



GREEN LAKE COUNTY HIGHWAY COMMISSIONER

Robert J. Podgorski
Highway Commissioner

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GREEN LAKE COUNTY HIGHWAY COMMITTEE MEETING

Monday,
January 8, 2007 – 9:00 A.M.

Meeting called to order by Chairman Helmer at 9:00 A.M.

Members present: Orrin Helmer, Orville Biesenthal, Bob Krause, and Dennis Galatowitsch.

Member Absent: Carol Myers.

Non-member present: Robert Podgorski Highway Commissioner, Michelle Burk Cost Account Clerk, Dave Mendleski from Maintenance, Bob Pribnow & Charles Swartz from the Berlin Conservation Club, Jeff Hoffman, Al Shute, Dan Steffens, Chris Murawski from STS Consultants, John Diedrich from Ripon Wisconsin Reality.

Certification of the open meeting law: The open meeting law was met by publication in the official County newspaper.

Approval of agenda: Motion/Second (Galatowitsch/Biesenthal) to approve the agenda. (4 Ayes, 1 Absent) Motion carried.

Parks Business: Motion/ Second (Biesenthal /Krause) to pay the December 2006 vouchers for payment in the amount of \$258.54. (4 Ayes/ 1 Absent) Motion carried. Jeff Hoffmann informed the committee on the status of the grant that had been submitted for Sunset Park. The Berlin Conservation Club has completed the application for land conversion and specifications for the trail barrier construction. They will be presenting it to Jeff Hoffman. Dan Steffens appeared in front of the committee and requested that the price be lowered for the next season to be a food vendor. The Committee agreed to put this on the agenda next month. Jeff Hoffman reported also on the grant money that would be possible for the bathrooms at Zobel Park. Jeff Hoffman suggested looking at the park to see if there are any other improvements that need to be done to help get this grant approved. John Diedrich addressed the committee in regards to the Development at Sunnyside Acres Silver View. Motion/Second (Krause/Biesenthal) not to request any property from Sunnyside Acres Silver View development for the development of a new County Park. (4 Ayes/ 1 Absent) Motion carried. There was no further Parks business.

Approval of minutes: Motion/Second (Krause/ Galatowitisch) to approve the minutes with corrections for December 11, 2006. (4 Ayes/ 1 Absent) Motion carried.

Public Comment: None.

Appearances: Dan Steffens appeared in front of the committee regarding being a food vendor at Dodge Memorial Park.

Signing of vouchers: Motion/Second (Biesenthal/Krause) to approve December 2006 vouchers for payment in the Amount of \$277,565.88. (\$275,586.25 County, \$1,979.63 State, \$0.00 Others.) and January 2007 vouchers for payment in the amount of \$590.32 (\$354.06 County, \$236.26 State, \$0.00 Others.) (4 Ayes/ 1 Absent) Motion carried.

Correspondence: Howard Sell, County Board Supervisor, Marquette Village & Town Board & Marquette Volunteer Fire Department, are asking the Highway Department look at CTH H from the Village of Marquette South to the Dalton Area. They feel it is in poor condition. They would also like the Committee to also look at CTH BB & CTH B from the Village of Marquette east to 73. John Selsing Corporate Council sent a copy of the agreement between Green Lake County & Lawrence J. Brown and Raymond W. Jordinson and Hoover Shuttle, L.L.C. Ayres & Associates sent a thank you letter to the committee. Greg Stelmacher from WisDot sent a letter stating that State projects are being delayed due to financing.

Commissioner's Report: The crews have been cutting trees on County Roads. The crews have been repairing the Princeton Bridge on STH 23 for the State. The crews have been patching various County Roads. The crews worked in the Village of Kingston crack sealing and for the State crack sealing. We have cleaned up after snowstorms also.

State Copy Machine Bids:

State Bid was for a canon Image Runner for \$6,760.00.

Rhyme Business bid was for a Digital Imaging Solution for \$9,780.00.

Office Technology bid was for a bishop C300 copier for \$8,981.44.

Motion/ Second (Krause/ Biesenthal) to recommend to Property & Insurance Committee to purchase a Canon Image Runner Copy Machine from the State bid for \$6,760.00. (4 Ayes/ 1 Absent) Motion carried.

State Bid $\frac{3}{4}$ Crew Cab Truck: The State bid was \$21,404.00. There would be a \$ \$63.00 charge to deliver.

State Bid 1 $\frac{1}{4}$ Ton Crew Cab Truck: The State bid was \$33,409.00. There would be a \$63.00 charge to deliver. Motion/ Second (Galatowitisch /

Biesenthal) to recommend to P & I to purchase $\frac{3}{4}$ Crew Cab Truck from the State bid in the amount of \$21,404.00 plus \$63.00 for delivery, and purchase 1 $\frac{1}{4}$ ton Crew Cab Truck from the State bid in the amount of \$33,409 plus \$63.00 for delivery. (4 Ayes/ 1 Absent) Motion carried.

Five Year CTH Improvement Plan: The committee reviewed the five year CTH improvement plan.

Review Crash Data and locations: 37 reports received, 8 other, 4 weather, 25 deer versus car.

Mr. Galatowitisch was excused for 5 minutes.

Review Fund Balance and Equipment Analysis Reports: The committee reviewed these two reports.

DOT Request for services: None.

Move into closed session under State Statute (19.85) (1) (c) and (f) for personnel matters including evaluations. Motion/ Second (Krause/ Biesenthal) to go into closed session. (4 Ayes/ 1 Absent) Roll call vote taken. Motion carried.

Move back into open session: Motion/Second (Galatowitisch/ Krause) to return to open session. (4 Ayes, 1 Absent) Roll call vote taken. Motion carried. Motion/ Second (Galatowitisch/ Biesenthal) to approve evaluations for Shead & Keipe and send to their personnel file and for Commissioner Podgorski and send to the Personnel Committee. (4 Ayes/ 1 Absent) Motion carried.

Field Road Review: None

Committee Discussion: Commissioner Podgorski reported to the committee that the cost of a new 10,000 gallon diesel tank for the Manchester shop would be \$38,000.00. The cost of placing a 15,000 gallon tank in Green Lake with 10,000 gallons diesel and 5,000 gallons gasoline would be \$48,000.00.

Future Meeting Date: Monday, February 12, 2007 at 9:00 a.m. at the Highway Building in Green Lake. Since there was no further business to come before the committee there was a Motion/Second (Krause/ Biesenthal) to adjourn at 11:40 A.M. (4 Ayes/ 1 Absent) Motion carried.

Minutes prepared by Michelle Burk, Cost Account Clerk

Robert J. Podgorski

Green Lake County Highway Commissioner