

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, JULY 12, 2005 AT 6:00 P.M.

PRESENT: Elden Dallman, Chairman
Nolan Wallenfang, Member
James Disterhaft, Member
Dan Priske, Member
Gus Mueller, Member
Joe Gonyo, Member
Ruth Topham, Member
Cindy Skipchak, Member

EXCUSED: Bob Malchetske, Member

OTHERS PRESENT: Linda Van Ness, Director
LeRoy Dissing, Deputy Director
Orrin Helmer, County Board Chair
Dan Sondalle, Assistant Corporation
Counsel
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Dallman. After discussion, Mueller made a motion to approve the agenda. Topham-second. All ayes. Motion carried.

Action on Minutes: After discussion, Wallenfang made a motion to approve the minutes of the 6/14/05 Health & Human Services Board meeting. Mueller-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Topham made a motion to approve the Health & Human Services and Veteran's Services vouchers as presented. Mueller-second. All ayes. Motion carried.

Appearances: None.

Correspondence: Governor's Budget: The Governor has not signed the budget as of this date. Committee members will be updated.

Veteran's Service Office Report: None.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): After discussion, Wallenfang made a motion to move to closed session. Topham-second. Roll call vote. All ayes. Motion carried.

Return to Open Session: After discussion, Mueller made a motion to adjourn closed session and return to open session. Wallenfang-second. Roll call vote. All ayes. Motion carried.

After discussion, Wallenfang made a motion to approve the annual evaluation for Shirley Davis, Production Aide. Mueller-second. All ayes. Motion carried.

After discussion, Mueller made a motion to approve the annual evaluation for Katie Rodig, Adult Protective Services Worker. Skipchak-second. All ayes. Motion carried.

After discussion, Topham made a motion to recommend to the Green Lake County Personnel Committee approval of the 6-month evaluation of Veronica Marks, Aging/Long Term Care Resource Specialist, and pass her to permanent status. Mueller-second. All ayes. Motion carried.

Advisory Committee Reports: Aging: The next meeting will be held August 9, 2005 at the Manchester Senior Center.

Long Term Support: The meeting was held on June 21, 2005. (See attached.)

Health Advisory Committee: The regular meeting was cancelled but the 140 Review for Public Health was held on Monday, July 11, 2005. Skipchak reported that State representatives were present to review and determine what level the Health Unit would be certified at. Discussion followed. This is done every 5 years. Following the review, it was determined that Green Lake County was a Level 2.

Family Resource Council: The next meeting will be held October 3, 2005.

Transportation Coordination Committee: The meeting was held Tuesday, July 8, 2005. Dissing reported regarding the transportation meeting. The carryover funds were discussed for the Community Link Grant - \$13,000.00. Discussion followed regarding coordination of transportation services. The recommendation is for connectivity between the municipalities and coordination with scheduling for transportation services. Internet services would also be accessed to connect the municipalities. It is anticipated to purchase and publish an 800 number to centralize transportation requests and provide greater accessibility.

W-2 Committee Report: The next meeting will be held July 18, 2005.

Advocap/Headstart: Green Lake County Food Pantry Community Service Award: Mueller reported that he attended the June 23, 2005 meeting which was held at Prairie View School.

Mueller reported that recognition was given to literacy volunteers at an additional meeting held last week.

Van Ness showed Committee members the ADVOCAP Community Services Award which was presented to the Green Lake County Food Pantry Committee on May 12, 2005.

Committee members would like a picture taken with the award and congratulations and an article put in the newspaper.

After discussion, Topham made a motion congratulating the Green Lake County Food Pantry Committee for all their efforts with acknowledgement made in the newspaper. Mueller-second. All ayes. Motion carried.

Unit Reports: Administrative: No report.

Aging/Long Term Care: COP Link Grant Program Review: Van Ness reviewed the

report distributed in the packet as to progress thus far in the COP Link grant program.

Senior Picnic Meal Bids: Van Ness reviewed with Committee members the senior picnic bids for the Senior Picnic to be held on August 12, 2005. Bids were presented: CJ's - \$6.00/person; Pick n' Save - \$5.80/person; J & T's - \$7.50/person. After discussion, Wallenfang made a motion to contract with Pick 'n Save at \$5.80/person for the Senior Picnic. Skipchak-second. All ayes. Motion carried.

Approve Application for Children's Long Term Support Re-Design RFP: Van Ness updated Committee members regarding the application for the Children's Waiver grant application for \$30,000/year for two years. After discussion, Skipchak made a motion to submit an application for the Children's Long Term Support Re-Design RFP. Mueller-second. All ayes. Motion carried.

Children & Families Unit: Review of Day Care Program: Van Ness reviewed with Committee members the Day Care Centers in Green Lake County. (See attached.)

Clinical Services Unit: Coordinated Community Services (CCS): Dissing updated Committee members regarding the Comprehensive Community Services (CCS) project. Dissing reported that the program focus is to assist consumers in efforts to maximize their independence. Opportunities for reimbursement of services currently being provided are cases within the Children & Family Services Unit, primarily for children/families on Medical Assistance, which CCS services can be billed for. Revenue projections are currently being reviewed. The application has been submitted and State staff met with agency staff on July 7, 2005. Dissing reported that on August 11, 2005, State Certifier, Frank Belair will be at the agency to review and certify the agency for the CCS program.

Dissing will update the Board on the certification and program progress.

Economic Support Services: Van Ness reported to Committee members that it is anticipated she will recommend continuing the W-2 program for the period 2006-2009. The W-2 Committee will be meeting Monday, July 18, 2005 to discuss the allocations and program. Committee members will be updated.

Fox River Industries: Six-Month Fiscal Report: Van Ness reviewed the six-month fiscal report. (See attached.)

Fuel Survey: No discussion.

FRI Newsletter #3: This will be mailed to Committee members.

Health: Current Health Abatements: Committee members reviewed the newspaper article distributed in the packet. (See attached.)

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget:

Carryover Accounts: No discussion.

Alternate Care: No discussion.

W-2: No report.

Budget 2005: No discussion.

Budget 2006: Van Ness reported regarding the public hearing held with the Department of Health & Human Services Finance Committee. The Department will have 0% increase as is required.

Committee Discussion: Administrative Committee Report: The meeting will be held in August.

Finance: No report.

Personnel: No discussion.

Property & Insurance: Van Ness reviewed the Maintenance Request letter with Committee members. Discussion followed.

IT Committee: Wallenfang reported that the meeting will be held next week.

Security Committee Report: No report.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, August 9, 2005 at 6:00 p.m. at Health & Human Services.**

The Department of Health & Human Services Finance committee will meet on August 9, 2005 at 5:00 p.m.

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Adjournment: The meeting adjourned at 7:05 p.m. on a motion by Gonyo. Wallenfang-second. All ayes. Motion carried.