011 at the Markesan Vista Valley Apartments Mealsite.

Health Advisory Committee: The Health Advisory Committee meeting was held January 12, 2011. (See attached.) Skipchak reported regarding the meeting. The next meeting will be held on April 13, 2011.

Family Resource Council: The meeting was held February 7, 2011. Dissing reported regarding the meeting. (See attached.) The next meeting will be held on April 4, 2011.

Transportation Coordinating Committee: The next meeting will be held on March 17, 2011.

W-2 Committee Report: No meeting scheduled.

Advocap/Headstart Report: No report.

ADRC Coordinating Committee Report: The next meeting will be held on February 10, 2011 in Waushara County.

Unit Reports: Administrative: No discussion.

Aging/Long Term Care: Long-Term Care Reform - Update: Van Ness reported that the 56<sup>th</sup> county has been added to Family Care. Discussion followed.

The Aging report was distributed for Committee review. (See attached.)

Dissing presented the 2011 COP Plan Update for review. (See attached.) Discussion followed. Motion/second (Topham/Skipchak) to approve the 2011 COP Plan Update. All ayes. Motion carried.

Food Pantry: No report.

Children & Families Unit: Dissing reported that the Children's Trust Fund Grant was submitted. This is a 4-county effort: Green Lake, Waushara, Marquette and Adams County. If successful, the 4-county consortium will receive \$150,000/year for five years. Dissing reported that this would include the expansion of the Community Response program to Waushara and Adams Counties.

Clinical Services Unit: Dissing reported regarding the increase in short-term hospitalizations. Discussion followed.

Economic Support Services: Dissing reported that Shelby Jensen started as the Economic Support Unit Manager on January 27, 2011 and is doing well.

Fox River Industries: Truck Purchase (Funding): Van Ness updated Committee members regarding the increase in the contracts/request for squirrel corn.

Van Ness presented a request for the purchase of a used box truck at a cost of \$25,205.00 to store/transport corn in. Discussion followed.

Van Ness updated Committee members that the Department has a W-2 carryover account of \$65,000.00 which can only be used for a one-time expense. Van Ness is recommending that the funds for the purchase of this truck come out of that account. Discussion followed.

Motion/second (Skipchak/Trochinski) to recommend the purchase of the used box truck at a cost of \$25,205.00 which includes a six month warranty and transport utilizing carryover funds from the W-2 carryover account. All ayes. Motion carried.

Health: Current Health Abatements: None.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Budget 2010: Van Ness reported that the 2010 expenses were at 93.53% and revenues - 94.81%. Van Ness reported that she is still waiting for the final figures to come in.

Budget 2011: No discussion.

Committee Discussion: Administrative Committee Report: No discussion.

Finance: None.

Personnel: Vacant Position(s) Review: None.

Property & Insurance: No report.

IT Committee: No report.

Facilities & Security Committee Report: Dissing reported that the meeting was held on February 1, 2011. The District Attorney made a request that the basement door to the basement in the employee stairwell should not be locked because individuals can get down in the elevator whenever they want. Discussion followed.

The next meeting will be held May 3, 2011.

Dissing reported that the new addition is anticipated to be open in April with the April County Board meeting being held there.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, March 8, 2011 at 6:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e):  
Motion/second (Richter/Topham) to move to closed session. Roll call vote.  
Richter-aye; Topham-aye; Trochinski-aye; Skipchak-aye; Gonyo-aye; Meyers-  
aye. All ayes. Motion carried.

Return to Open Session for Decision: Motion/second (Topham/Gonyo) to adjourn  
the closed session and return to open session. Roll call vote. All ayes.  
Motion carried.

Motion/second (Skipchak/Richter) to recommend to the Green Lake County  
Personnel Committee approval of the 6-month evaluation of Donna Richards,  
ADRC Coordinator, and pass her to permanent status. All ayes. Motion  
carried.

Motion/second (Skipchak/Richter) to approve the annual evaluations Ralph  
Epling, Material Handler/Bus Driver; Lisa Thull, Child Welfare Worker; and  
Irene Walker, Mealsite Manager. All ayes. Motion carried.

Adjournment: Motion/Second (Trochinski/Gonyo) to adjourn the meeting. All  
eyes. Motion carried.

The meeting adjourned at 7:20 p.m.